TENTATIVE AGENDA FOR REGULAR SESSION MEETING
JANUARY 21, 2020, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Santiago__ Pepitone__Parent__Udalovas__Cooper__

3. INVOCATION AND SALUTE TO THE FLAG

Reverend Merki from Millville Church of the Nazarene to deliver the invocation followed by the Salute to the Flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-
Second-
Pepitone___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

December 31, 2019:

End of the Year Meeting

January 2, 2020:

Reorganization Meeting:

Closed Session
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

8. PRESENTATIONS

8.I. Presentation Item (01)

Certificates of Appreciation to be presented to Millville Urban Redevelopment Corporation members

8.II. Presentation Item (02)

Certificate of Appreciation to Alex Craig Brown, Eagle Scout

8.III. Presentation Item (03)

Chief Farabella to present Certificates of Appreciation to Active Shooter Drill Participants and PAL

8.IV. Presentation Item (04)

Samantha Cruz, Manager of Parks and Grounds, to present the 2019 Holiday Lighting Awards and announce the winners of the Holiday Coloring Contest

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. OLD BUSINESS

11. PETITIONS & LETTERS

11.I. Petitions And Letters Item (01)

Letter of Resignation from Diane Risdon as a Regular Member of the Millville Planning Board

Motion:

Second:

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

RESIGNATION- RISDON.PDF

11.II. Petitions And Letters Item (02)

Letter from Mayor Santiago appointing Jay Laubengeyer a Regular Member of the Millville Planning Board to fill the unexpired term of Diane Risdon with said term expiring November 8, 2020

Motion:

Second:

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

LETTER OF APPTMNT LAUBENGEYER.PDF

11.III. Petitions And Letters Item (03)

Letter from Mayor Santiago reappointing Ed Gallagher as a member of the Millville Planning Board with term expiring December 8, 2024

Motion:

Second:

Pepitone__Parent__Udalovas__Cooper__Santiago__

Documents:

REAPPTMNT GALLAHER.PDF

12. REPORTS OF COMMISSIONERS

13. COMMISSIONER COOPER

14. COMMISSIONER PEPITONE

14.I. Commissioner Pepitone Item (01)

1) Fire Report for the Year 2019
2) Fire Report for the month of December 2019
3) Fire Inspection Report for the Year 2019
4) Fire Inspection Report for the month of December 2019
5) Police Department Report for the month of December 2019

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

2019 YEAR END FIRE CALLS.PDF
DECEMBER 2019 FIRE REPORT.PDF
2019 INSPECTION TOTALS.PDF
DECEMBER 2019 INSPECTIONS.PDF
DECEMBER 2019 MPD COMMISSION STAT REPORT.PDF

15. COMMISSIONER UDALOVAS

15.I. Commissioner Udalovas Item (01)

1) Summary of Annual Reorganization of the City of Millville Planning Board and Zoning Board of Adjustment
2) 2019 Annual Zoning Board Report
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

2019 ANNUAL REPORT PACKAGE.PDF

16. VICE-MAYOR PARENT

16.I. Vice Mayor Parent Item (01)

Tax Collector's Report for the month of December 2019
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

TAX COLLECTORS REPORT FOR DECEMBER 2019.PDF

17. MAYOR SANTIAGO

17.I. Mayor Santiago Item (01)

Streets and Roads Report for the month of December 2019.
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

STREETS AND ROADS REPORT 12-2019.PDF

18. ORDINANCES 2ND READING

18.I. Ordinances 2nd Reading Item (01)

Ordinance amending Section 2-69 of the Municipal Code to amend existing titles minimum and maximum compensation for the following:

Title	Minimum	Maximum
Secretarial Assistant	$25,000.00/yr	$57,000.00/yr

School Traffic Guard/ PT $11.00/hr $15.00/hr

Motion:
Second:
(Public Hearing)
Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

ORD -2020 SALARY ORDINANCE.PDF
PN- SALARY ORDINANCE.PDF

19. ORDINANCES 1ST READING

19.I. Ordinances 1st Reading Item (01)

Ordinance to repeal and replace Chapter 30 Land Use of the City of Millville Municipal Code in its entirety

Motion-
Second-
Pepitone___Parent___Udalovas___Cooper___Santiago___

20. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

20.I. Resolution Item (CA1)

Resolution authorizing the Tax Collector to complete an application to participate in the Electronic Tax Sale Program and submit same to the Director of the Division of Local Government Services

Documents:

RES- AUTHORIZE PRTCPTN IN ELECTRONIC TAX SALE.PDF

20.II. Resolution Item (CA2)

Resolution approving Towing Operators License Application for the period covering January 1, 2020 thru
December 31, 2021 for the following applicant:

A-1 Towing Inc.

Documents:

RES -2020 A-1 TOWING.PDF

20.III. Resolution Item (CA3)

Resolution approving Military leave of absence and payment of pay differential due to a call up of active military duty in the Air Force for Brian Day for the period covering December 15, 2019- April 04, 2020

Documents:

RES MILITARY LEAVE - B. DAY - APRIL (003).PDF

20.IV. Resolution Item (CA4)

Resolution approving Towing Operators License Application for the period covering January 1, 2020 thru
December 31, 2021 for the following applicant:
Rock Towing LLC

Documents:

RES -2020 ROCK TOWING LLC.PDF

20.V. Resolution Item (CA5)

Resolution approving Towing Operators License Application for the period covering January 1, 2020 thru
December 31, 2021 for the following applicant:
Rulyn's Garage LLC

Documents:

RES -2020 RULYNS GARAGE LLC.PDF

20.VI. Resolution Item (CA6)

Resolution authorizing the submission of a strategic plan for the Millville Municipal Alliance Grant to the Governor's Council on Alcoholism and Drug Abuse to the County of Cumberland for the period covering Fiscal Year 2021 in the amount of:

DEDR	$ 35,318.00
Cash Match	$ 8,829.50
In-Kind	$ 26,488.50

Documents:

RES MUNICIPAL ALLIANCE FY2021.PDF

20.VII. Resolution Item (CA7)

Resolution authorizing adjustments to the Tax and Utility Records

Documents:

RES- TAX UTILITY.PDF

20.VIII. Resolution Item (CA8)

Resolution approving request for Performance Guarantee Release as submitted by the City Engineer and conditional upon receipt of maintenance bond as required by city ordinance and N.J.S.A. 40:55D-53 (Municipal Land Use Law) for the release of Sherwood Forest Estates performance guarantee in the amount of $190,159.80 associated with Sherwood Estates/Dumont Drive Major Subdivision

Documents:

RES SHERWOOD ESTATES-BOND RELEASE.PDF
ENGNR LETTER PERFORMANCE GUARANTEE RELEASE.PDF

20.IX. Resolution Item (CA9)

Resolution authorizing the Tax Collector to issue a duplicate Tax Sale Certificate No. 09-00038 comprising of a lien on property known as Block 94 Lot 5 due to the original certificate being lost by the owner who signed an affidavit swearing to same.

Documents:

RES DUPLICATE TAX SALE CERT 09-00038 .PDF

20.X. Resolution Item (CA10)
Resolution authorizing transfers be made to various Tax Records

Documents:

RES TAX RECORDS TRANSFERS.PDF

20.XI. Resolution Item (CA11)
Resolution authorizing Electronic Tax Sale Service Agreement between the City of Millville and ROK Industries, Inc. d/b/a NJ Taxlieninvestor.com for internet-based electronic processing of bid information related to auction sale of tax lien certificates

Documents:

RES - ELECTRONIC TAX SALE.PDF

20.XII. Resolution Item (CA12)
Resolution approving a Discharge of Mortgage executed by Elizabeth Cocking for property located at 710 N 4th Street, Block 331, Lot 7

Documents:

RES- DISCHARGE OF MORTGAGE COCKING.PDF

20.XIII. Resolution Item (CA13)
Resolution approving a Discharge of Mortgage executed by Stephen F. Craig and Patricia L Craig for property located at 550 Columbia Ave, Block 352, Lot 36

Documents:

RES- DISCHARGE OF MORTGAGE CRAIG.PDF

20.XIV. Resolution Item (CA14)
Resolution approving a Discharge of Mortgage executed by Barry Michael DeLeon for property located at 9 North Park Avenue, Block 100, Lot 26

Documents:

RES- DISCHARGE OF MORTGAGE DELEON.PDF

20.XV. Resolution Item (CA15)
Resolution authorizing Water/Sewer Termination on January 13, 2020 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code

Documents:

RES WATER SEWER TERMINATION 1.21.20.PDF

20.XVI. Resolution Item (CA16)

Resolution approving a Discharge of Mortgage executed by Joan Griffiths for property located at 2411 Shelburn Rd, Block 506, Lot 4

Documents:

RES- DISCHARGE OF MORTGAGE GRIFFITHS.PDF

20.XVII. Resolution Item (CA17)

Resolution approving a Discharge of Mortgage executed by Angel L. Moreno and Carmen M. Moreno for property located at 808 North 5th Street, Block 317, Lot 16

Documents:

RES- DISCHARGE OF MORTGAGE MORENO.PDF

20.XVIII. Resolution Item (CA18)

Resolution approving a Discharge of Mortgage executed by Joseph Plowman and Carol Plowman for property located at 111 East Vine Street, Block 363, Lot 5

Documents:

RES- DISCHARGE OF MORTGAGE PLOWMAN.PDF

20.XIX. Resolution Item (CA19)

Resolution authorizing the City of Millville to apply for and obtain a grant from the Cumberland County Complete Count Committee for approximately $4,000 to carry out a project to reach hard-to-count City residents for the Census 2020 count

Documents:

RES CENSUS 2020 GRANT APP .PDF

20.XX. Resolution Item (CA20)

Resolution reappointing Sharlene Johnson as Alternate No. II member of the Millville Zoning Board of Adjustment with a term expiring January 2, 2022

Documents:

RES ZONING BD JOHNSON.PDF

20.XXI. Resolution Item (CA21)

Resolution approving request for Performance Guarantee Release as submitted by the City Engineer in compliance with N.J.S.A. 40:55D-53 (Municipal Land Use Law) for NJ Motorsports Park, LLC, to release their performance guarantee in the amount of $11,000.00 associated with storm water basin C repairs and modifications near the Thunderbolt track paddock area on Block 125.03, Lot 1

Documents:

RES PERFORMANCE GUARANTEE RELEASE NJMP.PDF
125.03_0001.00_2019 PERFORMANCE GUARANTEE RELEASE MEMO.PDF

20.XXII. Resolution Item (CA22)

Resolution authorizing Grant Application to the New Jersey Department of Community Affairs, Division of Local Government Services for Local Efficiency Achievement Program (LEAP) Challenge Grant Funding

21. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

22. RESOLUTIONS

22.I. Resolution Item (01)

Resolution authorizing Shared Services Agreement between the City of Millville and the County of Cumberland Office on Aging for Meals on Wheels Program in the amount of $6,900.00 for the period covering January 1, 2020 through December 31, 2020
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES SSA MEALS ON WHEELS 2020.PDF

22.II. Resolution Item (02)

Resolution authorizing First Amendment to professional services contract with Pennoni Associates adopted by Resolution No. 30-2019 on January 15, 2019 to act as Consulting Engineer for the purpose of increasing amount of contract from $50,000.00 to $60,000.00
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES PENNONI.1ST AMENDMENT.011420.DOC.PDF

22.III. Resolution Item (03)

Resolution authorizing award of professional service contract to CME Associates for Planning Consultant Services in an amount not to exceed $5,000.00
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES 2020 PLANNING CONSULTANT CME.PDF

22.IV. Resolution Item (04)

Resolution authorizing First Amendment to Shared Services Agreement with the Cumberland County Improvement Authority and the City of Millville for Fleet Maintenance services for the purpose of increasing the not to exceed amount of $2,000.00 plus the cost of parts to the new not exceed amount of $10,000.00
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES. 1ST AMNDMNT TO SSA CCIA FLEET MAINT SVCS .PDF

22.V. Resolution Item (05)
Resolution authorizing the purchase of IT Management Services from SHI International through the NJ School Board Association Cooperative Purchasing System for the annual cost in the amount of $80,400.00 for the period January 1, 2020 thru December 31, 2020
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES- COOPPRCHS IT MANAGEMENT SRVCS.PDF

22.VI. Resolution Item (06)
Resolution authorizing the purchase of a Door Access Control System from SHI International Corporation through State Contract for Millville City Hall in the amount of $7,861.45
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES -COOPPRCHS DOOR ACCESS CITY HALL.PDF

22.VII. Resolution Item (07)
Resolution authorizing the purchase of a 2020 Chevrolet Tahoe vehicle with Options from Hertrich Fleet Services through State Contract for the City of Millville EMS Department in the amount of $34,477.44
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES -STATE CONTRACT EMS- 2020 TAHOE.PDF

22.VIII. Resolution Item (08)
Resolution authorizing the purchase of three (3) 2020 Police Interceptor Utility, All Wheel Drive vehicles with options from Chas. S. Winner, Inc. through State Contract

for the Police Department in the amount of $95,361.00
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES -STATE CONTRACT POLICE VEHICLES.PDF

22.IX. Resolution Item (09)
Resolution approving change order proposal for VOIP Phone Service with SHI Internation Corporation through the Omnia Partners Cooperative Purchasing System for an additional amount of $3,051.24 increasing the annual cost in the amount of $45,028.80
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES - AMEND VOIP CONTRACT 1-21-2020.PDF

22.X. Resolution Item (10)
Resolution approving a professional service contract through a fair and open process with OceanFirst Bank for banking services for the period covering February 1, 2020 through January 1, 2022
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RESOLUTION-CY20-21 BANKING SERVICES.PDF
AWARD BANKING SERVICES 2020 - 2021.PDF

22.XI. Resolution Item (11)
Resolution authorizing award of contract through the Sourcewell Cooperative Purchase System to Cascade Engineering for purchase, assembly and delivery of 18,800 Trash and Recycling Containers in the amount of $918,100.00
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES -COOPERATIVE PURCHASE TRASH CANS.PDF

22.XII. Resolution Item (12)
Resolution authorizing award of contract through a fair and open process to DM Medical Billings, Gibbsboro, NJ to provide EMS Ambulance Billing Service for 3.9% of the amount collected by the City of Millville for claims billed by vendor
Motion-
Second-

(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

REC- EMS BILLING SERVICES.PDF

22.XIII. Resolution Item (13)

Resolution authorizing a professional service contract with Municipal Code Enforcement to provide Electrical Subcode Official services in an amount of $2,200.00 for the period covering January 21, 2020 to December 31, 2020
Motion-
Second-
(Certification of Funds)
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

RES- MCE- ELECTRICAL SUBCODE OFFICIAL.PDF

23. NEW BUSINESS

23.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:
a) Adult Slow-Pitch Softball Tournament sponsored by the USA Softball Adult Team on May 30, 2020 9:00 am
thru 9:00 pm located at the Rob Shannon Softball Fields.
Motion:
Second:
Pepitone__Parent__Udalovas__Cooper__Santiago__

23.II. New Business Item (02)

Motion to authorize the City Clerk to advertise for Request for Proposals (RFP) for "Medical Director of the City of Millville Emergency Medical Services" with said proposals to be returned to the Purchasing Board on February 20, 2020 at 10:00 a.m.
Motion-
Second-
Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

2020 RFP FOR MEDICAL DIRECTOR EMS .PDF

24. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

25. ADJOURN

Motion-
Second-

August 1, 2019

Mr. Robert Gallaher, Chairperson

Dear Mr. Chairperson

Regretfully, I must submit my resignation from the Millville Planning Board. My Husband's health will not permit me to continue fulfilling my position. My two years association with the board has been a very good experience, and I'm grateful for the professional relationships I have developed with the wonderful people that are on the board. It has been an honor and a pleasure to serve.

