

Commission Chamber, City Hall
 Millville, New Jersey
 October 4, 2011 6:00 p.m.

The Board of Commissioners met in an agenda session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

The City Clerk/Administrator reviewed the following additions to the agenda:

Resolutions

Item No. 8-2011 Resolution ratifying Agreement between the City of Millville and Millville Police Supervisors Association for the period covering January 1, 2007 through December 31, 2011

Old Business

Item No. 1-2011 Report from Purchasing Board regarding bid for project known as "Millville Department of Public Works Wood Grinding and Recycling" with bids received by the Purchasing Board on Tuesday, October 4, 2011, 10:00 a.m. Commission Meeting

New Business

Item No. 8-2011 Motion to approve a Special Event Application at the Cumberland County Fairgrounds sponsored by the Cumberland County Cooperative Fair Association for a Demolition Derby to be held on October 15, 2011 from 12:00 noon 12:00 Midnight located at the Cumberland County Fairgrounds subject to approval of the appropriate City officials and approval of the Certificate of Liability Insurance

The City Clerk/Administrator had no further additions to the agenda.

Mayor Shannon declared a public comment portion open regarding agenda items only and asked if any person present wished to be heard.

Paul Porreca inquired about Resolution No. 4 on the agenda and asked specifically what the \$30,000.00 covered.

Mayor Shannon responded the \$30,000.00 is for maintaining the Vineland/Millville UEZ Office, which will be moving to One Stop on Delsea Drive in Vineland and the \$30,000.00 is the City of Millville's portion of the payment.

Mr. Porreca inquired if the \$250,000.00 on this resolution is included in the budget that was introduced on September 20th.

Director Derella responded that all UEZ appropriations are in the budget and this is for the administration of the Economic Development Office.

There being no further comments the agenda session was adjourned subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Commission Chamber, City Hall
Millville, New Jersey
October 4, 2011, 6:30 p.m.

The Board of Commissioners met in a regular session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

A moment of silent prayer was observed followed by the salute to the flag.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

A motion was passed to dispense with the reading of the minutes and to proceed with the regular order of business, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The following bills were ordered paid, when properly certified, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

COPY OF BILLS SEE PAGES

THROUGH

Correspondence received from Karl J. Niederer Secretary of the State Records Committee to notify that the Public Records Image Processing System (laser fiche) used by the City and the Millville Board of Education has been certified by the State Records Committee and is in compliance with the standards, procedures and guidelines adopted under N.J.A.C. 15:3-4, Image Processing for Public Records was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Weed & Seed Program Final Closeout Report September 2011 was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The Accounting Report for the month of August 2011 and City Loan Collection Matters Report from Rich Daniels Esq. were ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Vanaman announced an online Fire Safety Quiz sponsored by Liberty Mutual and encouraged all to participate, which would help the Fire Department win the \$10,000.00 prize.

Director Vanaman stated a resolution has been added to tonight's meeting ratifying the Millville Police Supervisor's Association contract noting the City of Millville was one of 12 agencies in New Jersey that was awarded a COPS Federal Grant, which will be used to rehire the last officer who was laid off on August 1st and the grant will also be utilized for new hires to replace retirees.

Director Vanaman also announced that Halloween will be observed in the City of Millville on Saturday, October 29, 2011 from 2:00 p.m. to 5:00 p.m.

The following proposed ordinance was read on first reading:

Ordinance amending the Municipal Code of the City of Millville, Chapter 8, Animal Control

- a) Section 8-2, Definitions (Delete Aggressive Breed Dog)
- b) Section 8-5, License Fees
 - B. (Delete)
 - F. \$10.00 Late fee

Director Vanaman moved for the adoption of proposed ordinance on first reading with final consideration to be given on Tuesday, October 18, 2011 after due publication as provided by law.

Director Derella seconded the motion.

