

**City of Millville**  
**Planning Board Minutes**  
**January 13th, 2020**

**PUBLIC MEETING**

Members of the Millville Planning Board met on the above date for their regularly scheduled monthly meeting in the 4<sup>th</sup> Floor, City Hall in the Richard C. McCarthy Chamber. The Chairman called the meeting to order at 6:30 PM and announced that this meeting was being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. In attendance were Vice-Chairman Kasuba, Mr. Gallagher, Commissioner Udalovas, Mr. Laubengeyer, Chairman Gallaher, Mayor Santiago, Mr. Caregnato and Ms. Arrigo. Also present was Mr. Van Embden, Planning Board Solicitor.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Udalovas made a motion to approve the December 9th, 2019 minutes, seconded by Mr. Caregnato. Mr. Laubengeyer, Vice-Chairman Kasuba, and Chairman Gallaher voted yes. Ms. Arrigo, Mr. Gallagher, and Mayor Santiago abstained.

**CORRESPONDENCE:** N/A

**RESOLUTIONS:**

- **Appointment of Chairman:**  
Vice-Chairman Kasuba made a motion to nominate Mr. Gallaher as Chairman and Commissioner Udalovas seconded the motion and it was approved with the following roll call vote: a yes for Mr. Kasuba, Mr. Gallagher, Commissioner Udalovas, Mr. Laubengeyer, Mayor Santiago, Mr. Caregnato and Ms. Arrigo. *Carried*
- **Appointment of Vice-Chairman:**  
Ms. Arrigo made a motion to nominate Mr. Kasuba as Vice-Chairman and Mayor Santiago seconded the motion and it was approved with the following roll call vote: a yes for Mr. Gallagher, Chairman Gallaher, Commissioner Udalovas, Ms. Laubengeyer, Mayor Santiago, Mr. Caregnato and Ms. Arrigo. *Carried*
- **Appointment of Board Secretary:**  
Mr. Caregnato made a motion to nominate Ms. Kristine Klawitter as Board Secretary and Mayor Santiago seconded the motion and it was approved with following roll call vote: a yes for Vice-Chairman Kasuba, Mr. Gallagher, Commissioner Udalovas, Ms. Laubengeyer, Chairman Gallaher, Mayor Santiago, Mr. Laubengeyer, Mr. Caregnato and Ms. Arrigo. *Carried*
- The Board discussed **Resolution #03-2020** regarding the scheduled dates of Planning Board Meetings. Mr. Caregnato made a motion to approve **Resolution #03-2020** and was seconded by Mayor Santiago. All present voted Yes.
- The Board discussed **Resolution #01-2020** regarding the annual reorganization and appointment of professionals-2020. Mr. Caregnato made a motion to approve **Resolution #01-2020** with the provision of engineer and the Planner Consultant provided by The Commission Board enabling the Planning Board to vote on hiring an Engineer and Planner and was seconded by Commission Udalovas. All present votes Yes.

- The Board discussed **Resolution # 02-2020** regarding Nathan VanEmbden authorizing contract professional services for the Planning Board - 2020. Vice-Chairman Kasuba made a motion to nominate Mr. Nathan VanEmbden for City Solicitor and Mr. Caregnato. It was approved with the following roll call Vote: yes for Mr. Laubengeyer, Ms. Arrigo, Mr. Gallagher, Commissioner Udalovas, Mayor Santiago, and Chairman Gallagher.

**APPLICATIONS: N/A**

**OTHER BUSINESS:**

The Planning board reviewed the Zoning Board annual report. The Zoning board had nothing to report for the ordinance change.

Vice-Chairman Kasuba made a motion to file the Zoning Board annual report for 2019 and seconded by Commissioner Udalovas. All present voted yes.

With no other further business, Mr. Caregnato made a motion to adjourn and was seconded by Ms. Arrigo.

Respectfully submitted,

Kristine Klawitter, Zoning/Planning Secretary