Sincerely, Diane Risdon

Diane Risdon

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Works
W. JAMES PARENT, VICE MAYOR
Director of Revenue & Finance
ASHLEIGH UDALOVAS
Director of Public Affairs
JOSEPH PEPITONE
Director of Public Safety
BRUCE L. COOPER
Director of Parks & Public Property

THE HOLLY CITY OF AMERICA

"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
TRACEY GREGOIRE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

January 15, 2020

Board of Commissioners c/o
City Clerk, Jeanne M. Hitchner
12 S. High Street
Millville, NJ 08332

Re: Appointment of Planning Board Member

Dear Board of Commissioners:

I hereby appoint Jay Laubengeyer to fill the unexpired term of Diane Risdon as a Regular Member of the Millville Planning Board with an expiration of November 8, 2020.

Sincerely,

Mayor Michael Santiago

C: Jeanne Hitchner, City Clerk
Samantha Silvers, Supervising Planner
Kristine Klawitter, Planning Board Secretary

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Works
W. JAMES PARENT, VICE MAYOR
Director of Revenue & Finance
ASHLEIGH UDALOVAS
Director of Public Affairs
JOSEPH PEPITONE
Director of Public Safety
BRUCE L. COOPER
Director of Parks & Public Property

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JEANNE HITCHNER
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MARCELLA SHEPARD
Chief Financial Officer
TRACEY GREGOIRE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

January 15, 2020

Board of Commissioners
City of Millville
12 S High Street
Millville, NJ 08332

Dear Commissioners:

I hereby re-appoint Ed Gallaher as a member of the Millville Planning Board with a term expiring December 8, 2024.

Very truly yours,

Michael Santiago
Mayor

Millville Fire Department

Millville, NJ

This report was generated on 1/6/2020 8:59:29 AM

Incident Type Count per Station for Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT TYPE	# INCIDENTS
Station: ST1 - STATION 30	
100 - Fire, other	1
111 - Building fire	36
112 - Fires in structure other than in a building	1
113 - Cooking fire, confined to container	16
114 - Chimney or flue fire, confined to chimney or flue	1
116 - Fuel burner/boiler malfunction, fire confined	1
117 - Commercial Compactor fire, confined to rubbish	1
118 - Trash or rubbish fire, contained	10
121 - Fire in mobile home used as fixed residence	1
131 - Passenger vehicle fire	16
140 - Natural vegetation fire, other	2
142 - Brush or brush-and-grass mixture fire	6
142M - Mulch fire	13
143 - Grass fire	8
151 - Outside rubbish, trash or waste fire	7
154 - Dumpster or other outside trash receptacle fire	1
160 - Special outside fire, other	1
161 - Outside storage fire	1
200 - Overpressure rupture, explosion, overheat other	1
251 - Excessive heat, scorch burns with no ignition	5
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	247
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	220
323 - Motor vehicle/pedestrian accident (MV Ped)	22
324 - Motor vehicle accident with no injuries.	44
331 - Lock-in (if lock out , use 511)	2
341 - Search for person on land	1
350 - Extrication, rescue, other	1
351 - Extrication of victim(s) from building/structure	2

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
352 - Extrication of victim(s) from vehicle	7
353 - Removal of victim(s) from stalled elevator	5
356 - High-angle rescue	1
360 - Water & ice-related rescue, other	1
365 - Watercraft rescue	1
381 - Rescue or EMS standby	2
400 - Hazardous condition, other	4
410 - Combustible/flammable gas/liquid condition, other	2
411 - Gasoline or other flammable liquid spill	7
412 - Gas leak (natural gas or LPG)	87
413 - Oil or other combustible liquid spill	1
420 - Toxic condition, other	1
422 - Chemical spill or leak	2
424 - Carbon monoxide incident	24
440 - Electrical wiring/equipment problem, other	7
441 - Heat from short circuit (wiring), defective/worn	3
442 - Overheated motor	1
444 - Power line down	12
445 - Arcing, shorted electrical equipment	12
451 - Biological hazard, confirmed or suspected	1
460 - Accident, potential accident, other	1
461 - Building or structure weakened or collapsed	2
462 - Aircraft standby	7
463 - Vehicle accident, general cleanup	7
481 - Attempt to burn	2
500 - Service Call, other	3
511 - Lock-out	22
520 - Water problem, other	2
531 - Smoke or odor removal	7
542 - Animal rescue	3
550 - Public service assistance, other	3
551 - Assist police or other governmental agency	18
552 - Police matter	1
553 - Public service	15
555 - Defective elevator, no occupants	1
561 - Unauthorized burning	8
571 - Cover assignment, standby, moveup	5
600 - Good intent call, other	20

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
611 - Dispatched & cancelled en route	13
622 - No incident found on arrival at dispatch address	12
631 - Authorized controlled burning	3
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	50
652 - Steam, vapor, fog or dust thought to be smoke	6
653 - Smoke from barbecue, tar kettle	4
671 - HazMat release investigation w/no HazMat	3
700 - False alarm or false call, other	1
710 - Malicious, mischievous false call, other	4
714 - Central station, malicious false alarm	3
715 - Local alarm system, malicious false alarm	1
730 - System malfunction, other	16
731 - Sprinkler activation due to malfunction	3
733 - Smoke detector activation due to malfunction	39
734 - Heat detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	68
736 - CO detector activation due to malfunction	22
740 - Unintentional transmission of alarm, other	53
741 - Sprinkler activation, no fire - unintentional	1
742 - Extinguishing system activation	1
743 - Smoke detector activation, no fire - unintentional	44
744 - Detector activation, no fire - unintentional	9
745 - Alarm system activation, no fire - unintentional	79
746 - Carbon monoxide detector activation, no CO	13
900 - Special type of incident, other	1
# Incidents for ST1 - Station 30:	**1430**

Only REVIEWED incidents included.

Millville Fire Department

Millville, NJ

This report was generated on 1/6/2020 9:01:03 AM

Incident Type Count per Station for Date Range

Start Date: 12/01/2019 | End Date: 12/31/2019

INCIDENT TYPE	# INCIDENTS
Station: ST1 - STATION 30	
111 - Building fire	2
113 - Cooking fire, confined to container	2
114 - Chimney or flue fire, confined to chimney or flue	1
131 - Passenger vehicle fire	2
251 - Excessive heat, scorch burns with no ignition	2
311 - Medical assist, assist EMS crew	50
322 - Motor vehicle accident with injuries	17
323 - Motor vehicle/pedestrian accident (MV Ped)	2
324 - Motor vehicle accident with no injuries.	7
341 - Search for person on land	1
352 - Extrication of victim(s) from vehicle	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	12
424 - Carbon monoxide incident	5
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
551 - Assist police or other governmental agency	2
553 - Public service	2
555 - Defective elevator, no occupants	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	2
651 - Smoke scare, odor of smoke	4
652 - Steam, vapor, fog or dust thought to be smoke	1
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	6
736 - CO detector activation due to malfunction	2
740 - Unintentional transmission of alarm, other	3
743 - Smoke detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	4

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
746 - Carbon monoxide detector activation, no CO	1
# Incidents for ST1 - Station 30:	**143**

Only REVIEWED incidents included.

Totals

	# of Inspections[1]	Violations Cited	Violations Cleared[2]	Violations Remaining	Occupant Sq. Ft.
LHU - Annual[FS]	346				13,568,233
LHU - Quarterly[FS]	22				555,672
LHU - Semi-Annual[FS]	8				35,100
NLHU[FS]	103				223,105
Complaint[FS]	19				230,004
Fire Education[FS]	1				126,000
Permit[FS]	65				326,902
Plan Review[FS]	1				1,504
Re-inspect[FS]	465				9,459,277
Smoke Alarm[FS]	493				0
Suppression[FS]	1				0
Total[5]	**1524**	**1480**	**834**	**646**	**24,525,797**

Totals

	# of Inspections[1]	Violations Cited	Violations Cleared[2]	Violations Remaining	Occupant Sq. Ft.
LHU - Annual[FS]	39				790,022
LHU - Quarterly[FS]	5				134,718
LHU - Semi-Annual[FS]	2				8,800
NLHU[FS]	8				6,450
Complaint[FS]	1				0
Re-inspect[FS]	47				345,408
Smoke Alarm[FS]	29				0
Total[5]	**131**	**181**	**10**	**171**	**1,285,398**

To: Commissioner Pepitone

From: Captain Ross Hoffman 118

Re: Monthly Police Stats

December 2019

Millville Police responded to 2340 incidents

Made 137 total arrests.

Conducted 160 motor vehicle stops

Issued 232 motor vehicle summons

Investigated 92 motor vehicle accidents

Conducted 26 pedestrian stops

Conducted 53 property checks

Investigated;

137 Alarms

140 Suspicious Circumstances

60 MV citizen complaints

95 Check the well being

83 Animal Complaints

60 Domestic Violence incidents

86 Harassments

40 Shopliftings

86 Unwanted Persons

12 Burglaries

65 Assist Medical Agencies

18 Parking offenses

16 Juvenile Complaints

41 Noise complaints

54 Thefts

9 Traffic Hazard

14 TRO services

10 Fights

41 Civil Matters

24 Psychological calls

38 Criminal Mischief calls

35 Assist Other Agencies

7 Total Shots Fired calls - 1 Confirmed Incident

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Works
W. JAMES PARENT, VICE MAYOR
Director of Revenue & Finance
ASHLEIGH UDALOVAS
Director of Public Affairs
JOSEPH PEPITONE
Director of Public Safety
BRUCE L. COOPER
Director of Parks & Public Property

"A MAIN STREET NEW JERSEY COMMUNITY"
12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
TRACEY GREGOIRE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

January 14, 2020

TO: City Commission
RE: Zoning and Planning Boards

Please accept this memo as a summary of annual reorganization of the Planning and Zoning Boards of Adjustment as well as the filing of the Annual Zoning Board Report. Per N.J.S. 40:55D-24 and 69, the Planning Board and Zoning Board shall elect a chairman and vicechairman from its Class IV members. In addition, the Zoning Board shall review its decisions on applications for variances and prepare and adopt a report which shall be sent to the governing body and planning board per N.J.S. 40:55D-70.1.

Planning Board:

- Chairman Robert Gallaher and Vice Chairman Edward Kasuba will remain in place.

Zoning Board of Adjustment:

- Chairperson Chainey wished to decline a re-nomination but will continue her diligent service as a Board member. Mr. John Worthington was promoted from Vice Chairman to Chairman and Mr. Robert Conner was elected as Vice Chairman.
- I have attached the resolution of approval and exhibit regarding the 2019 Annual Zoning Board Report. The report is used to review variances issued within the year and offer any recommendations to the Commission and Planning Board. You will see notes in the column "Zoning Recommendations" regarding any suggestions for your consideration as they relate to each zoning district. The chart summaries the number of variances by district as well.

Sincerely,
Samantha Silvers
Planner

Resolution
of the
City of Millville Zoning Board
of Adjustment
Cumberland County
New Jersey

RESOLUTION NO. 03-2020

WHEREAS, the New Jersey Municipal Land Use Law under N.J.S.A. 40:55D-70.1 calls for the annual review of Board decisions on applications and appeals for variances and invites recommendation to the governing body and Zoning Board for change to the Master Plan by way of amendment and revisions; and the Board having considered the previous year's activity and recognizing that the Board and the City of Millville Commission have engaged its planning professional for modifications and updates to the Master Plan and the issues that might have been raised to the attention of the City Commissions are being addressed by the Master Plan revisions.

NOW, THEREFORE, BE IT RESOLVED on the 9th day of January 2020 that the City of Millville Zoning Board of Adjustment has determined, by a unanimous vote, not to make further recommendation to the City Commission.

Prepared by:
Nathan Van Embden, Esquire
21 E. Main Street, PO Box 428
Millville, NJ 08332

ROLL CALL

Motion to Approve: Ms. Chainey
Seconded: Mr. Carty

MEMBER	YEA	NAY	ABSENT	ABSTAIN	EXCUSED
John Worthington, Chairman	X				
Robert Conner, Vice-Chairman	X				
Steve LaTore	X				
Brian McGahhey	X				
Pauline Velez			X		
Timothy Carty	X				
Veronica Chainey	X				
Sheila Roselle, Alt. I	X				
Sharleen Johnson, Alt. II			X		
Vacant, Alt III					
Vacant, Alt. IV					

AND BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the applicant and to all who request a copy for a reasonable fee. In addition, a copy of this Resolution shall be filed in the Office of the Clerk of the City of Millville.

By: Kristine Klawitter
Kristine Klawitter, Board Secretary

By _____
John Worthington, Chairman

Dated: 1/9/2020

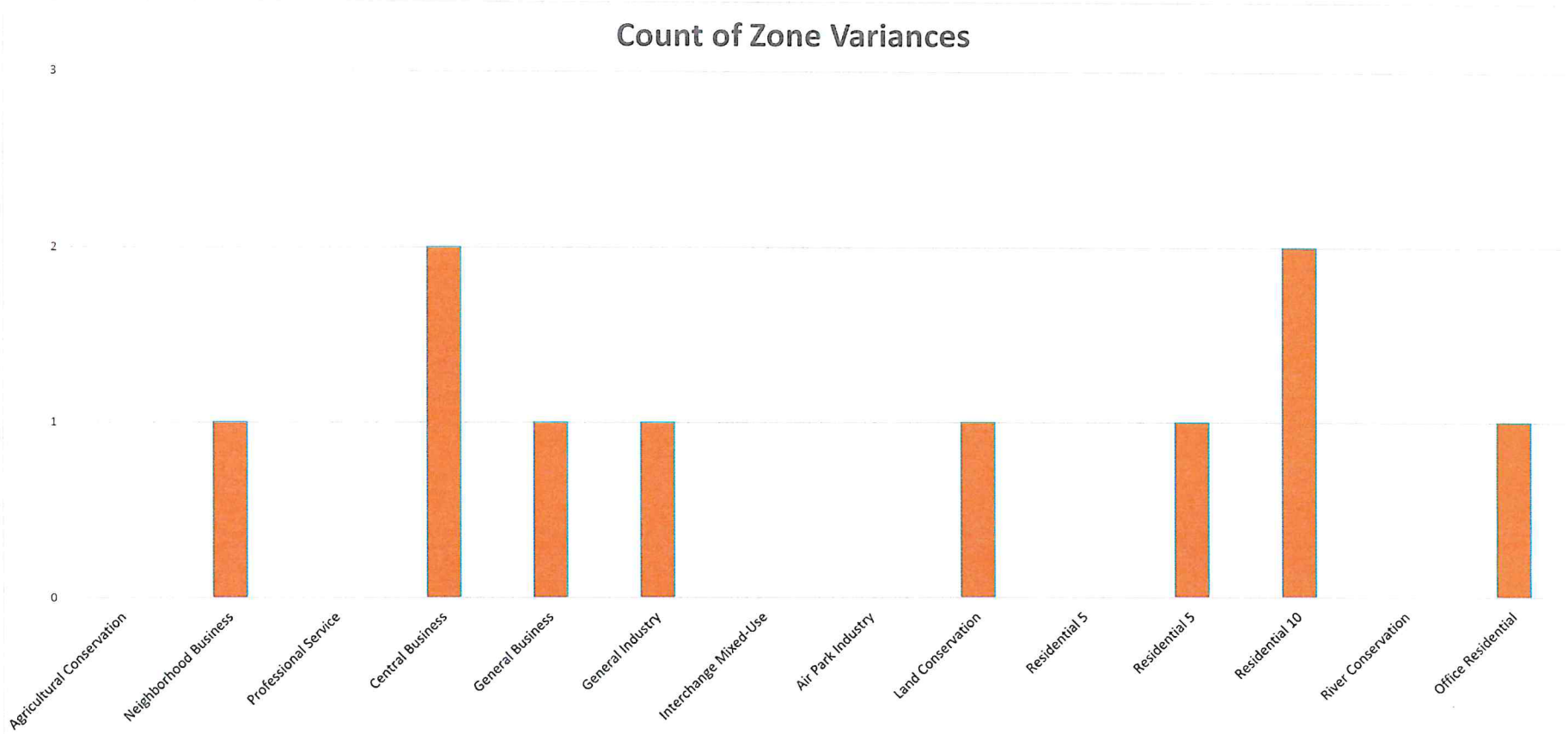
CERTIFICATION

The foregoing is a true copy of a Resolution adopted by the Zoning Board of Adjustment of the City of Millville at a meeting of January 9, 2020 memorializing action taken by the Board at that meeting.

