

**TENTATIVE AGENDA FOR COMMISSION MEETING
OCTOBER 4, 2016, 6:30 P.M.**

1. ROLL CALL - OCTOBER 4, 2016

Reverend Jack Fosbenner to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

2. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

3. MINUTES

Motion to approve and dispense with the reading of the September 20, 2016 Work Session minutes and September 20, 2016 Commission Meeting minutes, and to proceed with the regular order of business.

4. BILLS

5. PUBLIC COMMENT ON AGENDA ITEMS ONLY

6. OLD BUSINESS

6.I. Old Business Item (1)

Motion to receive and file the following reports received from the Purchasing Agent:

September 28, 2016

Projects known as "Banking Services" and "Administration of the City's Section 125 Plan"

September 28, 2016

Project known as "Automotive and Light Duty Truck OEM and Non OEM Parts"

Motion-

Second-

Documents:

[REPORT FROM PURCHASING AGENT FOR BANKING SERVICES 10-4-2016.PDF](#)
[REPORT - REJECT RE-BID FROM GENUINE PARTS.PDF](#)

7. PETITIONS & LETTERS

7.I. Petitions & Letters Item (1)

Correspondence received from Mayor Michael Santiago re-appointing Larry O'Donnell to the Planning Board as a Class IV member with a term expiring on November 8, 2020.

Motion-

Second-

Documents:

[RE-APPOINTMENT LETTER - LARRY O'DONNELL 10-4-2016.PDF](#)

8. REPORTS OF COMMISSIONERS

9. DEPARTMENT OF PUBLIC WORKS

10. DEPARTMENT OF PUBLIC AFFAIRS

11. DEPARTMENT OF REVENUE & FINANCE

11.I. Department Of Revenue & Finance

a.)Tax Collector's Report for the month of August 2016

b.)Minutes from the August 9, 2016 Safety Committee Meeting

Motion-

Second-

Documents:

[TAX COLLECTORS REPORT AUGUST 2016.PDF](#)
[SAFETY COMMITTEE MEETING MINUTES AUGUST 9, 2016.PDF](#)

12. DEPARTMENT OF PARKS & PUBLIC PROPERTY

13. DEPARTMENT OF PUBLIC SAFETY

14. ORDINANCES 1ST READING

14.I. Ordinance 1st Reading Item (1)

Bond Ordinance authorizing improvements to Storm Water Drainage System and appropriating the sum of \$300,000 to pay the cost thereof, to authorize the issuance of \$285,000 of bonds to finance the appropriation, and to provide for the issuance of bond anticipation notes in anticipation of the issuance bonds.

Motion-

Second-

Supplemental Debt Statement

Documents:

[ORDINANCE STORM WATER DRAINAGE UTILITY 10-4-16 - 1ST READING.PDF](#)
[SUPPLEMENTAL DEBT STATEMENT 10-4-2016.PDF](#)

15. ORDINANCES 2ND READING

15.I. Ordinance 2nd Reading Item (1)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville American Little League and Millville Lightning to hold a coin drop at the intersection of Cedarville Rd and Buckshutem Rd on November 5 & 6 from 7 a.m. to 7 p.m.

Motion-

Second-

Public Hearing

Documents:

[ORDINANCE COIN DROP-MILLVILLE AMERICAN LITTLE LEAGUE.PDF](#)

16. RESOLUTIONS

16.I. Resolution Item (1)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean of Properties plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Motion-

Second-

Documents:

[CUT AND CLEAN RESOLUTION 10-4-2016.PDF](#)

16.II. Resolution Item (2)

Resolution approving Taxicab Operator License for the period covering January 1, 2016 through December 31, 2016 for James Hatch and Jose Celaya

Motion-
Second-

Documents:

[RES -2016 - TAXI OPERATOR LICENSE FOR JAMES HATCH 10-04-16.PDF](#)

16.III. Resolution Item (3)

Resolution authorizing adjustments in the Tax and Utility Records

Motion-
Second-

Documents:

[RES - TAX UTILITY ADJUSTMENTS 10-4-2016.PDF](#)

16.IV. Resolution Item (4)

Resolution authorizing Water/ Sewer Termination on October 24, 2016 due to payment default pursuant to Section 56-18 of the Municipal Code

Motion-
Second-

Documents:

[RES - WATER SEWER TERMINATION NOTICE.PDF](#)

16.V. Resolution Item (5)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure of Properties plus administrative fees in accordance with Chapter 11, Article III of the Municipal Code

Motion-
Second-

Documents:

[RES - BOARD AND SECURE 10-4-2016 MTG.PDF](#)

16.VI. Resolution Item (6)

Resolution approving the insertion of special item of revenue (Chapter 159) in the sum of \$73,663.92 from the NJ Department of Environmental Protection - Clean Communities Program

Motion-
Second-

Documents:

[RES - CHPT 159 - 2016 CLEAN COMM 6 7 16 \(003\).PDF](#)

16.VII. Resolution Item (7)

