

Richard C. McCarthy Commission Chamber  
Millville City Hall  
Work Session  
March 7, 2023, 6:00 P.M.

The Board of Commissioners met in a **WORK SESSION** with Mayor Orndorf presiding. Members present: Hewitt, Sooy, Romanik and Watson. City Solicitor, Brock Russell was also present.

### **Salute to the Flag**

The salute to the flag was led by Mayor Orndorf.

### **Open Public Meeting Statement by Mayor Orndorf**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975 and was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

### **City Clerk To Review Changes To the Agenda**

Mayor Orndorf asked the City Clerk if there were any changes to the agenda with Jeanne Parkinson, City Clerk responding no.

### **Presentations**

#### **1. EMS Presentation by John Feltes**

Chief Feltes expressed his admiration for the group of people he works with and pointed out there are not a lot of people that can do what they do and the City is fortunate to have the great team of people who works in for EMS.

Chief Feltes reviewed a power point presentation reviewing his last 3 years as EMS Chief and reviewed the following:

- EMS was established in 2020 in the midst of the Covid Pandemic
- Reviewed requirements and guidelines mandated by the State for the EMS Department
- Support of past commission in the implementation of the EMS Department
- Support of current commission with the pay raise and competitive contract
- Reviewed how his department handled the Covid Pandemic
- Reviewed the regulatory requirements the EMS Department operates under, the 840 Law, which dictates licensing requirements, uniform regulations, markings and decals on ambulances and reviewed penalties if the requirements are not met.
- Interpersonal Awareness and Sensitivity is the EMS Department's responsibility, they have to ensure that they care for every single person and meet their needs regardless if they are catastrophically sick or have a mild illness
- Indifference and lack of empathy is a professional weakness in the EMS profession.
- Currently the EMS Department has 34 EMS employees, 16 full-time EMTs, 1 EMS Chief and 17 per diems.
- Reviewed dedication of the Millville EMS employees who went through Covid, who could have went to neighboring agencies and could have been paid more than 3 times the amount per hour, but now have a better pay scale and a contract
- Total calls in 2022- 7,828 of those calls they treated 5,413 and 2,415 patients were no transport and required home assistance
- Required benchmarks 8 minutes and 59 seconds and their dispatch to scene time is 6.5 minutes, so they are within that time range.
- Reviewed the benchmark for Wall time, which is 15 minutes. Wall Time is the time the EMS arrives at the hospital and turn over their patient to the facility and decontaminate their equipment and go back in service.
- Reviewed call volumes per hour, call volumes per month and call volumes per week.
- Reviewed their high-tech equipment, which they are very proud of: power stretchers, power loaders and thanked the current commission for authorizing the CARES Act monies to purchase.

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CITY OF MILLVILLE  
Purchase Order Listing By Vendor Id

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	2-01	33,305.80	0.00	0.00	0.00	33,305.80
WATER OPERATING	2-05	2,898.82	0.00	0.00	0.00	2,898.82
SEWER OPERATING	2-07	13,121.27	0.00	0.00	0.00	13,121.27
Year Total:		49,325.89	0.00	0.00	0.00	49,325.89
CURRENT FUND	3-01	2,428,742.26	65.00	0.00	0.00	2,428,807.26
WATER OPERATING	3-05	145,857.41	0.00	0.00	0.00	145,857.41
SEWER OPERATING	3-07	243,404.08	0.00	0.00	0.00	243,404.08
TRUST - OTHER	3-15	0.00	0.00	0.00	600.00	600.00
Year Total:		2,818,003.75	65.00	0.00	600.00	2,818,668.75
GENERAL CAPITAL	C-04	13,199.00	0.00	0.00	0.00	13,199.00
FEDERAL & STATE GRANT	S-02	18,853.24	0.00	0.00	0.00	18,853.24
PAYROLL TRUST FUND	T-13	255,615.79	0.00	0.00	0.00	255,615.79
TRUST - OTHER	T-15	78,139.17	0.00	0.00	0.00	78,139.17
TRUST: STATE UNEMPLOYMENT INSURANCE	T-17	6,751.64	0.00	0.00	0.00	6,751.64
TRUST OTHER - UEZ 2ND GENERATION	T-19	133.33	0.00	0.00	0.00	133.33
COMMUNITY DEVELOPMENT	T-22	37,053.87	0.00	0.00	0.00	37,053.87
TRUST OTHER	T-24	3,369.96	0.00	0.00	0.00	3,369.96
Year Total:		381,063.76	0.00	0.00	0.00	381,063.76
Total of All Funds:		3,280,445.64	65.00	0.00	600.00	3,281,110.64

