

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING JULY 20, 2021, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Santiago\_\_ Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

Reverend Ellen Rutherford of the Church of the Resurrection to deliver the invocation followed by the salute to the flag.

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## **7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

July 6, 2021 Regular Session Meeting

July 6, 2021 Special Closed Session Meeting

Motion:

Second:

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## **8. PRESENTATIONS**

## **9. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **10. OLD BUSINESS**

## **11. DISCUSSION ITEMS**

## **12. PETITIONS & LETTERS**

## **13. REPORTS OF COMMISSIONERS**

## **14. COMMISSIONER COOPER**

## **15. COMMISSIONER PEPITONE**

### **15.I. Commissioner Pepitone Item (01)**

Motion to receive and file the Millville Police Department Report for the month of June 2021 as well as the following reports for the Millville Fire Department for the month of June 2021:

1. EMS Report

2. Incidents Report

3. Inspection Report

Motion-  
Second-  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[POLICE DEPARTMENT MONTHLY STATS FOR JUNE 2021.PDF](#)  
[JUNE 2021 EMS REPORT.PDF](#)  
[JUNE 2021 FIRE INCIDENTS REPORT.PDF](#)  
[JUNE 2021 FIRE INSPECTION REPORT.PDF](#)

## 16. COMMISSIONER UDALOVAS

### 17. VICE -MAYOR PARENT

#### 17.I. Vice Mayor Parent Item (01)

Motion to receive and file the Millville Tax Collector's Report for the month of June with a copy of the Daily Deposit Log and Monthly Cash Receipt Report showing the balances tie in.

Motion-  
Second-  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[MILLVILLE TAX COLLECTORS REPORT FOR JUNE 2021.PDF](#)

## 18. MAYOR SANTIAGO

#### 18.I. Mayor Santiago Item (01)

Motion to receive and file the Streets and Roads Report for the month of June 2021

Motion-  
Second-  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[STREETS AND ROADS- 7.20.2021.PDF](#)

## 19. ORDINANCES 2ND READING

#### 19.I. Ordinance 2nd Reading (01)

Bond Ordinance authorizing purchases of a fire truck and police patrol sport utility vehicles and appropriating the sum of one million seven hundred twenty thousand dollars (\$1,720,000) to pay the cost thereof, to authorize the issuance of one million six hundred thirty-four thousand dollars (\$1,634,000) of bonds to finance the appropriation, and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds.

Motion-  
Second-  
(Public Hearing)  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[BOND ORDINANCE -2021 2ND READING FOR CAPITAL PROJECTS.PDF](#)  
[PROOF OF PUBLICATION FOR BOND ORDINANCE PURCHASE OF FIRE AND POLICE TRUCKS.PDF](#)

**19.II.** Ordinance 2nd Reading (02)

An Ordinance amending the salary ordinance to add a new title and range of compensation for the following:

Title	Minimum	Maximum
Maintenance Worker 3 Grounds	\$15.00/hr.	\$31.71/hr.
Motion- Second- (Public Hearing) Pepitone___Parent___Udalovas___Cooper___Santiago___		

Documents:

[ORD. NO. -2021 2ND READING SALARY ORDINANCE.PDF](#)  
[PROOF OF PUBLICATION AMENDING MAINTENANCE WORKER SALARY.PDF](#)

**19.III.** Ordinance 2nd Reading (03)

Ordinance amending the Municipal Code of the City of Millville, Chapter 56-54 for Sewer and Water Meter requests.

Motion-  
Second-  
(Public Hearing)  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[ORD. NO. -2021 2ND READING AMENDING MUNICIPAL CODE.PDF](#)  
[PROOF OF PUBLICATION AMENDING MUNICIPAL CODE FOR SEWER AND WATER.PDF](#)

**20. ORDINANCES 1ST READING**

**21. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**21.I.** Resolution Item (CA01)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2021 TAX-UTILITY.PDF](#)

**21.II.** Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 CUT AND CLEAN 7-20-2021.PDF](#)

**21.III.** Resolution Item (CA03)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 BOARD AND SECURE 7-20-21.PDF](#)

**22. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**23. RESOLUTIONS**

**23.I.** Resolution Item (01)

Resolution authorizing addendum to the Contract For Sale for 25 Airwork Street between the City of Millville and Worldwide Jet Charter, Inc. reducing the purchase price from \$300,000.00 to \$100,000.00 due to severe damage of property

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 ADDENDUM WORLDWIDE JET.PDF](#)  
[ADDENDUM CONTRACT WORLDWIDE JET.PDF](#)

**23.II.** Resolution Item (02)

Resolution authorizing the insertion of an additional item of revenue in the CY 2021 Budget which is now available as revenue from the NJ Department of Environmental Protection- Clean Communities Program in the amount of \$64,905.81

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 CHAP 159 CLEAN COMM.PDF](#)

**23.III.** Resolution Item (03)

Resolution authorizing approval of a pre-treatment system regarding the project entitled "Oatly", an oat based dairy facility, located at 719 Orange Street which is connected to the City of Millville's existing sanitary sewer and water systems on Orange Street.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 OATLY SEWER PERMIT APP UPDATED RES 190-2019.PDF](#)

**23.IV.** Resolution Item (04)

Resolution authorizing the ratification award of an emergency contract with Garrison, Inc., 211 West Elmer Rd., Vineland, NJ to install one valve in water system located at Eighth Street and Woodland Ave in an estimated contract price of \$6,000.00.

Motion-

Second-

(Certification of Funds)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES NO. -2021 EMERGENCY REPAIR SERVICE- 8TH AND WOODLAND.PDF](#)  
[EMERGENCY PROCUREMENT REPORT FOR 8TH AND WOODLAND.PDF](#)

**23.V.** Resolution Item (05)

Resolution authorizing the purchase of a Rivell VOIP Phone Service from SHI International Corporation, 290 Davidson Drive, Somerset, NJ 08873 through the Omni Partners contract #2018011-02 for the annual cost of \$45,028.80.

Motion-

Second-

(Certification of Funds)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES -COOPERATIVE PURCHASE \(SHI-VOIP\).PDF](#)  
[SHI QUOTE-20722556.PDF](#)  
[SHI\\_INTERNATIONAL\\_EXECUTIVE\\_SUMMARY.PDF](#)

**23.VI.** Resolution Item (06)

Resolution authorizing a Professional Service Contract through a Non-Fair and Open process between the City of Millville and The Institute for Forensic Psychology for the provision of psychological evaluation services effective January 1, 2021 through January 1, 2022 in an amount not to exceed \$10,000.00.

Motion-

Second-

(Certification of Funds)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES NO. -2021 INST FORENSIC PSYCH.PDF](#)  
[FEES FOR IFP SERVICES THROUGH JANUARY 1, 2022.PDF](#)

**24. NEW BUSINESS**

**25. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**26. ADJOURN**

Motion-  
Second-