

TENTATIVE AGENDA FOR REGULAR SESSION MEETING MARCH 15, 2022, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

3. INVOCATION AND SALUTE TO THE FLAG

J.T. Burks, Police Chaplain to deliver invocation followed by the salute to the flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. February 15, 2022 Closed Session

2. February 15, 2022 Regular Meeting

3. March 1, 2022 Closed Session

4. March 1, 2022 Regular Meeting

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

9. OLD BUSINESS

9.I. Old Business Item (01)

City Clerk to read announcement concerning Executive Order 229 pertaining to Service Shut-Off Moratorium Covid-19 Rate Payer Relief Measures.

Documents:

[SERVICE SHUTOFF MORATORIUM- COVID 19 RATE PAYER RELIEF MEASURES.PDF](#)

10. PETITIONS AND LETTERS

11. REPORTS OF COMMISSIONERS

12. COMMISSIONER ROMANIK

13. COMMISSIONER HEWITT

13.I. Commissioner Hewitt Item (01)

Motion to receive and file the following Millville Police Department and Fire Department Reports for the month of February 2022:

1. Police Department Stats
2. Neighborhood Crime Prevention Unit Report
3. EMS Report
4. Incidents Report
5. Inspections Report

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[FEBRUARY 2022 MPD STATS.PDF](#)
[NCPU STATS FEBRUARY 2022 \(1\).PDF](#)
[FEBRUARY 2022 EMS REPORT.PDF](#)
[FEBRUARY 2022 FIRE INCIDENTS REPORT.PDF](#)
[FEBRUARY 2022 INSPECTIONS REPORT.PDF](#)

14. COMMISSIONER MCQUADE

15. VICE-MAYOR SOOY

15.I. Vice Mayor Sooy Item (01)

Motion to receive and file the Tax Collector's Report for February 2022.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[FEBRUARY TAX COLLECTORS REPORT.PDF](#)

16. MAYOR ORNDORF

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

An Ordinance amending the salary ordinance of the compensation for the following existing administration title:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Deputy Municipal Court Adm.	\$25,000	\$59,009.80

Motion-

Second-

(Public Hearing)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[ORD - SALARY ORDINANCE - 2-25-22.PDF](#)
[PROOF OF PUB- SALARY ORDINANCE.PDF](#)

18. ORDINANCES 1ST READING

18.I. Ordinance 1st Reading Item (01)

An Ordinance amending Millville City Code Chapter 30 ("Land use and development regulations"), Article XXIII ("Signs"), Section 259 et. seq. in order to add § 30-262N regulating digital signs.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD NO. -2022 AMENDED CHAPTER 30 SIGNS, 1ST READING.PDF](#)

18.II. Ordinance 1st Reading Item (02)

An Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2022.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[MILLVILLE 2022 COLA ORDINANCE.PDF](#)

19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

19.I. Resolution Item (CA01)

Resolution authorizing the modification of the Department of Parks and Public Property's work schedule to 6:00 a.m. to 2:30 p.m. with 1/2 hour lunch beginning April 4, 2022 through October 7, 2022.

Documents:

[RES NO. -2022 SPRING-SUMMER HOURS PARKS.PDF](#)

19.II. Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 BOARD AND SECURE.PDF](#)

19.III. Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Victor M. Robles, Jr. for property located at 220 N. 4th Street, Block 423, Lot 6.

Documents:

[RES NO. -2022 DISCHARGE MTG V. ROBLES.PDF](#)

- 19.IV.** Resolution Item (CA04)
Resolution approving a discharge of mortgage executed by Kenneth E. Atkinson for property located at 406 N. 3rd Street, Block 360, Lot 10.

Documents:

[RES NO. -2022 DISCHARGE MTG -K. ATKINSON.PDF](#)

- 19.V.** Resolution Item (CA05)
Resolution approving a discharge of mortgage executed by Mildred A. Braxton for property located at 317 N. 4th Street, Block 378, Lot 21.

