

**PLEASE NOTE: MEETING WILL BE HELD VIA  
TELECONFERENCE  
TO ATTEND DIAL (978) 990-5000 AND USE ACCESS CODE  
197407.**

**PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE  
DURING THE CONFERENCE CALL.**

**ATTENDANCE OF ALL ATTENDEES WILL BE TAKEN AT THE  
BEGINNING OF THE MEETING.**

**DURING THE PUBLIC COMMENT PORTION THE CITY CLERK  
WILL CALL THE ATTENDEES NAME IN THE ORDER IT WAS  
RECEIVED IN THE BEGINNING OF THE MEETING AND ASK IF  
THEY WOULD LIKE TO MAKE ANY COMMENTS. THE  
ATTENDEE MAY UNMUTE THEIR PHONE AND MAKE THEIR  
COMMENTS, IF ANY.**

**TENTATIVE AGENDA FOR REGULAR SESSION MEETING  
August 18, 2020, 5:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Santiago\_\_ Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_

**3. SALUTE TO THE FLAG**

**4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

**5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

**6. BILLS**

Motion-

Second-

Pepitone\_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**7. MINUTES**

Motion to approve and dispense with the reading of the following minutes:

**July 21, 2020:**

Regular Session

Closed Session

Motion-

Second-  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

**8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**9. OLD BUSINESS**

**10. PETITIONS & LETTERS**

**11. REPORTS OF COMMISSIONERS**

**12. COMMISSIONER COOPER**

**13. COMMISSIONER PEPITONE**

**13.I. Commissioner Pepitone Item (01)**

Motion to receive and file the following reports from the Millville Fire Department and Millville Police Department:

- a) EMS Performance/Statistical Analysis from July 13, 2020 to July 31, 2020
- b) MFD Incident Report for the month of July 2020
- c) MFD Inspections Report for the month of July 2020
- d) MPD Police Statistics Report for the month of July 2020

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[EMS JULY 2020.PDF](#)  
[JULY 2020 FIRE REPRT.PDF](#)  
[JULY 2020 FIRE INSPECTIONS.PDF](#)  
[JULY 2020 MPD STAT REPORT .PDF](#)

**14. COMMISSIONER UDALOVAS**

**15. VICE -MAYOR PARENT**

**15.I. Vice-Mayor Parent Item (01)**

Motion to receive and file the Tax Collector's Report for the month of July 2020

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[TAX COLLECTOR REPORT FOR JULY 2020.PDF](#)

**16. MAYOR SANTIAGO**

**16.I. Mayor Santiago Item (01)**

Motion to receive and file the Streets and Roads Report for the month of July 2020

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[STREETS AND ROADS REPORT 7-2020.PDF](#)

**17. ORDINANCES 2ND READING**

## 18. ORDINANCES 1ST READING

### 18.I. Ordinance 1st Reading Item (01)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 912 North Street

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[ORD ADD HANDICAP PARKING - 912 NORTH ST.PDF](#)

### 18.II. Ordinance 1st Reading Item (02)

An Ordinance approving vacating a portion of Orange Street pursuant to NJSA 40:67-1 (b)

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[ORD VACATION PORTION OF ORANGE STREET.PDF](#)  
[ORANGE ST LEGAL DESCRIPTION.PDF](#)

### 18.III. Ordinance 1st Reading Item (03)

Bond Ordinance authorizing improvements to the Municipal Water and Sewer Utility Systems and appropriating three million one hundred fifty thousand dollars (\$3,150,000.00) to pay the cost thereof, to authorize the issuance of three million one hundred fifty thousand dollars (\$3,150,000.00) of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in the anticipation of the issuance of bonds

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[ORDINANCE BOND ORD WATER SEWER 3150000.PDF](#)

### 18.IV. Ordinance 1st Reading Item (04)

Bond Ordinance authorizing various capital improvements and acquisitions and appropriating two million three hundred seventy-five thousand dollars (\$2,375,000.00) to pay the cost thereof, to authorize the issuance of two million two hundred fifty-six thousand two hundred fifty dollars (\$2,256,250.00) of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in the anticipation of the issuance of bonds

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[ORDINANCE CAP IMPRV 2375000.PDF](#)

