

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING APRIL 20, 2021, 7:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Santiago\_\_ Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_

**3. SALUTE TO THE FLAG**

**4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

**5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

**6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

**7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

April 6, 2021:

Regular Session

Closed Session

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

**8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**9. BUDGET ADOPTION PROCESS**

Resolution to authorize the reading of the Calendar Year 2021 budget by title only pursuant to NJSA 40A:4-8

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

(Public Hearing)

Resolution authorizing amendment of the Calendar Year 2021 budget

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

Resolution adopting the Calendar Year 2021 Budget as amended

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

Documents:

[RES BUDGET READ BY TITLE ONLY CY2021.PDF](#)  
[PN BUDGET NOTICE OF PUBLIC HEARING.PDF](#)  
[0610\\_CERTIFIEDINTROBUDGET\\_2021.PDF](#)  
[RES 71-2021 CY21 MUNICIPAL BUDGET.PDF](#)

**10. PRESENTATION**

Presentation from Mike Brosh regarding a proposed 3,000 square foot Cannabis Warehouse Facility in Millville.

**11. OLD BUSINESS**

**12. DISCUSSION ITEMS**

**13. PETITIONS & LETTERS**

**13.I.** Petitions And Letters Item (01)

Motion to receive and file the New Jersey Motorsports Park (NJMP) Disclosure Statement for the years 2019 and 2020 in accordance with Section 5.2.3 of the Financial Agreement

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[ANNUAL DISCLOSURE STATEMENT 2019.PDF](#)  
[ANNUAL DISCLOSURE STATEMENT 2020.PDF](#)

**13.II.** Petitions And Letters Item (02)

Motion to authorize the Mayor to sign a letter of notification of the upcoming line clearance by Asplundh Tree Expert Company who will be performing tree pruning and removal services on behalf of Atlantic City Electric, Circuit #: NJ0214.

Motion:

Second

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[LETTER FROM AC ELECTRIC FOR TREE CUTTING NJ0214.PDF](#)

**14. REPORTS OF COMMISSIONERS**

**15. COMMISSIONER COOPER**

**16. COMMISSIONER PEPITONE**

**16.I.** Commissioner Pepitone Item (01)

Motion to receive and file the following reports for the month of March 2021:

1. Millville Fire Department Emergency Medical Services Report
2. Millville Fire Department Incident Report
3. Millville Fire Department Inspection Report

Motion:

Second

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[MARCH 2021 EMS REPORT.PDF](#)  
[MARCH 2021 FIRE REPORT.PDF](#)

**17. COMMISSIONER UDALOVAS**

**18. VICE-MAYOR PARENT**

**18.I. Vice Mayor Parent (01)**

Motion to receive and file the following report:

1. Tax Collector's report for March 2021
2. Tax Collector's Backup report for March 2021

Motion-

Second-

Pepitone\_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[MARCH 2021 TAX COLLECTORS REPORT.PDF](#)  
[MARCH TAX COLLECTORS REPORT BACKUP.PDF](#)

**19. MAYOR SANTIAGO**

**19.I. Mayor Santiago Item (01)**

Motion to receive and file the Streets and Roads Report for the month of March 2021

Motion:

Second:

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[STREETS AND ROADS REPORT FOR MARCH 2021.PDF](#)

**20. ORDINANCES 2ND READING**

**20.I. Ordinances 2nd Reading (01)**

Ordinance Amending the City of Millville Code, Chapter 17 ("Fire Department"), Article 1, Section 17-6 ("Composition of the Fire Department") to increase the maximum age for the appointment of volunteer fire fighters from 55 to 60.

Motion:

Second:

(Public Hearing)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[ORDINANCE 1ST READING FIRE DEPARTMENT-AD.PDF](#)  
[ORD -2021 FIRE DEPT.55 TO 60 2ND READING.PDF](#)

**20.II. Ordinances 2nd Reading (02)**

Ordinance establishing a Dog Park in the City of Millville, which shall consist of a fence-enclosed area within the confines of Lot 127 in Block 236 known as 1414 Canal Street

Motion:

Second:

(Public Hearing)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

## 21. ORDINANCES 1ST READING

### 21.I. Ordinances 1st Reading (01)

Bond Ordinance authorizing continuing Environmental Remediation work and demolition of the electroplating building of the former airwork facility group located at the Millville Municipal Airport and appropriating the sum of \$500,000.00 to pay the cost thereof, to authorize the issuance of \$475,000.00 of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds

Motion-

Second-

(Supplemental Debt Statement)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[BOND ORDINANCE FOR ENVIRONMENTAL SERVICES AT AIRPORT \(3-5-21\) 1ST ORDINANCE.PDF](#)  
[SUPPLEMENTAL DEBT STATEMENT FOR BOND ORDINANCE.PDF](#)

### 21.II. Ordinances 1st Reading (02)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Soccer Association to hold a Coin Drop on June 12, 2021 and June 13, 2021 at the intersections of Buckshutem and Cedarville Roads.

