

TENTATIVE AGENDA FOR WORK SESSION NOVEMBER 14, 2016, 4:00 P.M.

1. ROLL CALL

Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

2. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

4.I. Old Business Item (1)

Monitoring of Tax Exemptions/Abatements- update

Documents:

[ANNUAL CERTIFICATIONS REPORT AS OF 11-14-2016.PDF](#)

5. DISCUSSION OF COMMISSIONERS

6. DEPARTMENT OF PUBLIC WORKS

7. DEPARTMENT OF PUBLIC AFFAIRS

7.I. Department Of Public Affairs Item (WS1)

Four Seasons at Millville- Presentation

8. DEPARTMENT OF REVENUE & FINANCE

8.I. Department Of Revenue & Finance Item (WS1)

Installment Plans for payment of Municipal Charges- Discussion

Documents:

[RES INSTALLMENT SPREADSHEET.PDF](#)
[NJSA 54 COLLECTOR.PDF](#)

9. DEPARTMENT OF PARKS & PUBLIC PROPERTY

9.I. Department Of Parks And Public Property Item (WS1)

Engineer Project Status Report

Documents:

[ENGINEERING PROJECT STATUS REPORT - 11-1-2016 BP.PDF](#)

10. DEPARTMENT OF PUBLIC SAFETY

11. NEW BUSINESS

11.I. New Business Item (WS1)

Successful candidate, William F. Davis, department designation and powers and duties- Discussion

12. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

13. RESOLUTION ITEM (WS1)

Resolution authorizing executive session for the following matters:

1. Potential Development Agreement- 25 Airwork Street
2. Litigation: Miller vs. City of Millville
3. Personnel: Complaint against Commissioner Ennis
4. Potential Sale of City Owned Land – Block 124, Lot 16

Motion-

Second-

Documents:

[RES CLOSED SESSION -11-14-2016.PDF](#)

14. MOTION TO ADJOURN

Motion-

Second-

Block	Lot	Location	Owner/Applicant	Business Name	Employees Prior to Project	Employees Projected to be Added in 2 years		As of Oct 1, 2015		As of Oct 1, 2016	
						Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
21	38.01	2430 W Main Street	Ludwig Enterprises, LLC	Animal Clinic of Millville	28	3	0				
37	5	2303 W Main Street	Zeus Realty, LLC	Millville Self Storage	3	0	1				
71	1	1005 W Main Street	1005 W Main Street LLC	Ripicon Laundromat	0	0	2				
125.01	13.03	130 Bogden Blvd	Abbott, Richard & Lois	Industrial Glassware	9	1	0				
482	1	10 S Wade Blvd	Ohm Namah Shivay LLC	Dunkin Donuts	0	5	7				
574	5	724 Orange Street	Surfside Seafood Products LLC	Surfside Seafood	0	25	0				
37	5	2303 W. Main Street	Zeus Realty, LLC	Millville Self Storage	3	0	1	2	2		
124	16.01	1951 W. Buckshutem Road	NJMP Field of Dreams LLC	Field of Dreams	1	6	32	47	5		
233	3	6 Espoma Road	The Espoma Co.	Espoma Co.	35	1	0	37	0		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	Hand & Stone	0	7		15	18		
581	9	307 Orange Street	Henderson Aquatics Inc.	Henderson Aquatics	5	6 - 7		29	1		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	Yogo Factory	0	25		0	10		
257	4	1210 N. 2nd Street	Pinnacle Car Wash, LLC	Pinnacle Car Wash	0	2	2	2	1		
483	1.04	208 S. Wade Boulevard	Lloyd's of Millville Inc.	Lloyd's Awnings	5	2	2	5	3		
489	3	301 S. 12th Street	S12 Realty LLC	Aluminum Recycling Enterprises LLC	12-15	25-28		11	6		
18	7	301 Bluebird Lane	Gran Prix Partners, LP	Fairfield Inn & Suites	0	5 - 9	15 - 23	11	12		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	Buffalo Wild Wings	0	0	30 - 40	3	63		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	Philly Pretzel Factory	0	4	6	2	3		
233	33	2159 N. 2nd Street	Cumberland Recycling Corp Inc	Cumberland Recycling	27	3	0	17	0		
411	10	215 Buck Street	Buck 52 Properties, LLC	Shore Plastic Technologies, Inc. (Renov.)	0	3 - 5	2	4	2		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	AAA of South Jersey	0	4	1	7	0		
227	2	2102-2198 N. 2nd Street	Goodmill, LLC	Yankee Candle	0	2	7	3	8		
233	3	6 Espoma Road	The Espoma Co.	Espoma Co.	34	2	0	37	0		
542	11	1 Whitall Avenue	Edmund, Allan, Betsy & Richard	Henderson Aquatics	8	2	0	29	1		

* Matching Highlights are the Same Property

**ANNUAL CERTIFICATION OF COMPLIANCE
FOR FIVE YEAR TAX AGREEMENT**

CITY OF MILLVILLE
Municipality

CUMBERLAND
County

Please Print:

Applicant

Block

Lot

Qual.

Business Name

Property Location

Calendar Year

Please answer the following questions to verify that all criteria has been met, as of October 1st of the calendar year, as required by the Five Year Tax Agreement.

Check One

1. Has the ownership changed subsequent to the agreement?

Yes

No

If the answer is Yes, please indicate the new owner's information below.

Name

Mailing Address

City, State

Zip Code

2. Does the project continue to be a commercial or industrial use?

Yes

No

3. Does the project continue to maintain or provide gainful employment within the municipality?

Yes

No

of Employees

Prior to the Project

of Current Employees,

as of October 1*

** List of Employees Required*

4. Has there been any changes to the material facts contained within the original application?

Yes

No

If the answer is Yes, please indicate those changes below.

I certify that the foregoing statements made by me are true and that if any of the foregoing statements made by me are willfully false will result in the termination of the Five Year Tax Agreement.

Date

Signature of Applicant

This certification must be submitted to the Assessor on or before December 1st of the calendar year. Failure to submit a completed certification will result in the termination of the Five Year Tax Agreement.

List of Employees

No.	Name of Employee	Title/Position Held	Full/Part Time	Start Date
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				

BLOCK	LOT	Acct #	PROPERTY LOCATION+D:E	NAME ON PLAN	MAILING ADDRESS #1	MAILING ADDRESS #2	DATE DUE	INSTALL. AMOUNT	Date Paid	Amt Paid	Default Letter	DATE DUE	INSTALL. AMOUNT	Date Paid	Amt. Paid	Default Letter	DATE DUE
52	93	12611-0	2444 cedar st	JOHN CAPRIOTTI	2444 CEDAR ST	MILLVILLE NJ 08332	10/20/2016	\$ 163.56	10/20/2016	\$ 163.56		11/21/2016	\$ 164.00				12/20/2016
246	8	4768-0	96 N SHARP ST	ANTHONY & BARBARA CONTE	96 N SHARP ST	MILLVILLE NJ 08332	8/24/2016	\$ 174.35	8/24/2016	\$ 174.35		10/24/2016	\$ 174.35	10/21/2016	\$ 175.00		11/23/2016
269	20.13	11871-0	2052 EASY ST	PANTALEONE, ANTHONY	PO BOX 161	ROCK HILL NY 12755-0161	9/15/2016	\$ 452.12	9/21/2016	\$ 452.00		10/15/2016	\$ 452.12	10/17/2016	\$ 452.12		11/15/2016
269.01	6	11943-0	2048 MILLER AVE	MORALES, ALEXANDER	2048 MILLER AVE	MILLVILLE NJ 08332	10/15/2016	\$ 241.00	10/12/2016	\$ 261.00		11/15/2016	\$ 241.00				
284	11	12186-0	200 W MCNEAL ST	WANDA BROOKS	200 W MCNEAL ST	MILLVILLE NJ 08332	9/15/2016	\$ 59.87	9/16/2016	\$ 59.87		10/15/2016	\$ 59.87	10/14/2016	\$ 59.87		11/15/2016
394	7	7162-0	712 E VINE ST	RODRIGUEZ, ANGEL	712 E VINE ST	MILLVILLE NJ 08332	9/26/2016	\$ 105.00	9/26/2016	\$ 105.00		10/26/2016	\$ 105.44				11/28/2016
402	43.06	12517-0	421 CAROLINE LANE	HUTCHINSON, JANITA	421 CAROLINE LN	MILLVILLE NJ 08332	9/9/2016	\$ 50.00	9/9/2016	\$ 50.00		10/9/2016	\$ 141.84	10/9/2016	\$ 150.00		11/9/2016
427	4	7717-0	427 PINE ST	JASON NORISS	427 PINE ST	Millville, NJ 08332	10/28/2016	\$ 128.32	10/28/2016	\$ 130.00		11/30/2016	\$ 128.32				12/30/2016
467	3	8222-0	113 S 5TH ST	AME CHURCH	PO BOX 784	MILLVILLE NJ 08332	10/25/2016	\$ 379.00	10/25/2016	\$ 379.00		11/30/2016	\$ 355.00				12/30/2016
545	9	12053-0	900 LEONARD DR	GEORGE SEGER	900 LEONARD DR	MILLVILLE NJ 08332	10/25/2016	\$ 156.00	10/25/2016	\$ 156.00		11/30/2016	\$ 141.59				12/30/2016

LawSERVER

Are you an attorney? Add your profile

[LOG IN](#) [SIGN UP](#)

[Legal Topics](#)

[Research Laws](#)

[Find a Lawyer](#)

[Legal Q&A](#)

Search



[New Jersey Statutes](#) > [Title 54](#) > [Chapter 5](#) > [§ 54:5-19](#)

New Jersey Statutes 54:5-19. Power of sale, “collector” and “officer” defined.

Current as of: 2015 | [Check for updates](#) | [Other versions](#)

54:5-19. The term "collector" as hereinafter used includes any such officer, and the term "officer" includes the collector.

A municipality shall have the authority to conduct both standard and accelerated tax sales.

When unpaid taxes or any municipal lien, or part thereof, on real property remain in arrears at the close of the fiscal year, the collector or other officer charged by law in the municipality with that duty, shall enforce the lien by selling the property in the manner set forth in this article by holding a standard tax sale in the following fiscal year.

When unpaid taxes or any municipal lien, or part thereof, on real property remains in arrears on the 11th day of the eleventh month in the fiscal year when the taxes or lien became in arrears, the collector or other officer charged by law in the municipality with that duty, shall enforce the lien by selling the property in the manner set forth in this article by conducting an accelerated tax sale by selling the property in the manner set forth in this article, provided that the sale is conducted and completed no earlier than in the last month of the fiscal year. Whenever the due date for the fourth quarter property tax installment payment has been extended for real property pursuant to the provisions of subsection a. of R.S.54:4-67, a municipality shall not conduct an accelerated tax sale with respect to that installment pursuant to this section.

In either a standard or an accelerated tax sale, the municipality may by resolution direct that when unpaid taxes or other municipal liens or charges, or part thereof, are in arrears as of the 11th day of the eleventh month of the fiscal year, such sale shall include only such unpaid taxes or other municipal liens or charges as were in arrears in the fiscal year designated in such resolution, and may by resolution, either general or special, direct that there shall be omitted from such sale any or all such unpaid taxes, and other municipal liens, or parts thereof, on real property, upon which regular, equal monthly installment payments are being made, in pursuance to such agreement as may be authorized by said resolution between the collector and the owner or person interested in the property upon which such delinquent taxes may be due; provided, that said agreement shall require payment of such installment payments in amounts large enough to pay in full all delinquent taxes, assessments and other municipal liens held by the municipality, in not more than five years from the date of such agreement; provided, that the extension of time for payment of such arrearages herein authorized shall not apply to any parcel of property which prior thereto has been included in any plan theretofore adopted by any municipality of this State under and pursuant to the provisions of any public statute of this State whereunder prior extensions for the payment of delinquent taxes were authorized; provided further, that the right of any person interested in such property to pay such arrears in such installments shall be conditioned on the prompt payment of the installments of taxes for the current year in which such agreement is made, and all

subsequent taxes, assessments and other municipal liens imposed or becoming a lien thereafter, including all installments thereafter payable on assessments theretofore levied, and also the prompt payment of all installments of arrears as hereinbefore authorized; and provided further, that in case any such installment of arrears or any new taxes, assessments or other liens are not promptly paid, that is to say, within thirty days after the date when the same is due and payable, then such agreement shall be void, and in any such case the collector, or other officer charged by law with that duty, shall proceed to enforce such lien by selling in the manner in this article provided.

amended 1944, c.108; 1991, c.75, s.43; 1997, c.99, s.5; 2009, c.320, s.1; 2015, c.203, s.2.