By: Kristine Klawitter
Kristine Klawitter, Board Secretary

2019 ANNUAL ZONING BOARD REPORT

Resolution	Date of Approval	Applicant's Name	Project	Block	Lot	Zone	Approval	Description	Zoning Recommendations
03-2019	3/7/2019	Surfside Seafood Products, LLC	724 Orange Street	574	5	I-1	D Variance	Use Variance and wavier for 2nd fl residential addition for employee & ownership	No Change
04-2019	3/7/2019	Gallerynest, LLC	113 N. High Street	415	23	B-3	D Variance	Use Variance Approval for the operation of a taekwondo studio and after school activites	Uses in the application for D variances will be addresses in upcoming Zoning Ordinance (1st reading 1/21/20.
13-2019	12/5/2019	Americans, Love Living, Inc Nina Bell-Graves	25-27 High Street	420	1.01, 1.02 &2	B-3	D-Variance	use variance for a banquet hall in the business district	Uses in the application for D variances will be addresses in upcoming Zoning Ordinance (1st reading 1/21/20.
06-2019	5/2/2019	True Vine Pentecostal church, INC.	811 West Main Street	73	1	B-1	D Variance	Use Variance for use of a portion of the premises as a church for worship services for property.	No Change
07-2019	5/2/2019	Elizabeth Hyson	10 Pleasantview Drive	205	48	R-10	D Variance	Variance to operate an internet clothing business.	No Change
08-2019	7/3/2019	Stowe Mechanical LLC	2021 wheaton Ave	269	7	R-10	C Variance D Variance	C variance and D variance to reconstruct the façade of & use the masonry building	Uses in the application for D variances will be addresses in upcoming Zoning Ordinance (1st reading 1/21/20.
09-2019	7/3/2019	Nick Leverock	66 Porreca Drive	128.03	21	R-15	C Variance	Use Variance Approval to costruct a 24x24 garage for personal use.	No Change
11-2019	9/5/2019	Richmond Carlton	1908 Wheaton Ave	235	23	OR	C Variance	Use Variance Approval from permitted fence height of 36" to 52"	No Change
12-2019	10/3/2019	People for Animals, Inc	1001 N. High Street	281	9	B-4	D-3 Variance	Conditional use variance for operating animal care facility	No Change
14-2019	12/5/2019	Alex Nazarenko	1558 S. Aleen Ave	525	14&15	LC	C- Variance	Variance to permit construction of a single family dwelling on consolidated lots not abutting an improved street.	No Change


Count of Zone Variances
3
2
1
0
Agricultural Conservation
Neighborhood Business
Professional Service
Central Business
General Business
General Industry
Interchange Mixed-Use
Air Park Industry
Land Conservation
Residential 5
Residential 5
Residential 10
River Conservation
Office Residential

TAX COLLECTORS MONTHLY REPORT
OF COLLECTIONS
DECEMBER 2019

TAXES

	Principle	Interest	Totals
PREPAID YEAR 2020	$ 160,149.82		
CURRENT YEAR 2019	$ 570,360.99	$ 13,458.31	$ 744,031.64
PRIOR YEAR-DELINQUENT	$ 62.52		
6% YEAR END PENALTY			$ -
	$ 730,573.33	**$ 13,458.31**	**$ 744,031.64**

PILOT-ABATEMENTS

	Principle	Interest	Totals
PILOTS {ABATEMENTS}	$ 347.25	$ 2.70	$ 349.95
PILOTS {GROUP HOMES}			$ -
	$ 347.25	***$ 2.70***	***$ 349.95***

SPECIAL ASSESSMENTS

	Principle	Interest	Totals
CLEAN UP/DEMO	$ 3,382.50	$ 27.25	$ 3,409.75
	$ 3,382.50	***$ 27.25***	***$ 3,409.75***

CONSTRUCTION/HOUSING

	Principle	Interest	Totals
CONSTRUCTION PERMITS	$ 20,935.00		$ 20,935.00
RENTAL REGISTRATIONS	$ 1,850.00		$ 1,850.00
FORECLOSED PROP REG	$ 11,250.00		11,250.00
VACANT PROPERTY REG	$ 10,000.00		10,000.00
ZONING PERMITS	$ 1,200.00		$ 1,200.00
	$ 45,235.00		**$ 45,235.00**

MISCELLANEOUS-CURRENT FUND

Description	Pay Code	Amount
FINGER PRINTS	A2	20.00
DUE STATE MARRIAGE LIC.	AA	325.00
MARRIAGE LICENSE	A4	39.00
BUSINESS LICENSE	A5	2,335.00
RAFFLE LICENSE	A6	1,070.00
BINGO LICENSE	A7	1,040.00
VITAL STATISTICS	B2	985.00
TAX SEARCHES	B5	50.00
SMOKE DET. COMP.	B9	2,672.00
ST OPENINGS W/S	C1	7,903.00
FIRE SAFETY OFFICIAL	C3	778.50
MUNICIPAL COURT	C5	27,606.93
PLANS & SPEC FEES	CD	100.00
INTEREST INC. CURRENT	E8	444.03
FIREARMS REG	F5	114.00
MRNA	F8	2,509.28
CONFISCATED FUNDS	FB	28.10
SPRINT RENT PROCEEDS	FC	1,749.01
TMOBILE RENT PROCESS	FD	3,483.42
AT&T RENT PROCEED	FE	4,405.00
PETTY CASH	FK	4,200.00
PILOT MHA	G1	416.67
PHOTOCOPIES	G3	20.80
INS PROCEEDS CONTRA	G7	26,541.93
INVOICE-CURRENT	INV	1,180.10
	Total	**90,016.77**

TAX COLLECTORS MONTHLY REPORT
OF COLLECTIONS
DECEMBER 2019

CURRENT FUND SUMMARY

	Principle	Interest	Totals
COLLECTIONS ON TAXES	$ 730,573.33	$ 13,458.31	$ 744,031.64
PILOT ABATMENTS	$ 347.25	$ 2.70	$ 349.95
LIEN REDEMPTIONS	$ -	$ -	$ -
SPECIAL ASSESSMENTS	$ 3,382.50	$ 27.25	$ 3,409.75
CONSTRUCTION/HOUSING	$ 45,235.00		$ 45,235.00
MISCELLANEOUS	$ 90,016.77		$ 90,016.77
STATE & FEDERAL GRANTS	$ -		$ -
	$ 869,554.85	**$ 13,488.26**	**$ 883,043.11**

TAX COLLECTORS MONTHLY REPORT
OF COLLECTIONS
DECEMBER 2019

WATER RENTS RECEIVABLE

	Principle	Interest	Totals
RESIDENTIAL RENTS	$ 230,991.55		
NON-RESIDENTIAL RENTS	$ 129,276.87	$ 1,044.77	$ 362,613.15
FIRE HYDRANTS	$ 1,299.96		
SPECIAL CHARGES-ARREARS	$ 87.05	$ 24.92	$ 111.97
	$ 361,655.43	**$ 1,069.69**	**$ 362,725.12**

WATER MISCELLANEOUS

Description	Pay Code	Amount
TURN ON AND OFF FEES	WMF	$ 1,173.42
METER FEES	MTR	$ 51.73
CONNECTION FEES	WCF	
		$ 1,225.15

WATER SUMMARY

	Principle	Interest	Totals
RENTS RECEIVABLE	$ 361,655.43	$ 1,069.69	$ 362,725.12
MISCELLANEOUS	$ 1,225.15		$ 1,225.15
	$ 362,880.58	**$ 1,069.69**	**$ 363,950.27**

SEWER RENTS RECEIVABLE

	Principle	Interest	Totals
RESIDENTIAL RENTS	$ 486,993.24	$ 1,974.66	$ 601,177.16
NON-RESIDENTIAL RENTS	$ 112,209.26		
SPECIAL CHARGES-ARREARS	$ 103.61	$ 50.37	$ 153.98
	$ 599,306.11	**$ 2,025.03**	**$ 601,331.14**

SEWER SUMMARY

	Principle	Interest	Totals
RENTS RECEIVABLE	$ 599,306.11	$ 2,025.03	$ 601,331.14
MISCELLANEOUS			$ -
ASSESSMENTS			
	$ 599,306.11	**$ 2,025.03**	**$ 601,331.14**

TAX COLLECTORS MONTHLY REPORT
OF COLLECTIONS
DECEMBER 2019

PAYROLL DEDUCT

Description	Pay Code		Amount
RETIREE CONTRIBUTION	IRT	$	2,216.76

ANIMAL CONTROL

Description	Pay Code		Amount
LICENSING	DOG	$	160.00

UDAG

Description	Pay Code		Amount
LOAN REPAYMENT	IUD	$	696.24

UEZ

Description	Pay Code		Amount
LOAN REPAYMENT	IEZ	$	10,384.22

TRUST

Description	Pay Code		Amount
O/S POLICE EMPLOYMENT	OTD		
MUNICIPAL ALLIANCE	0T8		
PLANNING BOARD ESCROWS	0V4		
DED/COMPEN/FIRE	0V6	$	635.00
POAA (PARK OFF ADJ)	0V8	$	190.00
PUB DEF APPLIC FEE	0V7	$	490.00
A/R: POLICE OFF DUTY	IPO		
		$	**1,315.00**

TOTAL COLLECTIONS

CURRENT	$	883,043.11
WATER	$	363,950.27
SEWER	$	601,331.14
PAYROLL	$	2,216.76
DOG	$	160.00
COMMUNITY DEVELOPMENT	$	-
CDBG/REVOLVING LOAN	$	-
UDAG	$	696.24
UEZ	$	10,384.22
TRUST	$	1,315.00
	$	**1,863,096.74**

Total Month Collections

Tracy L Greene

TAX COLLECTOR

Wednesday, January 8, 2020

Dated

DECEMBER

DATE	UDAG	PAYROLL DEDUCT	CURRENT	WATER	SEWER	TRUST	DOG	UEZ/U5-UC	TOTAL	CHECK	CASH	DEPOSIT TO BANK	WIRE TRANSFER	WIPP DEPOSIT	TOTAL DAYS RECEIPTS
2		$ 141.67	$ 90,926.17	$ 36,725.26	$ 61,848.72		$ 47.00		$ 189,688.82	$ 123,492.38	$ 20,845.72	$ 144,338.10		45350.72	$ 189,688.82
3	$ 496.24	$ 83.34	$ 42,818.89	$ 21,573.47	$ 81,518.17			$ 5,545.96	$ 152,036.07	$ 126,211.50	$ 8,243.93	$ 134,455.43		17580.64	$ 152,036.07
4			$ 32,953.71	$ 20,206.28	$ 52,840.22				$ 106,000.21	$ 84,143.08	$ 10,794.80	$ 94,937.88		11062.33	$ 106,000.21
5		$ 733.36	$ 22,775.17	$ 110,724.67	$ 32,248.30		$ 7.00		$ 166,488.50	$ 41,464.14	$ 6,369.51	$ 47,833.65	110844	7810.85	$ 166,488.50
6	200	183.34	47,198.42	15,009.47	43,103.70		7.00	1,104.93	$ 106,806.86	$ 81,978.88	$ 12,506.28	$ 94,485.16		12321.7	$ 106,806.86
									$ -			$ -			$ -
9			$ 27,418.00	$ 8,708.16	$ 20,125.94	$ 25.00	$ 7.00		$ 56,284.10	$ 31,611.15	$ 8,443.53	$ 40,054.68		16229.42	$ 56,284.10
10			$ 29,826.83	$ 6,649.46	$ 10,356.63			$ 3,333.33	$ 50,166.25	$ 30,696.10	$ 5,280.43	$ 35,976.53		14189.72	$ 50,166.25
11			$ 33,071.96	$ 11,394.24	$ 31,462.11				$ 75,928.31	$ 48,380.80	$ 5,288.74	$ 53,669.54		22258.77	$ 75,928.31
12			$ 74,791.51	$ 5,247.74	$ 5,785.59				$ 85,824.84	$ 66,581.38	$ 9,474.20	$ 76,055.58		9769.26	$ 85,824.84
13		$ 91.67	$ 63,046.03	$ 5,102.04	$ 10,073.50	$ 680.00			$ 78,993.24	$ 59,677.00	$ 10,326.14	$ 70,003.14		8990.1	$ 78,993.24
									$ -			$ -			$ -
16		$ 366.68	$ 30,517.21	$ 12,748.76	$ 25,864.00				$ 69,496.65	$ 43,741.66	$ 9,352.34	$ 53,094.00		16402.65	$ 69,496.65
17			$ 37,447.62	$ 8,926.33	$ 19,035.48		$ 7.00		$ 65,416.43	$ 38,045.25	$ 11,897.46	$ 49,942.71		15473.72	$ 65,416.43
18		$ 91.67	$ 22,162.48	$ 8,211.48	$ 16,861.13				$ 47,326.76	$ 27,586.42	$ 4,169.52	$ 31,755.94		15570.82	$ 47,326.76
19			$ 65,624.60	$ 14,922.86	$ 38,224.05	$ 300.00	$ 7.00		$ 119,078.51	$ 107,675.55	$ 8,115.69	$ 115,791.24		3287.27	$ 119,078.51
20			$ 34,051.69	$ 7,155.58	$ 16,030.27			$ 400.00	$ 57,637.54	$ 42,112.59	$ 6,241.39	$ 48,353.98		9283.56	$ 57,637.54
									$ -			$ -			$ -
23			$ 34,441.79	$ 22,681.13	$ 48,074.74		$ 10.00		$ 105,207.66	$ 80,898.73	$ 5,436.75	$ 86,335.48		18872.18	$ 105,207.66
24		$ 83.34	$ 12,532.45	$ 2,366.30	$ 2,498.25				$ 17,480.34	$ 7,556.98	$ 930.03	$ 8,487.01		8993.33	$ 17,480.34
25	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY
26	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY	HOLIDAY
27		$ -	$ 47,489.01	$ 13,523.33	$ 25,221.07		$ 17.00		$ 86,250.41	$ 64,854.27	$ 14,506.54	$ 79,360.81		6889.6	$ 86,250.41
									$ -			$ -			$ -
30		$ 358.35	$ 53,661.58	$ 21,846.27	$ 41,240.92		$ 34.00		$ 117,141.12	$ 75,404.90	$ 11,101.74	$ 86,506.64	30634.48		$ 117,141.12
31		$ 83.34	$ 80,287.99	$ 10,227.44	$ 18,918.35	$ 310.00	$ 17.00		$ 109,844.12	$ 70,480.49	$ 17,789.03	$ 88,269.52		21574.6	$ 109,844.12
									$ -			$ -			$ -
									$ -			$ -			$ -
	$ 696.24	**$ 2,216.76**	**$ 883,043.11**	**$ 363,950.27**	**$ 601,331.14**	**$ 1,315.00**	**$ 160.00**	**$ 10,384.22**	**$ 1,863,096.74**	**$ 1,252,593.25**	**$187,113.77**	**$ 1,439,707.02**	**$ 141,478.48**	**$ 281,911.24**	$ 1,863,096.74
CORRECTIONS									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
									$ -	$ -		$ -			$ -
TOTAL	**$ 696.24**	**$ 2,216.76**	**$ 883,043.11**	**$ 363,950.27**	**$ 601,331.14**	**$ 1,315.00**	**$ 160.00**	**$ 10,384.22**	**$ 1,863,096.74**	**$ 1,252,593.25**	**$187,113.77**	**$ 1,439,707.02**	$ 141,478.48	281911.24	$ 1,863,096.74
tc rpt	$ (696.24)	$ (2,216.76)	$ (883,043.11)	$ (363,950.27)	$ (601,331.14)	$ (1,315.00)	$ (160.00)	$ (10,384.22)	$ (1,863,096.74)						
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -						

From: Gressman, Wayne <wayne.gressman@millvillenj.gov>
Sent: Thursday, January 02, 2020 9:30 AM
To: Santiago, Michael <michael.santiago@millvillenj.gov>
Cc: Burns, Laura <Laura.Burns@millvillenj.gov>; Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>
Subject: Streets and Roads Report For December 2019

Good morning Mayor,
Here is a report from Streets and Roads for December 2019:

66 Tires collected.
5 Appliances collected
962.5 Tons of Loose Leaves collected.
3,780 Bags of Loose Leaves collected.
D.E.P. Notices of Violations Have Been Abated.
Street and Roads has made 2 passes for Loose Leaves collection and there will be a 3rd pass after December31st.
If you have any questions or concerns please contact Streets and Roads (856)825-7000Ext.7388 Thank you.
Respectfully,

Wayne Gressman
Supervisor
Streets & Roads
City Of Millville
(856)825-7000 Ext.7390
Cell#(856)498-1404

ORDINANCE NO. -2020

WHEREAS Section 2-69 of the Municipal Code requires that the currently effective ordinances fixing the salaries and rates of compensation of officers and employees of the municipality shall be kept on file in the office of the City Clerk; and

WHEREAS, the governing body of the municipality desires to amend the salary ordinance to amend an existing title's minimum and maximum compensation for the following:

Title		Minimum	Maximum
Secretarial Assistant	$25,000	$57,000	
School Traffic Guard/PT	$11.00	$15.00	

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The salary ordinance is hereby amended to reflect the change in the minimum and maximum salary of the existing title.

2. A copy of the ordinance shall be kept on file in the office of the City Clerk.

3. This amendment to the salary ordinance shall be effective after final approval and publication as required by law.

This Ordinance shall take effect twenty (20) days after publication following final passage, according to law.

FIRST READING: January 2, 2020

Moved By: Parent
Seconded By: Pepitone

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago	X			
W. James Parent	X			
Ashleigh Udalovas	X			
Joseph Pepitone	X			
Bruce Cooper	X			

SECOND READING: January 21, 2020

Moved By:
Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of an Ordinance adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

PROCEDURE	
Approved on First Reading:	January 2, 2020
Published:	January 7, 2020
Approved on Second Reading:	
Published:	
Effective Date:	

Daily Journal, Vineland

Publication Logo Unavailable

Publication Name:
Daily Journal, Vineland

Publication URL:

Publication City and State:
Vineland , NJ

Publication County:
Cumberland

Notice Popular Keyword Category:

Notice Keywords:
Ordinance

Notice Authentication Number:
202001140800589484340
853420002

Notice URL:

Back

Notice Publish Date:
Tuesday, January 07, 2020

Notice Content

CITY OF MILLVILLE NOTICE OF INTENTION Notice is hereby given that an Ordinance, a summary of which, is hereinafter set out, was introduced before the Board of Commissioners of the City of Millville and passed its first reading on January 2, 2020 and that said Ordinance will be considered by said Board on final passage January 21, 2020 at 7:00 P.M. in the Richard C. McCarthy Commission Chamber, City Hall, 12 S. High Street, Millville, New Jersey, when and where all persons interested therein will be given ample opportunity to be heard for or against the adoption of said Ordinance. Ordinance amending Section 2-69 of the Municipal Code to amend existing titles minimum and maximum compensation for the following: Title Minimum Maximum Secretarial Assistant $25,000.00/yr $57,000.00/yr School Traffic Guard/ PT $11.00/hr $15.00/hr Passed First Reading January 2, 2020 Michael Santiago W. James Parent Ashleigh Udalovas Joseph Pepitone Bruce Cooper Commissioners Attest: Jeanne M. Hitchner, City Clerk A copy of this Ordinance can be obtained without cost by any member of the general public at the City Clerk's Office, 3rd floor, Municipal Building, 12 S. High Street, Millville, NJ 08332 during Monday through Friday 8:30 am to 4:30 pm or on the City of Millville website at www.millvillenj.gov Publication Date: January 7, 2020 Ptr Fee: $33.54

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RESOLUTION_____

Electronic Tax Sale

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of Government Services, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the City of Millville wishes to participate in the electronic tax sale to be held April 22. 2020

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Millville, New Jersey, that the Tax Collector is hereby authorized to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovos				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne Hitchner, City Clerk

Resolution No. -2020

WHEREAS, A-1 Towing submitted an application to be placed on the towing list of the City of Millville pursuant to Chapter 52, Article XIII, Towing and Storage of the Municipal Code of the City of Millville; and

WHEREAS, it has been determined that the applicant has submitted all required documentation and has satisfied all of the appropriate conditions necessary for approval to operate as a Licensed Towing Operator for the City of Millville.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, and State of New Jersey as follows:

1. That the governing body does hereby approve the application submitted by A-1 Towing, Inc. to operate as an authorized Licensed Towing Operator for the City of Millville:

2. That the Towing Operator License shall be valid for a term beginning January 1, 2020 and ending December 31, 2021.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

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_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the following City of Millville employee is on military leave as a a result of a call up for active military duty:

NAME	MILITARY UNIT	CURRENT TOUR OF LEAVE ENDING DATE
Brian Day	Air Force	12/15/19 – 04/04/20

WHEREAS, NJSA 38:23-1 was amended by the State of New Jersey to provide that municipal employees who are members of the reserve components of the military forces of the United States shall be entitled to a leave of absence with full pay for active military duty for a period of thirty (30) work days in any calendar year. Such leave of absence shall be in addition to the regular vacation or other accrued leave allowed such employees. Any leave of absence for such duty in excess of thirty (30) work days shall be without pay but without loss of time; and

WHEREAS, NJSA 38A:4-4 was amended by the State of New Jersey to provide that municipal employees who are members of the organized militia shall be entitled to a leave of absence with full pay for active military duty for a period of ninety (90) work days in any calendar year. Such leave of absence shall be in addition to the regular vacation or other accrued leave allowed such employees. Any leave of absence for such duty in excess of ninety (90) work days shall be without pay but without loss of time.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Resolution No.A-4713 was adopted June 1, 2004 to conform to amended statutes.

2. City employees who are called to federal or state active duty for training shall be entitled to return to city employment with full seniority and benefits consistent with state and federal military reemployment and seniority rights, upon termination of active duty.

3. During active duty for the duration of training, city employees shall be entitled to receive a salary equal to the differential between the employee's city salary and the employee's military base pay following the exhaustion of statutory entitlements to full pay.

4. City employees shall be entitled to city employee health benefits, life insurance and pension coverage during active duty service for which they receive differential pay as prescribed in this Resolution as if they were on paid leave of absence.

5. If the city employee's military base pay is equal to or greater than his or her city salary, such that he or she would not receive differential pay under this Resolution, nevertheless the city employee shall be entitled to the city employee health benefits, life insurance and pension coverage during active duty service, with the city employee's contributory portion of those benefits and programs to be paid by the employee upon his or her return to the city employment after completion of active duty.

Moved By:
Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

Resolution No. -2020

WHEREAS, Rock Towing LLC submitted an application to be placed on the towing list of the City of Millville pursuant to Chapter 52, Article XIII, Towing and Storage of the Municipal Code of the City of Millville; and

WHEREAS, it has been determined that the applicant has submitted all required documentation and has satisfied all of the appropriate conditions necessary for approval to operate as a Licensed Towing Operator for the City of Millville.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, and State of New Jersey as follows:

1. That the governing body does hereby approve the application submitted by Rock Towing LLC to operate as an authorized Licensed Towing Operator for the City of Millville:

2. That the Towing Operator License shall be valid for a term beginning January 1, 2020 and ending December 31, 2021.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

Resolution No. -2020

WHEREAS, Rulyn's Garage LLC submitted an application to be placed on the towing list of the City of Millville pursuant to Chapter 52, Article XIII, Towing and Storage of the Municipal Code of the City of Millville; and

WHEREAS, it has been determined that the applicant has submitted all required documentation and has satisfied all of the appropriate conditions necessary for approval to operate as a Licensed Towing Operator for the City of Millville.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, and State of New Jersey as follows:

1. That the governing body does hereby approve the application submitted by Rulyn's Garage LLC to operate as an authorized Licensed Towing Operator for the City of Millville:

2. That the Towing Operator License shall be valid for a term beginning January 1, 2020 and ending December 31, 2021.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

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_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Board of Commissioners of the City of Millville, County of Cumberland, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the City of Millville further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City of Millville has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Cumberland.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, County of Cumberland and State of New Jersey hereby recognizes the following:

1. The City of Millville does hereby authorize submission of a strategic plan for the Millville Municipal Alliance Grant for fiscal year 2021 in the amount of:

DEDR	$ 35,318.00
Cash Match	$ 8,829.50
In-Kind	$ 26,488.50

2. The City of Millville acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

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_____

Jeanne M. Hitchner, City Clerk

RESOLUTION_____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

That the following be refunded from the Taxes records due to overpayment by MTG Co. and Title Co.

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
139	18.01		6 Deborah Dr	19	4	$ 2,268.98		TAX

That the following be refunded from the Tax records due to total Vet exempt

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
568	6		211 Columbine Ave	19	4	$ 989.04		TAX
				19	3	$ 772.24		TAX
				TOTAL		$ 1,761.28		
402	41.05		428 Spencer Pl	19	4	$ 1,709.68		TAX
99	28		325 Maurice St	19	4	$ 505.40		TAX
				19	3	$ 505.41		TAX
				19	2	$ 344.55		TAX
				TOTAL		$ 1,355.36		

That the following be transferred within the Tax and Utility records

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
381	6	6962-0	1112 Pine St	19	3	$ 1.83		SEWER
381	6	6962-0	1112 Pine St	19	3	$ (1.83)		WATER
41	61	886-0	116 King Ave	19	4	$ 24.50		WATER
41	61	886-0	116 King Ave	20	1	$ (24.50)		WATER
32	36	612-0	103 Carmel Rd	Ovr	Pay	$ 30.11		WATER
32	36	612-0	103 Carmel Rd	20	1	$ (30.00)		WATER
32	36	612-0	103 Carmel Rd	20	1	$ (0.11)		WTR T-ON FEE
70.01	45	1828-0	427 Ellen Ct	Ovr	Pay	$ 0.24		WATER
70.01	45	1828-0	427 Ellen Ct	20	1	$ (0.24)		SEWER
100	8	2373-0	218 W Main St	Ovr	Pay	$ 7.00		WATER
100	8	2373-0	218 W Main St	20	1	$ (7.00)		SEWER
101	25	2416-0	92 W Main St	Ovr	Pay	$ 1.81		WATER
101	25	2416-0	92 W Main St	20	1	$ (1.81)		SEWER
101	28	2419-0	86 W Main St	Ovr	Pay	$ 9.75		WATER
101	28	2419-0	86 W Main St	20	1	$ (9.75)		SEWER
119	11	2773-0	430 Cedar St	Ovr	Pay	$ 30.00		WATER
119	11	2773-0	430 Cedar St	20	1	$ (30.00)		SEWER
128.04	3	3001-0	4 Porreca Dr	Ovr	Pay	$ 0.50		WATER
128.04	3	3001-0	4 Porreca Dr	20	1	$ (0.50)		SEWER
70.02	11.16	11516-0	467 Lance Ct	Ovr	Pay	$ 69.50		WATER
70.02	11.16	11516-0	467 Lance Ct	20	1	$ (69.50)		SEWER
101	4	2395-0	15 Brandriff Ave	Ovr	Pay	$ 32.00		SEWER
101	4	2395-0	15 Brandriff Ave	20	1	$ (32.00)		WATER

103	5	2471-0	423 W Main St	Ovr	Pay	$	12.50	SEWER
103	5	2471-0	423 W Main St	20	1	$	(12.50)	WATER
70.02	12.04	11801-0	4 Cove Ct	Ovr	Pay	$	19.08	SEWER
70.02	12.04	11801-0	4 Cove Ct	20	1	$	(19.08)	WATER
125.03	6 - CG005	12430-0	207 Corsair Dr	Ovr	Pay	$	30.00	SEWER
125.03	6 - CG005	12430-0	207 Corsair Dr	20	1	$	(30.00)	WATER
125.03	6 - CE006	12652-0	305 Corsair Dr	Ovr	Pay	$	30.00	SEWER
125.03	6 - CE006	12652-0	305 Corsair Dr	20	1	$	(30.00)	WATER
266	7.06	10735-1	1125 Village Dr	19	2	$	435.50	SEWER
266	7.06	10735-2	1125 Village Dr	19	4	$	(50.00)	WATER
266	7.06	10735-3	1125 Village Dr	19	4	$	(150.00)	WATER
266	7.06	10735-4	1125 Village Dr	19	4	$	(120.00)	WATER
266	7.06	10735-1	1125 Village Dr	20	1	$	(115.50)	SEWER
266	7.06	10735-1	1125 Village Dr	20	1	$	111.66	SEWER
266	7.06	10735-1	1125 Village Dr	19	4	$	(111.66)	WATER
375	12	10301-3	423B N 4th St	19	4	$	47.50	WATER
375	12	10301-3	423B N 4th St	19	4	$	130.00	SEWER
375	12	10301-2	423A N 4th St	19	4	$	(130.00)	SEWER
375	12	10301-2	423A N 4th St	19	4	$	(30.00)	WATER
375	12	10301-2	423A N 4th St	20	1	$	(17.50)	WATER
259	5	4929-2	1501 N 2nd St	19	4	$	120.00	WATER
259	5	4929-2	1501 N 2nd St	20	1	$	(120.00)	WATER
227	2	11977-30	2102-2198 N 2nd St	OVR	PAY	$	130.00	WATER
227	2	11977-30	2102-2198 N 2nd St	20	1	$	(130.00)	SEWER
236	96	4605-0	616 Quail Dr	OVR	PAY	$	30.00	WATER
236	96	4605-0	616 Quail Dr	20	1	$	(30.00)	SEWER
284	9	5353-0	201 W Foundry	OVR	PAY	$	130.00	WATER
284	9	5353-0	201 W Foundry	20	1	$	(130.00)	SEWER
292	9	5472-0	702 N 3rd St	OVR	PAY	$	30.00	SEWER
292	9	5472-0	702 N 3rd St	20	1	$	(30.00)	WATER
307	14	5715-0	709 Buck St	OVR	PAY	$	10.50	WATER
307	14	5715-0	709 Buck St	20	1	$	(10.50)	SEWER
329	11	6026-0	802 Wheaton Ave	OVR	PAY	$	220.50	WATER
329	11	6026-0	802 Wheaton Ave	20	1	$	(220.50)	SEWER
337	3	6106-0	606-610 N 10th St	OVR	PAY	$	276.50	WATER
337	3	6106-0	606-610 N 10th St	20	1	$	(276.50)	SEWER
353	35	6464-0	111 W Broad St	OVR	PAY	$	3.50	SEWER
353	35	6464-0	111 W Broad St	20	1	$	(3.50)	WATER
371	7	6751-0	413-415 W Broad St	OVR	PAY	$	90.00	WATER
371	7	6751-0	413-415 W Broad St	20	1	$	(90.00)	SEWER
397	10	7219-0	506 N 8th St	OVR	PAY	$	60.00	SEWER
397	10	7219-0	506 N 8th St	20	1	$	(60.00)	WATER
379	14	7223-0	702 E Oak St	OVR	PAY	$	39.09	SEWER

