

Commission Chamber, City Hall  
 Millville, New Jersey  
 November 1, 2010 4:30 p.m.

The Board of Commissioners met in an agenda session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

The City Clerk/Administrator reviewed the following changes to the agenda:

**New Business**

**Item No. 3** Changing start time for Beef & Beer from 7:00 p.m. to 6:00 p.m.

**Addition**

**Item No. 4** Motion to change the Commission Meeting originally scheduled for December 7, 2010 to December 6, 2010 (same time) 6:00 p.m. Agenda Session & 6:30 p.m. Regular Commission Meeting.

The City Clerk/Administrator had no further additions or deletions to the agenda.

Mayor Shannon asked if the Commissioners had any comments regarding the agenda.

There being no comments Mayor Shannon declared a public comment portion open regarding agenda items only and asked if any person present wished to be heard.

There being none Mayor Shannon declared the agenda session closed subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Commission Chamber, City Hall  
 Millville, New Jersey  
 November 1, 2010, 5:00 p.m.

The Board of Commissioners met in a regular session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

A moment of silent prayer was observed followed by the salute to the flag.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and

made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

The following bills were ordered paid, when properly certified, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

**COPY OF BILLS SEE PAGES THROUGH**

Correspondence received from Dale L. Finch, Director of Public Works, appointing Michael A. Stevanus to the position of Supervisor Public Works effective November 1, 2010 in accordance with certification from the New Jersey Civil Service Commission

A motion was passed to receive and file the correspondence, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Finch announced this is the last week for brush collection and leaf pickup will begin next week.

Director Vanaman announced there was a courageous lake rescue recently by a fishing club from the Gloucester area that will be recognized for the rescue in the near future.

Director Vanaman stated there has been some improvement with both Officer O'Brien and Officer Probst, who were in a recent motor vehicle accident.

Mayor Shannon announced that on November 4, 2010 from 2:30 p.m. to 4:00 p.m. at the First Methodist Church a Hearts and Holly Event, which is open to the public to celebrate the Wachovia Grant awarded to AHOME.

The Accounting Report for the month of September 2010 and the Treasurer's Reports for the month of April, May, June, July, August and September 2010 were ordered, received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The Fire Activity Report for the month of September 2010 was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The following proposed ordinance was read on second and final reading:

Ordinance No. 21-2010

An Ordinance amending the Municipal Code of the City of Millville, Chapter 39 Motor Vehicle & Traffic Regulations:  
Article X - Schedules:  
Schedule 5 - Turn Prohibitions - No left turns at intersection of Crescent Boulevard and Route 49  
Schedule 16 - No Stopping or Standing - Court Boulevard and West Forest Glen Drive.

Director Finch moved for the adoption of the proposed ordinance on second and final reading.

Director Quinn seconded the motion.

Mayor Shannon declared a public hearing open and asked if

any person present wished to be heard.

Leonard Davis, 2225 Shamrock Lane, addressed the Board of Commissioners and stated the Ordinance is a good idea, but it will create more problems during the 10 months that are not during the summer travel season.

Mayor Shannon explained the project is approximately one year away from having the light installed and they met with State DOT representatives to explain the public comments in the past and at the final meeting the Commission decided to err on the side of safety and have the light included in the project.

Mayor Shannon explained the DOT required the City to either accept or reject the light at this point of the construction phase.

Director Finch further explained they requested a seasonal light and a motion sensor light, but it came down to having to decide whether to have a light or not.

Colleen Hand, 2445 East Main Street, asked if there were any other resolutions besides a light for example there should be a no passing zone in the residential area. She stated the light will make it more difficult for those that live on Route 49.

Mayor Shannon explained there will be no passing from the light for a number of feet back in each direction and explained that the last meeting open to the public was a full house in the Commission Chamber and the consensus was overwhelmingly for the light.

Director Finch stated the City has exhausted every possible scenario and the light is the only way to ensure the safety of travelers.

Director Vanaman explained the City of Millville has authority over local roads only.

There being no further comments Mayor Shannon declared the public hearing closed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The following proposed ordinance was read on second and final reading:

Ordinance No. 22-2010

An Ordinance accepting the dedication of streets known as Ettie Drive, Cecile Drive, Dayle Drive and Crest Avenue within the Newcombtown Crossing Major Subdivision.

