

**TENTATIVE AGENDA FOR REGULAR SESSION MEETING
OCTOBER 6, 2020, 5:30 P.M.**

**PLEASE NOTE: MEETING WILL BE HELD VIA TELECONFERENCE TO ATTEND:
DIAL (978) 990-5000 AND USE ACCESS CODE 197407
PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE DURING THE
CONFERENCE CALL**

**ATTENDANCE OF ALL ATTENDEES WILL BE TAKEN AT THE BEGINNING OF
THE MEETING**

**DURING THE PUBLIC COMMENT PORTION THE CITY CLERK WILL CALL THE
ATTENDEES NAME IN THE ORDER IT WAS RECEIVED IN THE BEGINNING OF
THE MEETING AND ASK IF THEY WOULD LIKE TO MAKE ANY COMMENTS.
THE ATTENDEE MAY UNMUTE THEIR PHONE AND MAKE THEIR COMMENTS,
IF ANY**

**THE PUBLIC MAY ALSO SUBMIT PUBLIC COMMENTS VIA SNAIL MAIL OR
EMAIL TO BE READ INTO THE RECORD OF EACH MEETING. THE COMMENTS
MUST BE RECEIVED ON OR BEFORE THE DAY OF THE SCHEDULED
MEETING:**

EMAIL: JEANNE.HITCHNER@MILLVILLENJ.GOV

**MAIL: JEANNE HITCHNER, CITY CLERK
12 S. HIGH ST, MILLVILLE, NJ 08332**

1. CALL TO ORDER

2. ROLL CALL

Santiago__ Pepitone__ Parent__ Udalovas__ Cooper__

3. SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

7. BILLS

Motion-

Second-

Pepitone__ Parent __ Udalovas __ Cooper __ Santiago __

8. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

September 1, 2020:
Regular Session
September 8, 2020:
Special Meeting
September 15, 2020:
Closed Session
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. OLD BUSINESS

11. PETITIONS & LETTERS

12. REPORTS OF COMMISSIONERS

13. COMMISSIONER COOPER

14. COMMISSIONER PEPITONE

14.I. Commissioner Pepitone Item (01)

Motion to receive and file the following reports for the month of August 2020:

Millville Fire Department:

- a) EMS Performance/Statistical Analysis
- b) MFD Incident Report
- c) MFD Inspections Report

Millville Police Department:

- a) MPD Police Statistics Report

Motion-
Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

[AUGUST EMS.PDF](#)
[AUGUST 2020 FIRE.PDF](#)
[AUGUST 2020 INSPECTIONS.PDF](#)
[AUGUST 2020 MPD STAT REPORT.PDF](#)

15. COMMISSIONER UDALOVAS

16. VICE-MAYOR PARENT

17. MAYOR SANTIAGO

18. ORDINANCES 2ND READING

19. ORDINANCES 1ST READING

19.I. Ordinance 1st Reading Item (01)

Bond Ordinance authorizing various capital improvements and acquisitions, appropriating eight hundred twenty-five thousand dollars (\$825,000.00) to pay the cost thereof, authorizing the issuance of seven hundred eighty-three thousand seven hundred fifty dollars (\$783,750.00) of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds

Motion-
Second-

(Supplemental Debt Statement)

Pepitone __ Parent __ Udalovas __ Cooper __ Santiago __

Documents:

[ORD CAP IMPRV 825000.PDF](#)
[SDS- 10-6-2020.PDF](#)

19.II. Ordinance 1st Reading Item (02)

Bond Ordinance authorizing improvements to the Municipal Water and Sewer Utility Systems, appropriating two million one hundred thousand dollars (\$2,100,000.00) to pay the cost thereof, authorizing the issuance of two million one hundred thousand dollars (\$2,100,000.00) of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds

Motion-

Second-

(Supplemental Debt Statement)

Pepitone __ Parent __ Udalovas __ Cooper __ Santiago __

Documents:

[ORD BOND WATER SEWER.PDF](#)
[SDS- 10-6-2020.PDF](#)

19.III. Ordinance 1st Reading Item (03)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 17 East Broad Street

Motion-

Second-

Pepitone __ Parent __ Udalovas __ Cooper __ Santiago __

Documents:

[ORD ADD HANDICAP PARKING - PINERO JOSE .PDF](#)

19.IV. Ordinance 1st Reading Item (04)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 570 Columbia Avenue