Motion:

Second:

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[COIN DROP-MILLVILLE SOCCER.PDF](#)

## 22. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### 22.I. Resolution Item (CA01)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES TAX-UTILITY.PDF](#)

### 22.II. Resolution Item (CA02)

Resolution authorizing the issuance of a Taxicab Owner License to Teodoro Martinez owner of Millville Taxi, LLC, 1501 Oakland Avenue for the period covering January 01, 2021 through December 31, 2021. The issuance of the license is subject to the receipt of the owner's State of New Jersey Tax Sale Certificate.

Documents:

[RES - 2021 TAXI OPERATOR LICENSE OWNER - TEODORO MARTINEZ \(2\).PDF](#)

**22.III.** Resolution Item (CA03)

Resolution authorizing the issuance of a Taxi Cab Operator License to Teodoro Martinez owner of Millville Taxi, LLC, 1501 Oakland Avenue for the period covering January 01, 2021 through December 31, 2021.

Documents:

[RES - 2021 TAXI OPERATOR LICENSE - TEODORO MARTINEZ \(1\).PDF](#)

**22.IV.** Resolution Item (CA04)

Resolution authorizing the Tax Collector to execute the Assignment of said Tax Sale Certificates, set over to Zion Investments, LLC who has offered to take Assignment of said Tax Sale Certificates as pursuant to N.J.S.A. 54:5-113 in the amount of \$103,073.88 including interest as prescribed by the law.

Documents:

[RES ZION INVESTMENTS ASSIGNMENTS.PDF](#)

**22.V.** Resolution Item (CA05)

Resolution authorizing the Tax Collector to add back the various senior citizen and disabled tax deductions for the tax year of 2020 in accordance with NJSA 54:4-8.40 due to annual income exceeds limits and Post Annual Tax Statement (PD5) not returned.

Documents:

[RES ADDBACK.PDF](#)

**22.VI.** Resolution Item (CA06)

Resolution authorizing public sale of certain equipment no longer needed for public use to be sold on-line from May 6, 2021 through May 12, 2021 through a contracted government on-line auction service, Municibid, at [www.municibid.com](http://www.municibid.com).

Documents:

[RESOLUTION ONLINE AUCTION MAY 2021.PDF](#)  
[ADVERTISEMENT MAY 2021 AUCTION.PDF](#)

**23. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**24. RESOLUTIONS**

**24.I.** Resolution Item (02)

Resolution authorizing First Amendment to professional service contract with John Krause for an additional amount of \$2,100.00 for a total contract amount of \$12,100.00.

Motion:  
Second:  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

**24.II.** Resolution Item (03)

Resolution authorizing a Professional Service Contract with EMS Consulting Services awarded pursuant to a non-fair and open process to act as Medical Director of EMS for the Municipality in an amount not to exceed \$13,750.00 for the period covering May 6, 2021 through May 5, 2022

Motion:  
Second:  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES EMS CONSULTING 2021.PDF](#)

**24.III.** Resolution Item (04)

Resolution authorizing a First Amendment to Professional Services Contract with TRIAD Associates awarded through a fair and open process by Resolution No. 20-2021 on January 4, 2021 for the provision of CDBG advisory services in an amount not to exceed \$24,500.00 with the term of that agreement commencing on January 4, 2021 and terminating on December 31, 2021 for an additional amount of \$3,000.00 for a total contract amount not to exceed \$27,500.00 for the duration of the contract term.

Motion:  
Second:  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES -2021 TRIAD HR CONTRACT.PDF](#)

**24.IV.** Resolution Item (05)

Resolution approving Third Amendment to Professional Services Contract with AECOM for engineering services for the Wastewater Treatment Plant Project Phase II to provide and additional amount of \$7,000.00.

Motion-  
Second-  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES -2021 AECOM.APRIL 2021 AMENDMENT.PDF](#)

**24.V.** Resolution Item (06)

Resolution approving the FY 2021 Annual Action Plan for the City of Millville

Motion-  
Second-  
(Public Hearing)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

**25. NEW BUSINESS**

**26. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**27. ADJOURN**

Motion-

Second-