Chapter 5 Contents

[Previous section](#)

[Next section](#)

Ask a question

Subject

Question

^

v

Engineering Project Status

rev. 11/1/2016

No.	1	Project Title	Rhonda Drive Drainage Issue	Date, Initiated	1/5/2016
Description/ Action	Rhonda Drive and Cedar Lane are sub watershed areas discharging to the White Marsh Stream. Residences on Rhonda Drive have experienced flooding and damage to basement structures from severe storms in 2014. There is an existing easement with a 36 in cmp from Rhonda to Cedar Lane discharging to White Marsh.				
3/1/2016	Engineering is surveying the existing storm sewer system in the surrounding drainage area and plans are being completed to install additional or increase size of inlets on Rhonda drive to add inflow capacity. NJDEP flood plain maps are being reviewed and profiles obtained for determining 100 yr storm elevations. Cumberland County has installed 1,000 lf +/- of perf. pipe and stone that will increase the storm lag and detention. Airport detention basin that overflows to Cedar street is also being investigated for additional capacity. Public Works will be installing temporary protective fencing at 36in cmp outfall at Cedar Lane. COM will also start inspecting all outfalls with in City as required by NJDEP Stormwater Management plan to document any erosion or scour conditions. Engineering preparing design to construct B type BMP inlets on Rhonda to increase system inflow, Quotes from contractors to complete work. Engineering and COM considered completing this work as an Emergency Condition; Work did not pass Emergency declaration test, considered due to poor drainage and recent flooding 2-16-16.				
3/15/2016	Inspection of Storm Sewer Outfalls to White marsh Rosie Court and Briar lane, found system surcharged with water to elevation of surrounding area in White Marsh. Currently working on solution to redirect upstream storm flows thur perforated piping system or additional outfalls. Discussion with PW and commission on starting Project crew to install inlets and perforated pipe.				
4/5/2016	Public Works has ordered necessary inlet block, mortar and concrete required to increase size of catch basin to allow for NJ type E inlets on both sides of Rhonda. This will double the inflow capacity. Engineering ordered the type E frames/ grates to be installed as soon as received by PW crew.				
4/19/2016	Public Works Crews started installation of 2 NJDOT type E inlets on Rhonda Drive April 19,2016.				
5/3/2016	Public Works Project Crew completed the installation of two type E inlets on Rhonda Drive on April 28, 2016. Crew will be completing road restoraton weather permitting. This is phase 1 of Rhonda Improvements.				
5/17/2016	Crew will be completing road restoration weather permitting.				
6/7/2016	Public Works crews completed final pavement restoration on May 25, 2016.				
8/16/2016	Public works project crew will be installing one additional NJDOT type E inlet, Existing Storm MH to be removed and concrete lid saw cut to accommodate type E. Inlet will increase inflow capacity and reduce runoff flow to low point at 36 in cross drain area. Work is being scheduled to follow Peach Drive improvements.				
9/14/2016	Engineering inspection of Storm sewer MH approximately 350 lf offset from the Cedar Street ROW line, Public Works project crew will begin work to install NJDOT type E inlet on 9-15-2016, work will require saw cutting of existing pavement, removal of existing mh, saw cutting precast concrete mh top to accommodate type e inlet and pavement restoration. 36 in RCP line was in good condition and clear.				
9/20/2016	Engineering inspection of Storm sewer inlets during severe short storm 9-19-16 identified areas in system that require video inspection due to pipe flow capacities. Inlets on south side of Rhonda at low point were storm line was submerged due to high flows from Cedar Street.				
10/17/2016	Video completed to 210 lf from Cedar lane to Rhonda intermediate MH at Miletta Property. Video inspection identified damage to 36 in CMP closing off pipe to approx. 65 percent of full flow. Camera problems due to sand in pipe line, unable to complete full video after cleaning. Pipe alignment laid out by engineering. Scheduling to excavate pipe line at 210 lf mark to repair /inspect. Camera also being demonstrated by EnviroSight to complete inspection of line from Cedar Lane to MH.				

Engineering Project Status

rev. 11/1/2016

10/27/2016

Engineering completed inspection of 36 in cmp storm drain running from inlet on Cedar lane to mh on Miletta property. PW project crew excavated to pipe and cut access opening into cmp at location of concern from video. Pipe line was inspected there were deposits of sand 4 to 6 inches in areas and deflections in alignment. Pipe line in area of excavation was checked for slope and line was installed at 0.00% no slope. Impact of no slope, sand deposits and deflections with poor joints on capacity is causing issues observed during recent storm runoff. Capacity of line with no slope is approximately 1,265 gpm or 1.82 mgd, capacity of cmp installed with minimal slope of 0.5% 27,500 gpm or 39.67 mgd. Engineering reviewing storm line for replacement from Rhonda to out fall at Cedar lane. EnviroSight completed a video of line on 10-27 that is under review also.

Engineering Project Status

rev. 11/1/2016

No.	2	Project Title	Cedar Street Water Main	Date, Initiated	1/5/2016
Description Status/ Action	Cedar Street Water Main Replacement contract drawings need additional information to be complete for bidding. Tie in to existing water service main at main street and Brandriff with details for wet taps.				
3/1/2016	COM water has called in for mark out and scheduled for test pits over existing valves to determine field information. Obtain necessary field information to conform conditions. BP and WEJ working on pipeline specs, NT working on detail sheet. COM to re appropriate bonds to allow for project funds. Commission to vote on bond amendment February 2, 2016. Engineering working on completing plans and specification, COM Water request that proposed main be extended to Maple st to tie into existing 6in main. Engineers Cost estimate with additional 720lf of 12in DIP CL 52 main and connection of 20 additional service at \$452,089.00+/- . Additional field information required due to extension of Cedar St Main. Scheduled to have plans and specs complete by next week. Plans and Specs will be ready for Contractor this week, Advertise to Bid today, Schedule Pre Bid March 10, Receive Bid March 31, Award April 5.				
4/5/2016	Bids were received on March 31, 2016 and Garrison Enterprises was the low bid (\$436,573.00)recommended to the City to complete the water main replacement project. Engineering is requesting that the Commission approve and award the bid to Garrison at the meeting tonight. Work will then be started and completed with in 45 days to not impact the County paving project on Cedar Street.				
4/19/2016	Garrison Enterprises issued notice to proceed on April 18, 2016. Crews will start main construction at wet tap on Rt 49 then constructing along Cedar Street toward Brandriff. Construction to be Completed in 45 working days to allow for County paving project. Cedar street to be closed during working hours from Rt 49 to Brandriff due to Public Safety during construction. Construction from Brandriff to Maple will be done with One lane Closure. Traffic Safety Coordination with NJDOT, County of Cumberland and Millville Police Department.				
5/3/2016	Cedar Street Water Main Replacement Construction began on April 25, 2016 with wet tap on Rt 49. Tap was into 6in Cast Iron main that was recorded to be 8in. Contractor installed additional 12x12x12 tee after wet tap for future tie in for replacement from Maurice River Bridge to Brandriff. Crews installed 1,190 lf of 12 in C-900 water main to just short of Brandriff. New main was chlorinated, filled with water and held for 24 hours. Line flushed then placed under pressure test for 2 hours at 150 psi. Crew will start services on first segment of main on Thursday am after results of Bactria test are recieved and approved. Results must be zero or absense of Total Colifrom and Chlorine residual measured as free chlorine must match system residual 0.83mg/l.				
5/17/2016	Crew completed 40 1 in HDPE poly water services and 4 1-1/2 HDPE poly water services from Rt 49 to Brandriff. Contractor will be shutting down/ cut and cap old 4 in and 6 in cast iron mains on Cedar Street starting on May 13, 2016. Test pits were completed to determine tie in locations at Fulton. Once old mains are abandoned tie ins to Fulton and Howard will be completed. Contractor will then install 12 in C-900 from Brandriff to Maple, following up with remaining services. COM / Contractor identified old 4 in gate valve at intersection of Brandriff and Cedar, Valve needs to be closed to allow for construction. Line Stop may be required at this location, this would be an extra to the contract.				

Engineering Project Status

rev. 11/1/2016

6/7/2016	Construction of C-900 12 in water main was completed to Maple Street on May 27, 2016 total linear feet installed 1,950. Water Main from Brandriff to Maple was chlorinated, filled with water and held for 24 hours. Line flushed then placed under pressure test for 2 hours at 150 psi. Crew will start services on last segment of main on Friday June 3, 2016 am after results of Bacteria test are received and approved. Fire Hydrants have been tested for acceptance on First section of main replacement from Rt 49 to Brandriff. 3 Hydrants were inspected and flow tested. The hydrant at Cedar and Howard street replaced an older one that had a flow below 250 gallons per minute, the new Hydrant tested out at 1,810 gpm with a static pressure of 73 psi and residual of 24 psi. As of March 27, 2016 Garrison has expended 5 crew days and installed 6 line stops to locate, identify and complete the shut down of the two old cast iron water mains on Cedar stret between Brabndriff and RT 49. COM utility maps and avaiable information were incomplete and or lacking necessary details of cross connections, valves buried in the field and un documented wet taps. The resulting extra work was ddue to the differing conditions and required to complete the transfer of service from the old to new water distribution mains. The extra work has been completedon a time and material basis with a total cost of \$ 32, 540.02, this exceeds the 5% limit and requires approval by Commission. The T& M basis of the extra work actually results in a savings of \$15, 800. Formal Change order documentation has been completed and will be submitted for Commission review and approval.
6/21/2016	Cedar Street Water Main replacement project was completed on June 14, 2016. Final Change order will be processed that includes T&M work for connection to existing mains at Brandriff and Cedar, cross connection between dual mains behind Seniorr High Rise on old Middle avenue, this connection increased the hydrant flow of two hydrants behind the high rise from 250 gpm (red tagged out of service) to green or orange flow capacity flow test to be completed) All new hydrants will be flow test as part of hydrant commissioning and reported to Fire Department.
7/7/2016	Contractor has submitted final payment application and two change orders have been reviewed and submitted for processing and payment.

No.	3	Project Title	15th Street Public Works Facility	Date, Initiated	1/5/2016	
Description Status/ Action	Fifteenth Street Public Works facility has been completed and Public Works is in process of moving into building. Site work, paving, fine grading, complete storm sewer installation, security fencing also incomplete.					
3/1/2016	Site inspection 1-5: review paving limits min required for facility to operate. Storm sewer completed and work to finish. Field measure fence limits for bid preparation. Ramps to maintenance bays required at drop off at 2 door ways. Door required at top ramp south corridor from entrance door no 9, door required at electrical service room. 1-7 NT and BP to do topo of building entrance area to evaluate drainage. Field inspection for testing fire system, Flow test failed, Call to Aliano Brothers, Compton Fire and Franklin Alarm, Franklin alarm will be on site tomorrow. Chuck Compton will be on site Wed 1pm to simulate flow to gen signal to alarm panel. Requested TCO from Const Code Official with punch list 1-15-16. Engineering is reviewing drainage at facility and in process of having public parking area pavement completed. Coastal was on site Thursday to review contract status. Coastal will schedule alarm system start up and training with Parks and Public Property's. Minor warranty issues continue to show up and are being addressed. PW reorganization Engineering oversight on Fleets Maintenance and Public works. Meeting with Commission, Staff to developed management/ operations/ strategy.					
3/15/2016	Paving award to low bidder for public parking area March 18, 2016. Temporary trailer removed from area to allow for installation of storm sewer. Eng working on bid spec for fencing and eltronic gates. Police department utilizing evidence bay and have possession of both keys.					
4/5/2016	Paving Awarded to Slade Construction March 24, 2016, Paving to be completed by April 30,2016.					
4/19/2016	Slade Construction completed paving of public parking area on April 15, 2016. Public Works crews will line stripe and complete grading seeding fertilize and lime. This will allow for issuance of CO for Project.					
5/3/2016	PW will be placing top soil in landscaped areas this week and then requesting CO for Facility. Fleets Maintenance is transitioning into 15th street, one mechanic is working out of new shop currently, Last vehicle lifts will be moved to 15th street on Thursday May 7 and last mechanic will be relocated on Friday May 8, 2016.					

