

TENTATIVE AGENDA FOR COMMISSION MEETING
September 6, 2016, 6:30 P.M.

1. ROLL CALL - SEPTEMBER 6, 2016

Reverend Harris to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

2. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

3. CEREMONIAL SWEARING -IN - FIRE DEPARTMENT

Paul T. Williams, Jr.

4. MINUTES

Motion to approve and dispense with the reading of the August 16, 2016 Work Session minutes, August 16, 2016 Commission Meeting minutes, August 23, 2016 Special Meeting minutes and August 23, 2016 Closed Session minutes and to proceed with the regular order of business.

5. BILLS

6. PUBLIC COMMENT ON AGENDA ITEMS ONLY

7. OLD BUSINESS

7.I. Old Business Item (1)

Motion to receive and file the following reports received from the Purchasing Agent:

August 11, 2016

Project known as "15th Street Fencing and Gates"

August 18, 2016

Project known as "Solar Energy System at the 15th Street Facility"

August 23, 2016

Project known as "CY2016 Auto Parts for OEM and NON OEM Vehicles"

Motion-

Second-

Documents:

[QPA RPT- FENCING.PDF](#)
[QPA RPT- SOLAR.PDF](#)
[QPA RPT- AUTO PARTS.PDF](#)

8. PETITIONS & LETTERS

8.I. Petitions & Letters Item (1)

Resolution adopted by the Millville Industrial Commission recommending the City Commissioners adopt a resolution in support of the elimination of the northern portion from the Millville Airport Historical District

Motion-

Second-

Documents:

[RES MILLVILLE INDUSTRIAL COMMISSION 8 22 16.PDF](#)

8.II. Petitions & Letters Item (2)

Correspondence received from Verizon concerning errors in the recently delivered Verizon Yellow Pages phonebook

Motion-

Second-

Documents:

[YELLOW PAGES ERROR.PDF](#)

9. REPORTS OF COMMISSIONERS

10. DEPARTMENT OF PUBLIC WORKS

11. DEPARTMENT OF PUBLIC AFFAIRS

11.I. Department Of Public Affairs Item (1)

Jane Morton Galetto, President, Citizens United to Protect the Maurice River and its Tributaries, Inc. - Announcement of Special Event at Waltman Park on October 1, 2016

12. DEPARTMENT OF REVENUE & FINANCE

12.I. Department Of Revenue & Finance

Tax Collector's Report for the month of July 2016

Motion-

Second-

Documents:

[TAX COLLECTORS RPT-9-6-16.PDF](#)

13. DEPARTMENT OF PARKS & PUBLIC PROPERTY

14. DEPARTMENT OF PUBLIC SAFETY

15. ORDINANCES 1ST READING

15.I. Ordinance 1st Reading Item (1)

Ordinance repealing Article VI of Chapter 33, Secondhand Goods and Article XIII, Pawnbrokers and enacting new amended Article VI, Dealers in Precious Metals, Gems and

Secondhand Goods

Motion-

Second-

Documents:

[ORD REPEALING ARTICLE VI AND ARTICLE XIII SECONDHAND GOODS AND PAWNBROKERS REVISED.PDF](#)

- 15.II. Ordinance 1st Reading Item (2)
Ordinance amending Chapter 39 Motor Vehicle and Traffic Regulations, Article III, Parking, Stopping and Standing, Section 20, Loading Zones in order to establish a Loading Zone for Municipal and other governmental vehicles on High Street in front of the Police and Municipal Complex buildings
Motion-
Second-

Documents:

[ORD AMENDING ARTICLE III CHAPTER 39 MV AND TRAFFIC REGS 8 17 16.PDF](#)

- 15.III. Ordinance 1st Reading Item (3)
An Ordinance amending the Salary Ordinance Section 2-69 of the Municipal Code reflecting the creation of new part-time title and range of compensation for the following:
Title Minimum Maximum
Supervising Field Representative
Property Improvement/PT \$20.00 ph \$50.00 ph
Motion-
Second-

Documents:

[ORD - SALARY ORDINANCE - SPVSNG FLD RPRSNTV PRPRTY IMPRVMT.PDF](#)

- 15.IV. Ordinance 1st Reading Item (4)
Ordinance amending Chapter 46 Article 1. General Personnel Policies §46-3. Disclaimer; Article 10. Discipline §46-41. Systems of Progressive Discipline and adding Article 38. Settlement of Certain Claims Made by Employees §46-157 Board approval required due to deleted in error.
Motion-
Second-

Documents:

[ORD AMENDING CHAPTER 46 PERSONNEL POLICIES 9-6-2016.PDF](#)

- 15.V. Ordinance 1st Reading Item (5)
An ordinance amending Chapter 46 Article XXI Residency Requirements: Section 102 Appointment, Section 103 Classification of Qualified Applicants, Section 105 Special Skills and delete Section 104 Appointment in Class Order
Motion-
Second-

Documents:

[ORD AMND ART 21 CHPTR 46 RESIDENCY REQUIREMENT.PDF](#)