379	14	7223-0	702 E Oak St	20	1	$	(39.09)		WATER
359	34	10252-1	513 N 2nd St	OVR	PAY	$	130.00		WATER
359	34	10252-1	513 N 2ns St	20	1	$	(130.00)		SEWER
359	34	10252-2	513 N 2nd St	OVR	PAY	$	30.00		SEWER
359	34	10252-2	513 N 2nd St	20	1	$	(30.00)		WATER
269	20.10	12148-0	2040 Easy St	OVR	PAY	$	27.50		SEWER
269	20.10	12148-0	2040 Easy St	20	1	$	(27.50)		WATER

That the following be added back to Tax and Utility records due to returned checks

Block	Lot	Acct	Property Location	Yr	Prd		Amount		Int	Description
370	13		513-515 N 3rd St	19	4	$	949.72			TAX ACH
535	17	9375-0	644 3rd St	19	4			$	0.07	WATER
				19	3	$	55.00	$	1.23	WATER
				19	4	$	10.00			NSF FEE
				19	4			$	0.32	SEWER
				19	3	$	102.00	$	2.29	
				19	4	$	10.00			NSF FEE
70.02	36		1213 Geissel Dr	19	4			$	24.34	TAX
				19	3	$	1,134.08	$	41.58	TAX
						$	20.00			NSF FEE
88	1	2192-0	629 W Main St	20	1	$	30.00			WATER
				20	1	$	130.00			SEWER
326	19	5989-0	506 E St	19	4	$	30.00	$	0.38	WATER
				19	4	$	130.00	$	1.65	SEWER
				19	3	$	0.65	$	0.01	SEWER
562.01	25	11780-0	1115 Robin Terr	19	4	$	347.02	$	2.24	WATER
						$	10.00			NSF FEE
				19	4	$	130.00	$	0.84	SEWER
						$	10.00			NSF FEE

That the following charges be canceled by resolution from theTax & Utility records due to City Foreclosure

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
99	6	18-00025	328 W Main St	19	4	$	(9,653.42)		LIEN - TAX
				20	1	$	(770.56)		TAX
				20	2	$	(770.56)		TAX
285	5	18-00073	125 W Foundry	19	4	$	(5,550.69)		LIEN - TAX
				19	4	$	(2,437.47)		LIEN - Spc Asmt
				20	1	$	(786.04)		TAX
				20	2	$	(786.04)		TAX
291	16	18-00079	801 N 2nd St	19	4	$	(7,251.98)		LIEN - TAX
				19	4	$	(60.00)		LIEN - WTR
				19	4	$	(264.22)		LIEN - SWR
				20	1	$	(576.20)		TAX
				20	2	$	(576.20)		TAX
				19	4	$	(592.76)		LIEN - Spc Asmt
298	25	18-00086	101 W Mcneal St	19	4	$	(8,226.92)		LIEN - TAX
				19	4	$	(2,705.63)		LIEN - Spc Asmt

				20	1	$	(653.60)	TAX
				20	2	$	(653.60)	TAX
302	16	18-00092	409 W Green St	19	4	$	(6,377.98)	LIEN - TAX
				19	4	$	(3,617.16)	LIEN - Spc Asmt
				20	1	$	(505.68)	TAX
				20	2	$	(505.68)	TAX

311	26	18-00105	129 W Depot St	19	4	$	(2,973.48)	LIEN - TAX
				19	4	$	(3,338.12)	LIEN - Spc Asmt
				20	1	$	(230.48)	TAX
				20	2	$	(230.48)	TAX
330	6	18-00115	713 N 3rd St	19	4	$	(4,906.23)	LIEN - TAX
				19	4	$	(1,613.22)	LIEN - Spc Asmt
				20	1	$	(692.30)	TAX
				20	2	$	(692.30)	TAX
330	7	18-00116	711 N 3rd St	19	4	$	(5,085.47)	LIEN - TAX
				19	4	$	(4,420.22)	LIEN - Spc Asmt
				20	1	$	(718.10)	TAX
				20	2	$	(718.10)	TAX
331	17	18-00117	312 D St	19	4	$	(9,705.03)	LIEN - TAX
				19	4	$	(3,146.91)	LIEN - Spc Asmt
				20	1	$	(772.28)	TAX
				20	2	$	(772.28)	TAX
358	5	18-00127	542 N 2nd St	19	4	$	(1,745.79)	LIEN - TAX
				20	1	$	(134.16)	TAX
				20	2	$	(134.16)	TAX
359	16	18-00131	516 N 3rd St	19	4	$	(5,332.81)	LIEN - TAX
				19	4	$	(87.54)	LIEN - WTR
				19	4	$	(84.20)	LIEN - SWR
				19	4	$	(360.00)	LIEN - Spc Asmt
				20	1	$	(538.36)	TAX
				20	2	$	(538.36)	TAX
360	6	18-00132	420 N 3rd St	19	4	$	(5,489.54)	LIEN - TAX
				19	4	$	(596.09)	LIEN - Spc Asmt
				20	1	$	(681.98)	TAX
				20	2	$	(681.98)	TAX
371	26	18-00138	511 N 4th St	19	4	$	(6,586.08)	LIEN - TAX
				19	4	$	(932.70)	LIEN - Spc Asmt
				20	1	$	(667.36)	TAX
				20	2	$	(667.36)	TAX
431	20	18-00194	406 E Main St	19	4	$	(1,829.58)	LIEN - TAX
				20	1	$	(144.48)	TAX
				20	2	$	(144.48)	TAX
431	21	18-00195	404 E Main St	19	4	$	(1,819.22)	LIEN - TAX
				20	1	$	(143.62)	TAX
				20	2	$	(143.62)	TAX
460	11	18-00210	204 S 9th St	19	4	$	(12,986.21)	LIEN - TAX
				19	4	$	(218.91)	LIEN - WTR
				19	4	$	(304.18)	LIEN - SWR
				19	4	$	(1,225.00)	LIEN - Spc Asmt
				20	1	$	(1,038.02)	TAX
				20	2	$	(1,038.02)	TAX
474	16	18-00229	206 S 4th St	19	4	$	(7,846.78)	TAX
				20	1	$	(625.22)	TAX
				20	2	$	(625.22)	TAX
						$	(556.25)	SPC ASMNT
476	14	18-00233	320 Smith St	19	4	$	(3,787.29)	LIEN - TAX

				19	4	$	(396.67)	LIEN - WTR
				19	4	$	(1,043.35)	LIEN - SWR
				20	1	$	(466.98)	TAX
				20	2	$	(466.98)	TAX
479	2	18-00238	306 S 3rd St	19	4	$	(3,763.50)	LIEN - TAX
				19	4	$	(1,472.40)	LIEN - Spc Asmt
				20	1	$	(463.54)	TAX
				20	2	$	(463.54)	TAX
500	8	18-00246	1729 E Main St	19	4	$	(8,889.17)	LIEN - TAX
				19	4	$	(3,828.46)	LIEN - Spc Asmt
				20	1	$	(706.06)	TAX
				20	2	$	(706.06)	TAX

That the following charges be canceled by resolution from the utility records due to meter error

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
41	61	886-0	116 King Ave	19	4	$	(24.50)		WATER
				20	1	$	(21.00)		WATER

That the following charges be canceled by resolution from the utility records due to an actual read

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
299	11	5599-0	815-817 North St	20	1	$	(59.50)		WATER
259	5	4929-2	1501 N 2nd St	19	4	$	(336.00)		WATER

That the following charges be canceled by resolution from the Tax records due to Vet exempt

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
568	6		211 Columbine Ave	19	4	$	(989.04)		TAX
				19	3	$	(772.24)		TAX
				20	1	$	(967.78)		TAX
				20	2	$	(967.78)		TAX
				Total		$	(3,696.84)		
99	28		235 Maurice St	19	4	$	(505.40)		TAX
				19	3	$	(505.41)		TAX
				19	2	$	(344.55)		TAX
				20	1	$	(493.92)		TAX
				20	2	$	(493.92)		TAX
				Total		$	(2,343.20)		

That the following charges be canceled by resolution from the utility records

Blk	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
31	21	568-0	14 Marlyn Terr	20	1	$	(38.50)		WATER
260	5	10766-1	1300 Wheaton Ave	19	1	$	(180.00)		WATER
				19	2	$	(180.00)		WATER
				19	3	$	(180.00)		WATER
				19	4	$	(180.00)		WATER
381	6	6962-0	1112 Pine St	19	3	$	(130.00)		SEWER
				19	4	$	(130.00)		SEWER
				19	4	$	(30.00)		WATER

30	**26**	**11708-0**	**47 Lisa Marie Terr**	**19**	**3**	**$**	**(130.00)**	**SEWER**
97	**15**	**2293-0**	**334 Maurice St**	**20**	**1**	**$**	**(130.00)**	**SEWER**

That the following charges be canceled by resolution from the Tax records due to Improvement Demo'd

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
94	9		16 N Laurel St	20	1	$	(505.68)		TAX
				20	2	$	(505.68)		TAX

That the following charges be canceled by resolution due to computer purge error

Block	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
236	89	4598-A	609 Quail Dr			$	(270.00)		SP ASSMNT
236	89	4598-S	609 Quail Dr			$	(285.00)		SEWER
236	89	4598-W	609 Quail Dr			$	(251.00)		WATER

That the following charges be added by resolution to Utility records

Blk	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
96	6	2253-0	614 W Main St	19	4	$	30.00		WATER
				20	1	$	30.00		WATER
				19	3	$	130.00		SEWER
				19	3	$	130.00		SEWER
415	23	10952-2	113 N High St	19	3	$	30.00		WATER
				19	3	$	130.00		SEWER
				19	4	$	30.00		WATER
				19	4	$	130.00		SEWER
415	23	10952-3	113 N High St	19	3	$	50.00		WATER
						$	50.00		WATER
70	106	1746-0	440 Cedar Ln	20	1	$	108.50		WATER

That the following corections be made by reversal to correct wire transfer amount

Blk	Lot	Acct	Property Location	Yr	Prd		Amount	Int	Description
562.06	18		1015 Shar Lane Blvd	19	4	$	633.74		TAX
				19	4	$	(633.73)		TAX
577	2		Wade Blvd S	19	4	$	422.20		TAX
				19	4	$	(422.19)		TAX

Moved By: _____

Seconded By: _____

VOTING:

	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce L. Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____

Jeanne Hitchner, City Clerk

RESOLUTION NO._____

A RESOLUTION APPROVING REQUEST FOR PERFORMANCE GUARANTEE RELEASE FOR SHERWOOD FOREST HOMES, LLC FOR SHERWOOD ESTATES MAJOR SUBIDIVISION AS SUBMITTED BY THE CITY ENGINEER IN COMPLIANCE WITH N.J.S.A. 40:55D-53 (MUNICIPAL LAND USE LAW)

WHEREAS, pursuant to 40:55D-53 and a report submitted by the City of Millville Engineer dated January 8, 2020, a performance guarantee release is hereby requested by Sherwood Forest Homes, LLC; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Request for Performance Surety Bond #FP0015932 from First Indemnity of America Insurance Company as submitted by the City of Millville Engineer is hereby approved and conditional upon receipt of maintenance bond as required by city ordinance and Municipal Land Use Law.

2. Pursuant to N.J.S.A 40:55D-53, the City Clerk of the City of Millville is hereby authorized and directed to notify the obligor of the action taken by the Board of Commissioners as set forth above.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Works
W. JAMES PARENT, VICE MAYOR
Director of Revenue & Finance
ASHLEIGH UDALOVAS
Director of Public Affairs
JOSEPH PEPITONE
Director of Public Safety
BRUCE L. COOPER
Director of Parks & Public Property

THE HOLLY CITY OF AMERICA

"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
TRACEY GREGOIRE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

To: Jeanne Hitchner

From: Brian Prohowich, Municipal Engineer BP

Re: Performance Guarantee Release
Sherwood Estates / Dumont Drive Subdvision
Block 52 Lots 73 & 74 (original tract)

Date: January 8, 2020

The Engineering Department has received a request from Sherwood Forest Homes, LLC for the release of the Performance Guarantee Release for the subdivision improvements associated with Sherwood Estates / Dumont Drive Major Subdivision on Block 52 Lots 73 & 74 (original tract) off of Cedarville Road. The Engineering Department has conducted on-site inspections and reviewed the file for this project for compliance with the approved site plan improvements and has determined the bond can be released contingent on posting a maintenance guarantee.

A recommendation is made to the Board of Commissioners for the **release** of the Performance Guarantee in the amount of **$190,159.80 leaving a balance of $0.** The recommendation is contingent on the posting of a maintenance guarantee. Please find attached a recommending resolution to be placed on the next regularly scheduled Commission Meeting of January 21, 2020.

Thank You.