Engineering Project Status

rev. 11/1/2016

5/17/2016	Two Fleets mechanics are now operating out of 15th street. PW crew will have remaining top soil / seed / lime and fertilize completed by May 16, 2016. Engineering will request permanent CO to be issued for Public Works Facility May 16, 2016.
6/7/2016	Certificate to occupy 15th Street Public works Facility was granted on May 16, 2016. Engineering has completed bid specifications for perimeter fencing and will be requesting authorization to advertise for bids on the June 21, 2016 Commission meeting.
6/21/2016	Engineering is requesting that the 15th street facility perimeter fencing and security contract be advertised at the June 21, 2016 commission meeting.
7/19/2016	Perimeter Fencing Project has been advertised and contractors have picked up plans and specifications. Pre Bid meeting 7-14-16 at 2pm. Bids are due July 28, 2016.
8/16/2016	Bids for the perimeter fencing and security gates were received on August 11, 2016. Bids are under review and scheduled to be awarded on September 6, 2016. The low bid was \$79,650.00 was in line with the Engineers estimate.
9/20/2016	Bid was awarded September 6, 2016 to All Vinyl Fencing, Contractors insurance under review by COM insurer. Preconstruction meeting to be scheduled.
10/12/2016	Preconstruction meeting held at 15th St. Facility with All Vinyl Fence. City crews to cut grass for better access along fenceline. Contractor to submit updated shop drawings, confirm electric operator requirements. Additional paving/concrete may be needed to secure loop detectors to be done by City crews or added to contract.
10/18/2016	Notice to Proceed pending submittal review currently being done by Engineering. City crews clearing fenceline and doing minor grading to stabilize ground.
10/25/2016	Approved Fencing Submittals; reviewing gate and motor submittals. Engineering checked grades for subgrade preparation for paving. Paving to be done by Guifford at the 14th St. & 15th St. entrance gates.
10/26/2016	Subbase paving completed
10/27/2016	Final paving completed

No.	4	Project Title	Buck Street Sewer Main	Date, Initiated	1/5/2016
Description Status/ Action	Buck street sewer main condition has deteriorated and required emergency repairs. Video pipe services completed a assessment report with videos indicating areas of concern some with possible ring failure condition. Video / Report was completed in 2014, since that time COM has been considering restoration work to the Buck sewer system				
3/1/2016	COM sewer utility crew will video three areas of concern in Buck street sewer area. Crew is scheduled to do the video on (----). Results of video will determine if condition of sewer has continued to deteriorate and allow for prioritization of slip line restoration. Sewer to schedule for Video for week of January 25,2016. Engineering is obtaining cost to complete video of areas of concern on Buck street sewer mains and planning to video and bypass pump to complete required follow up inspection.				
3/15/2016	Cost obtained to do bypass pumping and video of Buck Street Trunk main are too high to proceed, \$17,000-\$29,000. Plan to proceed with working on shared service agreement with Cumberland County and LSA. Video will then be done prior to slip lining pipe as standard practice, any areas in ring failure mode will then need to be repaired, by open cut if required.				
4/5/2016	Engineering planning a demonstration slip lining section of Buck Street sewer main as part of Shared Services Agreement, Cumberland County and CCUA to evaluate Buck Street Slip line to determine efficacy of entering into shared service agreement. City of Millville benefit from having a section of sewer main in poor condition showing signs of fracture and ring failure repaired at reduced cost.				

Engineering Project Status

rev. 11/1/2016

4/19/2016

Perma Liner has provided cost estimate to complete demonstarion of lining on Pine Street from Buck to High Street MH no 145-144. Line is 18 in Concrete. Field inspection identified void below road surface of existing built up pavement/ concrete profile. Area to be delineated by Water utility using rock drill. Void to be filled thru core holes with flowable fill. Scheduled to do bore holes week of April 24, 2016. Voids possibly remaing from water, sewer and storm sewer repairs.

Engineering Project Status

rev. 11/1/2016

5/17/2016	COM Water utility will be rescheduled to do this work week of May 23, 2016 due to man power requirements of hydrant repairs. Sewer Utility re videoed Buck Street Trunk main Pine street mh 144 to 145 with new camera attached to Jet Vac jetter hose. Condition of 18in TCP line at service entrance has deteriorated to point of not being suitable for repair from normal slip lining operation. Condition is accessed to be level 5 requiring repair by open cut. Perma Liner has prepared cost estimate to do demonstration repair of this section of line, however at this point open cut repair are recommended for the class 5 rated sections of the tcp sewer line. Repair is being evaluated and contractor will be brought in to obtain their recommendation. COM is still considering the Shared service agreement with other local utilities and Engineering will be observing a demonstration slip line at an other location week of May 16, 2016.
7/7/2016	Construction cost estimate was received from Perma Liner for the slip line demonstration project on the above referenced trunk main. The cost for the liner insertion was above the Public Contracts Law Bid Limit of \$40,000. Engineering is working on a slip line specification and drawings for bidding of the proposed pipe lining. The areas of the main that are unsuitable for lining will be repaired by open cut prior to liner installation.
8/30/2016	Emergency repair to 21 in VCP sanitary sewer main on High Street between Sassafras and Pine Street. Sink hole developed on High Street with 5 ft void below road surface. Main was repaired August 25, 2016. Contractor Garrison Enterprises boxed out 10 x 12 ft area,excavated to main using 10 x 10 trench box, repaired 4 bell joints in VCP that were found ungrouted and source of exfiltration/ infiltration. Unmarked sewer service was also found and replaced with 4 in SDR 35 with in excavation. The collapse was at 80 lf from MH no 137 at Sassafras. Buck Street Sewer Main slip lining under engineering review in light of new information of leaking joints. Repair options are as folows due to observed condition of old VCP 4 in services. CIPP, hdpe slip line, pipe bursting, open cut: cost estimates required to select repair method. 21 in VCP line was 10 ft deep to top of pipe.
10/17/2016	Field meeting on October 5, 2016 with Garrison Enterprises and SERCO sewer lining specialty company. SERCO is reviewing the video documentation from the Buck Street Trunk Main. Pricing information will be provided on slip lining the Buck Street main by sections with the lining system designed to be stand alone repair. Option for City of Millville Engineering / Sewer Utility to do traffic control, by pass pumping and project coordination to reduce overall coast of rehabilitation to old VCP (vitrified clay pipe). Decision to complete rehabilitation by slip lining comes after considerable review, with deciding factor to be number of services that would require to be excavated and reconnected if pipe bursting or open cut replacement was chosen. Slip lining will be the least disruptive to local businesses. Once price information is available determination will be made re obtain other required quotations or competitive bidding.

No.	5	Project Title	Cedar Street Sewer Main	Date, Initiated	1/5/2016	
Description Status/ Action	Cedar street sewer main was reported to be in poor condition County contractors working on Cedar Street. Video was completed indicating areas of concern. County is currently reconstructing Cedar street and its desired to do any sewer repairs prior to paving scheduled for spring 2016					
3/1/2016	COM sewer utility crew will video areas of concern in Cedar street sewer area. Crew is scheduled to do the video on (-----). Results of video will determine condition of sewer. Sewer video completed and identified collapsed section of main 70+/- north of Howard St. Emergency repairs currently underway. Sewer Dept. to contact Cumberland county on temporary restoration detail on road way due to pending paving in spring. No final restoration min would be to install 6in DGA compacted to 98% ASTM D1557mod and 6 in HMA base coarse to road surface to be milled as req by County Contractor					
5/17/2016	Gifford completed May 5, 2016 as required by County prior to milling and pave of Cedar Street.					

No.	6	Project Title	WWTP Phase II	Date, Initiated	1/5/2016	
-----	---	---------------	---------------	-----------------	----------	--

Engineering Project Status

rev. 11/1/2016

Description Status/ Action	AECOM has completed contract drawings for bidding. Plans have been set up to NJDEP construction element last week in December 2015. 20 day review period after which comments will be received.
3/1/2016	Call to AECOM 1-4-16 re structural drawing package not included with COM drawing set. Sabyria Vincenti to forward drawings to Engineering. Sabyria will also contact NJDEP Charles Jenkins for update. 1-7 AECOM sent structural drawings. AECOM and COM have a revised tentative bid schedule that will be used for discussion with the Infrastructure Trust for the WWTP Phase II project. NJDEP should be providing there comments by the end of the week and AECOM can complete the required revisions to plans and specification. Allowing for this work our tentative bid schedule is as follows: Authorization to Advertise March 7- Advertise March 24- Receive Bids April 12- Award Contract May 10. Contractor can then begin shop drawing and submittal process and Site Mobilization. NJDEP has requested a revised Engineer Agreement be submitted requested by Charlie's Jenkins A Draft must be received by NJDEP prior to Authorization to Advertise and Final before Contract can be awarded. AECOM is currently working on the DRAFT. NJDEP comments have been received thru e mail to AECOM waiting on official notification. AECOM work on response on Engineering review on construction of Clarifier no 3. COM working on DRAFT Engineering Agreement NJDEP requirement.
3/15/2016	(NJJET) New Jersey Environmental Infrastructure Trust- Revised task items on trust schedule to reflect CMS service for Phase II bond. NJDEP comments received via email from Trevor Shields, AECOM addressing comments, COM discussion with NJDEP re AECOM Engineers agreement, WEJ drafting cover letter for submission.
4/5/2016	AECOM has completed draft response to NJDEP comments. Insurance specification section under review by City's insurer. Engineers agreement cover letter to be completed by beginning of week April 17, 2016. WEJ has log in account for NJEIT required for review of trust information.
4/19/2016	Engineering has completed Revised Engineers Agreement and Environmental Inspection Commitment letter required by NJDEP. In review of NJEIT program requirements there are ADA compliance certifications that need to be provided as part of NJEIT financing. Building modifications were removed from project as part of Value engineering:
5/3/2016	AECOM has completed all responses to NJDEP comments and response letters will go out Thursday. AECOM sent response to NJDEP comment letter dated March 8, 2016 on April 26, 2016.
5/17/2016	NJDEP comments / acceptance of response letter have not been received as of May 12, 2016. AECOM has submitted revised bid schedule to NJDEP. Schedule is as follows: Anticipated Bid Advertisement Date June 7, 2016, Anticipated Bid opening Date July 26, 2016, Anticipated Bid
7/7/2016	NJDEP comments / acceptance of response letter has not been received as of June 6, 2016. AECOM has submitted revised bid schedule to NJDEP. Schedule is as follows: Anticipated Bid Advertisement Date will be changed due to no response received from NJDEP in regards to approving the revised bid schedule, New Anticipated Bid Advertisement Date June 21, 2016, Anticipated Bid opening Date July 26, 2016, Anticipated Bid Closing Date July 26, 2016, Anticipated Contract Award Date August 16, 2016.

Engineering Project Status

rev. 11/1/2016

7/19/2016	NJDEP comments / acceptance of response letter has not been received as of June 6, 2016. AECOM has submitted revised bid schedule to NJDEP. Schedule is as follows: Anticipated Bid Advertisement Date will be changed due to no response received from NJDEP in regards to approving the revised bid schedule, New Anticipated Bid Advertisement Date June 21, 2016, Anticipated Bid opening Date July 26, 2016, Anticipated Bid Closing Date July 26, 2016, Anticipated Contract Award Date August 16, 2016. The final revision to the bidding schedule has been established: Advertise for Bids July 7, 2016, Sealed Bids will be received /closed on August 23, 2016, Contract Award Date October 4, 2016. Twenty Five (25) sets of plans and specifications have been received by Engineering for bidding. (NJEIT) New Jersey Infrastructure Trust has assigned a project reviewer to our project Vanessa Rosia. A meeting will be scheduled with Joel M. Fleishman, Esquire Bond Counsel. WWTP Phase II pre bid meeting was held today 7-14-16 at the Fowser Road plant. Turnout was good for a rebid project and there are 8 General Contractors that have picked up plans and specifications for the project. There was a plant inspection by the bidders after the pre bid meeting. Attached to the Commission report are the pre bid meeting minutes. AECOM and City of Millville informally met to discuss questions from the pre bid and to go over construction scheduling and bypass pumping planning. The last day for bidders to submit questions is July 22, 2016, the bid date is August 23, 2016.
8/2/2016	AECOM working on Addendum No 1 for WWTP phase II: Addendum includes response to bidders questions on ICC specifically RTU 10 termination points for additional I/O that includes GBT flow meter, control alarms, conveyor controls and emergency eye wash showers. Construction schedule being extended by 2 month in response to bidders comments on long lead mechanical items, this will adjust substantial completion to 12 months. AECOM reviewing potential contract adjustment with NJDEP. Addendum No 1 needs to be agreed upon by August 5, 2016 to not push back bid dates.
8/16/2016	Addendum No 1 is complete and under review. Bid date revised to September 8, 2016. Construction Contract Time revised to 395 days substantial completion, final completion within 455 days of notice to proceed. Equipment Breakdown (FLOATER) insurance was added as result of COM insurance review. Addendum no 1 ICC clarifications on process controls. AECOM will address additional bidders questions in Addendum No2 that includes response regarding reconstruction of the plant influent wet well. Engineering and WWTP operations are also providing additional as built information on structures and plant piping.
8/30/2016	Addendum No 2 dated August 24, 2016 has been approved by NJDEP and issued to all plan holders with option to receive hard copy. Addendum clarified contractors questions and provided as built elevations of sludge process lines at the SPB and Sludge Storage tank. Deletion of 6 in plug valve on abandoned sludge process at sludge storage tank. Elevation of the 18in dia primary effluent force main in the existing meter vault. Salvage of Secondary clarifier drives for use by operations. Clarified bidders question on replacement of existing plant influent wet well: overall dimensions 30'-6" x 9'-2" with dimensions to be confirmed by contractor. Bid Date remains at September 8, 2016. Engineers Estimate received from AECOM at 8.83 M without contingency and 9.712 with 10% included.
9/14/2016	WWTP Phase II bids were received on September 8, 2016. Worth and Company of Pipersville, PA was the low bidder at \$7,226,100.00, the bid was \$1,603,900.00 below the engineers estimate of 8.83M. The second bidder was C&H Industrial Services of Franklinville, NJ with a bid of \$7,796,600.00 or \$570,500.00 above the low bidder. Engineering has reached out to the Low Bidder Worth and Company requesting a list of references and detailed listing of all projects completed within the past 10 years. AECOM has the official bids and is undergoing a review, the bid summary and AECOM award recommendation letter will be submitted to NJDEP with all the required information in the ADMINISTRATIVE INSTRUCTIONS REGARDING CONTRACT BIDS AND AWARDS. We are awaiting official recommendation for award from AECOM. Engineering will be calling the Worth and Company References as soon as they are reviewed.
10/17/2016	AECOM has sent in formal review letter of bid award recommendation to NJDEP. NJDEP is currently reviewing all project bid information. Once approval to award has been received from NJDEP, Engineering will be requesting that Project be awarded to Worth and Company for low bid of \$7,226,100.00. Engineering working on NJDEP letter as a formal request for a two-year extension of the City's current Treatment Work Approval (Permit No. 13-0121). The two year extension and renewal of the TWA is \$1,250.00. NJDEP Air Permit (75232-PCP130001) was renewed on 8/30/2015 and is valid through 2020.