Director Finch moved for the adoption of the proposed ordinance on second and final reading.

Director Quinn seconded the motion.

Mayor Shannon declared a public hearing open and asked if any person present wished to be heard.

There being no response Mayor Shannon declared the public hearing closed and asked for a roll call on the motion.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The City Clerk/Administrator read Resolution No. A-7049 rescinding Resolution No. A-7039 and to amend the FY 2011 Municipal Budget due to pension increase and energy savings from auction.

Director Derella explained that the previous amendment was to increase taxes by 7/10<sup>th</sup>'s of a penny due to a pension increase, however since the reverse energy auction results in potential savings of \$375,000.00 annually he is recommending a zero tax increase at this time.

Resolution No. A-7049 was adopted, by the following vote: Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. A-7050 authorizing adjustments to the City of Millville Tax and Utility Records was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. A-7051 authorizing Special Assessment of Municipal Liens for the following properties due to expenses incurred by the City of Millville relating to Board & Secure of Properties in accordance with Chapter 11, Article VI of the Municipal Code

Block 469 Lot 10	\$108.00
418 Smith Street	
Administration Fee	\$ 50.00

Block 286 Lot 12	\$ 27.00
908 Buck Street	
Administration Fee	\$ 50.00

was adopted, by the following vote.  
Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Report from the CFO/Purchasing Agent regarding Energy Auction held on October 20, 2010:

## CITY OF MILLVILLE

## COMMISSIONERS

JAMES T. SHANNON, MAYOR  
 Director of Parks and Public Property  
 JAMES F. QUINN  
 Director of Public Affairs  
 JOSEPH J. DERELLA, JR., VICE-MAYOR  
 Director of Revenue & Finance  
 DAVID W. VANAMAN  
 Director of Public Safety  
 DALE L. FINCH  
 Director of Public Works



"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET  
 P.O. BOX 609  
 MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000  
 FAX: (856)825-3686  
 www.millvillenj.gov

## OFFICERS

SUSAN G. ROBOSTELLO  
 City Clerk  
 RICHARD C. McCARTHY  
 City Attorney  
 MAUREEN P. MITCHELL  
 Chief Financial Officer  
 SHERRI J. BALL  
 Tax Collector  
 BRIAN P. ROSENBERGER  
 Tax Assessor



October 20, 2010

TO: Board of Commissioner

FROM: Maureen Mitchell, CFO/PA

The Purchasing Agent in conjunction with the Energy Consultant participated in an online reverse energy auction on October 20, 2010 for energy supply:

Two (2) bidders participated in the auction:  
 Direct Energy  
 Liberty Energy

The Purchasing Agent, with the assistance of the Energy Consultant Pasteris Energy, Director of Revenue and Finance and City Clerk/Administrator reviewed and analyzed the energy bids and recommend awarding the City's energy supply contract to Direct Energy for a two year term with a 15% green energy requirement. The recommendation is based on the highest savings for the longest period of time with an emphasis on clean energy.

Maureen P. Mitchell

A motion was passed to receive and file the correspondence, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Report from the CFO/Purchasing Agent rejecting bids received on September 23, 2010 re: Fuel & Credit Card Services:

## CITY OF MILLVILLE

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October 20, 2010

TO: Board of Commissioner

FROM: Maureen Mitchell, CFO/PA

The Purchasing Board received bids on September 23, 2010 for Fuel & Credit Card services.

Two (2) bids were received as follows:

Name: Riggins Inc. \$.02 discount on gas & \$.03 discount on diesel

Name: WAWA Inc. \$.02 discount on gas & \$.02 discount on diesel

I have reviewed the bids and determined that the bids will result in higher fuel costs to the City than the current setup; therefore we are rejecting the bids and reevaluating our options for fuel facilities in the future.

