

# TENTATIVE AGENDA FOR REGULAR SESSION MEETING MAY 16, 2023, 7:00 P.M.

## 1. CALL TO ORDER

## 2. ROLL CALL

Orndorf \_\_ Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_

## 3. INVOCATION AND SALUTE TO THE FLAG

## 4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## 5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

## 6. BILLS

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## 7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. March 21, 2023 Regular Meeting

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## 8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 9. PRESENTATIONS

## 10. PETITIONS AND LETTERS

## 11. REPORTS OF COMMISSIONERS

## 12. COMMISSIONER ROMANIK

## 13. COMMISSIONER HEWITT

### 13.I. Commissioner Hewitt Item (01)

Motion to receive and file the Police and Fire Department Reports for the month of April 2023.

(C.K.H.)

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[APRIL 2023 EMS REPORT.PDF](#)  
[APRIL 2023 FIRE REPORT.PDF](#)  
[APRIL 2023 INSPECTION REPORT.PDF](#)  
[MPD STATS APRIL 2023.PDF](#)

**14. COMMISSIONER WATSON**

**15. VICE -MAYOR SOOY**

**15.I.** Vice Mayor Sooy Item (01)

Motion to receive and file the Tax Collector's Report for the month of April 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[TAX COLLECTORS MONTHLY REPORT FOR APRIL 2023.PDF](#)

**16. MAYOR ORNDORF**

**17. ORDINANCES 2ND READING**

**17.I.** Ordinance 2nd Reading Item (01)

Ordinance amending Millville Code, Chapter 43 ("Parks and Public Property") to add new Article X (" Park and Athletic Complex Rules and Regulations; Fees") .

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 PARK RULES AND REGULATIONS.PDF](#)  
[PROOF OF PUB ATHLETIC RULES AND REGULATIONS.PDF](#)  
[PARKS AND ATHLETICS COMPLEXES USE OF FACILITIES RULES AND REGULATIONS 2.PDF](#)

**17.II.** Ordinance 2nd Reading Item (02)

Ordinance approving and authorizing an application to the Holly City Youth Football League to hold a coin drop on June 10, 2023 and June 11, 2023 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 COIN DROP FOR HOLLY CITY YOUTH FOOTBALL LEAGUE.PDF](#)  
[PROOF OF PUB- HOLLY CITY YOUTH FOOTBAL LEAGUE COIN DROP.PDF](#)

**18. ORDINANCES 1ST READING**

**18.I.** Ordinance 1st Reading Item (01)

An Ordinance amending Millville Code, Chapter 11 ("Bureau of Permits and Inspections"), Article IX ("Business Occupancy Permit"), Section 11-77 ("Purpose and Scope").

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1ST READING AMENDING CODE CHAPTER 11 ARTICLE IX SECTION 11-77.PDF](#)

**18.II.** Ordinance 1st Reading Item (02)

An Ordinance amending the Millville Municipal Code Chapter 81 Sports and Entertainment District to remove Block 124, Lot 16.04.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1ST READING SPORTS AND ENTERTAINMENT DISTRICT.PDF](#)

**18.III.** Ordinance 1st Reading Item (03)

An Ordinance amending the City of Millville Code Chapter 30 ("Land Use and Development Regulations") in order to implement the new land use element of the master plan adopted by the Millville Planning Board by Resolution No. 4-2017PB on February 14, 2017.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 ZONING ORDINANCE.PDF](#)

**18.IV.** Ordinance 1st Reading Item (04)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 409 North 5<sup>th</sup> Street.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 ADD HANDICAP PARKING - MEGAN HARRIS.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I.** Resolution Item (CA01)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the New Jersey Department of Transportation's (NJDOT) Highway Safety Fund 2022 Safe Corridors in the amount of \$28,590.00.

Documents:

[RES NO. -2023 CHPT 159 NJDOT 2022 SAFE CORRIDORS.PDF](#)  
[NJDOT SAFE CORRIDORS 2022.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the New Jersey Pollutant Discharge Elimination System Municipal Stormwater Assistance Grant in the amount of \$15,000.00.

Documents:

[RES NO. -2023 CHPT 159 NJPDES STORMWATER ASSISTANCE.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available as revenue from the County of Cumberland Municipal Alliance on Alcoholism and Drug Abuse in the amount of \$17,881.25.

Documents:

[RES NO. -2023 CHPT 159 FY2024 MUNICIPAL ALLIANCE.PDF](#)

**19.IV.** Resolution Item (CA04)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[TAX-UTILITY RESOLUTION.PDF](#)

**19.V.** Resolution Item (CA05)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 BOARD AND SECURE 5-16-2023.PDF](#)

**19.VI.** Resolution Item (CA06)

Resolution authorizing Special Assessment of Municipal Liens for certain properties

due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 CUT AND CLEAN 5-16-2023.PDF](#)

**20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

**21. RESOLUTIONS**

**21.I.** Resolution Item (01)

Resolution amending Resolution 104-2023 adopted on March 21, 2023 awarding Contracts for [Rebid] Work Uniforms due to failure to submit certification of funds and attach Schedule A- itemized price list.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 AMENDING RES TO AWARD WORK UNIFORMS 2023.PDF](#)  
[SCHEDULE A WORK UNIFORMS.PDF](#)  
[COF- ACTION UNIFORM.PDF](#)  
[COF- UNITED UNIFORMS.PDF](#)