Engineering Project Status

rev. 11/1/2016

10/28/2016 NJDEP has reviewed AECOM award recommendation letter and responded with comments. COM has completed a Legal Review and Engineering Review that have been forwarded to NJDEP as requested. Engineering is recommending Award of the Project To Worth and Company, Inc. of Pipersville PA for the low bid amount of \$7,239,100.00 with the Alternate 1 scope of work included. The award of the project has been placed on the agenda of the November 1, 2016 Commission meeting for approval. Once the Phase II project is awarded and contracts are completed, a preconstruction meeting will be scheduled where notice to proceed will be given.

No.	7	Project Title	Millville Municipal Building Roof Repair	Date, Initiated	1/5/2016
-----	---	---------------	--	-----------------	----------

Description Status/ Action	COM roof replacement contract for city hall to Alper Roofing low bidder and contract awarded. COM to issue award letter and request bonds, insurance, signed contracts, affirmative action.
3/1/2016	Contractor needs to apply for building permits and letter will be required for wind load design calculations indicating that calculations are in accordance with NJ IBC code.
3/15/2016	Alper Revised Insurance Pre Con to be scheduled for next week.
4/5/2016	Preconstruction meeting with Alper completed on March 23, 2016. Alper to be on site with in two weeks to begin roof replacement. Scaffold to be erected on South Face of City Hall.
4/19/2016	Alper to be on site with in two weeks to begin roof replacement. Scaffold to be erected on South Face of City Hall.
5/17/2016	Alper has replaced the 6th floor roof to mid point, installed 3.5 in rigid polyiso insulation attached with 24 HPV deck fasteners/ 3 in dia insulation plates per 4x8 board. Tapered polyiso and GAF fiberboard attached mechanically also. Built up roofing base sheet cold applied adhesive, Garland flexbase 80 base sheet, Garland stress ply Cap cold applied adhesive. Water penetration problem during construction on 6th floor in Engineering office. Alper had clean up and water mitigation completed by Serv Pro. Alper will replace damaged ceiling tiles. Report submitted to COM insurance.
6/7/2016	Alper Roofing has completed all sixth floor roofing replacement, crews are installing metal parapet wall panels and completing flashing details on the sixth floor. Third floor roof/wall flashing work has been completed, crew are resaturating cold apply reset gravel.
6/21/2016	Alper Roofing has completed the third floor roofing resaturation , flashing and penetrations. Sixth floor roofing has been completed, metal parapet wall panels are 90 percent completed. Roof project will be ready for punch listed and inspected for acceptance after completion.
7/19/2016	Alper roofing has completed all original punch list work. Payment application has been submitted and approved, contractor working on providing warranty. Retainage (\$20.800.00) on project will be held until acceptable warranty has been obtained and any additional punh list work completed. Contrator has demobilized from the site and construction fencing has been removed.
8/2/2016	Additional punch list items have been brought to the contractors attention: flashing termination at third floor roof deck to curtain wall on both north west and north east corners.
8/16/2016	Alper has completed punch list work on 3rd floor flashings, roofing warranty has not been received.
8/30/2016	Alper Roofing completed flood testing third floor roof deck and flashing on 8-19-16, Flood test isolated curtain wall water infiltration into building envelope from resaturated roof deck and wall flashing. Water stop to be repaired by PW crews recaulking with Sika Flex 15LM

Engineering Project Status rev. 11/1/2016

9/29/2016 Roofing contractor Craig Alper on site for inspection of leaks on third floor ceiling during rain storm 1.35 in at time of report. Identified curtain wall window mullions to be directing water to concrete pour stop at area below curtain wall sill. Water observed leaking from joint to metal deck of third floor. Inspected existing cap sub flashing at east window line third floor. Existing caulk joints have deteriorated and new caulk applied directly on top. All existing sub flashing joint need to have all existing caulk removed and then recaulked or install uncured EDPM over flashings to parapet wall cap froming a complete water envelope. New wall flashing was installed by Alper to top and over plate of parapet wall and existing metal cap reinstalled. Engineering working on recommendations/ directions for short and long term solution to persistent leaks thru Municipal Building curtain wall. City of Millville COM Crews are scheduling to complete recaulking of curtain wall joints and wet seal of windows where glazing gaskets have dried up, cracked and shrunk from UV exposure. Long term option is to replace Curtain Wall. This is a major capitol improvement and under review by engineering. The replacement of the curtain wall was estimated at \$250,000 in 1999 when the last inspection was completed.

10/18/2016 Engineering has estimated quantities for caulk and sealant for the curtain wall, caps and masonry.

10/28/2016 **Roofing Contractor and Manufacturer have submitted the roofing warranty for the work on the 3rd floor and 6th floor of the municipal building. Engineering is reviewing the warranty for conformance to the project specifications in regard to specification section: Modified Bituminous Roofing 1.11 warranty A manufacturer high performance edge to edge no dollar limit (NDL) 20 year from date of acceptance, B. installer guarantee 5 year from date of acceptance and Fluid applied roofing restoration 1.9 warranty A manufacturer high performance roof system restoration limited warranty 10 year from date of acceptance, B. Installer guarantee 2 year from date of acceptance. Engineering has completed all the high performance sealant quantities for the curtain wall sealing at the aluminum window frames and mullions. Sika Sill WS-295 black and Sikaflex 15LM were specified based upon application and manufacturers recommendations in 20 and 10 oz. cartridges. Quantities also for Masonry spray applied sealant CHEM-TRETE BSM 400 for sealing the south brick masonry wall above the third floor roof deck, uncured EDPM flashing and primer for third floor parapet wall cap joints. In addition a detailed scope of work and procedure along with field assistance during the work will be provided.**

No.	8	Project Title	Knoll Property Drainage	Date, Initiated	1/5/2016
-----	---	---------------	-------------------------	-----------------	----------

Description/ Status/ Action Basement flooding issues on Knoll property. Piping in easement and off-site outfall serve as existing drainage.

3/1/2016 Preliminary design to be reviewed. Soil boring obtained. Percolation tests to be performed to determine details of design. WEJ to inspect site and discuss with resident on condition.

3/15/2016 Site inspection with Wayne G on Mar 2, 2016, Observed 230 lf 18in CAP perforated pipe run thr Knoll property to farm to south. End excavated in farm incomplete. Engineering reviewing design, Possibly install 24 in ads perforated pipe in ROW and abandon old cap from 1971 not functioning as recharge. Easement required to abandon or repair.

4/5/2016 Engineering will be installing approximately 250lf of 18in dia perforated pipe and stone on Peach drive in ROW to increase storm system capacity, work will include on additional inlet Type B NJDEP BMP compliant. Existing old storm drain to be capped and abandoned and disturbed areas to be restored. Easement still required to abandon old storm line on Knoll property.

5/3/2016 Public Works project Crew is scheduling to install drainage improvements on Peach drive, Utility Mark out has been called in and layout will be completed based on existing utilities. Crew will precast 6x6x6in concete base for planned inlet at end of perforated recharge.

Engineering Project Status

rev. 11/1/2016

5/17/2016	Public works crews has constructed 2 inlet concret base foundations 6x6x 6 in thick. Layout and construction of perforated pipe drainage pipe scheduled for week of May 23, 2016.
6/21/2016	Layout of the proposed drainange improvements have been completed and field work scheduled for last week in June.
7/19/2016	Public Works Project Crew began Peach drive drainage improvements on July 10, 2016. Crew excavated for proposed inlet no 1 at intersection of Peach and Butternut, Inlet will be type E and have 15in ads perforated pipe installed from intersection to gutter line on Ash. Pipe will be installed at approximately 40 in below grade to be above sanitary sewer service laterals and below gas service that are at 24in and 40 in deep. Elevations are checked daily and modified as required by field conditions. Crews is working hard and doing an excellant job on the inlet and pipe line construction. Traffic controls are in place and have been coordinated with COM Police Department.

Engineering Project Status

rev. 11/1/2016

8/2/2016	PW crew has installed 105 lf of 15 in ads perforated pipe in 4 ft wide x 3 ft deep stone trench wrapped in non woven geotextile. Crew has saw cut and removed pavement 237 lf of trench in advance of pipeline excavation. Heavy rains 1.20 inches in less that 1 hr on July 29, 2016. Area was flooded and SJ Sanitation truck drove across pipe trench and sank in saturated back fill material. Job site was marked with signage however no cones were in place to direct truck around 80 lf area where pipe line was just installed on 7-28-16. Pipe line wasn ot damaged and truck was lifted out by heavy wrecker and also not damaged.
8/16/2016	Public Works Project Crew has installed 220 lf of 15 in ADS perforated pipe in stone envelope. Crew has dropped back to complete road restoration, box out 20 in depth for length of trench and area adjacent to constructed type E inlet compact subgrade with vibratory roller, install 8 inch lift of native soil, install 6 in dense graded aggregate. All lift to be compacted in place using vibratory roller. Pave trench with 2-3in lifts of HMA 19M64 base coarse. Paved area will be overlaid in spring with thin surface coarse after allowed to compact / wear in. Paving to be compacted in place with Vibratory roller.
8/30/2016	Public Works Project crew to complete trench restoration past last residential drive access on 8-31-16; crew will begin installing remaining sections of 15 in ADS perforated pipe and construction of the E inlet structure at Ash Dr.
9/14/2016	Public Works Project crews completed the NJDOT type E inlet at Ash Street on September 13, 2016, crews will be completing backfill with no 57 stone to top of 15 in ads drainage pipe install non woven geotextile and dense graded aggregate to temporary pavement subbase. Temp pavement will be installed and final paving completed in November 2016.