CC: (via email)

Marcella Shepard, Municipal Finance Officer
Samantha Silver, City Planner
Wayne Caregnato, Zoning

RESOLUTION NO. _____

WHEREAS JTW, Inc As Agent for IAN KEAN has previously purchased Tax Sale Certificate No. 09-00038 on July 29, 2009 comprising a lien on property description 10 Laurel Street N and known as Block 94 Lot 5 and is assessed to Peterson, David S and has filed a duly executed affidavit swearing that they are still the lawful owner of said certificate; but has lost the same;

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector has received the payment of 100.00 and is hereby authorized to issue a duplicate certificate to Ian Kean; to be marked "Duplicate Certificate"

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovos				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne Hitchner, City Clerk

RESOLUTION_____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

That the following be transferred within the Tax Records

Block	Lot	Property Location	Yr	Prd	Amount
1.	23.	27 DEWBERRY RD	2019	4	79.12
			2020	1	79.12-
1.	38.	120 SUGARMAN A	2019	4	386.88
			2020	1	-386.88
2.	24.	116 NABB AVE	2019	4	147.88
			2020	1	147.88-
26.	2.	847 CARMEL RD	2019	4	148.37
			2020	1	148.37-
29.	31.	631 SHEWCHENKO	2019	4	148.86
			2020	1	148.86-
32.	48.	1206 MAIN ST W	2019	4	360.00
			2020	1	360.00-
36.	19.	2439 MAIN ST W	2019	4	53.17
			2020	1	53.17-
38.	13.	2222 FAIRTON R	2019	4	223.47
			2020	1	223.47-
42.	34.	1720 FAIRTON R	2019	4	149.65
			2020	1	149.65-
48.	4.	23 HILLCREST A	2019	4	171.96
			2020	1	171.96-
52.	26.	1855 FAIRTON R	2019	4	219.58
			2020	1	219.58-
52.	48.	1613 FAIRTON R	2019	4	206.72
			2020	1	206.72-
52.01	35.	130 WHARTON ST	2019	4	250.00
			2020	1	250.00-
58.	5.	2145 OAK DR E	2019	4	234.48
			2020	1	234.48-
60.06	5.	6 JENNY DR	2019	4	233.71
			2020	1	233.71-
64.	4.	1609 ACORN DR	2019	4	145.19
			2020	1	145.19-

65.	19.17	8 STERLING PL	2019	4	1.16
			2020	1	1.16-
70.	92.	463 RHONDA DR	2019	4	182.85
			2020	1	182.85-
70.	134	1036 CEDAR ST	2019	4	125.48
			2020	1	125.48-
72.	11.	900 CHERRY ST	2019	4	99.13
			2020	1	99.13-
76.	4.	905 CHERRY ST	2019	4	100.61
			2020	1	100.61-
77.	18.	1000 PLEASANT	2019	4	250.00
			2020	1	250.00-
84.	17.	306 GINGER AVE	2019	4	236.96
			2020	1	236.96-
88.	8.	25 CHESTNUT ST	2019	4	1,176.90
			2020	1	1,176.90-
88.	10.	29 CHESTNUT ST	2019	4	43.46
			2020	1	43.46-
94.	2.	33 PEARL ST N	2019	4	189.59
			2020	1	189.59-
94.	11.	20 LAUREL ST N	2019	4	100.61
			2020	1	100.61-
97.	4.	102 MULFORD AV	2019	4	97.86
			2020	1	97.86-
102.	4. C01	521 MAIN ST W	2019	4	493.39
			2020	1	-493.39
104.	19.	212 HOWARD ST	2019	4	73.20
			2020	1	73.20-
106.	4.	108 CEDAR ST	2019	4	110.09
			2020	1	110.09-
109.	9.	520 RACE ST W	2019	4	75.11
			2020	1	75.11-
119.	11.	430 CEDAR ST	2019	4	99.62
			2020	1	99.62-
121.	14.	128 MIDDLE AVE	2019	4	46.15
			2020	1	46.15-
125.	15.	2429 CEDAR ST	2019	4	176.91
			2020	1	176.91-

125.01	8.	CEDAR ST	2019	4	711.40
			2020	1	711.40-
125.01	13.04	DRISKILL ST	2019	4	486.83
			2020	1	486.83-
131.	8.	16 FAIRFIELD A	2019	4	198.95
			2020	1	198.95-
223.	1286	46 BIRCH RD	2019	4	148.73
			2020	1	148.73-
236.	40.	2 MEADOW LARK	2019	4	249.39
			2020	1	249.39-
244.	1.	402 GLENSIDE R	2019	4	6.52
			2020	1	6.52-
252.	2.	412 UNION LAKE	2019	4	182.78
			2020	1	182.78-
255.	43.02	1406 HIGH ST N	2019	4	0.01
			2020	1	0.01-
269.	22. C11	2000 MILLER AV	2019	4	135.30
			2020	1	135.30-
269.	22. C16	2000 MILLER AV	2019	4	2.94
			2020	1	2.94-
270.	17.	21 KEMBLE AVE	2019	4	100.32
			2020	1	100.32-
273.	19.	308 FOUNDRY ST	2019	4	120.40
			2020	1	120.40-
278.	3.	2-8 MORNINGSIDE	2019	4	158.90
			2020	1	158.90-
283.	4.	912 NORTH ST	2019	4	11.88
			2020	1	11.88-
299.	2.	800 ARCHER ST	2019	4	78.92
			2020	1	78.92-
302.	4.	406 POWELL ST	2019	4	88.77
			2020	1	88.77-
307.	7.	702 HIGH ST N	2019	4	2,003.38
			2020	1	2,003.38-
308.	3.	9 DEPOT ST E	2019	4	172.39
			2020	1	172.39-
316.	11.	912 5TH ST N	2019	4	50.14
			2020	1	50.14-

320.	6.	805 G ST	2019	4	141.87
			2020	1	141.87-
339.	8.	604 8TH ST N	2019	4	196.06
			2020	1	196.06-
343.	8.	801 10TH ST N	2019	4	174.22
			2020	1	174.22-
343.	11.	701 10TH ST N	2019	4	175.35
			2020	1	175.35-
350.	2.	WHITAKER AVE	2019	4	79.90
			2020	1	79.90-
353.	22.	151 BROAD ST W	2019	4	124.77
			2020	1	124.77-
365.	6.	403 DOCK ST	2019	4	94.64
			2020	1	94.64-
372.	4.	521 BROAD ST E	2019	2	42.29
			2019	3	42.29-
379.	20.	520 MULBERRY S	2019	4	10.68
			2020	1	10.68-
398.	1.	801 BROAD ST E	2019	4	98.36
			2020	1	98.36-
402.	38.	2010 NEWCOMBTOWN	2019	4	195.28
			2020	1	195.28-
402.	43.05	425 CAROLINE LN	2019	4	760.19
			2020	1	760.19-
420.	10.	19-21 HIGH ST	2019	2	142.08
			2020	1	142.08-
424.	15.	424 PINE ST	2019	4	64.93
			2020	1	64.93-
449.	12.	614 MAIN ST E	2019	4	52.15
			2020	1	52.15-
452.	15.	11 8TH ST S	2019	4	216.33
			2020	1	216.33-
456.	3.	1203 MAIN ST E	2019	4	12.59
			2020	1	12.59-
462.	21.	156 2ND ST S	2019	4	59.14
			2020	1	59.14-
475.	13.	113-115 3RD ST	2019	3	341.32
			2019	4	341.32
			2020	1	682.64-

512.	17.	6 CRESCENT BLV	2019	4	170.55
			2020	1	170.55-
512.	65.	2220 SHAMROCK	2019	4	201.00
			2020	1	201.00-
514.	2.	105 CRESCENT B	2019	4	771.85
			2020	1	771.85-
525.	32.	2850 MAIN ST E	2019	4	0.01
			2020	1	0.01-
536.	31.	510 WHITALL AV	2019	4	143.50
			2020	1	143.50-
549.	10.	1104 LOUIS DR	2019	4	154.38
			2020	1	154.38-
562.	8.	909 LOUIS DR	2019	4	120.04
			2020	1	120.04-
567.	16.	1117 LOUIS DR	2019	4	146.81
			2020	1	146.81-

Moved By: _____

Seconded By: _____

VOTING:	**In Favor**	**Against**	**Abstain**	**Absent**
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce L. Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____

Jeanne Hitchner, City Clerk

RESOLUTION_____

Electronic Tax Sale Service Agreement

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of Government Services, and

WHEREAS, the City of Millville authorizes the Tax Collector to hold an electronic tax sale on April 22, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Millville, County of Cumberland, and State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute and the City Clerk to attest to the agreement for services as issued by ROK Industries Inc. for the electronic processing of bid information related to the electronic tax sale of the City Millville.

Moved By: _____

Seconded By: _____

VOTING	In Favor	Against	Abstain	Absent
MICHAEL SANTIAGO				
W JAMES PARENT				
ASHLEIGH UDALOVOS				
JOSEPH PEPITONE				
BRUCE COOPER				

CERTIFICATION

I certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners, of the City of Millville, in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne Hitchner City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Elizabeth Cocking**, covering property located at **710 North 4th Street**, within the City of Millville, more particularly described as **Block 331 Lot 7** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Stephen F. Craig and Patricia L. Craig**, covering property located at **550 Columbia Avenue**, within the City of Millville, more particularly described as **Block 352 Lot 36** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Barry Michael DeLeon**, covering property located at **9 North Park Avenue**, within the City of Millville, more particularly described as **Block 100, Lot 26** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION_____

WATER/SEWER TERMINATION RESOLUTION

WHEREAS, Section 56-18 of the Municipal code of the City of Millville authorizes the termination of water/sewer service to a customer where water/sewer user charges are in default and compliance with Ordinance is in default; and

WHEREAS, Section 56-52 outlines the procedural requirements which must be satisfied by the City before water service may be terminated for failure to comply with the Utility Ordinance; and

WHEREAS, a Notice of Violation, and an Order to Show Cause were served on the following customers of the Water/Sewer Utility as required by the aforesaid Ordinance; and

WHEREAS, a hearing was held before the Public Works Committee on **December 31, 2019**; regarding the termination of water/sewer service as a result of the failure to comply with the Utility Ordinance for the following customers of the Water/Sewer Utility, and the Board of Commissioners finds that all procedural due process requirements required by the Ordinance were satisfied, and that the following customers of the Water/Sewer Utility are not in compliance with said Ordinance.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1) That the Water/Sewer Utility shall **TERMINATE** the water/sewer service to the attached customers of the utilities at the property locations listed effective **January 13, 2020**:

Acct	Property Location	Amount
336-0	2330 MAIN ST W	55
537-1	22 WESTWOOD TERR	269.5
540-0	16 WESTWOOD TERR	227.5
564-0	6 MARLYN TERR	399
568-0	14 MARLYN TERR	155.2
621-0	1132 MAIN ST W	210
648-0	1404 MAIN ST W	276.5
758-0	2315 MAIN ST W	85
831-0	2047 MAIN ST W	62
864-0	1813 MAIN ST W	111.03
867-0	1801 MAIN ST W	55
877-0	32 KING AVE	55.93
963-0	1721 MAIN ST W	108.2
965-0	1715 MAIN ST W	197.5
974-0	1625 MAIN ST W	216.5
1002-0	125 KING AVE	55
1037-0	15 HILLCREST AVE	174
1064-0	1233 MAIN ST W	269.5
1353-0	434 PEACH DR	290.5
1385-0	8 JASON DR	210
1393-0	336 BRIAR DR	494.21
1418-0	7 MEGAN DR	210
1445-0	11 JASON DR	371.79
1448-0	14 MEGAN DR	252
1496-0	417 PEACH DR	227.5
1578-0	12 STERLING PL	83.11
1602-0	324 ESIBILL AVE	234.5
1632-0	1409 PLEASANT DR	118.45
1644-0	1300 JOANN DR	227.5
1662-0	400 ESIBILL AVE	234.5
1732-0	463 RHONDA DR	378
1746-0	440 CEDAR LN	208.64
1752-0	420 CEDAR LN	217
1760-0	429 CEDAR LN	327.1
1846-0	471 BRENDA TERR	254.37
1848-0	1300 CEDAR ST	210

1860-0	443 VAL LN	50.96
1866-0	1225 GEISSEL DR	253.38
1873-0	446 DEBBIE LN	83.13
1928-0	10 LAUREL ST S	210.57
1947-0	805 CHERRY ST	281.39
1987-0	1205 FAIRTON RD	58.5
2023-0	1001 PLEASANT DR	273
2025-0	324 CARLTON AVE	238
2055-0	705 PLEASANT DR	238
2090-0	310 GINGER AVE	210
2102-0	1111 CEDARBROOK AVE	279.05
2119-0	1109 EARLE AVE	268.77
2168-0	411 IRELAND AVE	279.57
2263-0	520 MAIN ST W	252.9
2293-0	334 MAURICE ST	210
2296-0	326 MAURICE ST	210
2337-0	340 MAIN ST W	216.77
2343-0	324 MAIN ST W	25
2344-0	322 MAIN ST W	217
2354-0	12 PARK AVE N	217.63
2355-0	317 MAURICE ST	41.14
2360-0	327 MAURICE ST	374.5
2376-0	206 MAIN ST W	210
2378-0	202 MAIN ST W	290.51
2469-0	501 MAIN ST W	202.39
2475-0	407 MAIN ST W	219.25
2499-0	314 HOWARD ST	259
2526-0	209 MAIN ST W	238
2534-0	208 HOWARD ST	245
2544-0	113 MAIN ST W	210
2552-0	16 CEDAR ST	224
2555-0	28 CEDAR ST	238
2572-0	219 HOWARD ST	227.9
2584-0	214 FULTON ST	223.66
2586-0	220 FULTON ST	423.23
2601-0	333 HOWARD ST	325.5
2612-0	320 FULTON ST	90.38
2613-0	326 FULTON ST	308.89
2615-0	332 FULTON ST	210
2651-0	313 FULTON ST	113.1
2692-0	308 CEDAR ST	210
2715-0	403 RACE ST W	304.5
2761-0	426 IRELAND AVE	33.36
2765-0	313 MAPLE ST	210
2964-0	3 PORRECA DR	231
2983-0	41 PORRECA DR	234.5
2998-0	71 PORRECA DR	291.63
3004-0	10 PORRECA DR	209.18
3009-0	20 PORRECA DR	248.5
3014-0	30 PORRECA DR	213.5
3022-0	46 PORRECA DR	207.96
3048-0	15 CORNWALL AVE	210
3078-0	42 DORSET AVE	238
3080-0	38 DORSET AVE	225.18
3082-0	34 DORSET AVE	251.72
3131-0	24 CORNWALL AVE	82.04
3135-0	32 CORNWALL AVE	43.82
3150-0	41 DORSET AVE	220.5
3153-0	35 DORSET AVE	210
3160-0	21 DORSET AVE	234.5
3173-0	23 FAIRFIELD AVE	257.5

3195-0	11 WILDWOOD AVE	228.98
3201-0	2 WILDWOOD AVE	265.75
3212-0	26 WILDWOOD AVE	255.5
3225-0	1 HILLSIDE AVE	210
3226-0	26 HILLSIDE AVE	51.14
10123-1	11-13 MULFORD AVE	137.08
10137-2	202 CEDAR ST	210
10599-2	1611 ASH DR	104.67
11143-0	27 PACKARD DR	210
11181-0	19 HILLSIDE AVE	88.35
11280-0	210 MAURICE ST	173.02
11282-0	8 FOX COVE DR	577.5
11322-0	1316 FAIRTON RD	240.89
11419-0	1601 FAIRTON RD	231.4
11560-0	28 CHURCHILL DR	542.5
11564-0	19 CHURCHILL DR	266
11575-0	26 CHURCHILL DR	315
11593-0	11 STERLING PL	210
11628-0	1454 PLEASANT DR	385.88
11669-0	37 CHURCHILL DR	269.5
11675-0	41 CHURCHILL DR	241.93
11700-0	1511A FAIRTON RD	227.5
11742-0	336 RIECK AVE	661.5
11803-0	411 WASHINGTON AVE	255.5
11918-0	3 TOMASELLO DR	314.56
11992-0	22 TOMASELLO DR	65.67
12024-0	25 TOMASELLO DR	510.36
12117-0	301 HOWARD ST	196.58
12147-0	306 ARLINGTON AVE	210
12152-0	19 MARC DR	238
12226-0	9 MARC DR	151.6
12265-0	316 HOWARD ST	273
12348-0	2 NATALIE LN	238
12412-0	211 COTTAGE ST	210
12449-0	119 MARSDEN ST	211.96
12521-0	6 DU MONT DR	213.5
12530-0	17 DU MONT DR	266
12536-0	8102 BUCKSHUTEM RD W	55
12540-0	15 DU MONT DR	259
12547-0	58 TOMASELLO DR	259
12574-0	11 DU MONT DR	265.55
12604-0	1432 PLEASANT DR	28.43
12607-0	903 PLEASANT DR	248.5
10248-17	20 PETERSON STREET	185
10602-3	811 MAIN ST W -DELI	805.62
10602-4	811 MAIN ST W SHEENA'S	210

2) That the termination shall remain in effect until the Properties listed above are in full compliance with the utility ordinance and **all water/sewer user charges including interest** due the City of Millville have been paid in full together with any turn on and turn off charges authorized by the Municipal Code; in CASH, MONEY ORDER or CERTIFIED FUNDS.

