

# CITY OF MILLVILLE

## CUMBERLAND COUNTY FAIRGROUNDS

(No Person shall conduct events at the Cumberland County Fairgrounds including the Cumberland County Fair unless licensed to do so by the City Clerk pursuant to this article.)

### OTHER EVENTS

(A person sponsoring any event at the Cumberland County Fairgrounds shall obtain a license for the event.)

### LICENSE APPLICATION (Article V)

**\$10.00 Application Fee**

**\$250.00 Per Day Payable When the Application is Filed**

**Other Event Application Must be filed at least 2 Weeks Before the Date of the Event**

**Copy of Certificate of Insurance Naming the City of Millville as Certificate Holder and/or Additional Insured**

DATE OF APPLICATION: \_\_\_\_\_

FEE PAID: \$ \_\_\_\_\_

Must be filed 2 Weeks Before Date of Fair

TYPE OF EVENT: \_\_\_\_\_

Please Describe

DATE(S) OF EVENT: \_\_\_\_\_ HOURS OF OPERATION: \_\_\_\_\_

### SPONSOR'S INFO

SPONSOR'S NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

Please Print Name of Person, Association, Corporation, Firm, etc.

ADDRESS: \_\_\_\_\_

Street Number

Street Address

PO Box No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

D.O.B: \_\_\_\_/\_\_\_\_/\_\_\_\_ DL#: \_\_\_\_\_ SOC SEC#: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Month Day Year Attach Copy of DL and/or Legal Id

### APPLICANT'S INFO

APPLICANT'S NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

Please Print Name of Person, Association, Corporation, Firm, etc.

ADDRESS: \_\_\_\_\_

Street Number

Street Address

PO Box No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

D.O.B: \_\_\_\_/\_\_\_\_/\_\_\_\_ DL#: \_\_\_\_\_ SOC SEC#: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Month Day Year Attach Copy of DL and/or Legal Id

ESTIMATE OF DAILY CROWD EXPECTED: \_\_\_\_\_

SECURITY MEASURES TO BE INSTITUTED BY SPONSOR FOR CROWD AND TRAFFIC CONTROL:

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**CONTINUATION – OTHER EVENTS – 3**

**STATE UNIFORM CONSTRUCTION CODE:** (The Construction/Subcode Official shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.)

\*APPLICATION WAS RECEIVED BY MY OFFICE ON \_\_\_\_\_  
Date Received By

APPROVED:  DENIED:  Construction Official \_\_\_\_\_  
Signature Date

A brief explanation, if license was denied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STATE UNIFORM FIRE CODE:** (The Fire Subcode Official and/or Fire Inspector shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.)

\*APPLICATION WAS RECEIVED BY MY OFFICE ON \_\_\_\_\_  
Date Received By

APPROVED:  DENIED:  Fire Official \_\_\_\_\_  
Signature Date

A brief explanation, if license was denied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TRAFFIC SAFETY BUREAU:**

\*APPLICATION WAS RECEIVED BY MY OFFICE ON \_\_\_\_\_  
Date Received By

APPROVED:  DENIED:  Traffic Safety Officer \_\_\_\_\_  
Signature Date

A brief explanation, if license was denied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHIEF OF POLICE:**

\*APPLICATION WAS RECEIVED BY MY OFFICE ON \_\_\_\_\_  
Date Received By

APPROVED:  DENIED:  Police Chief \_\_\_\_\_  
Signature Date

A brief explanation, if license was denied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Upon the receipt of an application for a license which necessitates an inspection or investigation before the issuance of the license, the City Clerk shall refer such application to the proper City Officials for making the investigations within 48 hours of the date when the application was filed. The municipal officials charged with the duty of making an investigation or inspection shall make a written report, either favorable or otherwise within 10 days after receiving a copy of the application.**

APPROVED:  DENIED:  City Clerk \_\_\_\_\_  
Signature Date