

# TENTATIVE AGENDA FOR SPECIAL COMMISSION MEETING

## November 28, 2016, 5:00 P.M.

### 1. ROLL CALL

A moment of silent prayer is observed, followed by the salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

Documents:

[SPECIAL MEETING PUBLIC NOTICES.PDF](#)

### 2. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

### 3. CITY CLERK TO PRESENT CERTIFICATION OF ELECTION RESULTS

Documents:

[MILLVILLE COMMISSIONER RESULTS.PDF](#)

### 4. REMOVE RESOLUTION

~~Resolution appointing William Davis to serve as Commissioner in accordance with statutory requirements to serve for the unexpired term of James F. Quinn~~

### 5. SUCCESSFUL CANDIDATE, WILLIAM DAVIS, TO BE SWORN IN AS CITY COMMISSIONER OF THE CITY OF MILLVILLE

### 6. RESOLUTION DESIGNATING THE DIRECTOR OF THE DEPARTMENT OF REVENUE AND FINANCE

Motion- Second-

Documents:

[RES - DIRECTOR OF REVENUE AND FINANCE 2016.PDF](#)

### 7. RESOLUTION DESIGNATING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC AFFAIRS

Motion- Second-

Documents:

[RES - DIRECTOR OF PUBLIC AFFAIRS 2016.PDF](#)

### 8. RESOLUTION DESIGNATING POWERS AND DUTIES OF EACH MEMBER OF THE GOVERNING BODY

Motion- Second-

Documents:

[RES POWERS AND DUTIES11-2016.PDF](#)

**9. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**10. ADJOURN**

**Daily Journal, Vineland**

**Publication Name:**  
**Daily Journal, Vineland**

**Publication URL:**

**Publication City and State:**  
**Millville , NJ**

**Publication County:**  
**Cumberland**

**Notice Popular Keyword Category:**

**Notice Keywords:**  
**Special**

**Notice Authentication Number:**  
**201611220656275628824**  
**3350500898**

**Notice URL:**

**Notice Publish Date:**  
**Friday, November 18, 2016**

**Notice Content**

CITY OF MILLVILLE PUBLIC NOTICE The Board of Commissioners will hold a special meeting in open session on Monday, November 28, 2016, at 5:00 P.M. in the Fourth Floor Commission Chambers, Municipal Building, 12 South High Street, Millville, NJ 08332. Official Action Will Be Taken By Order of the Board of Commissioners This notice is being filed pursuant to the provisions of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, which said law was effective January 19, 1976. Susan G. Robostello, RMC City Clerk/Administrator \$11.18

[Back](#)

## Legal Notices

### CITY OF MILLVILLE PUBLIC NOTICE

The Board of Commissioners will hold a special meeting in open session on Monday, November 28, 2016, at 5:00 P.M. in the Fourth Floor Commission Chambers, Municipal Building, 12 South High Street, Millville, NJ 08332.

#### Official Action Will Be Taken

By Order of the Board of Commissioners

This notice is being filed pursuant to the provisions of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, which said law was effective January 19, 1976.

Susan G. Robostello, RMC  
City Clerk/Administrator  
Printer Fee: \$12.75  
#0000011236  
Pub Date: November 18, 2016

AC  
PRESS

**CITY OF MILLVILLE  
PUBLIC NOTICE**

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**Susan G. Robostello, RMC  
City Clerk/Administrator**