Mayor Shannon inquired why the aggressive breed dog was being deleted with Richard McCarthy responding it is being deleted, as it is required by State Statute.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R214-2011 authorizing adjustments to the Tax and Utility Records was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R215-2011 authorizing cancellation of outstanding checks from the Court Criminal Account Records and the ATS Bail Account Records of the Municipal Court was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R216-2011 authorizing Promissory Note in the amount of \$20,341.99 at an interest rate of 5% for a term of five years with document and filing fees not to exceed \$425.00 for an extension to an existing loan executed on June 5, 2001 in the original amount of \$80,000.00 from the Economic Stabilization Program regarding Kaffee Magnum Opus, Inc., was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Quinn stated Kaffee Magnum Opus, Inc. is a success story noting they ship coffee worldwide and he is very pleased to have Bob Johnson and his company located in Millville.

Resolution No. R217-2011 approving \$250,000.00 in First Generation monies from the State of New Jersey's Enterprise Zone Assistance Fund as authorized in the State's FY2012 Budget for project known as the Urban Enterprise Zone Administration Budget - FY2012 to be allocated as follows:

- a) Enterprise Zone Development Corporation \$30,000.00
- b) City of Millville \$220,000.00 was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Derella clarified that \$220,000.00 is for salary, wage and fringe benefits and the remaining balance is the operating expenses of the UEZ Administration Budget for Fiscal Year 2012.

Mayor Shannon declared a public hearing open and asked if any person present wished to be heard.

Paul Porreca questioned if the \$250,000.00 in the resolution was in addition to or included in the amount on Sheet 24 of the budget that was introduced on September 20, 2011.

Mayor Shannon explained the \$250,000.00 is included in the budgeted amount and \$315,000.00 is going to police salary and wages.

Director Derella further clarified that \$315,000.00 has been appropriated for police salary and wage and \$220,000.00 has been appropriated for operating expenses and salary and wages for Economic Development in the Department of Public Affairs. The additional \$30,000.00 to cover the payment for the UEZ Office totals the \$565,000.00 introduced in the budget on Sheet 24.

Resolution No. R218-2011 authorizing public sale of surplus property to be sold on-line from October 14, 2011 through October 21, 2011 through a contracted government on-line auction service, Gov-Deals, Inc., with surplus property available for public viewing at www.govdeals.com was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Derella explained when the city has specialized equipment no longer needed for public use selling on govdeals.com tends to get a wider audience than a public auction on site in the City of Millville.

Resolution No. R219-2011 respectfully requesting support from Senator Jeff Van Drew, General Assemblymen Matt Milam and Nelson Albano for the Millville Board of Education (MBOE) and the construction of a new high school. was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Mayor Shannon stated the Site Committee had many meetings and worked very hard to meet all of the requirements for the State of New Jersey to approve the construction of a new high school in Millville and noted that 11 out of the 12 schools funded are in North Jersey and the Millville Board of Education and the City agreed to both pass resolutions respectfully requesting support from Senator Jeff Van Drew, General Assemblymen Matt Milam and Nelson Albano to assist Senator Van Drew with petitioning the state to move this project forward as soon as possible.

Mayor Shannon thanked Senator Van Drew for his assistance.

Director Finch stated the committee spent many hours on this issue and he is concerned and suggested that funding could have been more equitably distributed with more being in South Jersey.

Resolution No. R220-2011 authorizing the submission of application to the Department of Homeland Security for the Assistance to Firefighters Grant for Fire Prevention and Safety Grant in the amount of \$314,917.00 including a 10% match by the City in the amount of \$31,491.00 for the purchase of 54 Self Contained Breathing Apparatus (SCBA) to be funded in the Matching Funds for Grants in the FY2012 budget was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Vanaman stated this is an annual grant from the Federal Government that if awarded would help pay for the self-contained breathing apparatus required for each firefighter. He stated the apparatus in use now is close to being out-of-date, so the city is aggressively pursuing this grant.

Mayor Shannon stated he understands the equipment being used at the present time does not meet the new standards for self-contained breathing apparatus, therefore receipt of this grant is very important to the safety of the firefighters in the city.