## 19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-

controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I. Resolution Item (CA01)**

Resolution authorizing Letter of Agreement between the City of Millville and County of Cumberland for administration of a grant to the Millville Municipal Alliance to Prevent Alcoholism and Drug Abuse for the period covering July 1, 2020 through September 30, 2020 in the amount of \$942.00

Documents:

[RES - AGREEMENT MUNICIPAL ALLIANCE GRANT 2020.PDF](#)

**19.II. Resolution Item (CA02)**

Resolution authorizing the issuance of Alcoholic Beverage Licenses meeting the renewal conditions for September 1, 2020\* through June 30, 2021 (\*2019-2020 Licenses were extended to September 1, 2020 per Director James B. Graziano Order due to COVID-19)

Documents:

[RES -2020 ABC RENEWAL 2020-2021 LICENSING TERM 8-18-2020 MEETING.PDF](#)

**19.III. Resolution Item (CA03)**

Resolution amending Resolution No. 31-2020 adopted on January 21, 2020 authorizing the submission of a strategic plan for the Millville Municipal Alliance Grant to the Governor's Council on Alcoholism and Drug Abuse to the County of Cumberland due to the reduction to the previously awarded county grants for Fiscal Year 2021 with the following amended amounts for the grant period covering October 1, 2020 to June 30, 2021:

DEDR	\$11,164.00
Cash Match	2,791.00
In-Kind	8,373.00

Documents:

[RES MUNICIPAL ALLIANCE AMEND FY2021.PDF](#)  
[CORRESPONDENCE AND FORM 1A CC MUNICIPAL ALLIANCE.PDF](#)

**19.IV. Resolution Item (CA04)**

Resolution authorizing the insertion of an additional item of revenue in the CY 2020 Budget which is now available as revenue from NJ Department of Law and Public Safety- Safe and Secure Communities Program in the amount of \$90,000.00

Documents:

[RES CHPT 159 - 2020 SAFE SECURE.PDF](#)

**19.V. Resolution Item (CA05)**

Resolution authorizing Water/Sewer Termination on August 24, 2020 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code

Documents:

[RES WATER SEWER TERMINATION.PDF](#)

- 19.VI.** Resolution Item (CA06)  
Resolution authorizing adjustments in the Tax and Utility Records

Documents:

[RES TAX UTILITY.PDF](#)

- 19.VII.** Resolution Item (CA07)  
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article I, Subsection 11-6 of the Municipal Code

Documents:

[RES BOARD AND SECURE .PDF](#)

- 19.VIII.** Resolution Item (CA08)  
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Documents:

[RES CUT AND CLEAN.PDF](#)

- 19.IX.** Resolution Item (CA09)  
Resolution authorizing Special Assessment of Municipal Liens for the following properties due to expenses incurred by the City of Millville relating to demolition of structures and for legal expenses in connection with demolition proceedings:

Property	Amount of Lien
412 Sassafras St Block 428, Lot 3.01	\$11,245.00
414 Sassafras St Block 428, Lot 3	\$11,245.00

Documents:

[RES 412 AND 414 SASSAFRAS ST. SPECIAL ASSESSMENT .PDF](#)

## **20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

## **21. RESOLUTIONS**

### **21.I.** Resolution Item (01)

Resolution authorizing a Second Amendment to Professional Services Contract awarded through a non-fair and open process by Resolution No. 93-2019 on July 16, 2019 to provide Environmental Legal Consultant Services with Franklin Riesenburger, Esquire of Flaster/Greenberg, P.C. for an additional amount of \$42,000.00 for a total contract amount not to exceed \$222,0000.00 for the contract period covered through to July 13, 2020

Motion-

Second-  
(Certification of Funds)  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES -2020 RIESENBURGER 2ND ADDENDUM.PDF](#)

**21.II.** Resolution Item (02)

Resolution authorizing the purchase of two (2) 2021 Chevrolet Malibu Sedans for the Millville Police Department from Hertrich Fleet Services through State Contract in the amount of \$33,793.80

Motion-  
Second-  
(Certification of Funds)  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES -STATE CONTRACT CHEVY MALIBU.PDF](#)