Motion-

Second-

Pepitone __ Parent __ Udalovas __ Cooper __ Santiago __

Documents:

[ORD ADD HANDICAP PARKING - JACKSON CYNTHIA.PDF](#)

20. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

20.I. Resolution Item (CA01)

Resolution authorizing Water/Sewer Termination on October 19, 2020 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code

Documents:

[RES WATER SEWER TERMINATION.PDF](#)

20.II. Resolution Item (CA02)

Resolution approving a Discharge of Mortgage executed by Horinda Hargrove for property located at 323 D Street, Block 341, Lot 24

Documents:

[RES DISCHARGE MTG -H. HARGROVE.PDF](#)

20.III. Resolution Item (CA03)

Resolution authorizing adjustments in the Tax and Utility Records

Documents:

[RES TAX UTILITY.PDF](#)

20.IV. Resolution Item (CA04)

Resolution authorizing public sale of certain equipment no longer needed for public use to be sold on-line from October 22, 2020 through October 28, 2020 through a contracted government on-line auction service, Municibid, at www.municibid.com

Documents:

[RES 10.6.20 ONLINE AUCTION.PDF](#)
[SCHEDULE A AUCTION10.6.20.PDF](#)

20.V. Resolution Item (CA05)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Documents:

[RES CUT AND CLEAN 10-6-20 .PDF](#)

20.VI. Resolution Item (CA06)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article I, Subsection 11-6 of the Municipal Code

Documents:

[RES BOARD AND SECURE 10.6.2020.PDF](#)

20.VII. Resolution Item (CA07)

Resolution approving Military leave of absence and payment of pay differential due to a call up of active Military duty in the Air Force for Brian Day for the period covering September 19, 2020 to October 4, 2020

Documents:

[RES MILITARY LEAVE - B. DAY - OCTOBER.PDF](#)

20.VIII. Resolution Item (CA08)

Resolution to approve submission of grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) for Safe Streets to Transit 2021 grant funds on behalf of the City of Millville identified as SST-2021-Riverside Drive Sidewalk Improvement-00023 to construct approximately 0.38 miles of roadway improvements on Riverside Drive from Silver Run Road to West Main Street (Rte 49) in the event said funds are forthcoming

Documents:

[RES 2021 SSTT RIVERSIDE DRIVE .PDF](#)

20.IX. Resolution Item (CA09)

Resolution to approve submission of grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) for Municipal Aid grant funds on behalf of the City of Millville identified as MA-2021-Columbia Avenue Roadway-00341 to construct approximately 0.27 miles of roadway improvements on Columbia Avenue from Sharp Street to Broad Street in the event said funds are forthcoming

Documents:

[RES MUNICIPAL AID FY 2021 COLUMBIA AVE .PDF](#)

21. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

22. RESOLUTIONS

22.I. Resolution Item (01)

Resolution authorizing the purchase of an O'Brien Model 7040 Sewer Jet from W.E. Timmerman Company through the Sourcewell Cooperative Pricing System in the amount of \$89,739.94

Motion-

Second-

(Certification of Funds)

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

[RES -COOPERATIVE PURCHASE SEWER.PDF](#)

22.II. Resolution Item (02)

Resolution authorizing an order regarding Dangerous Structure Proceedings for property located at Block 370, Lot 4, 324 East Oak Street

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

22.III. Resolution Item (03)

Resolution authorizing an order regarding Dangerous Structure Proceedings for property located at Block 486, Lot 2, 1305 Oakland Ave

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

22.IV. Resolution Item (04)

Resolution authorizing an order regarding Dangerous Structure Proceedings for property located at Block 376, Lot 5, 313 East Oak Street

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

22.V. Resolution Item (05)

Resolution authorizing an order regarding Dangerous Structure Proceedings for property located at Block 377, Lot 5, 312 East Mulberry Street

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

23. NEW BUSINESS

23.I. New Business Item (01)

Motion to approve the following Special Events on Public Lands Application, said approval is subject to the approval by the Fire Chief, Police Chief, Traffic Safety Bureau and Mints Insurance Agency:

Annual Christmas Parade Sponsored by the Millville Chamber of Commerce, to be held on November 27, 2020 on High Street from Sharp Street to Smith Street

Motion -

Second -

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

24. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

25. ADJOURN

Motion-

Second-