**21.II.** Resolution Item (02)

Resolution authorizing a land sale at a public auction to be held on June 27, 2023 at 10:00 a.m. at the Richard C. McCarthy Commission Chambers, 12 South High Street, Millville, New Jersey.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 LAND SALE.PDF](#)

**21.III.** Resolution Item (03)

Resolution rescinding Resolution No. 139-2023 adopted on May 2, 2023 and approving First Amendment to an existing Professional Service Agreement with GMS Law amending the scope of services to appoint a special counsel to handle conflict tax foreclosure matters for an additional amount of \$2,000.00 for a new total contract amount not to exceed \$12,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 1ST AMENDMENT TO GMS LAW FIRM.PDF](#)  
[1ST AMENDMENT TO GMS LAW FIRM PSC.PDF](#)  
[COF- GMS LAW.PDF](#)

**21.IV.** Resolution Item (04)

Resolution authorizing the City of Millville to enter into a Cooperative Pricing Agreement to participate in the Cranford Police Cooperative Pricing System.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM.PDF](#)  
[COOPERATIVE\\_PRICING\\_AGREEMENT\\_INTERLOCAL\\_AGREEMENT.PDF](#)

**21.V.** Resolution Item (05)

Resolution awarding a Professional Services Contract with Spatial Data Logic for software services in an amount not to exceed \$38,500.00 for a twelve (12) month period beginning on May 16, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 PSC AWARD SDL.PDF](#)  
[PSC - SDL.PDF](#)  
[COF-SPATIAL DATA LOGIC LLC.PDF](#)

**21.VI.** Resolution Item (06)

Resolution authorizing the purchase of two (2) 2023 Ford Utility Police Interceptors, from Gentilini Ford, Woodbine, NJ 08270 in a not to exceed cost of \$97,753.18.

Motion-

Second-

(Certification of Funds) (C.K.H)

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 POLICE VEHICLE PURCHASE GENTILINI FORD.PDF](#)  
[COF-GENTILINI FORD.PDF](#)

**21.VII.** Resolution Item (07)

Resolution authorizing the purchase of IT Management and VoIP Phone Services from Rivell, LLC, Marlton, NJ in a total not to exceed amount of \$175,028.40 for the period January 1, 2023 thru December 31, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 COOPERATIVE PURCHASE IT RIVELL 2023.PDF](#)  
[COF-RIVELL IT.PDF](#)  
[COF- RIVELL PHONE.PDF](#)

**21.VIII.** Resolution Item (08)

Resolution authorizing Settlement Agreement between Mile High 2 LLC and the City of Millville regarding certain liens and/or assessments on property located at 721 N. 3rd Street.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 SETTLEMENT AGREEMENT MILE HIGH 2 LLC.PDF](#)  
[MILE HIGH 2 LLC AGREEMENT.PDF](#)

**21.IX.** Resolution Item (09)

Resolution authorizing the execution of an amended and restated Redevelopment Agreement for property identified as a portion of Block 125.03, Lot 11 on the tax maps of the City in the James R. Hurley Industrial Park Redevelopment area with Agriterra, LLC.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 AUTHORIZING EXECUTION OF AMENDED RDA.PDF](#)  
[MILLVILLE -AGRITERRA - AMENDED AND RESTATED RDA WITH EXHIBITS.PDF](#)

**21.X.** Resolution Item (10)

Resolution authorizing the execution of a Third Amendment to the Purchase and Sale Agreement for a portion of Block 125.03, Lot 11 on the tax map of the City, commonly known as 501 Bogden Blvd., with Agriterra LLC.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 AUTHORIZING EXECUTION OF THE THIRD ADDENDUM TO PURCHASE AND SALE AGREEMENT.PDF](#)  
[MILLVILLE - AGRITERRA - 3RD AMENDMENT TO PSA.PDF](#)

**21.XI.** Resolution Item (11)

Resolution authorizing the submission of a strategic plan for the Millville Municipal Alliance Grant to the Governor's Council on Alcoholism and Drug Abuse to the County of Cumberland for the period covering Fiscal Year 2024 in the amount of:

DEDR \$14,305.00

Cash Match \$ 3,576.25

In-Kind \$10,728.75

Motion-

Second-

(Certification of Funds)

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 FOR FY 24 MUNICIPAL ALLIANCE.PDF](#)  
[FORM 1A- STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES.PDF](#)  
[COF- ALCOHOLISM AND DRUG ABUSE- MUNICIPAL ALLIANCE.PDF](#)

**21.XII.** Resolution Item (12)

Resolution amending Resolution No. 24 - 2023 to reassign backup Department Directors in the event of a temporary absence.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 POWERS AND DUTIES.PDF](#)

**22. NEW BUSINESS**

**22.I.** New Business Item (01)

Motion to authorize the City Clerk to advertise for the following bid to be received by the Purchasing Board on June 9, 2023 at 10:00 a.m.

1. Board and Secure and Cut and Clean Services.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik\_\_\_ Orndorf \_\_\_

Documents:

[NOTICE TO BIDDERS - BOARD SECURE AND CUT CLEAN.PDF](#)

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners



**24. ADJOURN**

Motion-  
Second-