3) That a copy of this Resolution shall be mailed to the property owners last known address and a copy posted on the property where the water/sewer service is to be terminated.

Moved By: _____

Seconded By: _____

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners, of the City of Millville, in the County of Cumberland, at a meeting thereof held on January 7, 2020.

_____

Jeanne Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Joan Griffiths**, covering property located at **2411 Shelburn Road**, within the City of Millville, more particularly described as **Block 506, Lot 4** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Angel L. Moreno and Carmen M. Moreno**, covering property located at **808 North 5th Street**, within the City of Millville, more particularly described as **Block 317, Lot 16** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville is the holder of a mortgage executed by **Joseph Plowman and Carol Plowman**, covering property located at **111 East Vine Street**, within the City of Millville, more particularly described as **Block 363, Lot 5** on the Tax Map of the City of Millville; and

WHEREAS, the mortgage has been forgiven by the City and the mortgagor is hereby requesting that the mortgage be cancelled of record.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The aforesaid mortgage is hereby cancelled, and the Mayor and City Clerk are hereby authorized to execute the Discharge of Mortgage.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk's Office.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____

Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

WHEREAS, the City of Millville desires to apply for and obtain a grant from the Cumberland County Complete Count Committee for approximately $4,000 to carry out a project to reach hard-to-count City residents for the Census 2020 count.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

1) That the City of Millville does hereby authorize the application for such a grant.

2) That the City of Millville recognizes and accepts that the Committee may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the Committee, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Committee, does further authorize the expenditure of funds pursuant to the terms of the agreement between City of Millville and the Cumberland County Complete Count Committee or its assignee.

BE IT FURTHER RESOLVED, that Mayor Santiago, Director of Public Works and Commissioner Udalovas, Director of Public Affairs are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I, Jeanne Hitchner, the City Clerk of the City of Millville hereby certify that at a meeting of the Board of Commissioners held on January 21, 2020 the above RESOLUTION was duly adopted.

_____
Jeanne Hitchner, City Clerk

RESOLUTION NO. 267-2019

RESOLUTION REAPPOINTING ALTERNATE NO. II MEMBER OF THE MILLVILLE ZONING BOARD OF ADJUSTMENT

WHEREAS, pursuant to City of Millville Municipal Code, Chapter 30. Land Use and Development Regulations, Article IX. Zoning Board of Adjustment, Subsection 30-85. Members; and

WHEREAS, The term of Sharlene Johnson, Alternate No. II Member expired January 2, 2020; and

WHEREAS, Sharlene Johnson desires to continue serving as a member of the Millville Zoning Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, that Sharlene Johnson be and is hereby reappointed as Alternate No. II Member of the Millville Zoning Board of Adjustment with a term expiring on January 2, 2022.

Moved By:
Seconded By:

VOTING	**In Favor**	**Against**	**Abstain**	**Absent**
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held on January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

A RESOLUTION APPROVING REQUEST FOR PERFORMANCE GUARANTEE RELEASE FOR NJ MOTORSPORTS PARK, LLC AS SUBMITTED BY THE CITY ENGINEER IN COMPLIANCE WITH N.J.S.A. 40:55D-53 (MUNICIPAL LAND USE LAW)

WHEREAS, pursuant to 40:55D-53 and a report submitted by the City of Millville Engineer dated December 4, 2019, a Performance Guarantee release is hereby requested by Brad Scott; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Request for Performance Guarantee Release for escrow funds deposited December 8, 2014 for storm water basin modifications as submitted by the City of Millville Engineer is hereby approved.

2. Pursuant to N.J.S.A 40:55D-53, the City Clerk of the City of Millville is hereby authorized and directed to notify the obligor of the action taken by the Board of Commissioners as set forth above.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Revenue & Finance
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks and Public Property
WILLIAM DAVIS
Director of Public Affairs

THE HOLLY CITY OF AMERICA

"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

To: Jeanne Hitchner

From: Brian Prohowich, Municipal Engineer BP

Re: Performance Guarantee Release
NJ Motorsports Park, LLC
Block 125.03 Lot 1

Date: December 4, 2019

The Engineering Department has received a request from Brad Scott for the release of the Performance Guarantee for the modifications and repairs associated with storm water basin C near the Thunderbolt track paddock area on Block 125.03 Lots 1. The Engineering Department has conducted on-site inspections and reviewed the file for this project for compliance with the approved basin plan and has determined the guarantee can be released. The applicant posted escrow funds on December 8, 2014 in the amount of $11,000.00 for basin modifications and repairs.

A recommendation is made to the Board of Commissioners for the **release** of the Performance Guarantee in the amount of **$11,000.00 leaving a balance of $0.00.** Please find attached a recommending resolution to be placed on the next regularly scheduled Commission Meeting of December 17, 2019.

Thank You.

CC: (via email) Marcella Shepard, CFO
Samantha Silvers, Planner

CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY

RESOLUTION NO.

WHEREAS, the Cumberland Office on Aging and Disabled has requested that the City include $6,900.00 in its calendar year 2020 budget as an award to the Office on Aging and Disabled to be used to help fund the Meals on Wheels Program which will be offered to senior citizens of the City of Millville; and

WHEREAS, the Board of Commissioners finds that this program is in the best interest of the City's senior citizens and helps ensure that they receive proper nutrition; and

WHEREAS, this agreement covers the period January 1, 2020 to December 31, 2020.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, THAT:

1. The Cumberland County Office on Aging and Disabled Millville Shared Services Agreement is hereby approved.

2. The Mayor and City Clerk are hereby authorized to execute the agreement.

Moved By:
Seconded By:

VOTING	**In Favor**	**Against**	**Abstain**	**Absent**
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO. _____-2020

RESOLUTION OF THE CITY OF MILLVILLE APPROVING THE FIRST ADDENDUM TO THE STANDARD PROFESSIONAL SERVICES AGREEMENT FOR PENNONI ASSOCIATES, INC.

WHEREAS, the City of Millville, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "the Municipality" and **Pennoni Associates, Inc.**, hereinafter referred to as "Consultant" previously entered into a Standard Professional Services Agreement on January 15, 2019 to act as Consulting Engineer in an amount not to exceed $50,000.00 for a one year period from January 1, 2019 to December 31, 2019; and

WHEREAS, Pennoni Associates, Inc., will have exhausted the not to exceed amount authorized by Resolution 30-2019; and

WHEREAS, there exists a continuing need for retention of Engineer for Special Projects; and

WHEREAS, the City's Board of Commissioners have accepted the recommendation that it increase the present not to exceed amount up to $60,000.00;

WHEREAS, the Municipality finds it to be in the best interests of the City of Millville that Consultant continue the provision of the aforesaid services for the duration of his contract; and

WHEREAS, the Municipality is awarding this Professional Services Contract based upon the merits and abilities of the Contractor pursuant to a non-fair and open process; and

WHEREAS, the Chief Financial Officer has issued a Certificate of Availability of Funds.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, County of Cumberland and State of New Jersey that:

1. The First Amendment to the Standard Professional Services Agreement for Pennoni Associates, Inc. is hereby approved.

2. The Mayor and the Clerk are authorized to execute said agreement.

Moved By: _____

Seconded By: _____

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2020.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO. -2020

WHEREAS, the City of Millville received proposals for RFP's on December 5, 2019; and

WHEREAS, the City of Millville is in need of professional services with respect to Planning Consultant services on behalf of the City of Millville; and

WHEREAS, the City Commission of the City of Millville is desirous of appointing CME Associates for the provision of Planning Consultant services on behalf of the City of Millville; and

WHEREAS, said services shall be provided in an amount not to exceed $5,000.00; and

WHEREAS, said contract is being awarded in compliance with the fair and open process for the duration of one year; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contract for professional services, and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Millville that CME Associates is hereby appointed as Planning Consultant on behalf of the City of Millville.

Moved By:
Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held January 21, 2020.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO. _____-2020

RESOLUTION APPROVING FIRST AMENDMENT TO SHARED SERVICES AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY AND THE CITY OF MILLVILLE FOR FLEET MAINTENANCE

WHEREAS, the City of Millville, a body corporate, organized and existing under the laws of the State of New Jersey, having its principal offices at 12 South High Street, Millville, New Jersey 08332 (hereinafter referred to as "the City") and the Cumberland County Improvement Authority a body politic, organized and existing under the laws of the State of New Jersey having its principal offices located at 745 Lebanon Road, Millville, New Jersey 08332 (hereinafter referred to as "Improvement Authority") entered into a Shared Services Agreement for the purpose of the Improvement Authority performing automobile/light truck maintenance and repair services for the City which agreement was authorized by Resolution 233-2019 adopted by the Board of Commissioners of the City of Millville on September 3, 2019; and

WHEREAS, said Agreement also was authorized by an appropriate Resolution adopted by the Improvement Authority; and

WHEREAS, said Agreement provided for a two (2) year term commencing on September 1, 2019 and ending on August 31, 2021 and further provided that said services were not to exceed $2,000.00 plus the cost of parts; and

WHEREAS, the aforesaid appropriation has now been exhausted and it is necessary to amend it to provide for services not to exceed a total of $10,000.00; and

WHEREAS, the Chief Financial officer has issued a Certificate for the availability of funds.

NOW THEREFORE, be resolved by the Board of Commissioners of the City of Millville, County of Cumberland and State of New Jersey that:

1. The First Amendment to the Shared Services Agreement between the Cumberland County Improvement Authority and the City of Millville for Fleet Maintenance for a two (2) year term commencing on September 1, 2019 and ending on August 31, 2021 in an amount not to exceed a total of $10,000.00 is hereby approved.

2. The Mayor and the City Clerk are authorized to sign said First Amendment to Shared Services Agreement.

Moved By: _____

Seconded By: _____

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2020.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

WHEREAS, the City of Millville is a member of the New Jersey School Board Association Cooperative Purchasing System (NJSBA); and

WHEREAS, any contracts that are part of these pricing systems may be used by the members, and

WHEREAS, the City of Millville has a need to purchase IT Management Services; and

WHEREAS, the annual cost of the IT Management Services are $80,400.

WHEREAS, it is desirable for the City of Millville to utilize the New Jersey School Board Association Cooperative Purchasing contract as needed and when it is in the best interest of the City to do so; and

WHEREAS, purchases made utilizing this contract meets the requirements of using a fair and open process; and

WHEREAS, aggregate purchases from this vendor during the next twelve months will exceed $40,000,

WHEREAS, the City has sufficient funds appropriated for this equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Authorize the purchase of IT Management Services from SHI International, Somerset, NJ in the amount of $80,400.00 for the period of January 1, 2020 thru December 31, 2020.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

WHEREAS, the City of Millville is a member of the Omnia Partners (formerly National IPA) since September, 2012; and

WHEREAS, any contracts that are part of these pricing systems may be used by the members, and

WHEREAS, the City of Millville has a need to purchase a Door Access Program for City Hall; and

WHEREAS, the cost of the Proposed System on Quotation #1820187 and Quotation #18239544 for a total cost of $7,861.45:

WHEREAS, it is desirable for the City of Millville to utilize the Omni Partners contract #2018011-02 as needed and when it is in the best interest of the City to do so; and

WHEREAS, purchases made utilizing this contract meets the requirements of using a fair and open process; and

WHEREAS, aggregate purchases from this vendor during the next twelve months will exceed $40,000,

WHEREAS, the City has sufficient funds appropriated for this equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Authorize the purchase of a Door Access System from SHI International Corporation, 290 Davidson Drive, Somerset, NJ 08873 for the cost of $7,861.45.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

WHEREAS, the City of Millville, as a contracting unit may, without advertising for bids, purchase any materials, supplies, services or equipment under any contract or contracts entered into by the NJ Division of Purchase and Property in the Department of the Treasury, for such materials, supplies, services or equipment pursuant to
N.J.S.A. 40A:11-12; and

WHEREAS, the City of Millville Emergency Medical Services Department has a need to purchase a 2020 Chevrolet Tahoe vehicle with Options; and

WHEREAS, the total cost of this vehicle is $34,477.44:

WHEREAS, it is desirable for the City of Millville to utilize these state contracts as needed and when it is in the best interest of the City to do so; and

WHEREAS, purchases made utilizing state contracts meet the requirements of using a fair and open process; and

WHEREAS, aggregate purchases from these vendors during the next twelve months will exceed $40,000,

WHEREAS, the City has sufficient funds appropriated for this equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Authorize the purchase of a 2020 Chevrolet Tahoe vehicle with Options from Hertrich Fleet Services, 1427 Bay Road, Milford, DE 19963 for a cost of $34,477.44.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION NO._____

WHEREAS, the City of Millville, as a contracting unit may, without advertising for bids, purchase any materials, supplies, services or equipment under any contract or contracts entered into by the NJ Division of Purchase and Property in the Department of the Treasury, for such materials, supplies, services or equipment pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, the City of Millville has a need to purchase three Vehicles for the Police Department; and

WHEREAS, the total cost of these three vehicles is $95,361.00

WHEREAS, it is desirable for the City of Millville to utilize these state contracts as needed and when it is in the best interest of the City to do so; and

WHEREAS, purchases made utilizing state contracts meet the requirements of using a fair and open process; and

WHEREAS, aggregate purchases from this vendor during the next twelve months will exceed $40,000,

WHEREAS, the City has sufficient funds appropriated for this equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Authorize the purchase of Two (2) Black 2020 Police Interceptor Utility, All Wheel Drive Vehicle with Accessories from Chas. S. Winner, Inc., 250 Berlin Road, Cherry Hill, NJ 08034 for $31,512.00 each for a total cost of $63,024.00.
2. Authorize the purchase of One (1) White 2020 Police Interceptor Utility, All Wheel Drive Vehicle with Accessories from Chas. S. Winner, Inc., 250 Berlin Road, Cherry Hill, NJ 08034 for $32,337.00.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

RESOLUTION _____

WHEREAS, the City of Millville purchased Voice Over Internet Phone service from SHI International under the Omnia Partners Cooperative Purchasing System as authorized by Resolution No. 129-2019 in the amount of $41,977.56 for the period from July 1, 2019 to June 30, 2020; and

WHEREAS, SHI International has submitted a change order proposal after installation for an additional amount of $3,051.24 bringing the annual contract amount to $45,028.80; and

WHEREAS, the Chief Financial Officer has issued a Certificate of Availability of Funds.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, County of Cumberland and State of New Jersey that the change order proposal from SHI International is hereby approved in the additional amount of $3,051.24 for the period from July 1, 2019 through June 30, 2020.

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on

_____
Jeanne M. Hitchner, City Clerk

.

RESOLUTION NO _____

WHEREAS, the City of Millville received proposals for Calendar Years 2020 and 2021 for Banking Services on December 5, 2019, and

WHEREAS, the City of Millville desires to retain Ocean First Bank to perform Banking Services in accordance with a Contract which is on file in the office of the City Clerk: and

WHEREAS, the Municipality is awarding this Service Contract based on the merits and abilities of the Consultant to provide these services pursuant to a fair and open process where requests for proposals were solicited by the Municipality; and

WHEREAS, the anticipated term of this Contract is two years commencing on February 1, 2020

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLVILLE AS FOLLOWS:

1. Authorized the Mayor to enter in a contract for Banking Services for Calendar Years 2020 and 2021 with OceanFirst Bank, 1001 Asbury Avenue, Ocean City, NJ 08226.