**CUMBERLAND COUNTY Statement of Vote**  
**CUM\_20161108\_E**

| NON PARTISAN CITY COMMISSIONER         |              |            |             |                   |               |            |                 |                 |                |                |                    |
|--|--------------|------------|-------------|-------------------|---------------|------------|-----------------|-----------------|----------------|----------------|--------------------|
| (MILLVILLE)                            |              |            |             |                   |               |            |                 |                 |                |                |                    |
|  | Registration | Balls Cast | Turnout (%) | CITY COMMISSIONER | William Davis | Bob Oester | Lawrence Malone | Personal Choice | George Watkins | James D Taylor | Peter Commander Sr |
| Milville W1 D1 - Election Day          | 606          | 344        | 42.68       |                   | 66            | 49         | 95              | 0               | 0              | 0              | 0                  |
| Milville W1 D1 - Emergency             | 606          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W1 D2 - Election Day          | 1213         | 622        | 43.03       |                   | 132           | 77         | 158             | 0               | 0              | 0              | 0                  |
| Milville W1 D2 - Emergency             | 1213         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W1 D3 - Election Day          | 856          | 510        | 53.13       |                   | 163           | 78         | 161             | 0               | 0              | 0              | 0                  |
| Milville W1 D3 - Emergency             | 856          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W1 D4 - Election Day          | 1354         | 898        | 66.17       |                   | 330           | 102        | 316             | 0               | 0              | 0              | 0                  |
| Milville W1 D4 - Emergency             | 1354         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W2 D1 - Election Day          | 1030         | 374        | 36.31       |                   | 84            | 52         | 115             | 1               | 0              | 0              | 0                  |
| Milville W2 D1 - Emergency             | 1030         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W2 D2 - Election Day          | 733          | 395        | 53.89       |                   | 117           | 45         | 118             | 0               | 0              | 0              | 0                  |
| Milville W2 D2 - Emergency             | 733          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W3 D1 - Election Day          | 810          | 247        | 30.49       |                   | 85            | 34         | 81              | 0               | 0              | 0              | 0                  |
| Milville W3 D1 - Emergency             | 810          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W3 D2 - Election Day          | 744          | 460        | 60.48       |                   | 144           | 26         | 174             | 0               | 0              | 0              | 0                  |
| Milville W3 D2 - Emergency             | 744          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W3 D3 - Election Day          | 568          | 237        | 41.73       |                   | 74            | 27         | 79              | 0               | 0              | 0              | 0                  |
| Milville W3 D3 - Emergency             | 568          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W4 D1 - Election Day          | 994          | 387        | 38.93       |                   | 82            | 67         | 97              | 0               | 0              | 0              | 0                  |
| Milville W4 D1 - Emergency             | 994          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W4 D2 - Election Day          | 1133         | 545        | 48.10       |                   | 140           | 90         | 176             | 0               | 0              | 0              | 0                  |
| Milville W4 D2 - Emergency             | 1133         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W4 D3 - Election Day          | 1209         | 656        | 54.18       |                   | 174           | 98         | 180             | 0               | 0              | 1              | 0                  |
| Milville W4 D3 - Emergency             | 1209         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D1 - Election Day          | 1341         | 742        | 55.33       |                   | 278           | 72         | 205             | 0               | 0              | 0              | 0                  |
| Milville W5 D1 - Emergency             | 1341         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D2 - Election Day          | 690          | 356        | 51.59       |                   | 109           | 82         | 102             | 0               | 0              | 0              | 0                  |
| Milville W5 D2 - Emergency             | 690          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D3 - Election Day          | 2054         | 1184       | 57.84       |                   | 421           | 130        | 403             | 0               | 0              | 0              | 0                  |
| Milville W5 D3 - Emergency             | 2054         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D4 - Election Day          | 1066         | 617        | 57.88       |                   | 217           | 68         | 214             | 0               | 0              | 0              | 0                  |
| Milville W5 D4 - Emergency             | 1066         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D5 - Election Day          | 1260         | 797        | 63.25       |                   | 325           | 76         | 234             | 0               | 0              | 0              | 1                  |
| Milville W5 D5 - Emergency             | 1260         | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| Milville W5 D6 - Election Day          | 913          | 575        | 62.98       |                   | 215           | 64         | 160             | 0               | 1              | 0              | 0                  |
| Milville W5 D6 - Emergency             | 913          | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| City of Milville Mail-In Ballot - Mail | 0            | 602        | 0.00        |                   | 278           | 69         | 267             | 4               | 0              | 0              | 0                  |
| City of Milville Provisional - Provi   | 0            | 225        | 0.00        |                   | 41            | 16         | 62              | 1               | 0              | 0              | 0                  |
| Election Day Totals                    | 18877        | 9632       | 52.09       |                   | 3158          | 1203       | 3070            | 1               | 1              | 1              | 1                  |
| Mail-In Ballot Totals                  | 0            | 602        | 0.00        |                   | 275           | 69         | 267             | 4               | 0              | 0              | 0                  |
| Provisional Totals                     | 0            | 225        | 0.00        |                   | 41            | 16         | 62              | 1               | 0              | 0              | 0                  |
| Emergency Totals                       | 18877        | 0          | 0.00        |                   | 0             | 0          | 0               | 0               | 0              | 0              | 0                  |
| District Totals - Absentee             |              |            |             |                   |               |            |                 |                 |                |                |                    |
| District Grand Totals                  |              |            |             |                   |               |            |                 |                 |                |                |                    |
| City of Milville                       | 18877        | 10660      | 57.53       |                   | 3474          | 1288       | 3399            | 6               | 1              | 1              | 1                  |
| Grand Totals                           | 18877        | 10660      | 57.53       |                   | 3474          | 1288       | 3399            | 6               | 1              | 1              | 1                  |

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS now choose one of their number namely:

To be Director of the Department of Revenue & Finance

Moved By:

Seconded By:

| <u>VOTING</u>         | <u>In Favor</u> | <u>Against</u> | <u>Abstain</u> | <u>Absent</u> |
|-----------------------|-----------------|----------------|----------------|---------------|
| Michael Santiago      |                 |                |                |               |
| Lynne Porreca Compari |                 |                |                |               |
| David W. Ennis        |                 |                |                |               |
| Joseph Sooy           |                 |                |                |               |
| William Davis         |                 |                |                |               |

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on November 28, 2016.