Documents:

[RES NO. -2022 DISCHARGE MTG M. BRAXTON.PDF](#)

- 19.VI.** Resolution Item (CA06)
Resolution approving a discharge of mortgage executed by Angelos Dambalas and Fotini Dambalas for property located at 518 Mulberry Street, Block 379, Lot 21.

Documents:

[RES NO. -2022 DISCHARGE MTG-A. DAMBALAS.PDF](#)

- 19.VII.** Resolution Item (CA07)
Resolution approving a discharge of mortgage executed by Paul Hand, Sr. for property located at 641 Buck Street, Block 308, Lot 10.

Documents:

[RES NO. -2022 DISCHARGE MTG -P. HAND.PDF](#)

- 19.VIII.** Resolution Item (CA08)
Resolution approving a discharge of mortgage executed by Tina L. Hunter for property located at 509 Oak Street, Block 374, Lot 5.

Documents:

[RES NO. -2022 DISCHARGE MTG -T. HUNTER.PDF](#)

- 19.IX.** Resolution Item (CA09)
Resolution approving a discharge of mortgage executed by Justin G. Miller for property located at 625 E Pine Street, Block 434, Lot 7.

Documents:

[RES NO. -2022 DISCHARGE MTG -J. MILLER.PDF](#)

- 19.X.** Resolution Item (CA10)
Resolution approving a discharge of mortgage executed by Mary Jo Morse for property located at 466 S. 3rd Street, Block 530, Lot 17.

Documents:

[RES NO. -2022 DISCHARGE MTG -M. MORSE.PDF](#)

19.XI. Resolution Item (CA11)

Resolution approving a discharge of mortgage executed by John O. Smith, Sr and Janice M. Flemey-Smith for property located at 2114 W. Main Street, Block 29 Lot 76.

Documents:

[RES NO. -2022 DISCHARGE MTG -J. SMITH.PDF](#)

19.XII. Resolution Item (CA12)

Resolution approving a discharge of mortgage executed by Luz De lacruz and Sujeiline Soto for property located at 904-906 N. High Street, Block 287, Lot 14.

Documents:

[RES NO. -2022 DISCHARGE MTG -L. DE LACRUZ.PDF](#)

19.XIII. Resolution Item (CA13)

Resolution approving a discharge of mortgage executed by Catherine Wright for property located at 713 E. Broad Street, Block 397, Lot 5.

Documents:

[RES NO. -2022 DISCHARGE MTG -C. WRIGHT.PDF](#)

19.XIV. Resolution Item (CA14)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

19.XV. Resolution Item (CA15)

Resolution granting request by the Positive Vibes Community Group to adopt Waltman Park for the purpose of providing community clean up services.

Documents:

[RES NO. -2022 POSITIVE VIBES COMMUNITY GROUP.PDF](#)

19.XVI. Resolution Item (CA16)

Resolution certifying that the City of Millville's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES CIVIL RIGHTS.PDF](#)

20. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

21. RESOLUTIONS

21.I. Resolution Item (01)

Resolution authorizing the introduction of the Calendar Year 2022 Municipal Budget

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES 2022 INTRODUCED BUDGET.PDF](#)

[2022 INTRODUCED BUDGET.PDF](#)

21.II. Resolution Item (02)

Resolution approving 1st Amendment to Purchase and Sale Agreement with Levoni America Corporation to reflect the actual size of the property as approximately 8.26 acres with dimensions of approximately 600' by 600'.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 1ST AMENDMENT TO PSA LEVONI.PDF](#)

[1ST AMENDMENT TO PSA LEVONI REVISED.PDF](#)

21.III. Resolution Item (03)

Resolution appointing Jason Witcher to serve as Municipal Court Judge for a three year term for an annual compensation in the amount of \$80,000.00

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 APPOINTING JASON WITCHER.PDF](#)

[MOU MUNICIPAL COURT JUDGE WICHTER.PDF](#)

21.IV. Resolution Item (04)

