

CITY OF MILLVILLE

FORECLOSURE REGISTRATION INSTRUCTIONS

City of Millville, 12 S. High Street, PO Box 609, Millville, NJ 08332, Attn: Inspections

REGISTRATION OF FORECLOSURE PROPERTIES CHAPTER 11, Article XVIII, Ordinance #9-2020

The full ordinance can be found online: <http://ecode360.com/34425747>

- A. A creditor filing a summons and complaint to foreclose a mortgage on a residential property within the municipality must also register the dwelling with the municipality through the Bureau of Permits and Inspections within 30 days from the date when the complaint was filed with the court.
- B. The registration form shall include the creditor's name and address along with the contact information for the property maintenance/citations/violations agent. At the time of the initial registration and at each annual registration, a nonrefundable registration fee in the amount of \$400 per property shall accompany the initial and each annual registration form or website registration and be submitted to the Bureau of Permits and Inspections at the aforementioned address.
- C. The cost of inspections for this property is included in the fee charged above.
- D. Property registration shall be renewed every 12 months. The renewal form shall be due on the anniversary month following the original registration date. Failure to register a property on a timely basis shall result in a court summons. It shall be the responsibility of the registrant to notify the Bureau in writing if there is any change in the contact information of the creditor or any change in status of the property.

FEE SCHEDULE

<u>REGISTRATION TYPE</u>	<u>FEE</u>	<u>#OF UNITS</u>	<u>TOTAL</u>
NEW	\$400	_____	_____
RENEWAL	\$400	_____	_____

CITY OF MILLVILLE

FORECLOSURE REGISTRATION FORM

Date: _____

Property

Address: _____
Block: _____ Lot: _____

Owner

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

Bank/Creditor

Name: _____
Address: _____
Address: _____
City: _____ State: _____ Zip: _____
Attn: _____
Email: _____
Telephone: _____ Ext: _____
Cell Phone: _____
Fax Number: _____

Property Maintenance Agent

Registered Agent: _____
Contact: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____
Telephone: _____ Ext: _____
Cell Phone: _____
Fax Number: _____

Citations/Violations Agent

Registered Agent: _____
Contact: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____
Telephone: _____ Ext: _____
Cell Phone: _____
Fax Number: _____