

Citizen Complaint Information Sheet

The members of the Millville Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interests of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The Police Department has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and law enforcement officers.

- ✓ Your complaint will be sent to a superior officer or a specially trained internal affairs officer who will conduct a thorough and objective investigation.
- ✓ You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.
- ✓ All complaints against law enforcement officers are thoroughly investigated. You will be advised in writing of the outcome of the investigation.
- ✓ If our investigation shows that a crime might have been committed, the county prosecutor will be notified. You might be asked to testify in court.
- ✓ If our investigation results in an officer being charged with a violation of department rules, you might be asked to testify in a departmental hearing.
- ✓ If our investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.
- ✓ All disciplinary hearings shall be closed to the public unless the defendant officer requests an open hearing.
- It is unlawful to provide information in this matter which you do not believe to be true.

You may call the internal affairs at 856-825-7010 with any additional information or any questions about the case.



Internal Affairs Report Form

Department: Millville Police Department		ORI No. NJ0061000		Internal Affairs Case No:	
PERSON MAKING REPORT					
NAME:				ALIAS	
ADDRESS:					
CITY:		STATE:	ZIP:	PHONE:	
DOB:	SSN:	AGE:	SEX:	RACE:	
EMPLOYER/SCHOOL				PHONE:	
ADDRESS:			CITY:	STATE:	ZIP:
INCIDENT					
NATURE OF COMPLAINT:					
COMPLAINT AGAINST (NAME(S))				BADGE #(s)	
DATE:	TIME:	DATE/TIME REPORTED		HOW REPORTED:	
INCIDENT LOCATION:					
DESCRIPTION OF INCIDENT:					

SIGNATURE OF COMPLAINANT: (Optional)				DATE:	
INTERNAL AFFAIRS USE ONLY					
COMPLAINT TAKEN BY:		RANK / BAGDE#:		DATE:	
REC'D BY INTERNAL AFFAIRS:		RANK / BADGE#:		DATE:	

****CONTINUE ON BACK/NEXT PAGE FOR INJURIES & WITNESSES****

