

**PLEASE NOTE: MEETING WILL BE HELD VIA  
TELECONFERENCE  
TO ATTEND DIAL (978) 990-5000 AND USE ACCESS CODE  
197407.**

**PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE  
DURING THE CONFERENCE CALL.**

**ATTENDANCE OF ALL ATTENDEES WILL BE TAKEN AT THE  
BEGINNING OF THE MEETING.**

**DURING THE PUBLIC COMMENT PORTION THE CITY CLERK  
WILL CALL THE ATTENDEES NAME IN THE ORDER IT WAS  
RECEIVED IN THE BEGINNING OF THE MEETING AND ASK IF  
THEY WOULD LIKE TO MAKE ANY COMMENTS. THE  
ATTENDEE MAY UNMUTE THEIR PHONE AND MAKE THEIR  
COMMENTS, IF ANY.**

**TENTATIVE AGENDA FOR REGULAR SESSION MEETING  
MAY 19, 2020, 5:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Santiago\_\_ Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_

**3. SALUTE TO THE FLAG**

**4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

**5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

**6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

**7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

May 5, 2020:

Regular Session

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

## 8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 9. BUDGET ADOPTION PROCESS

### 9.I. Resolution Item (01)

Resolution to authorize the reading of the Calendar Year 2020 budget by title only pursuant to NJSA 40A:4-8

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Motion to finally adopt Resolution No. 124-2020 adopting the Calendar Year 2020 Budget

Motion-

Second-

(Public Hearing)

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES BUDGET READ BY TITLE ONLY CY2020.PDF](#)

[RES 124-2020 CY20 MUNICIPAL BUDGET.PDF](#)

[2020 BUDGET SLIDES\\_1.PDF](#)

[2020 INTRODUCED BUDGET.PDF](#)

[BUDGET ADVERTISEMENT.PDF](#)

## 10. OLD BUSINESS

### 10.I. Resolution Item (02)

Motion to remove from the table Resolution authorizing amended Neighborhood Preservation Program Year I Plan in response to the COVID-19 Pandemic

Motion-

Second-

Motion to adopt Resolution authorizing amended Neighborhood Preservation Program Year I Plan in response to the COVID-19 Pandemic

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NPP WORK PLAN 2020 COVID-19 AMNDMNT.PDF](#)

[NPP COVID-19 FORGIVABLE LOAN PROGRAM DRAFT 5.11.2020.PDF](#)

### 10.II. Resolution Item (03)

Motion to remove from the table Resolution authorizing Second Amendment to Consulting Agreement with Holly City Development Corporation for purpose of amending the amount not to exceed \$45,000.00 and extending the duration through December 31, 2020

Motion-

Second-

Motion to adopt Resolution authorizing Second Amendment to Consulting Agreement with Holly City Development Corporation for purpose of amending the amount not to exceed \$45,000.00 and extending the duration through December 31, 2020

Motion-

Second-

(Certification of Funds)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES HCDC NPP GRANT 2ND AMENDMENT.PDF](#)

**11. PETITIONS & LETTERS**

**12. REPORTS OF COMMISSIONERS**

**13. COMMISSIONER COOPER**

**14. COMMISSIONER PEPITONE**

**14.I. Commissioner Pepitone (01)**

Fire Report for the month of April 2020

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[APRIL 2020 FIRE REPORT.PDF](#)

**15. COMMISSIONER UDALOVAS**

**16. VICE-MAYOR PARENT**

**16.I. Vice-Mayor Parent Item (01)**

Tax Collector's Report for the month of April 2020

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[TAX COLLECTORREPORT FOR APRIL 2020.PDF](#)

**17. MAYOR SANTIAGO**

**18. ORDINANCES 2ND READING**

**18.I. Ordinance 2nd Reading Item (01)**

Ordinance to approve the application and agreement submitted by Vineland Delsea Drive LLC for a five year exemption or abatement from taxation pursuant to Article I of Chapter 65 of the Municipal Code for the project known as Aldi Grocery Store located at 3850 S. Delsea Drive

Motion-

Second-

(Public Hearing)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[PN- 5YRABATMENT.PDF](#)  
[ORDINANCE - ALDI.PDF](#)

**18.II. Ordinance 2nd Reading Item (02)**

Ordinance amending the Section 2-69 of the City Code to add a new title and salary range for Investigator Police Department (part time) with a Minimum of \$25.00 per hour and a Maximum of \$35.00 per hour.

Motion-  
Second-  
(Public Hearing)  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[PN SALARY.PDF](#)  
[ORD SALARY PD INVESTIGATOR.PDF](#)

## **19. ORDINANCES 1ST READING**

### **20. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 20.I.** Resolution Item (CA01)  
Resolution authorizing adjustments in the Tax and Utility Records

Documents:

[RES TAX UTILITY.PDF](#)

- 20.II.** Resolution Item (CA02)  
Resolution authorizing the Tax Collector to add back senior and disabled tax deductions to certain properties for failure to submit required form and annual income exceeding statutory limit for Tax Year 2019

Documents:

[RES 2019 ADDBACK TAX DEDUCTIONS.PDF](#)

- 20.III.** Resolution Item (CA03)  
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article I, Subsection 11-6 of the Municipal Code

Documents:

[RES BOARD AND SECURE .PDF](#)

### **21. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda  
Motion-  
Second-  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

## **22. RESOLUTIONS**

- 22.I.** Resolution Item (04)  
Resolution approving Urban Enterprise Zone Funds to support the COVID-19

Response Pilot Program for the purpose of dedicating up to \$250,000.00 of UEZ revolving loan funds to support low-interest COVID-19 response loans, payment and/or interest deferrals of leveraged funds and other flexible financing options under the Pilot Program review procedures

Motion-

Second-

(Certification of Funds)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES UEZ 2020 COVID-19 RESPONSE PILOT PROGRAM.PDF](#)

**22.II.** Resolution Item (05)

Resolution approving Policies and Procedures for the Emergency Medical Services Unit within the City of Millville Fire Department effective May 19, 2020

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES EMS POLICIES PROCEDURES.PDF](#)

**22.III.** Resolution (Item 06)

Resolution approving request for Performance Guarantee Release for Millville DG, LLC for Dollar General Site Plan as Submitted by the City Engineer in compliance with N.J.S.A. 40:55D-53 (Municipal Land Use Law)

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RESOLUTION APPROVING RELEASE OF PERFORMANCE GUARENTEE - DOLLAR GENERAL 5-19-20.PDF](#)  
[ENGINEER RECOMMENDATION TO RELEASE DOLLAR GENERAL 5-19-2020.PDF](#)

**23. NEW BUSINESS**

**24. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**25. ADJOURN**

Motion-

Second-