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Project Description	Project No.	Project Total
CCG - OFF DUTY OFFICERS	POD-CCGCOM	600.00
Total of All Projects:		600.00

- Explained the LUCAS tool does chest compressions in place of a person performing CPR, which is very strenuous on the person administering it. He stated that they have had a lot of cardiac arrest saves purely as a result of the LUCAS tool and advised they have one in every unit.
- Reviewed the EMS scheduling program and its benefits to EMS employees who may be fatigued and noted there is no regulations on how many hours an EMT can work, and the Millville EMS department's best practices is that they don't allow their employees work greater than 18 hours.
- Reviewed the various private and public health care services the Millville EMS has connections with to provide assistance to their patients.
- Reviewed their Community Wellness Program where they would visit patients post transport to the hospital, post discharge from the hospital and thanked his EMT's for their dedication.
- Reviewed Rehab Support for the emergency workers who are at the scene that need rehydration, rest period, monitor blood pressure, check vital signs, etc.
- Reviewed and explained a new program that will begin in May 2023 for K-9 Care, which will enable them to provide oxygen to pets and be able to administer Narcan to police and fire dogs in the event they sniff fentanyl.

Chief Feltes further discussed in detail his future goals for the EMS department and concluded by recognizing and honoring his staff.

Chief Lippincott stated that the EMS situation was bad in the City of Millville and they made it happen in 3 years as compared to other organizations where it would take 5 years to get it accomplished and expressed his gratitude to Chief Feltes and the EMS staff and stated the City of Millville is very fortunate to have their own EMS to serve the residents.

Cindi Cooke stated that in 2014 there was a cert team that was organized, which was supposed to be of assistance to the emergency personnel and they were trained through the Fire Department and the Cumberland County Emergency Services and inquired if there are any plans to utilize that cert team.

Chief Lippincott responded yes and advised that cert teams are still very viable and active in many parts of the country and explained that they had some logistical issues when they first started the cert team, but it is certainly something they will be revisiting.

Mayor Orndorf and Commissioner Hewitt expressed their appreciation to Chief Feltes for his presentation.

#### **Public Comment on Agenda Items Only**

Mayor Orndorf declared the public comment portion open on agenda items only and asked if any person present wished to be heard.

There being no response Mayor Orndorf declared the public comment portion closed.

#### **Discussion of Commissioners**

Commissioner Romanik stated the Parks and Athletic Complexes Use of Facilities Rules and Regulations will be presented by Samantha Cruz who reviewed and explained the proposed rules and regulations on the utilization of the parks and athletic fields and the proposed fees regarding same.

Commissioner Romanik pointed out that this is the first time a fee has been proposed for the use of the City of Millville's parks and fields and it is long overdue with Mayor Orndorf concurring and advised that she feels it is a great idea and expressed her appreciation to Samantha Cruz for the preparation of the proposed rules and regulations for the governing body's review.

Commissioner Hewitt noted that when people notice C.K.H. in parenthesis on the agendas, which are his initials and simply means that he recommended that item to be on the agenda and his initials will be on the agenda for any item he has recommended to be placed on the agenda from here forward.

Commissioner Watson expressed his appreciation to Chief Feltes for his presentation and to all the EMS personnel and also to Samantha Cruz for her presentation.

Commissioner Watson further advised that he would like to provide notice that his department will be looking into purchasing some equipment for the Fleet Maintenance Department.

**Public Comment Portion**

Mayor Orndorf declared the public comment portion open and asked if any person present wished to be heard.

Ms. Keers expressed her appreciation to the EMS Department for their prompt response to her call last week and praised their professionalism and kindness and also expressed her appreciation to Chief Feltes for his presentation this evening and for his leadership.

**Adjournment**

There being no further comments the meeting was adjourned on a motion made by Commissioner Hewitt and seconded by Commissioner Watson subject to the call of the chair. All were in favor. None were opposed.

Respectfully submitted,

  
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Jeanne M. Parkinson, RMC  
City Clerk