Resolution authorizing a Shared Services Agreement with Cumberland County *Improvement* Authority and Landis Sewerage Authority for the joint funding of a Household Hazardous Waste Day with a contribution amount of \$4,000.00 per agency.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 SSA HHWCD.PDF](#)
[2022 INTERLOCAL SERVICE AGREEMENT FOR HHW.PDF](#)
[CERT OF FUNDS- SSA CCIA.PDF](#)

21.V. Resolution Item (05)

Resolution authorizing a Professional Services Contract retaining Roux Associates, Inc. pursuant to a Non-Fair and Open process in an amount not to exceed \$6,700.00 for a one year term for the preparation of an annual report for the municipality's polychlorinated biphenyl (PCB) pollutant minimization plan (PMP).

Motion-
Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 ROUX.PDF](#)
[CERT OF FUNDS- ROUX.PDF](#)
[ROUX ASSOCIATES CONTRACT.PDF](#)

21.VI. Resolution Item (06)

Resolution authorizing the purchase of various equipment and installation for (5) 2022 Ford Utility Interceptors, from Vineland Auto Electric, 382 S. Delsea Drive, Vineland, NJ 08360 for a cost of \$60,269.03.

Motion-
Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[CERT OF FUNDS- STATE CONTRACT.PDF](#)
[RES NO. -2022 STATE CONTRACT \(POLICE-VINELAND AUTO\).PDF](#)

21.VII. Resolution Item (07)

Resolution awarding a contract to Neri's Construction and Rental, Inc. to Demolish 1729 East Main Street and 420/422 North 3rd Street in the amount of \$58,649.00.

Motion-
Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 AWARD NERI -DEMO 1729 E MAIN 420 422 N 3RD.PDF](#)
[NERI CONSTRUCTION AND RENTAL CONTRACT \(DEMO\).PDF](#)
[CERT OF FUNDS- DEMOLITION.PDF](#)

21.VIII. Resolution Item (08)

Resolution authorizing a First Amendment to Professional Services Contract with

CME Associates for further engineering projects in an additional amount of \$70,000.00 for a new not to exceed amount of \$90,000.00

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 CME SPECIAL PROJECTS ENGINEER.PDF](#)
[CME ASSOCIATES 1ST AMENDMENT CONTRACT.PDF](#)
[CERT OF FUNDS- CME.PDF](#)

21.IX. Resolution Item (09)

Resolution rescinding Resolution No. 284-2021 and terminating the Letter of Intent between the City of Millville and Herb-A-More for the sale of certain municipally owned property located at the James R. Hurley Industrial Park, more specifically a part of Lot 11, Block 125.03 to Herb-A-More.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 RESCINDING RES NO 284-2021 AND TERMINATING LETTER OF INTENT WITH HERB-A-MORE.PDF](#)

21.X. Resolution Item (10)

A Resolution approving the City of Millville to sponsor CUT International Short Film Festival in the amount of \$5,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 SPONSOR CUT INTERNATIONAL FILM FESTIVAL.PDF](#)
[CERT OF FUNDS- CUT SHORT FILM FESTIVAL.PDF](#)

22. NEW BUSINESS

22.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:

a) Cumberland/Cape May County Teen Arts Festival by Millville Development Corp at Glasstown Plaza and Private Properties on April 6, 2022 from 9:00 am to 3:00 pm.

Motion:

Second:

Hewitt __ Sooy __ McQuade __ Romanik __ Orndorf __

22.II. New Business Item (02)

Motion to authorize the City Clerk to advertise to receive bids for the "2022 Water Department Supplies" project by 10:00 am on Tuesday, April 5, 2022, at 12 S. High Street, Millville, NJ 08332.

Motion:

Second:

Hewitt __ Sooy __ McQuade __ Romanik __ Orndorf __

Documents:

[PUBLIC NOTICE 2022 WATER DEPT SUPPLIES.PDF](#)

23. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

24. ADJOURN

Motion-
Second-