No.	9	Project Title	High Street Paving	Date, Initiated	1/5/2016
Description Status/ Action	Two Phase Mill & Pave project with associated upgrades of handicap ramps, head pieces and grates. Phase I is from Depot Street to Harrison Avenue and Phase II is from Harrison Avenue to Route 47.				
3/1/2016	Engineering to conduct field work to generate construction documents for Phase I initially, then Phase II. Research treatment of expansion joints. Phase I to be City funded. NJDOT grant application submitted for Phase II; awaiting award from NJDOT. Engineering will be working on High Street last week in February to obtain necessary field work. Video of high Street sewer mains to be completed as part of design for verifying conditions.				
3/15/2016	Engineering to have base map completed by 3-18-16. Design will then be completed and shown on this plan.				
4/5/2016	Engineering to complete topo and field dimensioning of HC ramps required for design. Engineering to shift focus to grant projects with deadlines approaching for Third and Vine street. Deadline are June 19 and July 11, 2016 to award projects.				
4/19/2016	See supplemental information				
7/19/2016	High Street Paving project is high on the Engineering priority list after award of Third Street and Vine Street project out to bid. PW crews are scheduling to remove the two severe humps in the roadway over the concrete construction control joints in the old base. Engineering has a good base plan for High Street and will begin as topo work on the handicap ramps.				
10/17/2016	Engineering has started survey field work to topo handicap ramps from Depot to Harrison Avenue. Ramps to be detailed and designed due to existing conditions. Engineering reviewing grade controls for constant depth milling and pavement constant depth.				
10/25/2016	Plans being revised and individual grading plans being completed at each handicap ramp				

Engineering Project Status rev. 11/1/2016

No.	10	Project Title	Ware Avenue Demolition Project	Date, Initiated	1/7/2016
Description Status/ Action	COM project to demolish 3 buildings at Ware ave that were flooded during hurricane sandy. FEMA funding has been granted for this work. Buildings have been vacated and existing Parks Public property building condemned by COM code official.				
3/1/2016	Site inspection 1-6 with CD and BP. Three electrical services 2 metered observed. Gas service and water sewer connections to be disconnected. SCS permit required. No fencing to secure facility in project. Fence bid spec may be required and funding for work from water budget. Call to SCS today: permit required, Engineering working on soil erosion sediment control plan for submission. Waiting on authorization to give notice to proceed to contractor.				
4/5/2016	Preconstruction meeting tomorrow April 6, 2016 with Delphi to review demolition and schedule. Notice to proceed to be issued tomorrow.				
4/19/2016	Delphi was issued notice to proceed April 19, 2016. Delphi has Asbestos report that identified asbestos materials, pipe insulation, VAT tiles in the old office. Delphi to supply written proposal to remove asbestos materials, verbal cost was provided during field meeting \$3,900.				
6/7/2016	Back up for asbestos removal change order has not been received. Utility disconnects have not been completed by Delphi. Delphi has been contacted re update to field work and required change order back up.				
6/21/2016	Utility disconnect have been taking place, ACE electrical service, Verizon. Water service scheduled for week of 6-26-16, SJG service active. Delphi working on supplying asbestos removal change order back up / new subcontractor.				
7/19/2016	June 30, 2016 Meeting with Delphi and Engineering to review schedule, crew will complete sewer disconnects then pull demolition permit. Asbestos change order backup received and is now acceptable, Contractor given authorization to proceed with asbestos removal.				
8/2/2016	Delphi began demolition of the old ware avenue buildings with the south metal building on Friday July 29, 2016.				
8/16/2016	Delphi has completed demolition of former streets and roads office adjacent to Ware avenue and cmu building to south, Metal frame shop has been demolished approximately 50 percent. Delphi crew damaged fire hydrant at rear of property adjacent to demolished CMU building. Repair / replacement of hydrant under review, complicated due to high ground water elevations.				
8/30/2016	Delphi completing concrete crushing of building foundations from Ware Avenue structures. Delphi supplying well point equipment rental to allow replacement of Fire Hydrant damaged during demolition.				
9/20/2016	Delphi Contracting Gary Clark Concrete Crusher to be on site at 15th street on Thursday September 22, 2016 after repairs are completed. Asbestos Manifest Documentation will be hand delivered to COM on Friday September 23, 2016.				
10/17/2016	Delphi completed crushing of concrete stockpile at 15th street in exchange for damage to fire hydrant at Ware avenue.				
No.	11	Project Title	Municipal Landfill	Date, Initiated	1/15/2016
3/1/2016	COM will actively pursue during 2016 taking over all Title V administrative reporting. COM Engineering has been completing field sampling. BP has been identified as RO for COM Landfill reporting. Quarterly Methane monitoring repot, Quarterly PID meter VOC testing submitted to NJDEP. In Compliance.				
7/19/2016	Quarterly PID meter and VOC sampling completed on July 13, 2016, results to be submitted to NJDEP.				

Engineering Project Status

rev. 11/1/2016

10/17/2016

Engineering scheduled next week to change Carbon Filters:

1 each "The General" poly. 55G APC Barrel with 4" I/O and 170 lbs. of activated carbon

1 each "The General" poly. 55G APC Barrel with 6" I/O and 170 lbs. of activated carbon

2 each Return and Disposal of Spent Barrels

Engineering Project Status

rev. 11/1/2016

Engineering Project Status						
No.	12	Project Title	Four Seasons Phase I-Water Leak near 138 Cottage Street	Date, Initiated	1/19/2016	
Description Status/ Action	Water leak has emerged in roadway after the City has accepted streets; City has been investigating cause of leak.					
3/1/2016	Engineering to do soil boring outside of roadway to determine groundwater and soil conditions; test pit in road is possible course of action to determine extents of existing piping. Street & Roads dispatched to salt any areas of ice accumulation. WEJ BD to do soil bore to determine soil / ground water conditions.					
3/15/2016	Engineering has Consultant Dave Battistini reviewing the leak, plan to excavate area to inspect for leak in water, or sewer force main. Mr Battistini has been reviewing as built plans and inspected the site.					
4/5/2016	Emergency Contractor repaired service leak at 137 cottage on March 31, 2016. Leak was difficult to trace due to heavy clay soils and 4-5 feet of fill placed in area during development.					
8/2/2016	Phase II Shafer Homes section at 11 Torresdale street resident complaint: water in crawl space and construction issues. Engineering reviewed site plans and completed TOPO of area adjacent to resident. Contractor to be notified to make any necessary grading changes to correct deficient slopes at SW front corner of the home. To correct elevation issues in area of type a inlet on east side of the resident. Construction office also forwarded copy of HOW home owners warranty to resident. Engineering to have contractor submit schedule for completing site improvements.					
8/16/2016	Shafer Homes contacted in regard to grading issues and water seepage into 11 Torresdale crawl space. Contractor has been out to property to inspect and initiate repairs/ corrections.					
9/20/2016	Contractor to be on site Wednesday September 21, 2016 to topo grading in front corner of 11 Torresdale then coordinate with Engineering on corrective actions, raise grades and install shallow swale between two properties.					
10/24/2016	Approved revised grading for 11 Torresdale					
No.	13	Project Title	South Millville Water Main Replacement	Date, Initiated	1/20/2016	
Description Status/ Action	South Millville Columbine Water Service Area. COM Water has made 7 repairs since 2014 and a total of 21 in the water area. Main is old ACP with corporations tapped directly into the pipe. Rt 49 from Cedar to Maurice river bridge crossing has significant tuberculation in the 8 in water line, hydrant on corner of Riverside and 49 shut off due to no flow.					

Engineering Project Status

rev. 11/1/2016

3/1/2016

COM needs to reinitiate water main program and budget/ bond for yearly projects to replace older ACP that is at end of useful life and to replace mains that are turburculated severely restricting flows to hydrants and residence. WEJ CD review information to initiate program. base survey maps will be required in accordance with map filing act. Discuss replacement on Columbine from first valve off second street to next in line approx. 1,300 lf and 35 services. Eng. request that water system pressure be reduced by another 2psi in effort to reduce no of breaks. COM has requested that GPM consultanting provided proposal to complete plans and specification for replacing the three problem areas in South Millville starting with Columbine followed by Valentia and Leonard. Engineering is revisiting the operations recommended for the Water System as described in the Operations plan. Looking at reductions on a temporary basis of system pressure and reconfiguring storage tank/ pump station at Orange street to operate at a reduced level in effort to mitigate on going issues in the local water service causing breaks and disruption of residents service. GPM has been awarded PSC to design South Millville area water main upgrades, Fralinger Engineering has started Survey Field Work necessary for design.

Engineering Project Status

rev. 11/1/2016

3/15/2016	March 15, 2016 pre bid meeting on Water main project.
4/5/2016	Preliminary plans and specifications are completed. Engineering to review with GPM to determine limits of replacement and tie in of adjacent streets to create loops in water mains.
4/19/2016	Final Plans are complete, Once Project Specifications are ready bid documents, advertisement, bids receive and award dates will be set.
5/3/2016	Final Plans are complete, Once Project Specifications are ready bid documents, advertisement, bids receive and award dates will be set. GPM Engineering and Water Utility walk thru of South Millville phase I II and III minor revision to tie in of existing water mains were required. Site inspection was done April 29, 2016. GPM will have revisions completed this week with project specifications. Engineering will complete bid packages for Phase I Columbine Avenue.
6/7/2016	GPM working on revisions to South Millville tie in connections to existing water mains and project specifications.
6/21/2016	GPM has completed all the revised plans and specifications for Columbine water service area. Existing asbestos water mains will be cut capped and abandoned in place. Adjacent homeowners will be notified as per required ACP abandonment procedures. Engineering has requested cost for additional services from GPM for basic engineering bidding inspection services for Phase II and III. COM Engineering will handle phase I Columbine bidding ,engineering basic services and inspection. WWTP Phase II project will conflict with next phases of South Millville and additional services of GPM may be required dependent on project schedules.
7/7/2016	Columbine Water Main replacement plans and specifications have been completed with minor revisions, It is important to note that the existing ACP pipe will be abandoned in place, this comes after much discussion and research. Final Bid documents are being prepared for advertisement and bidding of Phase I South Millville Water Main Replacement Project.
7/19/2016	Engineering working on unit cost bid specification and bid package for Columbine water main replacement.
8/2/2016	Revisions being made to Columbine water main drawings and specification. Adding 6 in line stop, 8" x 6" dip mj x mj reducer and inline 8 in resilient wedge gate valve to allow for future connection at station 12+15. Project Plans and Specification are ready for Columbine avenue Bid Dates are as follows: Request to Advertise August 16, 2016- Pre bid meeting August 30, 2016- Last day for plans and specs September 9, 2016- Bid opening September 15, 2016- Award Date September 20, 2016. 105 Columbine there was another leak in the aged 6 in AC pipe Water Utility Crews repaired today August 2, 2016.
8/16/2016	Revisions were made to Columbine water main drawings and specification. Adding 6 in line stop, 8" x 6" dip mj x mj reducer and inline 8 in resilient wedge gate valve to allow for future connection at station 12+15. Project Plans and Specification are ready for Columbine avenue Bid Dates are as follows: Request to Advertise August 16, 2016- Pre bid meeting August 30, 2016- Last day for plans and specs September 9, 2016- Bid opening September 15, 2016- Award Date September 20, 2016. 105 Columbine there was another leak in the aged 6 in AC pipe Water Utility Crews repaired on August 2, 2016. Request to advertise was sent down on August 9, 2016
8/30/2016	Pre Bid meeting held August 30, 2016 to review Phase I Columbine water main replacement. Addendum to be issued to clarify abandonment procedure for transit (AC pipe removed during construction for cutting and capping. Clarification on COM Water Utility crews to remove existing hydrants from old main after abandonment by contractor. Further contractor direction on shop drawing submittal to be sent directly to COM Engineering. Addition of AWWA 4 in C-900 quantities for water main replacement on Lafayette Street. Bid Opening remains at September 15, 2016.
9/14/2016	Bid Opening 10:00 am September 15, 2016 for Columbine Water Main Replacement. Project is to install 1270 lf of C-900 8 in dia PVC water main from 8x8 wet tap on NJSH Rt 47 to 6 in line stop along curvature , including 34-1 in dia AWWA PE polypropylene water services, all required line flushing, bacteria testing and pressure testing, roadway restoration as described in project plans and specifications.
9/29/2016	Contracts have been sent out to low bidder Garrison Enterprises \$190,549.00. Once returned Engineering will verify insurances and schedule preconstruction meeting. NJDOT permit package will be completed. Traffic control plan will be finalized and construction begin.