Resolution No. R221-2011 ratifying Agreement between the City of Millville and Millville Police Supervisors Association for the period covering January 1, 2007 through December 31, 2011 was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Director Vanaman explained that the Police Supervisor's have been working without a contract since 2007 and this contract being ratified is basically the same as was awarded by Arbitrator Mastriani for the PBA settlement earlier this year.

Report from Purchasing Board regarding bid for project known as "Millville Department of Public Works Wood Grinding and Recycling" with bids received by the Purchasing Board on Tuesday, October 4, 2011, 10:00 a.m. Commission Meeting was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was passed to approve a Petition to Extend Licensed Premise on behalf of TNSL Lambert Inc., t/a Sidelines Sports Bar for one day to hold an event for Millville Angels and Sensory Processing Disorder on October 15, 2011 between the hours of 2:00 p.m. to 10:00 p.m., by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was passed to approve a Special Event Application at the Cumberland County Fairgrounds sponsored by the Cumberland County Cooperative Fair Association for a Demolition Derby to be held on October 15, 2011 from 12:00 noon 12:00 Midnight located at the Cumberland County Fairgrounds subject to approval of the appropriate City officials and approval of the Certificate of Liability Insurance, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

There being no further business, Mayor Shannon stated we have now reached the public comment portion of our meeting. Anyone who would like to address the commission, please go to the podium, state your name, and address your concerns. Please limit your comments to approximately 5 minutes.

George Cooper, Whitemarsh Estates, recommended the Commissioners address the 4.2 cent tax increase in the Fiscal Year 12 budget the same as done last year when there was a proposed tax increase, which was done away with and ended with a zero increase in Fiscal Year 11. He also inquired if the COPS grant would affect the 4.2 cent tax increase.

Director Derella stated the budget was introduced last year with a zero percent increase noting the 4.2 cent increase this year was already set in May with the estimated billing and explained the COPS grant will not have an impact on the budget, but will allow the city to bring officers back to work.

Mr. Cooper stated the Millville First Meeting will be held on October 11th at 7:00 p.m. and invited the Commissioners to attend where the Fiscal Year 12 budget will be discussed and also encouraged the public to attend for this important discussion.

Mr. Cooper also stated he had a leak after Hurricane Irene due to a sewer easement and requested a meeting with Director Finch and contacted Mayor Shannon and City Engineer John Knoop. He thanked Commissioner Finch for his response and stated the city has reviewed the matter, but there has been no resolution.

Paul Porreca announced the Millville First Meeting scheduled for October 11th is Candidates Night at 7:00 p.m. and invited all to attend and encouraged Director Vanaman to take a hard look at the Bogota Taxpayer Ordinance, which states that if a Police Department requests more than the cost of living increase in contract negotiations it has to go to the voter for approval.

Mr. Porreca inquired about the interest to be paid to the Cumberland County Improvement Authority for the Levoy Theatre and where did it appear in the budget document.

Director Derella responded that payment is from the Urban Development Action Grant (UDAG) funds if it needs to be paid.

Paul Porreca stated he thought the UDAG funds were completed with Director Derella responding that UDAG funding is continuing to be utilized since the city has the money that is being repaid from previous UDAG loans.

Paul Porreca inquired what the balance of the UDAG Account is with Mayor Shannon responding they would get that information and forward it at a later time.

Mr. Porreca asked why Director Derella commented if it's necessary to pay the Cumberland County Improvement Authority interest with Director Derella responding there has not been a vote on that issue, which is the reason for his comment.

Paul Porreca stated the City of Millville has a promissory note, so payment would not be an option. He also stated the RAD report indicates there is no salary and wage being paid, however

Derek Leary works in the RAD and inquired where he is being paid from.

Director Quinn responded Derek Leary is paid from CDBG funds.

Bob Tesoroni, Howard Street, stated that it has been said that we have philosophical differences. The Cumberland County Unemployment Rate is 14.4%, you also read that 16.7% is the actual Unemployment Rate in Cumberland County. The proposed budget for 2012 with appropriations of \$31,000,000.00 and a 4.2 cent tax increase in addition to a 20% increase for water usage is too high in these economic times that are worse than last year. He stated last year between April and the budget introduction the tax increase went from 7 cents to zero and this year there has been no reduction in the last 5 months. He stated the recent tax sale had 639 delinquencies, which is a result of people not being able to afford their taxes and requested the Board of Commissioners not raise taxes for Fiscal Year 12.

Joe Sutherland, Municipal Alliance Coordinator, stated the Pumpkin Extravaganza is planned for October 22nd and thanked Samantha White for coordinating that event. December 4th is the Culmination Dinner and he would like to acquire laptops for guidance counselors to use and asked for donations to the alliance and encouraged anyone interested to contact him for more information at 305-7693. He thanked the Board of Commissioners and city personnel for their continued support.

Mayor Shannon thanked Joe Sutherland for his support of this very worthwhile program.

Brian McGahhey, Plum Street, addressed the board about litter in the city and understands the Parks Department is down to 4 people, however asked that the Board of Commissioners speak with the Police Department and have them implement a zero tolerance policy for littering.

Mary Mesick, 318 E. Oak Street, stated Millville citizens can join the Adopt-A-Block Program initiated by Pastor Mease and AHOME and help cleanup the city and get to know their neighbors. She also supports a Neighborhood Crime Watch and is working with AHOME and Ed Einhaus and would like to reactivate a Crime Watch in the city. She stated 65% of crime in 2010 was in the Center City Third Ward area and encouraged anyone interested to call her and join the organization to fight crime in the City.

There being no further comments Mayor Shannon declared the public comment portion closed and asked if the Commissioners had any final comments.

Director Finch stated this evening one person says to cut taxes and one person says the streets are dirty and this Commission needs to balance the difference between reduced revenues and the demand for service. He stated he has consolidated wherever feasible, however the citizens of Millville continue to demand services.

Mayor Shannon stated all Commissioners have worked diligently on this budget and things are difficult and he does not see them getting better. He has received many mixed comments, we're trying to balance salary and wages and operating

expenses, which is difficult. The Department of Parks & Public Property had 16 employees at one time along with a Superintendent and now it has 4. The administrative group had 34 and is now down to 17. He is concerned that the city still needs to deliver services and noted he does not want a tax increase either, but does support the budget that has been introduced. The public hearing on the budget is scheduled for October 18th and there will be no time limit and everyone will be heard.

Director Derella stated the city had department cuts of \$1.6 million dollars, pension and health care increases alone were \$693,000.00. Director Derella stated he always considers what is best for the entire City when he makes decisions and he will continue to work hard to provide the needed services in the most efficient way.

Mayor Shannon clarified that even though last years budget had a zero increase Millville residents actually paid more in their overall bill than they will this year with the 4.2 cent tax increase.

There being no further comments the meeting was adjourned subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Approved: October 18, 2011

James T. Shannon
Mayor

Joseph J. Derella

James F. Quinn

David W. Vanaman

Dale L. Finch
Commissioners

Attest:

Susan G. Robostello
City Clerk/Administrator

**BILL LIST
CITY OF MILLVILLE
MEETING OCTOBER 4, 2011**

ADAMS, REHMANN & HEGGAN ASSOC.	1,025.00
ALL CLEAN BUILDING SERVICES	2,529.24
ALLIED ELECTRONICS, INC.	3,393.17
ALL INDUSTRIAL SAFETY PROD INC	1,159.39
MICKEY RIGGIN	1,480.00
ARCADIS U.S., INC.	4,669.32
ATLANTIC CITY ELECTRIC	56,546.42
BOND AND COUPON	724,405.00
CITY MILLVILLE PAYROLL DED ACC	329,532.03
CLARKE CATON HINTZ, INC.	12,028.25

COASTAL COMMUNICATIONS	250.00
COBRA ELECT	70.60
JAMES F. COLDREN	9,724.75
COLONIAL ELECTRIC SUPPLY	62.72
COMCAST, INC.	412.28
CCIA	65.29
WILLIAM W. PATRICK, SR.	894.50
D ELECTRIC MOTOR, INC.	149.08
GANNETT SATELLITE INFORMATION	1,084.72
LINDA A. DEDRICK	400.00
DELL COMPUTER CORP.	38,900.00
DUN-RITE SAND & GRAVEL CO. INC	401.28
DYNAMIC IMAGING SYSTEMS, INC.	5,747.00
EBROADBURL REALTY CORP.	6,167.83
FEDEX	67.97
FIRST PRIORITY EMERGENCY	1,690.61
GARRISON ENTERPRISE INC	2,884.88
GENTILINI FORD, INC.	1,765.00
W.W.GRAINGER, INC.	78.80
GRAN PRIX PARTNERS, LP	35,197.20
GRUCCIO, PEPPER, DESANTO	6,952.75
HD SUPPLY WATERWORKS	3,095.00
GREG L. ERBER, SR.	613.97
G.P. JAGER & ASSOCIATES	824.75
GHC SPECIALTY BRANDS, LLC	99.09
LANDSMAN UNIFORMS INC.	895.00
LEXIS NEXIS	211.00
LONGO ELECTRCL MECHANICAL INC	29,070.85
LOWE'S CO., INC.	153.49
MAIN STREET SUPERMARKET CORP	68.23
JAY WEISS CORP.	302.90
JERRY MASSIE	37.45
RICHARD C MCCARTHY ESQ	7,233.34
QUAKER CITY MOTOR PARTS CO.	19.71
MILLVILLE BOARD OF EDUCATION	6,970.89
MILLVILLE DEVELOPMENT CORP	12,778.21
MILLVILLE PUBLIC LIBRARY	42,333.37
MAUREEN MITCHELL	28.70
VERIZON	32,722.53
NJ DEPT OF TRANSPORTATION	5,547.17
NJ SHADE TREE FEDERATION	200.00
NJ STATE LEAGUE MUNICIPALITIES	86.00
PRINT O STAT, INC.	123.00
QUALITY CONTROL LABS, INC.	2,118.25
RENTAL COUNTRY, INC.	394.96
RIO SUPPLY, INC.	567.00
BROCK D. RUSSELL, LLC	681.00
SERVICE TIRE TRUCK CENTER, INC	4,030.60
A.C. SCHULTES. INC.	2,764.00
SOUTH JERSEY AGRICULTURAL	2,090.00
SJ GAS COMPANY	838.53
SJ OVERHEAD DOOR, INC.	231.00
SOUTH STATE INC	696.66
SOUTHERN NEW JERSEY NIGP	30.00
SPIRIT ENVIRONMENTAL SERVICE	240.00
JOSEPH SUTHERLAND	1,500.00
STEPHEN L. SWENK	8,445.00
MYRON TEPPER INC.	512.96
TRIAD ASSOCIATES, INC.	1,800.00
TRI-CITY PAPER & JAN. SUPPLIES	39.40
UNIVERSAL SUPPLY CO., INC.	881.92
W. B. MASON COMPANY, INC.	1,221.98
PAUL T. WILLIAMS JR.	149.00
WITMER PUBLIC SAFETY GROUP, INC	200.00
WOODRUFF ENERGY COMPANY, INC.	716.40
XEROX CORPORATION	316.08
RONALD J HARVEY	352.35

LEON WILLIAMS	158.54
TARIQ NADEEM FAIZ	262.51
DEBORAH BURNS	150.00
TOTAL VOUCHERS FOR 10/04/11	1,424,537.87
STATE OF NJ - PWT DIV WIRE	3,798.20
CITY OF MILLVILLE SALARY ACCOUNT	116,959.51
CITY OF MILLVILLE SALARY ACCOUNT	381,948.55
TOTAL SALARY FOR 10/04/11	498,908.06
TOTAL VOUCHERS & SALARY 10/04/11	1,927,244.13