Maureen P. Mitchell

A motion was passed to receive and file the correspondence, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. A-7052 authorizing rejection of 2 bids received on September 23, 2010 by the CFO/Purchasing Agent re: Fuel & Credit Card Services was adopted, by the following vote: Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to approve Special Event on Public Lands Applications for the following:

- a) Hearts & Holly Community event announcing award of a grant from Wachovia Foundation to AHome Inc. sponsored by AHome Inc. and the City of Millville Recreation Department, to be held on Thursday, November 4, 2010, 2:00 p.m. to 4:00 p.m., Pine Street between 2nd and 3rd Streets, First United Methodist Church Parking Lot
- b) Annual Christmas Parade sponsored by the Greater Millville Chamber of Commerce to be held on Friday, November 26, 2010, with the parade forming at 5:00 p.m. and the starting at 7:00 p.m. from Harrison Avenue on High Street proceeding south to City Hall.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to authorize Basket Bingo License #223 on behalf of the Millville B.P.O.E. Millville Elks Lodge #580, 1815 E. Broad Street on February 11, 2011 from 7:00 p.m. to 11:00 p.m. at the B.P.O.E. Millville Elks Lodge #580

The motion was passed, by the following vote. Yeas:  
Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to authorize a Social Affair Permit on behalf of the B.P.O.E. Millville Elks Lodge #580 to be held at the B.P.O.E. Millville Elks Lodge located at 1815 E. Broad Street on November 27, 2010 for a Beef & Beer from 6:00 p.m. to 11:00 p.m.

The motion was passed, by the following vote. Yeas:  
Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to change the date of the Commission Meeting originally scheduled to be held on Tuesday, December 7, 2010, Agenda Session at 6:00 p.m. and Regular Commission Meeting at 6:30 p.m. to Monday, December 6, 2010 due to a scheduling conflict.

The motion was passed, by the following vote. Yeas:  
Finch, Quinn, Derella, Vanaman and Shannon.

There being no further business, Mayor Shannon stated we have now reached the public comment portion of our meeting. Anyone who would like to address the commission, please go to the podium, state your name, and address your concerns. Please limit your comments to approximately 5 minutes.

Bob Tesoroni, Howard Street, addressed the Board of Commissioners and commended the Board and thanked them for the zero tax increase and also reminded the public to vote on Election Day.

Leonard Davis addressed the Board of Commissioners and expressed his safety concerns at the Route 49 project. He indicated there is no guardrail at the ravine at the Route 55 Exit and also asked if a plan is in place for plowing snow this winter.

Mayor Shannon stated he would ask the City Engineer to contact Mr. Davis to discuss the construction plans.

Director Quinn reminded everyone to vote on Election Day and suggested Millville residents look at the results in the City of Vineland regarding the vote to move the Municipal Election to November and also thanked the Daily Journal for their recent editorial supporting moving that Election to November.

There being no further comments Mayor Shannon declared the public comment portion of the meeting closed.

Resolution No. A- 7053 authorizing a closed session regarding contract negotiations for New Jersey Civil Service Association Cumberland County Council No. 18 was adopted, by the following vote: Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

There being no further comments the regular meeting was adjourned subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Approved: November 15, 2010

James T. Shannon  
Mayor

Joseph J. Derella

James F. Quinn

David W. Vanaman

Dale L. Finch  
Commissioners

Attest:

Susan G. Robostello  
City Clerk/Administrator

## BILL LIST CITY OF MILLVILLE MEETING NOVEMBER 1, 2010

IRENE K INFERRERA	1,047.65
ADAMS, REHMANN & HEGGAN ASSOC.	4,600.00
AMERICAN SECURITY CABINETS, INC	746.00
ARAMARK UNIFORM SERVICES, INC.	1,141.90
ARC OF CUMBERLAND COUNTY	1,500.00
ARSENAL SOUND, LLC	450.00
ALARM SECURITY GROUP LLC	68.58
ATL. CO. UTILITIES AUTHORITY	15,262.00
ATLANTIC CITY ELECTRIC	33,564.52
AW DIRECT, INC.	520.93
DON AYRES	98.58
BURDOL INC	428.00
CITY MILLVILLE PAYROLL DED ACC	297,970.41
CITY OF MILLVILLE UTILITY	2,499.42
COBRA ELECT	213.92
COMCAST, INC.	281.43
CONTINENTAL FIRE & SAFETY, INC	2,627.00
GEORGE S COYNE CHEMICAL CO INC	973.20
CCIA	751.16
WILLIAM W. PATRICK, SR.	938.90
CUSTOM GRAPHICS, INC.	80.00
LINDA A. DEDRICK	400.00
DELL COMPUTER CORP.	2,597.64
PHIL DESIERE ELECTR. MOTOR INC	216.40
HAROLD DUFFIELD, JR.	53.66
STEVEN S. DULOWE SR.	1,525.00
ENGLISH PORTABLE SANITATION	75.00
ENTERPRISE LEASING COMPANY	519.80
ENVIROSIGHT LLC	482.00
SHIRLEY EVES CENTER	2,375.00
FAM-CARE, INC	1,250.00
FORT DEARBORN LIFE INS	1,700.70
GENERAL CODE PUBLISHERS, INC.	3,396.61

GENERAL SALES ADMINISTRATION	21.00
GENESIS LAMP CORPORATION	3,567.38
GLOBAL TRACKING COMMUNICATIONS	1,559.61
GOVDEALS	19.28
JAMES C. HARDEN, JR.	1,750.00
HEALTH & SAFETY SERVICES	225.00
THOMAS G. HEIM	1,040.00
DANIEL HOFFMAN, ESQ.	200.00
ROSS HOFFMAN	111.78
IIMC	250.00
JCI JONES CHEMICALS, INC.	1,584.00
JONES & BARLETT LEARNING, LLC	266.50
LOWE'S CO., INC.	616.76
MAIN STREET SUPERMARKET CORP	60.00
MANNING NAVCOMP, INC.	1,110.00
MARLEE CONTRACTORS, LLC	91.79
MES/ALL SAFE, INC.-PENNSYLVANIA	383.61
MGL FORMS-SYSTEMS, LLC	1,116.80
MILLVILLE BOARD OF EDUCATION	7,976.33
MILLVILLE ELITE ENTERPRISE LLC	364.00
MISS NEW JERSEY EDUCATION	200.00
NATIONAL DEVELOPMENT COUNCIL	6,000.00
VERIZON	501.64
NJ DEPT ENVIRONMENTAL PROTECTN	1,939.20
TREASURER, ST OF NJ	216.00
NJBIZ	64.95
NJ PLANNING OFFICIALS	265.00
NJ SHADE TREE FEDERATION	600.00
NJ SOC OF MUNICIPAL ENGINEERS	150.00
NJ STATE LEAGUE MUNICIPALITIES	75.00
NORTHEAST OFFROAD CHAMPIONSHIP	148.55
OFFICE BASICS, INC.	581.99
TODD OLIVER & SONS, LLC	1,920.00
PACE & ASSOCIATES, INC.	2,117.50
PENN JERSEY MACHINERY, INC.	348.66
PITNEY BOWES INC	207.00
PREMIER CHEMICALS, LLC	5,678.30
QUALITY CONTROL LABS, INC.	321.25
RANCO CONSTRUCTION INC	88,223.42
R.E. MICHEL COMPANY INC.	37.80
BROCK D. RUSSELL, LLC	341.50
SAGEM MORPHO, INC.	2,146.00
SERVICE TIRE TRUCK CENTER, INC	2,550.92
CUMBERLAND COUNTY TREASURER	5,047,975.64
S & J PIZZERIA	57.21
SJ GAS COMPANY	881.12
SOUTH JERSEY PAPER PRODUCTS	431.01
STEPHEN L. SWENK	12,800.00
JAMES R. SWIFT	400.00
TRACTOR SUPPLY	432.40
TRICO EQUIPMENT, INC.	659.68
UNION LAKE SUPERMARKET, LLC	454.26
UNIVAR USA INC.	2,624.16
VERIZON WIRELESS	1,000.31
VWR INTERNATIONAL, INC.	1,619.18
WHEATON ARTS & CULTURAL CENTER	7,752.67
JOSEPH H WOOD	225.00
RONALD J. CHARLESWORTH	104.00
BAC TAX SERVICES CORPORATION	1,058.05
GOLDROSE PROPERTIES LLC	621.00
KIMBERLY DITTUS	178.00
IRVING THOMPKINS	90.00
TOTAL VOUCHERS FOR 11/01/10	5,596,667.62
CITY OF MILLVILLE SALARY ACCOUNT	102,127.87

CITY OF MILLVILLE SALARY ACCOUNT	374,502.06
TOTAL SALARY FOR 11/01/10	476,629.93
TOTAL VOUCHERS & SALARY 11/01/10	6,073,297.55

Commission Chamber, City Hall  
Millville, New Jersey  
November 1, 2010, 5:50 p.m.

The Board of Commissioners met in executive session for the purpose of contract negotiations with NJ Civil Service Association, Cumberland County Council No. 18 with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

**CLOSED  
SESSION**