Engineering Project Status

rev. 11/1/2016

10/17/2016	<p>Construction of the Columbine water main replacement started on October 11, 2016. Garrison Enterprises has completed a new 8 in C-900 water main from the wet tap on NJSH Rt 47 to the curve on Columbine at the City Park. There were differing site conditions encountered on the wet tap due to an unmarked abandoned 8 in steel gas main. South Jersey Gas cleared the main to be removed on October 11, 2016, E mail was sent to commissioners to advise that conditions resulted in delays and additional cost that will or may exceed 5 percent threshold that requires commission approval. New 4 in c-900 main was installed to end of Lafayette where 2 in blow off was installed. Line was chlorinated, flushed and pressure tested for 2 hours at 150 psi. Bacteria test wet taken on October 17, 2016 in accordance with AWWA C651-14. Two samples were taken one for every 1,200 lf of pipe as per AAWA sec 5.1 Bacteriological Test. Residential service is scheduled for installation to start Wednesday October 19, 2016 after results of Absence or presence of Coliform Bacteria and Chlorine residual are completed by Certified Laboratory indicating water quality is acceptable for consumption.</p>
10/28/2016	<p>Construction of the Columbine water main replacement project was completed on October 27, 2016 when crews cut and capped the existing 6 in acp water main. All services have been completed and crews are working on trench final restoration. Trench excavation area boxed out to 6 in below grade for installation of 4in HMA 19M64 and 2in HMA 9.5M64 surface course. Areas of Columbine roadway from previous water main breaks and repairs will be marked out for reconstruction under Roadway patch program. Existing hydrants at Governors Park and west of Lafayette street will be removed by water utility as per contract plans and specification. New hydrants will be commissioned by completing fire flow test and AWWA inspection / maintenance form. Once hydrants are Commissioned hydrant readiness report will be updated and Fire Department informed.</p>

Engineering Project Status rev. 11/1/2016

No.		Project Title	Date, Initiated
14		Street Sweeping Containment Structure	2/16/2016
Description Status/ Action	<p>NJDEP and Cumberland County Health department have directed COM to construct Containment structure to store debris collected during street sweeping. Street sweeping is a required NJDEP permit condition of the city storm water management plan</p>		
3/1/2016	<p>CCHD required COM to have in place a containment structure by spring 2016 beginning of street sweeping. WEJ, BP and BD to review actually quantities and make recommendation. Temporary plan is to consult with CCHD and discuss using a on site roll off container with closed top and possibly storing under cover at 15th street. WEJ revving Storm DRAFT Water regulations for 2016. CCIA container on site 20cy, street sweepings hauled to CCIA landfill for beneficial reuse cap cover.</p>		
6/21/2016	<p>PW crews completed layout ,grading, placement of stone subbase, reinforcing steel placement and formwork for the 24ft x 30ft concrete slab on grade for storage of street sweepings,. PW crews completed pouring the first 5.25 cy of concrte for the slab on Tuesday June 14, 2016. Second pour scheduled for Monday June 20, 2016.</p>		
7/19/2016	<p>Public Works Project Crew completed the street sweeping containment slab and working on installing bin block to form push wall for materials.</p>		
No.		Project Title	Date, Initiated
15		WWTP Operations	2/5/2016
Description Status/ Action	<p>NJDEP issued a violation notice to the COM WWTP due to malfunction of UV disinfection system back in October 2015 that resulted in discharge of approximately 480,000 gallons of partially treated waste water. The plant flow at the time of the event was split in two effluent streams in an effort to mitigated reduction in disinfection that were occurring. The split was that the majority of the plant flow went thru the Trojan UV system approximately 2.0 million gallons and a portion thru the Wedeco as reported at 480,000 gallons. The 2.0 million gallons that discharged thru the Trojan UV system was properly disinfected, however the effluent stream thru the Wedeco was not properly disinfected.</p>		
3/1/2016	<p>The NJDEP made an unscheduled visit to the treatment plant February 4, 2016 to do a plant inspection. the COM was issued a notice of violation for the failure that occurred on October 26, 2015 of the Wedeco UV system that caused a 480,000 gallon discharge of undisinfectd waste water. The Wedeco UV was placed on line to assist the Trojan UV as the Trojan bulbs were at the end of life and we were noticing higher fecal coliform results. We also needed to verify that the Wedeco unit would work during the overhaul of the Trojan UV as it has not been run in a year and a half. While testing the Wedeco unit we had a light fixture fall off one of our clarifiers into the tank. This required us to shut down the clarifier and drain it to retrieve the light fixture. During this down time both the Wedeco and Trojan UV systems shut down as required when flow was stopped. The problem occurred when the tank was placed back on line and flow was restored to the UV system. The Trojan UV restarted but the Wedeco UV did not restart and also did not sent an alarm.</p>		

Engineering Project Status

rev. 11/1/2016

4/19/2016	City of Millville received Violation Notice Letter from NJDEP NOV issued on October 26, 2016. Letter requires response with timetable for corrective actions within 30 days. Plant is OC out of Compliance for Maintenance of Defective RAS gates and for Plant capacity reduction due to RAS system. WWTP Plant Phase II upgrades will replace defective RAS gates restoring control and allowing for design plant capacity of 5MGD. Pilot UV system is also OC out of compliance due to maximum capacity of 2.5MGD. The pilot Trojan system will be replaced with a Trojan 5MGD system to restore capacity to Design.
5/3/2016	Turblex no 1 aeration system blower was taken off line for scheduled maintenance when it was determined that unit was unsuitable for service. Unit turbine was damaged from bearing failure that will require reconditioning. WWTP operations and treatment rely on the aeration of waste activated sludge, with only one turblex blower available a second failure would be detrimental to the plant meeting compliance. An Emergency requisition was done to get the no1 turblex blower repairs / turbine reconditioning initiated as quickly as possible.
6/7/2016	Siemens worked on installing the rotor drive and balance assembly of no1 turblex blower repairs / turbine reconditioning the week of May 25th. They have scheduled a technician to be at our site June 14th & 15th to complete the service.
7/7/2016	Turblex blower no 1 was reassembled with the reconditioned turbine installed. The blower has not been placed into service due to issues with coupling components delivered were incomparable. Replacement parts for the high speed drive coupling between the motor and turbine assembly have been ordered. There was a plant upset and fecal coliform violation to the NJDEP hotline, case # 16-06-22-1401-42 Operator # 15 on June 20, 2016. Fecal Coliform sample results were 4300 col/100ml on 6-17 and 600 col/100ml on 6-19. The cause is unknown at this time and plant operations is currently not considered to be related to the Plant Upset. The plant was reseeded with 5 tanker loads of WAS hauled in from the LSA. The plant was showing signs of improvement when again it was observed that the biology had died off in the aeration tank. Fecal Coliform samples will be pulled early next week, BOD and TSS samples will be pulled in effort to isolate areas within the City where a SIU may have discharged wastewater containing a high strength waste and or chemical that could have caused the issues. As stated in the Water report Craig Dombrosky has retired and his expertise will be missed at the Sewer Utility also especially in the current situation. There are still personnel issues that need to be addressed with the assistant superintendent Sal Gioia Chief Sewer Plant Operator, along with Replacement of Bill Smith.
7/19/2016	Turblex Blower no 1 replacement coupling has been received and installation is being scheduled by Siemens. Plant operations show some sign of improvement, operations will be placing the Wedeco UV system on line to increase effluent detention time in the UV contact chamber and further reduce Fecal Coliform numbers. WWTP had an emergency on Friday July 8, 2016. Plant operations communication failed, main fiber optics line needed emergency replacement to restore RAS pumpstation control. Work has been completed and Emergency documentation is being processed.
8/2/2016	WWTP Operations started tested for Fecal Coliform on July 21, 2016 after crew has disassembled Trojan quartz uv tubes for acid wash cleaning. Fecal Numbers were as follows: 7/21-153, 7/22-280 and 7/25-240. Limits are monthly avg 200/ weekly avg 400 col/ml. Operations also placed both primary and secondary clarifiers online to enhance plant performance. Engineering has completed SOR .
8/16/2016	Plant Operations has initiated adding Clarifloc C-6295 high charge cationic polyacrylamide in emulsion at rate of 10 gallons per day. Polymer injected into splitter box with carrier water. Polymer to induce flocculation and settlement in secondary clarifier to achieve fecal coliform reductions. Operations has initiated routine cleaning of Trojan UV quartz sleeves. Engineering reviewing wwtp operational data for conformance with detention time on single clarifier on line and to track operational data.
8/30/2016	Plant operations are back in NJDEP compliance with Fecal Coliform monthly and weekly test results of less than 10 col/ml. Operations crew reconstructing hard wood chip media in Sludge Process Bio Filter. Plant electrician has rerouted all conduit to outside of bio filter concrete containment. Operations assisted in elevations of sludge process line and PE elevations required for WWTP Phase II addendum no2.
10/17/2016	WWTP operations reported plant is operating within permit conditions: Plant is running great. Prepping the south aeration tank to go on line the end of the month. Fecal 10/3 <10, 10/5 <10, 10/7 <10, 10/12 19, Average effluent TSS 7, Average effluent COD 50. WWTP road crews will be repairing 8in vcp main at Pine and High street MH no 143. Crews will be doing CIPP repair. Engineering prepared NJDOP traffic control plan and coordinated with COM Police, NJDOT and Cumberland County OEM for work in center of 2 lane highway.

10/28/2016

On October 18, 2016 there was a interruption of power on the MCC-400A switch gear due to a malfunction in the GE Power Break TP1616SS 1600 amp main breaker. The MCC-400A panel supplies 480V, 3ph, 3-wire power to the Blower Control Room (GE 8000 line). Plant Operations designed on the Plug Flow Waste Activated Sludge system relies upon the Aeration and mixing to achieve NJDEP permit limits. The Power loss resulted in both Turblex Blowers and the mixers in the Aeration Tank as well as DO(dissolved oxygen) sensors, valves and controls. The power loss to this critical operations infrastructure was compounded by a SCADA system communications issue which prevented the MCC-400A power loss from being reported as an alarm thru the mission monitoring system. The resultant impact on operations during the lengthy period of time between the power loss and the emergency response by operation when the incident was discovered at the beginning of the next shift approximately 10 hours is difficult to ascertain. The incident was reported to NJDEP as required by operations Case # 161020-1152-54 Op 25. The subsequent investigation into this incident has provided information on the MCC-400A power loss, that this has been a persistent problem with the GE Power Break I 1600 amp insulated case circuit breaker. Operations is completing amp readings on the unit and Voltages have been recorded at 493V. Thermo graphic readings of the GE Power Break I were completed and no hot spots identified with temperatures ranging between 80.0-81.2F with both 200hp Turblex blowers online. Research on the GE unit indicates that the Power Break I (PB1)model was discontinued from manufacturing in 2008 and remaining inventories have been depleted. If replacement is required the next generation of circuit breakers, Power Break II (PB2), is a useful platform with retrofit kit since the PB2 breakers are not a drop in replacement for the now obsolete PB1 models.

The plant malfunction that occurred is considered to be critical and had impacts on plant performance and there were other incidents discovered during the investigation. There have been other plant incidents that have resulted in diminished plant performance; several to the point where NJDEP was contacted due to discharges exceeding our permit conditions. In consideration of the information detailing the events at the Waste Water Treatment Plant operations has been running the plant on three shifts. It is mandatory that Plant Operations continue to man the facility on each shift and that additional plant operators/ laborers be employed to ensure long term operations for second and third shift coverage.

Operating utilizing 10 hour rotating shifts will minimize the number of plant malfunctions, meet NJDEP staffing requirements for S-3 classified WWTP's, reduce potential

Engineering Project Status

rev. 11/1/2016

No.	16	Project Title	Water Operations	Date, Initiated	2/11/2016	
Description Status/ Action	COM Water Utility Fire Hydrant malfunction at 500 block of south second street.					
3/1/2016	COM water utility disassembled fire hydrant removed from 500 block of south second street. Hydrant was a newer style American Darling B62 with COM Fire Department Stortz connection. Water utility is stepping up maintenance schedule to check for flow of all hydrants. Once cause of failure is known report will be made to City commission.					
4/5/2016	COM Water crews continue to do hydrant flow test and maintenance as per AWWA. City of Millville combined department Fire Hydrant testing/ inspections began Monday April 4, 2016 after second hydrant failed during Fire. Mount Pleasant Church caught on fire early Sunday am after severe wind storm, Fire Department discovered second malfunctioning hydrant at Peal and Main Street on NW corner at Millville Savings and Loan. All hydrants to be tested with Modified AWWA M17 procedure, 4 combined crews from Water and PW working on hydrants near schools, day cares and public buildings, once complete crews will continue in residential center city areas working outward to surrounding neighborhoods.					
4/19/2016	936 Hydrants have been tested by the combined Water Sewer and Public Works Crews, 5 hydrants were tagged/ bagged as out of service April 18 at the Airport. The total no of hydrants out of service is 15. The hydrant at Pearl and rt 49 was revoved and replaced today. The hydrant will be disassembled for detrmination of what caused the malfunction during the fire at the Methodist Church on April 3, 2016.					
5/3/2016	Hydrant at Fire May 1, 2016 325 west main street was scheduled to be replaced however was operational, flow test completed after fire on May 2, 2016 was 1,630 gpm with static pressure of 68 and residual of 50 psi. Engineering importing all maintenance data into ESP program provided by Fire Department, Information will be available to Engineering, Water and Fire Departments. Total no of hydrants recoreded up to 979.					
6/7/2016	15 Hydrants were bagged at the request of the Fire Department. The fire hydrant located at Glenside and Mallard has been repaired and is back in service. The fire hydrant located at 709 Glenside has been repaired and is fully operational. The Fire Hydrant at 717 Glenside (near Goldfinch) has been replaced and is back in service.					
6/21/2016	COM Water Utility and emergency contractor replaced broken valve at 3rd and south second street 6-16-16. Crews during line stop installation found a 10 in reverse valve that had been closed causing water service restrictions in the area, valve was located at 3rd and Whittal, valve has now been located and as build noted as reveres operation.					
7/7/2016	Craig Dombrosky has retired from the City of Millville Water Utility and his last day of Service was on June 24, 2016. Craig's experience and technical expertise will be missed by everyone. Steve Pierce has taken the helm of the Water Utility, and we are off to a good start with great communication and coordination. There are personnel issues that still exist regarding filling Steve's old position and continued discussions of appointing Deric Cheesman to the Chief Water Operator position. I have asked for a link to be placed on the City Web site to the NJDEP that recommends flushing of faucets prior to usage for drinking or cooking after 6 hours of non-use. This is a precautionary recommendation by NJDEP for all communities with older water systems such as Millville's due to older lead services. Water Utility testing indicated that our levels as tested are well below the thresholds. We will continue to monitor and remove any lead service that we are able to locate as resources and budget allows. When lead services are located, I would like the Commission to consider allowing our crews to excavate the adjacent services to determine service material and replace or repair accordingly.					
7/19/2016	Wheaton avenue between D and E street has been repaired numerous times and is currently leaking, the line is old galvanized pipe and serves only 2 residences. Water Utility has requested quotes to have a new 2 in HDPE poly line installed by directional drill, request is for only to install pipe, water utility will do all taps, service connections and restoration. Work is on county road and will need county approval prior to installation. oce quotes are recieved pricing information will be given to purchasing for review and authorization.					