2. The Agreement covers the period from February 1,2020 to January 31, 2022

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Works
W. JAMES PARENT, VICE MAYOR
Director of Revenue & Finance
ASHLEIGH UDALOVAS
Director of Public Affairs
JOSEPH PEPITONE
Director of Public Safety
BRUCE L. COOPER
Director of Parks & Public Property

THE HOLLY CITY OF AMERICA

"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
TRACEY L. GREGIORE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

January 15, 2020

TO: Board of Commissioners

FROM: Regina Burke, QPA

The Purchasing Board received bid proposals for the Banking Services for the City of Millville for Calendar year 2020 and 2021.

Four bids were received for the Banking Services.

1. TD Bank
2. OceanFirst Bank
3. BB&T Bank
4. Investors Bank

The Purchasing Board recommends award for Banking Services for the City of Millville for Calendar Year 2020 and 2021 to OceanFirst Bank, 1001 Asbury Avenue, Ocean City, NJ 08026.

Regina Burke

Regina Burke, Purchasing Agent

RESOLUTION NO._____

WHEREAS, the City of Millville is a member of the Sourcewell (formerly National Joint Purchasing Alliance); and

WHEREAS, any contracts that are part of these pricing systems may be used by the members, and

WHEREAS, the City of Millville has a need to purchase 96- Gallon Trash and Recycling Containers including assembly and delivery for the Streets & Roads Department; and

WHEREAS, the Department has researched vendors that would achieve their goals and determined that the sought-after equipment may be procured through a cooperative purchasing contract between Sourcewell and Cascade Company;

WHEREAS, it is desirable for the City of Millville to utilize the Sourcewell contract #041217-CEI and shall result in cost savings after all factors including charges for service, material, and delivery have been considered; and

WHEREAS, purchases made utilizing this contract meets the requirements of using a fair and open process; and

WHEREAS, the City has sufficient funds appropriated for this equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. Authorize the purchase of a 18,800 Trash and Recycling Containers including assembly and delivery from Cascade Engineering,4950 37th Street SE, Grand Rapids, MI 49512 for $918,100.00

Moved By:

Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

_____
Jeanne M. Hitchner, City Clerk

CITY OF MILLVILLE

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Chief Financial Officer
TRACEY L. GREGIORE
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

January 13, 2020

TO: Board of Commissioners

FROM: Regina Burke, QPA

The Purchasing Board received bid proposals for the Emergency Medical Service Ambulance Billing Service.

Three bids were received for the EMS Ambulance Billing Service. Listed below are the percentages of the amount collected by the City of Millville for claims billed by the vendor that each company proposed.

1. Ambulance Billing Company, Pittstown, NJ - 6.5%
2. DM Medical Billings, Gibbsboro, NJ – 3.9%
3. Cape Professional Billing, Inc, Cape May Courthouse, NJ – 3.95%

The Purchasing Board recommends award to the lowest responsible bidder for the EMS Ambulance Billing Service to DM Medical Billings, 88 S. Lakeview Drive, Gibbsboro, NJ 08026 for 3.9% of the amount collected by the City of Millville for claims billed by the vendor.

Regina Burke

Regina Burke, Purchasing Agent

RESOLUTION NO.

RESOLUTION AUTHORIZING
A PROFESSIONAL SERVICE CONTRACT BETWEEN THE MUNICIPAL CODE ENFORCEMENT AND THE CITY OF MILLVILLE FOR ELECTRICAL SUB-CODE OFFICIAL SERVICES

WHEREAS, an emergency has developed by the resignation of the City of Millville's Electrical Sub-Code Official and by state statute must be replaced. The Board of Commissioners of the City of Millville is authorizing a Third-Party Agreement between Municipal Code Enforcement and the City of Millville with respect to the enforcement inspection and plan review of the UCC requirement for a electrical Sub-code in the City of Millville in an amount not to exceed $2,200.00 for a one-year period from January 21, 2020 to December 31, 2020; and

WHEREAS, said contract is being awarded in compliance with the non-fair and open process for the period from January 21, 2020 through to December 31, 2020; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A.* 40A:11-1, et seq.) requires that the Resolution authorizing the award of contract for professional services, and the contract itself, must be made available for public inspection.

WHEREAS, the Chief Financial Officer has certified the availability of additional funds in an amount not to exceed $2,200.00.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, County of Cumberland and State of New Jersey that:

1. The Professional Services Contract between the City and Municipal Code Enforcement for Electrical Subcode Official Services is hereby approved.

1. The Mayor and the Clerk are authorized to execute the Professional Services Contract with Municipal Code Enforcement

Moved By:
Seconded By:

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
W. James Parent				
Ashleigh Udalovas				
Joseph Pepitone				
Bruce Cooper				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on January 21, 2020

_____
Jeanne M. Hitchner, City Clerk

PROFESSIONAL SERVICES CONTRACTS TO BE AWARDED BY CRITERIA ESTABLISHED PURSUANT TO N.J.S.A. 19:44A-1 ET.SEQ.

The City of Millville solicits statements of qualification and proposals for applicants for MEDICAL DIRECTOR OF THE CITY OF MILLVILLE EMERGENCY MEDICAL SERVICES. Responses should address the general criteria and criteria for the position sought and the desired compensation package. All responses will be treated as confidential. Sealed proposals will be received by the Purchasing Board of the City of Millville, 12 South High St. no later than 10:00 AM Thursday, February 20, 2020 when publicly opened. Please Submit three (3) copies of your proposal. Appointment shall be for the calendar year of 2020 and subject to the execution of an appropriate contract.

The City reserves the right but has no obligation to interview any or all of the responders and the right to request clarifying information subsequent to the submission of the proposal.

Services requested are for a community profile as follows:

- **44 square miles**
- **6500 9-1-1 EMS calls per year**
- **Fire Department Based EMS**
    - **1 Chief EMT**
    - **16 Full times EMT's**
    - **10-12 Part time EMT's**
    - **15 Full time firefighter/EMT's not assigned to EMS but perform 1st responder duties**

The successful candidate will provide the City with services related, but not necessarily limited to:

1. Determining the competency of all crew members that are preforming Basic Life Support Services (BLS).

2. Supervising the Basic Life Support services efficiently and effectively. Must have 24 hour/7 days a week contact availability.

3. Providing medical quality assurance oversight regarding the administration of BLS services by the provider's crew members.

4. Review the utilization of the AED, as well as interpretation of treatment protocols and documentation standards.

5. Overseeing training of all EMTs and continuing education for all EMTs in the City EMS.

6. Addressing patient care complaints regarding services rendered by EMTs as needed.

7. Making recommendations for improving the City's EMS services and communicating recommendations as to EMS Services to the EMS Department.

8. Reviewing EMS Standard Operating Procedures on a periodic basis.

9. Any other thing necessary and proper for completion of your duties.

10. Provide training as necessary for EMTSs on a regular basis.

11. Any other matter directed by the City.

PROFESSIONAL INFORMATION AND QUALIFICATIONS

1. Name of Firm.
2. Address of principal place of business and all other offices and corresponding telephone and fax numbers.
3. Areas of Practice
4. Description of proposer's education, experience, qualification, and a description of his/her experience with a position similar to that described above.
5. At least three (3) references of which two (2) must have knowledge of your service to a public entity.
6. Cost Details, including the hourly rates of the individual who will perform the services and the time estimates required.
7. Statement executed by a corporate officer, member, partner or sole proprietor certifying that there are no prior or pending ethics complaints against them or their company.

Additional Requirements

1. **Insurance.** The applicant / proposer shall provide documentation that insurance for professional liability coverage with limits as to liability acceptable to the City. Must maintain professional liability insurance in the amount of $1,000,000 with a company with at least an "A" rating with AM Best.

   Limits
   $1,000,000 Each Accident
   $1,000,000 Disease – Policy Limit
   $1,000,000 – Each Employee
   General Liability
   Limits:

$1,000,000 Each Occurrence
$2,000,000 General Aggregate
Automobile Liability $1,000,000
Professional Liability $1,000,000
Cyber Security and Privacy Liability $1,000,000
Technology Errors and Omissions $1,000,000

2. Financial Disclosure. The applicant/proposer if required by law, shall file a Financial Disclosure Statement pursuant to Local Government Ethics Law *N.J.S.A.* 40A:9-22(1) *et seq.*

3. Law Against Discrimination and Affirmative Action. The applicant/proposer as a "professional" shall file a statement as to compliance with *N.J.S.A.* 10:5-1 *et seq*. (Laws Against Discrimination) and P.L. 1975, c.127 (Affirmative Action).
4. Enclose copy of New Jersey Business Registration Certificate

Selection Criteria

The selection criteria used in awarding a contract or agreement for this service shall include:

1. **The Medical Director shall be a physician who is licensed by the New Jersey State Board of Medical Examiners to practice medicine.**

2. **Board Certified in Emergency Medicine from ABEM**

3. **Experience and knowledge of the NJ EMS system**

4. **References**

5. **Ability to perform the task in a timely fashion.**

6. **Cost Competitiveness**

Registering a Business with the New Jersey Department of the Treasury

Business organizations or individuals doing business in New Jersey are required to register with the Department of the Treasury, Division of Revenue. Registration is free and is a one-time action - there are no fees to register.
However, you should update your contact and tax eligibility information as needed. Registration is required to conduct most business with any state, county, municipal, local board of education, charter school, county college, authority, or state college or university. The contracting agency may be required to have a copy of the "proof of registration certificate" submitted as part of a public bid or prior to issuing a purchase order.

To register: Businesses must complete **Form NJ-REG** and submit it to the Division of Revenue. The form can be filed online or by mailing a paper form to the Division. Online filing is strongly encouraged.

- Register online at www.nj.gov/treasury/revenue/taxreg.htm. Click the "online" link and then select "Register for Tax and Employer Purposes."
- Download the paper form and instructions at ww.nj.gov/treasury/revenue/revprnt.htm.
- Call the Division at 609-292-1730 to have a form mailed to you.
- Write the Division at: Client Registration Bureau, PO Box 252, Trenton, NJ 08646-0252.

Note: If you operate a corporation, limited partnership, limited liability company or limited liability partnership, before registering, you must obtain legal authority to operate in the State of New Jersey. Generally, this is accomplished by filing an original business certificate with the Division of Revenue, such as a Certificate of Incorporation or Formation. For more information on this subject, visit www.nj.gov/treasury/revenue/filecerts.htm, or call 609-292-9292.

Registering as an individual: There is a simplified registration process for individuals doing business with any New Jersey government agency. The form can be downloaded from the web atwww.nj.gov/treasury/revenue/pdforms/rega.pdf. To obtain a copy by mail, call 609-292-1730, or write to the Division at the Client Registration Bureau, PO Box 252, Trenton, NJ 08646-0252.

Questions? Call 609-292-1730 or submit e-mail:
www.nj.gov/treasury/revenue/revcontact.html.

How do I receive the proof of registration certificate?

- New registrants. When completing Form NJ-REG, make sure you answer "Yes" to the contractor/subcontractor question (Online: Item 17; Paper Form: Item 18). The Division of Revenue will mail the certificate to the mailing address you supply on your registration form.
- Previously Registered Businesses. Call 609-292-1730 and select option 3. The Division of Revenue's service agents will take your order and mail you a certificate. Please allow 7 to 10 working days to receive your certificate. Alternately, you may visit the Division's Client Registration Bureau in person and requesta certificate. The address is 847 Roebling Avenue, Trenton, NJ 08611. Service desk hours are 8:30am to 4pm, weekdays, excluding holidays.

What information does the proof of registration contain? The certificate displays the following information: Business Name, Trade Name (If Applicable), Tax Payer ID (Usually the Employer Identification Number), Business Address, Contractor Certification Number (State Issued), Certification Issuance Date, Effective Date (Business Start Date Entered on Form NJ-REG).

STATEMENT OF OWNERSHIP OF CORPORATION OR PARTNERSHIP

New Jersey law, N.J.S.A. 52:25--24.2, provides that no corporation or partnership shall be awarded any state, county, municipal or school district contract for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or accompanying the bid of said corporation or partnership there is submitted a statement. The statement shall set forth the names and addresses of all stockholders in the corporation or partnership who own ten percent (10%) or more of its stock of any class, or of all individual partners in the partnership who own a ten percent (10%) or greater interest therein.

If one or more of such stockholders or partners is itself a corporation or partnership, the stockholders holding ten percent (10%) or more of that corporation's stock, or the individual partners owning ten percent (10%) or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non--corporate stockholder, and individual partner, exceeding the ten percent (10%) ownership criteria established in this act has been listed. Accordingly, this statement must be completed and submitted simultaneously with the bid.

In the case of corporate or partnership stockholders, continue the disclosure on extra sheets until all required individual stockholders or partners are disclosed.

(1) Names and addresses of all stockholders in

_____,

a corporation, who own ten percent (10%) or more of its stock of any class are:

Names: Addresses:

_____

_____

_____

_____

(2) Names and addresses of all partners of

_____,

a partnership, owning an interest therein of ten percent (10%) or greater are:

Names: Addresses:

_____ _____

_____ _____

（3） Continued information on stockholders or partnerships that are themselves corporations or partnerships (Use extra sheets if necessary and attach).

WITNESS: _____ (seal)
(Contractor)

By:_____
(Signature) (Authorized Signature)

_____
(Printed Name) (Printed Name)

_____
(Title) (Title)
(Date) (Date)
17

AFFIDAVIT OF NON--COLLUSION

STATE OF NEW JERSEY)
) ss.:
COUNTY OF)

I, _____ residing at _____ _____
in the City/Town/Township/Borough of _____, and State of _____ , of full age, being duly sworn according to law upon my oath
depose and say:

1. I am the _____of the firm of _____, the bidder making the bid for the Township of North Bergen ("Township") project, services and/or material bid, and I executed the Bid Proposal Form with full authority to do so;; and I state that the bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above--named project and/or material bid, and that all statements contained in the bid and in this Affidavit are true and correct, and made with full knowledge that the Township relies upon the truth of the statements contained in the Bid Documents completed and submitted by the bidder, and in the statements contained in this Affidavit, in awarding the contract for the said project, services and/or material bid.
2. I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____.

(Signature of Affiant)

Subscribed and sworn to before me

this _____ day of _____, 20__. (Printed Name)

_____
NOTARY PUBLIC (Title)

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 AND N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All goods, professional service and general service contracts are required to submit evidence of appropriate affirmative action compliance to the Township of North Bergen and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the Township files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the City of Millville, prior to the execution of the contract, **one** of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Township of North Bergen and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally approved or sanctioned EEO/AA program? Yes ☐ No ☐
If yes, please submit a copy of such approval.

-OR-

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C 17:27-4 or 4.3. The vendor must provide a copy of the Certificate to the City of Millville as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificate must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval?
Yes ☐ No ☐

If yes, please submit a copy of such certificate.

-OR-

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with $150.00 Fee and forward a copy of the Form to the City of Millville. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted. The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website http://www.state.nj.us/treasury/contract_compliance/.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to the Public Agency.
The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements
of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

COMPANY:_____

SIGNATURE:_____

PRINT NAME:_____

TITLE:_____

DATE:_____