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Susan G. Robostello, City Clerk

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS now choose one of their number namely:

To be Director of the Department of Public Affairs

Moved By:

Seconded By:

| <u>VOTING</u>         | <u>In Favor</u> | <u>Against</u> | <u>Abstain</u> | <u>Absent</u> |
|-----------------------|-----------------|----------------|----------------|---------------|
| Michael Santiago      |                 |                |                |               |
| Lynne Porreca Compari |                 |                |                |               |
| David W. Ennis        |                 |                |                |               |
| Joseph Sooy           |                 |                |                |               |
| William Davis         |                 |                |                |               |

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Susan G. Robostello, City Clerk

Resolution No.

Resolution amending Resolutions No. R212-2016 adopted on June 21, 2016 determining the powers and duties of each member of the Board of Commissioners of the City of Millville.

IT IS HEREBY RESOLVED by the Board of Commissioners of the City of Millville as follows:

1. That the following powers, duties and personnel be and they hereby assigned to the Department of Public Works:

- Sewer Utility Distribution
- Water Utility Distribution
- Holly City Development Corporation
- Holly City Family Center
- Public Health/Cumberland County Health Department
- Green Team Advisory Committee
- Tourism
- Empowerment Zone
- Public Relations
- All other employees of the Department of Public Works

2. That the following powers, duties and personnel be and they hereby are assigned to the Department of Public Affairs:

- Community Development /CDBG
- Zoning Board
- Zoning Officer
- Building Inspector
- Bureau of permits & Inspections
- Code Enforcement (Property Maintenance)
- Construction Official
- Electrical Inspector
- Fire Protection Official
- Housing Inspections & Rental Registrations
- Plumbing Inspector
- Sub Code Officials
- Code Enforcement (Trash & Recycling)
- Industrial and Economic Development
- Industrial Commission
- Planning Board
- Planning Department
- All other employees of the Department of Public Affairs

3. That the following powers, duties and personnel be and they hereby are assigned to the Department of Revenue and Finance:

- Administrator
- Advertising
- Assessment of Taxes
- Chief Financial Officer/Finance Administration
- Collection of Taxes and Utilities

Election Administration  
Insurance  
Liquidation of Tax Title Liens and Foreclosure  
Management Information Systems  
Municipal Clerk's Office  
Payroll  
Purchasing Department  
Registrar of Vital Statistics  
Sewer Utility Commercial  
Tax Assessor  
Tax & Assessment Search Officer  
Telephone Exchange  
Water Utility Commercial  
All employees of the Department of Revenue & Finance  
Legal Services & Costs  
Millville Housing Authority  
Urban Enterprise Zone

4. That the following powers, duties and personnel be and they hereby assigned to the Department of Public Safety:

Animal Control Officer  
Emergency Management Services  
First Aid Organizations/Millville Rescue Squad  
Fire Chief/Fire Department  
Fire Safety Inspector  
Municipal Court Judge  
Municipal Court Administrator/Municipal Court Administrator's Office  
Police Chief/Police Department  
All other employees of the Department of Public Safety

5. That the following powers, duties and personnel be and they hereby assigned to the Department of Parks and Public Property:

Celebration of Public Events  
Christmas Lighting  
Clean Communities  
Millville Public Library  
Parks & Playgrounds  
Public Buildings & Grounds  
Public Events  
Public Property  
Recreation Department  
Fleet Management Operation  
Recycling  
Sanitary Landfill  
Weed Control  
Compost Facility  
Solid Waste & Recycling Collection  
Yard Waste Collection  
Senior Citizen Center  
Shade Tree Commission  
Snow Removal  
Street Lighting  
Streets & Roads, Repair & Maintenance  
Union Lake Beach  
Youth Program

City Engineer/Engineering Department  
 All other employees of the Department of parks &  
 Public Property  
 Human Resources  
 Personnel Committee  
 Safety & OSHA Compliance/Right to Know  
 Information Technology

BE IT FURTHER RESOLVED that in the absence of a member of the Board of Commissioners, the assigned backup to the absent Commissioner's respective department shall be as follows:

**Director**

Public Safety  
 Revenue & Finance  
 Public Affairs  
 Public Works  
 Parks & Public Property

**Backup**

Public Works  
 Public Affairs  
 Revenue & Finance  
 Parks & Public Property  
 Public Safety

Moved By:  
 Seconded By:

**VOTING**

Michael Santiago  
 Lynne Porreca Compari  
 David W. Ennis  
 Joseph Sooy  
 William Davis

| In Favor | Against | Recused | Absent |
|----------|---------|---------|--------|
|          |         |         |        |
|          |         |         |        |
|          |         |         |        |
|          |         |         |        |

**CERTIFICATION**

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held \_\_\_\_\_.

\_\_\_\_\_  
 Susan G. Robostello, City Clerk