Engineering Project Status rev. 11/1/2016

8/16/2016	Crews have completed service connection to 2 in HDPE water service installed by directional drilling Wheaton Avenue. Air Port pump station chlorine feed system under review as result of chlorine gas release. Safety proto calls in accordance with Chlorine Institute to be strictly adhered to for all line-break and cylinder replacement, requiring full face respirator. Employees / operators to have medical check up and fit testing of respirators. Safety training on Chlorine gas and chlorinators to be completed.
8/30/2016	The Water Utility pulled samples on 8-23 from the Loyd Terrace area to check for Total Coliform as a precautionary follow up to concerns over Pink water. The Pink color comes from an air born bacteria.
9/14/2016	Structural failure of main support on Maurice river bridge carrying 12 in diameter ductile iron water below bridge structure. Emergency repairs were undertaken due to eminent failure of adjacent pipe supports from increased stress and strain. 12 in ductile iron main had deflected 18 inches below original elevation further deflection would have resulted in catastrophic break that could compromise the bridge abutment. DIPRA compliant supports are being fabricated to replace all the overstressed pipe supports. All new pipe supports fabricated from 316 stainless steel connected to bridge structure with dual 1 in dia 316 stainless steel support rods.
10/17/2016	Water operations has drained Bucksheutem above grade storage tank for NJDEP required inspections. Tank draining began on October 12, 2016 draining revenue water back into system to point where head conditions prevailed then water over boarded to storm sewer. Inspection of tank scheduled for October 18, 2016. Engineering will be doing internal inspection of storage tank and internal of tank structural to bottom of bowl. There were three water main breaks in older sections of ACP piping repaired by water utility crews
10/28/2016	Water operation completed the draining and inspect of the Tower Road storage tank, inspection by Corrosion control no immediate issues reported paint system appear to be holding up well. Tank was disinfected and had chlorine residual of .91 ppm. Coliform sample will be collected on Monday and once absence is reported in test tank will be put back into service. Coombs road storage tank has been drained and inspection is scheduled for Monday October 31, 2016. Water utility has called in for mark outs on Columbine and scheduled to remove two abandoned fire hydrants that were replaced by Columbine project. Water utility also replaced nozzell of fire hvdrant on Silver Run road. hvdrant is now back in service.

No.	17	Project Title	Fleet Maintenance	Date, Initiated	3/1/2016
Description/ Status/ Action		COM Fleets Maintenance servicing COM Public Works vehicles, Police Department, Fire Department, Water and Sewer vehicles, City Hall / Engineering cars and trucks.			
3/1/2016		COM Engineering working with Fleets on schedule to relocate to 15th street facility. Next week Mohawk to relocate 1 15,000 lb lift to 15th street. Follow up with setting up for 1 mechanic to begin working out of 15th st.			
3/15/2016		COM Engineering working with Fleets on schedule to relocate to 15th street facility. Next week Mohawk to relocate 1 15,000 lb lift to 15th street. Follow up with setting up for 1 mechanic to begin working out of 15th st. First lift has been relocated to 15th street. Air compressor parts ordered once operational lift will be put in service and 1 mechanic will be working out of 15th St.			
4/5/2016		First lift has been relocated to 15th St.. Air compressor parts ordered once operational lift will be put in service and 1 mechanic will be working out of 15th St.			
6/7/2016		All 3 lifts have been moved to 15th facility. Both mechanics are fully operational. COM is working on getting oil tank moved from old facility to new facility.			

No.	18	Project Title	Capitol Improvement Plan	Date, Initiated	3/1/2016
-----	----	---------------	--------------------------	-----------------	----------

Engineering Project Status

rev. 11/1/2016

Description Status/ Action	COM received Remington & Vernick Water and Sewer Capitol Improvement Plan today March 1, 2016
3/1/2016	Plan under review.
3/15/2016	Plan under review. Meeting with Water and Sewer to go thru recommended capitol expenditures. The R&V technical report provided the necessary components for establishing a detailed capitol improvement plan.

Engineering Project Status

rev. 11/1/2016

No.	19	Project Title	Wheaton Property 200-300 G Street	Date, Initiated	2/6/2016
Description/ Status/ Action		COM recently acquired the Wheaton Facility from foreclosure. Site visit by Eng to determine electrical service power capability for potential buyer. BBJ group contacted COM re on going environmental clean up.			
3/15/2016		Meeting held February 6, 2016 with BBJ group and Rio Tinto, describe clean up of site and that all discharges to ADA pond will be sealed. COM to look at storm discharge 36 in and other that can impact area. BD to visit site to identify location of storm discharges. E mail to Brock R re outline on meeting and need for additional review re demolition, sealing of wells, removal of transformers. Ongoing discussion with BBJ group Kelli Hick re DRAFT Access agreement. Received insurance certification from BBJ. Site Inspection with Commissioner Sooy, located all site transformers and place on plan to be used for Quotes to remove. Storm Sewer located at RR spur entrance, Video required to trace. Continue to evaluate storm sewer.			
4/5/2016		BBJ group has submitted draft Access Agreement for review. BBJ has filed work scheduled this month to complete ground water and soil sampling.			
4/19/2016		BBJ Group on site completing groundwater sampling low flow. Crew will be on site all week. Franklin Reisenberger has a revised Access Agreement that he will deliver for Signature to BBJ Group and Rio Tinto.			
8/16/2016		BBJ Group has submitted NJDEP Discharge to Surface Water Application Notice for on site pond remediation. Package included B4B discharge permit and Analytical data on MW 36. Engineering and Franklin Reisenberger inspected the Wheaton Facility on August 12, 2016. Engineering expressed concerns in regard to analytical data on ADA pond and scope of work for remediation activities.			
9/29/2016		BBJ Group has submitted NJDEP Discharge to Surface Water Application Notice for on site pond remediation Lot 1 block 263 Former Wheaton Glass Plant 1500 Wheaton Avenue Millville. The discharge is listed at 100,000 gpd and must be sampled and treated and sampled in accordance with the B4B - General Permit GW Petro Prod Cleanup. The discharge is to the Petticoat Stream thru a culvert located at the corner of L Street and Wheaton avenue and must meet the discharge parameters listed in the permit.			
10/17/2016		BBJ group has prepared B4B permit for on site pond remediation as previously reported, revised WQM -003 has been submitted and requires signature by City of Millville in order for permit to be completed and work to proceed.			

Engineering Project Status							rev. 11/1/2016
No.	20	Project Title	Sherwood Forest Tomasello Detention Basin	Date, Initiated	3/1/2016		
Description/ Status/ Action		Subdivision stormwater basin not functioning properly.					
	3/15/2016	Engineer contracted with to redesign existing basin, included overflow valve and to excavate out Impervious soils replacing with K-5 and or mix with existing. COM to pull samples to test for permeabilty. No work has been started owner is obtaing contractor quotes for repairs. Project is still under bond. Street not accepted by COM.					
		Awaiting schedule of work from developer; Stormwater Utility work installed in County right-of-way; remaining stormwater basin improvements to be done under future contract					
No.	21	Project Title	Tenth and F Street Storm Main	Date, Initiated	5/2/2016		
Description/ Status/ Action		Main cmp storm line to pond east side of 10th street, conveys storm water from center of Millville along F street.					
	5/3/2016	Sink hole developing at intersection of 10th and F street. Public works has been repairing depression in North Bound lane however area continues to subside. Public works has ordered a 8ft x 14 ft x 3/3in road plate to span area and protect public /traffic. Culvert is old possibly 48 in diameter possibly from 1950 based on brick mh construction. Line is approximately 8 feet below grade and submerged four feet below water. Emergency contractor inspected area, due to excessive amount of water no repairs can be completed until water is controlled by either plugging storm line nad bypassing flow or waiting until drier period when pond is at low elevation. PW and engineering will monitor for safety. Condition of culvert out to pond needs to be assessed.					
	6/7/2016	Public works has purchased road plate and has scheduled to lower adjacent mh cover. plate will be installed. Storm line has been determined to be from 1938 and drains to petticoat pond thru an adjacent lot. COM is reviewing information for easement, if none present it is recommended that easement be obtained from 10th street to petticoat pond. Pond level is extremely high currently, level can be lowered during drier month thu dam on Hance Bridge road, this will allow excavation to the 42 in storm line that is approximately 11ft deep with over 4.5 feet of water in the line.					
	6/21/2016	Garrison Enterprises Emergency repairs to Storm Sewer at 10th and F street June 20, 2016. Crew set up hydraulic bypass pump and sand bagged outlet structure from 10th street to Peticoat pond, pond weir board removed in am to lower level to allowe for repairs. 42 in RCP storm line was lowered to invert ,large amount of floatable debris removed by COM Vac truck. MH was constructed of brick and concrete. Entry into 11 ft deep mh, pipe was in good condition, mh concrete foundation was missing / deteriorated along walls , concret to be poured on June 21, 2016 to construct structural foundation and storm line invert bench. Requisition for \$11, 000 for 2 days emergency services contractor crew cost.					
No.	22	Project Title	NJ Stormwater Draft Permit	Date, Initiated	5/12/2016		
Description/ Status/ Action		Tier A Municipal Storm Sewer System Draft Permit					

Engineering Project Status

rev. 11/1/2016

6/7/2016 NJDEP held an informational meeting on May 10, 2016 to provide and overview of the MS4 Tier A draft permit. Some of the key milestones and components are as follows: Storm water system GIS mapping requirements, Municipal and privately owned storm water basins annual certifications, NJDEP will be providing a Best Management Practices Manual , A Field Manual, and updated educational training, new requirements with in 3 years COM will have to provide inventory of all catch basins outfall pipes all infrastructure related to storm water management. With in 4 years requiring GIS mapping, these requirements will become effective February 1, 2017 when the permit is renewed. NJDEP has sent us a power point of the presentation that is available for review. A through review of the Draft Permit and the key mile stone deadlines are in progress.

No.	23	Project Title	Marlyn Terrace Storm Water System	Date, Initiated	6/24/2016
-----	----	---------------	-----------------------------------	-----------------	-----------

Description Status/ Action	Marlyn Terrace Area experienced severe flooding from 2014 Storm causing damage to home foundations.				
7/7/2016	Field inspection was completed on June 24, 2016. Inlets in low area of Marlin Terrace were opened up and inspected. Lines were in good condition between inlets, it was noted that there were old 6 in diameter ACP lines visible in the inlets dual lines noted that may have been inlets to older leaching pits. There was a main 24 in CMP outfall heading to the East of Marlin between two properties, Engineering is looking for easement documentation and has scheduled to have the line videoed out to the end. There were older map drawings indicating a 36 in main storm line running out to rt 49 from the need of the 24 in cmp. This line needs to be verified in the field and outfall conditions accessed.				
7/19/2016	July 12, 2016 Public Works crews cleaned all the strom inlets on Marlin. Visual inspection was made of 24 in CMP outfall extending between Lots 95 and 96 block 32. Pipe line was checked for daylight, line terminates behing lot 95 and 96 in a shallow depression approximately 25 lf x 10 ft 24 in deep. End of line was twin 12 in rcp indicating a transition somewher around the east property line. Engineering drawings were on file from 1969 for a connection of this strom line to extend 590 lf to a 36 in RCP strom outfall line from RT 49 that flow to the north. This line was never installed and no easements were recorded. There is a two phased plan to address the stromwater issues, ! to obtain permission for the adjacent property owner to install a swale to lower the storm water discharge elevations and to install paving wedge on rt 49 at Wedgewood and Marlin to eliminate runoff from the State Highway from overloading the aundersized system. @ to obtain all necessay easements survey information and design / construct a strom line connecting to the existing 36 in RCP strom line from Rt 49.				
8/2/2016	Engineering completed the topo of Westwood and Marlin terrace at the intersection NJDOT Rt 49. Paving plan in design with road opening permit from NJDOT to install paving wedges at intersection to redirect runoff to NJDOT inlet on north side of highway. WG and WEJ spoke to Mr. Mancus re obtaining easement on his property to complete design, install temporary drainage improvements and complete tie in to NJDOT storm sewer. Meeting will be scheduled with City of Millville and Mr. Mancus.				
8/16/2016	Engineering working on alignment of proposed 24 in ads storm sewer to NJDOT 36 in RCP storm trunk main. Easements have been completed and will be sent to City Solicitor.				
8/30/2016	Scheduling test pits to determine field conditons of existing stormwater system within NJDOT easement. Analyzing watershed and existing piping to determine system capacity; additoanl E inlets and upsized piping may be required				

Engineering Project Status rev. 11/1/2016

9/20/2016	Engineering Inspection during severe short storm on September 19, 2016 identified submerged storm sewer on west side of Marlin at low point adjacent to 24 in CMP discharge to east of lots 95 and 96 block 32. 24 in CMP was flowing 1/2 full during inspection. Discussion with property owner on RT 49 in regard to easement alignment. Owner had concerns with proximity of horse pasture and structure located in area of easement. Engineering will do field layout of proposed pipe route and meet with owner to make any necessary alignment changes. Engineering working on project estimate for proposed storm system improvements.
9/29/2016	Engineering completed a field layout of the proposed storm sewer crossing on lot 85 block 32 after discussion with property owner. There were concerns from 2 of the Rt 49 owners re the location of the storm sewer crossing. Engineering is revising the storm sewer route to cross the rt 49 properties on a diagonal and connect at the next NJDOT MH in the system. Once the revision is completed we will meet with the owners to review the new pipe route and revise the proposed easements for signature.
10/17/2016	Engineering has completed video of 24in cmp from Marlin terrace to approximately 110 lf where there is a buried headwall structure and pipe continues to east with twin 12in rcp to outfall. 12in RCP lines matched top of 24in cmp causing surcharge in Marlin system until elevation of runoff / ponding occur on Marlin. Short tern remediation to remove 12 in rcp back to headwall / install section of 24in ads pipe to current end of twin 12 in rcp. Engineering at point of test pits at tie in to existing NJDOT twin 24 in rcp storm sewer. Engineering following up with Hitchner on easement and revisions to alignment based on his comments and adjacent property owner. Engineering has been in contact with NJDOT who has directed Engineering to submit applicaton for connection to their draiange system; application to include plan, drainage calcs and appropriate fee .

No.	24	Project Title	Harrison and Homestead	Date, Initiated	6/24/2016	
Description Status/ Action		14 Homestead Mr Bob Feller continued drainage issues.				
7/7/2016		Call from Mr. Feller today re flooding from recent storm on July 1, 2016, Field inspection to be completed and video of lines to determine condition, review of plans for improvements.				
7/19/2016		Public Works Crews cleaned the storm water inlets on Homestead July 12, 2016. Engineering is reviewing the existing strom system to evaluate the flooding complaint from Mr Feller.				
8/2/2016		Engineering working on design to install perforated pipe in stone trench from inlet on Homestead out to existing strom sewer on Sunset. Field work scheduled to complete topo and alignment of proposed strom sewer. PW crews to be scheduled to install section of ads perforated pipe from existing inlet to radius on Homestead.				
9/6/2016						

No.	25	Project Title	Ware Avenue Storm Sewer Trunk Main	Date, Initiated	7/26/2016	
Description Status/ Action		Ware Avenue sink hole at Strom Sewer MH.				

Engineering Project Status rev. 11/1/2016

8/2/2016	Public works project crew excavated 3 x 3 area adjacent to 48 in storm sewer. Inspection was completed and it was determined that grout transition between CMP to RCP has deteriorated and storm water flows not contained to the pipeline. Crew will clear area adjacent to pipe line outfall at Ware Avenue stream to allow for field work and inspection. Engineering /Public Works crew will complete repair to pipe line joints: install coffer dam in pipe line and bypass pump around repair area, install xypex grout in all joint areas. Work will require confined space plan: training of crew and necessary safety equipment.
----------	---

No.	26	Project Title	Field of Dreams Trail Park	Date, Initiated	6/21/2016
-----	----	---------------	----------------------------	-----------------	-----------

Description Status/ Action	Motorcycle trail park with ongoing punchlist of site improvements. Construction issued TCO
----------------------------	--

6/22/2016	Engineering conducted site inspection.
6/24/2016	Punchlist letter sent to owner 6/24/16 and copies sent to Construction & Zoning Offices. Landscape Architect report also sent to owner which provides recommendations regarding the buffer trees and maintenance moving forward. Construction Office to coordinate with Engineering regarding status of TCO. Life safety issues to be addressed in 60 days.
7/19/2016	7/19, Received copy of current Stormwater Basin Report from owner. Report indicates sediment traps cleaned, trash & debris removed, eroded areas restored. Owner to install diagonal bracing on sections of the sound wall week of 7/31. Engineering to follow-up with inspection on these items, owner indicated may be ready for inspection 8/5.
8/3/2016	Owner installed diagonals on sound wall, Engineering took photos of wall.
8/8/2016	FOD owner submitted Stormwater Construction Site Inspection Report dated 8/8/16. Engr. site visit: diagonals add additional stability to sound wall, some repairs done around basins, privet hedge planted, no buffer trees replaced yet.
8/23/2016	BP inspected sound walls with NT; diagonal every 4th post, some intermediate bracing; more stable at diagonals; checked plan: concrete footing shown on plan at every fourth post.
8/3/2016	BP met maintenance manager at site; BP indicated additional diagonals needed to be installed, and concrete to be placed every fourth post as shown on the plans; indicated dead trees needed to be removed and replaced and to keep up with ongoing maintenance of site.
8/8/2016	Stormwater Construction Site Inspection Report. Engr. site visit: diagonals add additional stability to sound wall, some repairs done around basins, privet hedge planted, no buffer trees replaced yet.
8/23/2016	BP inspected sound walls with NT; diagonal every 4th post, some intermediate bracing; more stable at diagonals; checked plan: concrete footing shown on plan at every fourth post.
8/30/2016	BP met maintenance manager at site; BP indicated additional diagonals needed to be installed, and concrete to be placed every fourth post as shown on the plans; indicated dead trees needed to be removed and replaced and to keep up with ongoing maintenance of site.
9/6/2016	BP & WJ inspected trees along Buckshutem Road; 22 dead trees identified. Notified applicant that 22 trees needed to be replaced.
9/14/2016	Inspected new trees that had been planted; 25 planted.
9/28/2016	Set to review project status report with Engineering staff on 9/29 and provide recommendation to Construction office for TCO/CO issues by end of week following review.

9/29/2016	Met with Engineering Consultant (DB) to review project status report
-----------	--

Engineering Project Status						rev. 11/1/2016
No.	27	Project Title	Manor Estates Stormwater Basins	Date, Initiated	8/30/2016	
Description Status/ Action	Stormwater basin maintenance issues.					
	City staff met on site with NJDEP official to discuss stormwater basin maintenance issues. NJDEP is requesting a Corrective Action Plan be submitted by 9/9/16 for how to remediate the malfunctioning of the basins located within Manor Estates.					
9/7/2016	BP spoke with Eileen Kull of NJDEP: date for Action Plan for basins extended to 10/11/16 when NJDEP will also conduct on-site inspection. Collecting data: deeds of lots containing 4 basins					
10/11/2016	Provided NJDEP Compliance Officer with draft Corrective Action Plan. Plan to be reviewed internally and checked against NJDEP guidelines available online.					
10/17/2016	Parks Dept. started to cut grass in Basin #1 adjacent to the Elks Lodge at Broad Street and Linda Lane.					
No.	28	Project Title	New Jersey Motorsports Park	Date, Initiated	8/30/2016	
Description Status/ Action	Improvements to Basin 'C' which outfalls to the Field of Dreams Motocross track.					
	Complaints from Field of Dreams of Basin 'C' overflow eroding FOD swale. Field verification of revised design improvements to be conducted. Bonding still in place for basin work, \$11k. See Field of Dreams status above.					
9/6/2016	BP & WJ inspected Basin 'C': weir plate with notch was installed and soil replacement had been done per revised design; basin bottom needed to be tilled and weeds removed; on-site maintenance foreman indicated they would be tilling and weeding that day.					
9/14/2016	BP & JS inspected Basin 'C'; bottom had been tilled and weeds cleared.					
10/20/2016	NJMP requested release of Basin 'C' bond (\$11,000) and review by Engineering. Engineering recommended continued monitoring of Basin 'C' and downstream structures during storms					
	29	Project Title	Maurice River Bikeway Trail - Phase V	Date, Initiated	9/21/2016	
Description Status/ Action	Bike lanes to connect Sharp Street Park to Union Lake Wildlife Management area entrance on Carmel Road. City received Transportation Alternative Project (TAP) federal funding for project conditioned on Federal Eligibility process. Funds administered through NJDOT. Eligibility deadline date is 3/28/17.					
9/21/2016	Submitted previous quarterly reports and signed Federal Aid questionnaire to NJDOT					
9/29/2016	As part of Federal Eligibility requirements, guidelines for projects with federal funding need to be adopted. Engineering Dept. is revising a template of these guidelines to be adopted for Millville and drafting a resolution for review by legal and approval by Commission. Engineering is preparing next Quarterly Report to be sent to NJDOT on 9/30/16.					
10/24/2016	Federal guidelines have been updated and are under review by Engineering					

Engineering Project Status

rev. 11/1/2016

10/27/2016

Quarterly report submitted to NJDOT; draft guidelines emailed to legal, finance, clerk for comment

Engineering Project Status						rev. 11/1/2016
	30	Project Title	Third Street Road Reconstruction	Date, Initiated	10/17/2016	
Description Status/ Action	NJDOT Municipal Aid roadway project to reconstruct Third Street from Route 49 to Broad Street					
10/17/2016	NJDOT ban lifted on Transportation Trust fund projects. Engineering setting up preconstruction meetin; schedule of construction to be discussed.					
10/27/2016	Held Pre-construction meeting at City Hall w/ contractor, Lexa; City Traffic Safety division, Engineering, and NJDOT Electrical division present. Awaiting construction schedule and remaining submittals from Lexa. Issued Notice to Proceed for Mon. 10/31					
10/28/2016	Received Notice of Construction from Lexa to be sent to residents. Inlet work projected to start Wed. 11/2 and concrete work projected for week of 11/7.					
	31	Project Title	Vine Street Improvements	Date, Initiated	10/17/2016	
Description Status/ Action	NJDOT Safe Streets to Transit for sidewalk improvements from High to Third Street on Vine.					
10/17/2016	NJDOT ban lifted on Transportation Trust fund projects. Engineering to revise plans and specifications to include previous addenda and re-advertise since previous bid opening was canceled due to ban.					
10/25/2016	Submitted to clerk resolution authorizing to re-advertise for project.					
10/28/2016	Revised plans and specs printed and under review; staff sent out to field check any changed conditions.					
	32	Project Title	Riverfront Condominium project	Date, Initiated	10/17/2016	
Description Status/ Action	Riverfront Condominium project, 120 units, inactive project along the waterfront of the Maurice River.					
	Missing stormwater inlets with 12 foot drop to bottom with large amounts of debris in structure including paint cans. Precast concrete foundation strucutre with reinforcing steel very hazardous and needs to be secured / fenced in to protect anyone entering. MH inlets need to be properly secured.					

Resolution No.

WHEREAS, the Board of Commissioners of the City of Millville is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act Chapter 231 of the Public Laws of 1975, provides that an Executive Session, not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Board of Commissioners of the City of Millville to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 and designated below:

**Potential Development Agreement - 25 Airwork Street
Litigation: Miller vs. City of Millville
Personnel - Complaint against Commissioner Ennis
Potential Sale of City Owned Land - Block 124, Lot 16**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, that an Executive Session closed to the public shall be held on Tuesday, November 14, 2016, directly following the Work Session in the 4th floor conference room, City of Millville, Municipal Building, 12 S. High Street, for the discussion of matters authorized pursuant to N.J.S.A. 10:4-12.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Commissioners that the public interest will no longer be served by such confidentiality.

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held November 14, 2016

Susan G. Robostello, City Clerk/Admin