TENTATIVE AGENDA FOR REGULAR SESSION MEETING
March 17, 2020, 7:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**
   Santiago__ Pepitone__Parent__Udalovas__Cooper__

3. **SALUTE TO THE FLAG**

4. **OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**
   "This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. **CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

6. **BILLS**
   Motion-
   Second-
   Pepitone___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

7. **MINUTES**
   Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:
   March 3, 2020:
   Work Session
   Regular Session
   Motion-
   Second-
   Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

8. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

9. **OLD BUSINESS**

10. **PETITIONS & LETTERS**

10.I. Petitions And Letters Item (01)
Motion to receive and file Certification of Appointment received from Lieutenant Governor Sheila Y. Oliver, Commissioner of the State of New Jersey Department of Community Affairs certifying that Heather Santoro has been appointed as the State Commissioner of the Millville Housing Authority for a five year term beginning on March 2, 2020 through February 1, 2025
Motion-
Second-
Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

HEATHER SANTORO CERTIFICATION OF STATE APPTMNT TO MHA.PDF

10.II. Petitions And Letters Item (02)

Correspondence received from the State of New Jersey Department of Transportation advising that the City of Millville has been selected to receive funding from the NJDOT's Fiscal Year 2020 Local Freight Impact Fund Program for the Wade Boulevard and Orange Street Road Reconstruction Project in the amount of $450,000.00

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

LETTER- DOT FUNDING AWARD.PDF

11. REPORTS OF COMMISSIONERS

12. COMMISSIONER COOPER

13. COMMISSIONER PEPITONE

13.I. Commissioner Pepitone Item (01)

Fire Department Report for the month of February 2020

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

FEBRUARY 2020 FIRE INCIDENT REPORT.PDF
FEBRUARY 2020 FIRE INSPECTIONS REPORT.PDF

14. COMMISSIONER UDALOVAS

15. VICE-MAYOR PARENT

15.I. Vice-Mayor Parent Item (01)

Tax Collector's Report for the month of February 2020

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

FEBRUARY TAX COLLECTOR REPORT.PDF

16. MAYOR SANTIAGO

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Lightning Travel Baseball 10U to hold a Coin Drop on July 11, 2020 and July 12, 2020 at the intersections of Buckshutem and Cedarville Roads

Motion-

Second-

(Public Hearing)

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

PN- COIN DROP.PDF
COIN DROP-MILLVILLE LIGHTNING 10U .PDF

17.II. Ordinance 2nd Reading Item (02)

An Ordinance to exceed the Municipal Budget Appropriation limits and to Establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2020
Motion-
Second-
(Public Hearing)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

PN- EST CAP BANK.PDF
COLA ORD.PDF

17.III. Ordinance 2nd Reading Item (03)

Ordinance authorizing amendment to salary ordinance to add a new title and salary range for the following:

Title	Minimum	Maximum
Supervisor Recycling Operations	$25,000	$69,653.71

Motion-
Second-
(Public Hearing)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

PN- SALARY ORD.PDF
ORD - SALARY ORDINANCE - 2-2020.PDF

18. ORDINANCES 1ST READING

19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

19.I. Resolution Item (CA01)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article I, Subsection 11-6 of the Municipal Code

Documents:

RES BOARD AND SECURE 3-17-2020.PDF

19.II. Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus

administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Documents:

RES CUT AND CLEAN 3-17-20 .PDF

19.III. Resolution Item (CA03)

Resolution authorizing the Tax Collector to charge $25.00 Tax Sale Fee per notice mailed in accordance with the rules and regulations of NJSA 54:5-19.1

Documents:

RES-TAX SALE FEE AUTHORIZATION.PDF

19.IV. Resolution Item (CA04)

Resolution authorizing Tax Foreclosure List held by the City to be foreclosed by summary proceedings IN REM as described by N.J.S.A. 54:5-104.29 to 54:5-104.71 as amended and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey

Documents:

RES FORECLOSURE.PDF
2020 FORECLOSURE LISTING.PDF

19.V. Resolution Item (CA05)

Resolution to approve submission of electronic grant application identified as LFIF-2020-Wade Boulevard and Orange Street R-00031 to construct approximately 2.25 miles of roadway improvements on Wade Boulevard and Orange Street from Main Street to South Second Street

Documents:

RES LFIF-2020-WADE BLVD AND ORANGE ST.PDF

19.VI. Resolution Item (CA06)

Resolution authorizing adjustments in the Tax and Utility Records

Documents:

RES - TAX AND UTILITY.PDF

19.VII. Resolution Item (CA07)

Resolution authorizing Pauline Velez to fill the unexpired term of Sheila Roselle as Alternate No. 1 Member of the Millville Zoning Board with term expiring August 1, 2020 and authorizing Sheila Roselle to fill the unexpired term of Pauline Roselle as Class IV Member with term expiring December 12, 2021.

Documents:

RES APPOINTING ALT 1 AND CLASS IV.PDF

19.VIII. Resolution Item (CA08)

Resolution authorizing the modification of the Department of Parks and Public Property's work schedule to 6:00 a.m. to 2:30 p.m. with 1/2 hour lunch beginning April 6, 2020 through October 9, 2020

Documents:

RES SPRING-SUMMER HOURS PARKS.PDF

20. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

21. RESOLUTIONS

21.I. Resolution Item (01)

Resolution authorizing a Shared Services Agreement with Cumberland County Utilities Authority and Landis Sewerage Authority for the joint funding of a Household Hazardous Waste Day with a contribution amount of $4,000.00 per agency
Motion-
Second-
Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RES SSA HHWCD.PDF

21.II. Resolution Item (02)

Resolution authorizing extension of contract with D & R Landscaping, Vineland, NJ for the project entitled "Landscape Maintenance, Lawn Grass Treatment, and Lawn Grass Mowing Services" which was originally awarded on March 18, 2019 for one (1) calendar year in an amount not to exceed $105,333.60 and the City has agreed to extend the contract through February 28, 2021 in an amount not to exceed $105,333.60
Motion-
Second-
(Certification of Funds)
Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RES- EXTEND CY19 LANDSCAPING CONTRACT.PDF

21.III. Resolution Item (03)

Resolution authorizing extension of contract with Falasca Mechanical, Inc., Vineland, NJ for the project entitled "CY 2019 HVAC Maintenance & Service Contract for the City of Millville" which was originally awarded on December 18, 2018 for one (1) calendar year in an amount not to exceed $17,210.00 and the City has agreed to extend the contract through December 31, 2020 in an amount not to exceed $17,210.00
Motion-
Second-
(Certification of Funds)
Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RES-EXTEND CY19 ELECTRICAL CONTRACT.PDF

21.IV. Resolution Item (04)

Resolution authorizing award of bid for "CY 2020 Water & Sewer Department Supplies" to the following vendors: Core & Main, Berlin, NJ.; Atlantic Supply Company, Long Branch, NJ and Raritan Supply Company, Edison, NJ. to furnish the City of Millville with Water & Sewer Department Supplies in the amount of the itemized bid in Schedule "A"

Motion-

Second-

(Certification of Funds)

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RES - AWARD WATERSUPPLIES 3-17-20 MTG.PDF

SCHEDULE A WATER SEWER SUPPLIES CY 2020.PDF

21.V. Resolution Item (05)

Resolution authorizing the Planning Board of the City of Millville to prepare a redevelopment plan or an amendment or revision to a redevelopment plan for Block 260 Lot 1 including additional properties within the Center City Study Area as it sees fit.

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RES BLOCK 260 REDEVELOPMENT PLAN .PDF

22. NEW BUSINESS

22.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:

a) A Walk Around the Park and Rock Painting sponsored by the Center for Family Services on April 3, 2020 1:00 pm - 5:00 pm at Joe Buck Park pending appropriate approvals.

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

22.II. New Business Item (02)

Motion to authorize the following Social Affair Permits on behalf of the following:

1) Millville Development Corporation for a Recreation Festival to be held at Captain Buck Riverfront Park on June 20, 2020 5:00 pm to 10:00 pm

2) Rowan College of South Jersey for a Social Affair Permit to host a Class Event to be held at the Arts and Innovation Center on May 15, 2020 5:00 pm to 9:00 pm

Motion-

Second-

Pepitone__Parent__Udalovas__Cooper__Santiago__

22.III. New Business Item (03)

Motion to authorize the City Clerk to advertise for the following proposals to be returned to the Purchasing Board on April 2, 2020 at 10:00 a.m.:

1. RFP Medical Director of the City of Millville Emergency Medical Services.
2. CY 2020 EMT Work Uniforms

Motion-
Second-
Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

2020 RFP FOR MEDICAL DIRECTOR EMS.PDF
PUBLIC NOTICE CY 2020 EMT WORK UNIFORMS.PDF

23. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

24. ADJOURN

Motion-
Second-