Resolution rejecting the one bid received for the CY2016 Automotive and Light Duty Truck OEM and Non OEM Parts on September 22, 2016 due to a flaw in the bid proposal and to approve a rebid

Motion-
Second-

Documents:

[RESOLUTION - REJECT BID AUTO PARTS.PDF](#)

16.VIII. Resolution Item (8)

Resolution authorizing award of Professional Service Contract to Cape Bank, a division of Ocean First Bank to perform Banking Services commencing on October 1, 2016 through September 30, 2018

Motion-
Second-

Documents:

[RESOLUTION-CY17-18 BANKING SERVICES.PDF](#)
[PSC CAPE BANK OCEAN FIRST 10-4-2016.PDF](#)
[OCEAN FIRST ATTACHMENT D 10 3 16.PDF](#)

16.IX. Resolution Item (9)

Resolution authorizing the purchase of Two (2) - 2017 Police Interceptor Utility, AWD Vehicles from Chas. S. Winner, Inc. for \$33,596.00 each for a total cost of \$67,192.00 under the State Contract

Motion-
Second-

(Certification of Funds)

Documents:

[CERT OF FUNDS - VEHICLES 10-4-2016.PDF](#)
[RES -STATE CONTRACT POLICE VEHICLES 10-4-16 MTG \(1\).PDF](#)

16.X. Resolution Item (10)

Resolution authorizing third amendment to Standard Professional Service Contract between the City of Millville and GEI Consultants for continued License Site Remediation Professional Support Services for the former Airwork Facility Group as well as a change order for the completion of a number of necessary out-of-scope services performed during implementation of the remedial investigation and reporting activities conducted between November of 2015 and May of 2016 in an amount chargeable to the city not to exceed \$23,561.00

Motion-
Second-

(Certification of Funds)

Documents:

[ATTACHMENT 2-GEI PSC ATTACHMENT D 10-4-2016.PDF](#)
[ATTACHMENT 1 -GEI THIRD AMENDED 10-4-2016.PDF](#)
[RES. THIRD AMENDMENT GEI PSC 10-4-2016.PDF](#)
[CET OF FUNDS - GEI 10-4-2016.PDF](#)

16.XI. Resolution Item (11)

Resolution authorizing action by the City Attorney

Motion:
Second:

Documents:

[RESOLUTION-AUTHORIZING ACTION BY THE CITY ATTORNEY.PDF](#)

17. NEW BUSINESS

17.I. New Business Item (1)

Motion to authorize the following Special Events:

Professional Athletic Event:

- a) Offroad Harescramble sponsored by Northeast Offroad Championship Series to be held on October 8, 2016, 12:00 p.m. to 6:00 p.m. and October 9, 2016, 8:30 a.m. to 4:30 p.m. at 3001 e. Main St Route 49 Holly Orchard

Cumberland County Fairgrounds-Other Events Application:

- a) Family Movie Night & Trunk or Treat sponsored by the Cumberland County Cooperative Association on October 22, 2016, 4:00 p.m. to 10:00 p.m.
- b) Haunted Halloween Hayride sponsored by the Cumberland County Cooperative Association on October 14 & 15, 2016, 4:00 p.m. to 11:00 p.m.
- c) 5K and Fun Run sponsored by the Cumberland County Cooperative Association on October 16, 2016 9:00 a.m. to 3:00 p.m.

Motion-
Second-

17.II. New Business (2)

Motion to authorize the following:

Bingo License

- a) On behalf of Grandparents Association of Edgerton Christian Academy, for a Bag Bingo to be held at the Millville Elk's Lodge on November 11, 2016 from 5:00 pm to 11:00 pm

Raffle License

- a) On behalf of Grandparents Association of Edgerton Christian Academy, for a On-Premise Merchandise to be held at the Millville Elk's Lodge on November 11, 2016 from 5:00 pm to 11:00 pm

- b) On behalf of Grandparents Association of Edgerton Christian Academy, for a On-Premise 50/50 to be held at the Millville Elk's Lodge on November 11, 2016 from 5:00 pm to 11:00 pm

Social Affair Permit

- a) On behalf of Ukrainian National Home for a dinner/dance to be held on October 22, 2016 from 5:00 P.M. to 12:00 A.M. at the Ukrainian National Home located on Hook Avenue

Catering Affair Permit

- a) On behalf of 54th Street Liquor LLC of Vineland for a Community Welcoming Event for Ocean First Bank on November 10, 2016 from 5:30 P.M. to 7:30 P.M. to be held at Wheaton Arts, 1501 Glasstown Road, Millville

Motion-
Second-

17.III. New Business Item (3)

Motion to authorize the City Clerk to advertise for bids for the project known as "Rebid CY2016 Automotive and Light Duty Truck OEM and Non OEM Parts" with said bids to be received by the Purchasing Board on October 20, 2016 at 10:00 a.m.

Motion-
Second-

Documents:

[PUBLIC NOTICE REBID CY 2016 AUTO PARTS \(1\).PDF](#)

18. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn