

PRIOR APPROVAL - NEW CONSTRUCTION

1. **Zoning:** Wayne Caregnato #7290
Zoning application with plot plan showing proposed construction
 2. **Construction Permits:** Must be submitted as a complete package, including two sets of sealed plans.
Perc Test and Well Permit (if applicable)
City Water and Sewer (if applicable): Requires a copy of the connection fees, a Tap Permit and a Street Opening Permit.
Prescriptive Package Worksheet (Energy Compliance)
Cumberland County Soil Approval (856-451-2422)
 3. Subcode Permits complete in detail, required information on plans in addition to the floor plan and typical section, but limited to the following:
 - Building:** Use Group
Construction Type
Square footage of living area on each floor
Square footage of garage area
Total cubic feet including the garage and porches
Designed occupancy load
 - Electric:** Wiring plan with all electrical information including panel schedule
 - Plumbing:** Plumbing plan to show plumbing system which includes riser diagrams of water, drainage and fuel supply
 - H.V.A.C.:** HVAC plans and sizing according to ACCA manual (J)
 - Fire:** Show fire stopping, alarms, wood stoves, fireplaces, fuel supply and emergency egress
- NOTE:** A Certificate of Occupancy will not be issued for any property with a septic system and/or well until County Health Department issues a certificate of approval for use and a copy is supplied to this office. If you have City water, you will need approval from the Water Dept. for a meter installation. **There is a 5 day grace period after all finals are approved before the Certificate of Occupancy is issued.**