**21.III.** Resolution Item (03)

Resolution authorizing Second Amendment of mortgage note with Grand Prix Partners, LP due to the COVID-19 pandemic and defer July, August, September, October, November and December 2020 monthly payments extending the term from 10 years and 3 months as amended to a new term of 11 years

Motion-  
Second-  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES GRAND PRIX.2ND AMENDMENT.082520.DOC.PDF](#)

**21.IV.** Resolution Item (04)

Resolution approving a Discharge of Mortgage executed by Carol Johnson for property located at 320 S. 3rd St, Block 479, Lot 7

Motion-  
Second-  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MTG -C. JOHNSON .PDF](#)  
[MTG DISCHARGE-C. JOHNSON .PDF](#)

**21.V.** Resolution Item (05)

Resolution approving a Discharge of Mortgage executed by William McCaw and Lenora McCaw for property located at 512 N. 6th Street, Block 373, Lot 14

Motion-  
Second-  
Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MRTG MCCA.W.PDF](#)  
[MTG DISCHARGE-W. MCCA.W .PDF](#)

**21.VI.** Resolution Item (06)

Resolution approving a Discharge of Mortgage executed by William C. Phillips for property located at 559 Columbia Ave., Block 353, Lot 19

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE PHILLIPS.PDF](#)  
[MTG DISCHARGE-W. PHILLIPS .PDF](#)

**21.VII.** Resolution Item (07)

Resolution approving a Discharge of Mortgage executed by Wladyslaw Piekarek and Irena Piekarek for property located at 228 E. Oak St., Block 359, Lot 18

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MRTG PIEKARAK.PDF](#)  
[MTG DISCHARGE-W. PIEKAREK.PDF](#)

**21.VIII.** Resolution Item (08)

Resolution approving a Discharge of Mortgage executed by James W. Rosell(e) for property located at 207 E. Broad St., Block 359, Lot 3

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MRTG ROSELLE.PDF](#)  
[MTG DISCHARGE-J. ROSELLE .PDF](#)

**21.IX.** Resolution Item (09)

Resolution approving a Discharge of Mortgage executed by Theodore J. Woodson and Dominique Woodson for property located at 429 Pine St., Block 427, Lot 5

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MRTG WOODSON.PDF](#)  
[MTG DISCHARGE-T. WOODSON.PDF](#)

**21.X.** Resolution Item (10)

Resolution approving a Discharge of Mortgage executed by Ruth Stowe for property located at 1510 W. Main St., Block 32, Lot 82.01

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES DISCHARGE MTG R. STOWE.PDF](#)

[MTG DISCHARGE-R. STOWE.PDF](#)

**21.XI.** Resolution Item (11)

Resolution authorizing a Professional Service Contract with Roux Associates, Inc. awarded pursuant to a non-fair and open process to provide the City of Millville with compliance support services related to the Title V Operating Permit for the Municipal Landfill in an amount not to exceed \$4,000.00

Motion-

Second-

(Certification of Funds)

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES ROUX PSC.PDF](#)

**21.XII.** Resolution Item (12)

*Resolution authorizing the purchase of a Rivell VOIP Phone Service from SHI Internation Corporation through the Cumberland County Cooperative Pricing System for the annual cost in the amount of \$45,028.80*

Motion -

Second -

(Certification of Funds)

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES -COOPERATIVE PURCHASE 8-18-20 MTG SHI VOIP.PDF](#)

**21.XIII.** Resolution Item (13)

*Resolution of Public Support for the implementation of the "#8CAN'TWAIT PROGRAM"*

Motion -

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES - 8CANTWAIT 8-18-2020.PDF](#)

**22. NEW BUSINESS**

**22.I.** New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:

a) Outdoor Church Service sponsored by Centro de Companerismo Cristiano Inc. on August 30, 2020,

September 6, 2020 and September 13, 2020 from 9:00 am - 2:00 pm at Corson Park.

b) Hope Day Compassion Event sponsored by the Millville First Assembly of God on August 29, 2020 8:00 am

3:00 pm located at the lot between Archer and Foundry and Dock and Arnold Street.

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would

like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**24. ADJOURN**

Motion-  
Second-