16. ORDINANCES 2ND READING

- 16.I. Ordinance 2nd Reading Item (1)
Ordinance amending Chapter 11, Article II, Abandoned Properties requiring registration, payment of a registration fee and inspection of vacant properties by making certain revisions to Section 13, Definitions and adding new Sections 19A to 19F
Motion-
Second-
(Public Hearing)

Documents:

[PN - ORD ABANDONED PRPRTS.PDF](#)
[ORD AMND CHPTR 11 SCTN13 ABNDND PRPRTY DEFS.PDF](#)

- 16.II. Ordinance 2nd Reading Item (2)
Ordinance amending Chapter 11, Article II, Section 7, Violation and Penalties of the Municipal Code changing the minimum fine set forth in the Municipal Code Section 11-7c from \$200.00 for each offense to \$100.00 pursuant to NJSA 40:49-5, which provides that a minimum penalty for an ordinance violation may not exceed \$100.00
Motion-
Second-
(Public Hearing)

Documents:

[PN - ORD CHPTR 11 - CHANGING MIN FINE.PDF](#)
[ORD AMND CHPTR 11 SEC 7 VIOLATIONS AND PENALTIES .PDF](#)

- 16.III. Ordinance 2nd Reading Item (3)
Ordinance amending Chapter 11, Article XVIII, Foreclosure Properties, in order to make certain revisions to Section 134, Registration and Section 138, Violations and Penalties
Motion-
Second-
(Public Hearing)

Documents:

[PN - ORD FORECLOSURE PRPRTS.PDF](#)
[ORD AMND CHAPTER 11 ARTCL XVIII FRCLSR PRPRTYS 8-16-16.PDF](#)

- 16.IV. Ordinance 2nd Reading Item (4)
An Ordinance amending the Municipal Code of the City of Millville, Chapter 61, Streets and Roads Department Article IV - Collection and Disposal of Solid Waste, Article V - Source Separation of Recyclable Materials specifically by amending Sections 61-25 and 61-36 in order to clarify that owners of multi-family dwellings are to provide dumpsters for the collection of solid waste and recyclable materials
Motion-
Second-
(Public Hearing)

Documents:

[PN - ORD STREETS AND ROADS.PDF](#)
[ORD AMENDING ARTICLE IV COLLECTION AND DISPOSAL 8 4 16.PDF](#)

17. RESOLUTIONS

- 17.I. Resolution Item (1)

Resolution authorizing a Memorandum of Agreement between the City of Millville and Business Watch International (USA) Inc., developer of the Regional Automated Property Information Database ("RAPID") System

Motion-
Second-

Documents:

[RES BWI RAPID SYSTEM 2016.PDF](#)
[MOA RAPID BWI BUSINESS WATCH INTERNATIONAL 6 29 16.PDF](#)

17.II. Resolution Item (2)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut & Clean of Properties plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Motion-
Second-

Documents:

[RES CUT AND CLEAN 9-6-16.PDF](#)

17.III. Resolution Item (3)

Resolution authorizing adjustments in the Tax and Utility Records

Motion-
Second-

Documents:

[RES TAX-UTILITY 9-6-16.PDF](#)

17.IV. Resolution Item (4)

Resolution authorizing Water/Sewer Termination on September 26, 2016 due to payment default pursuant to Section 56-18 of the Municipal Code

Motion-
Second-

Documents:

[RES TURN OFF 9-6-16.PDF](#)

17.V. Resolution Item (5)

Resolution authorizing Water/Sewer Termination on September 26, 2016 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code

Motion-
Second-

Documents:

[RES - WTR AND SWR TERMINATION NONCOMPLIANCE OF ORD.PDF](#)

17.VI. Resolution Item (6)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board & Secure of Properties plus administrative fees in accordance with Chapter 11, Article III of the Municipal Code

Motion-
Second-

Documents:

[RES BOARD AND SECURE-9-6-16.DOCX](#)

17.VII. Resolution Item (7)

Resolution authorizing the adoption of the Mitigation Plan for Four New Jersey Counties and the City of Millville Appendix including authorizing the formation and duties of the City of Millville Hazard Mitigation Working Group

Motion-
Second-

Documents:

[RES MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES.PDF](#)
[MITIGATION PLAN APPENDIX.PDF](#)

17.VIII. Resolution Item (8)

Resolution authorizing award of contract with All Vinyl Fencing LLC, 453 Middle Rd, Hammonton, New Jersey 08037 for 15th Street Fencing and Gates, in an amount not to exceed \$79,650.00

Motion-
Second-
(Certification of Funds)

Documents:

[CERT OF FUNDS- ALL VINYL.PDF](#)
[RES - AWARD 15TH STREET FENCING AND GATES.PDF](#)

17.IX. Resolution Item (9)

Resolution authorizing cancellation of various account/contracts payable or encumbrances

Motion-
Second-

Documents:

[RES CONTRACT CANCELLATION 09 06 16.PDF](#)

17.X. Resolution Item (10)

Resolution to approve the revised rules and regulations for the Millville Fire Department and Millville Police Department

Motion-
Second-

Documents:

[RES POLICE AND FIRE RULES AND REGS 8 16 16.PDF](#)
[FD RULES AND REGS 8 19 16.PDF](#)

PD RULES AND REGULATIONS 2016.PDF

- 17.XI. Resolution Item (11)
Resolution authorizing First Amendment to Professional Service Contract adopted by Resolution No. R52-2016 on February 2, 2016 with David J. Battistini, 212 Geissinger Avenue, Millville, NJ to perform engineering services for the Municipality for an additional amount not to exceed \$7,500 in order to provide engineering services on the Wastewater Treatment Program Phase II Project
Motion-
Second-
(Certification of Funds)

Documents:

[CERT OF FUNDS - BATTISTINI.PDF](#)
[RES BATTISTINI CONSULTING WWTP PHASE II 8 17 16.PDF](#)
[PSC 1ST AMENDED BATTISTINI CONSULTING SERVICES 8 17 16.PDF](#)

- 17.XII. Resolution Item (12)
Resolution authorizing First Amendment to Supplemental Professional Service Contract adopted by Resolution No. R100-2016 on March 15, 2016 with Blaney & Karavan, P.C. to act as Special Labor Counsel for the balance of Calendar Year 2016 for an additional amount of \$20,000.00
Motion-
Second-
(Certification of Funds)

Documents:

[CERT OF FUNDS - BLANEY.PDF](#)
[RES BLANEY KARAVAN FIRST AMEND PSC 8 16 16.PDF](#)
[PSC 1ST AMENDMENT BLANEY SUPPLEMENTAL CONTRACT 8 16 16.PDF](#)

- 17.XIII. Resolution Item (13)
Resolution authorizing First Amendment to Professional Service Contract with Nona L. Ostrove, LLC, 1000 White Horse Road, Suite 703, Voorhees, NJ 08043 to perform as Special Counsel for Bankruptcy for an additional amount not to exceed \$10,000.00
Motion-
Second-
(Certification of Funds)

Documents:

[CERT OF FUNDS - OSTROVE.PDF](#)
[RES 1ST AMENDMENT NONA OSTROVE CONTRACT 8 16 16.PDF](#)
[PSC 1ST AMENDED NONA OSTROVE 8 16 16.PDF](#)

- 17.XIV. Resolution Item (14)
Resolution authorizing the purchase of New Jersey State Inoperability 700 MHZ Communication System Upgrade (NCIS) through a State Contract from Motorola Solutions, in care of Wireless C&E, 153 Cooper Road, West Berlin, NJ 08091 in the amount of \$799,993.76
Motion-
Second-
(Certification of Funds)

Documents:

[CERT OF FUNDS - MOTOROLLA.PDF](#)
[RES - STATE CONTRACT 9-6-16 MTG.PDF](#)

- 17.XV. Resolution Item (15)
Resolution approving Taxicab Operator License Applications for the period covering January 1, 2016 through December 31, 2016 for the following applicants:
Javier M. Oteya
Arnulfo J. Arteta
Motion-
Second-

Documents:

[RES - TAXI OPERATOR LICENSE 9-6-16.PDF](#)

18. NEW BUSINESS

18.I. New Business Item (1)

Motion to authorize the following Social Affair Permit, Bingo Licenses and Raffle Licenses:

Social Affair Permit

a) On behalf of the Millville Elk's Lodge BPOE# 580 for Rob's Pre-Winter Poker Run to be held on September 25, 2016, 2:00 p.m. to 7:00 p.m. at 1815 E. Broad Street.

Bingo License

a) On behalf of Special Olympics of New Jersey, for a Bag Bingo to be held at the Millville Elk's Lodge on October 22, 2016 from 7:00 pm to 10:00 pm.

b) On behalf of Complete Care Health Network, for a Bag Bingo to be held at the Millville Elk's Lodge on November 4, 2016 from 7:00 pm to 10:00 pm.

c) On behalf of Petway Parent Staff Association, Inc., for a Bag Bingo to be held at the Millville Elk's Lodge on October 21, 2016 from 6:00 pm to 11:00 pm.

Raffle License

a) On behalf of Special Olympics of New Jersey, for a On-Premise Merchandise to be held at the Millville Elk's Lodge on October 22, 2016 from 7:00 pm to 10:00 pm.

b) On behalf of Special Olympics of New Jersey, for a On-Premise 50/50 to be held at the Millville Elk's Lodge on October 22, 2016 from 7:00 pm to 10:00 pm.

c) On behalf of Levoy Theatre Preservation Society, Inc., for a On-Premise 50/50 to be held at the Levoy Theatre for various dates from 8:00 pm to 10:00 pm.

d) On behalf of Complete Care Health Network, for a On-Premise Merchandise to be held at the Millville Elk's Lodge on November 4, 2016 from 7:00 pm to 10:00 pm.

e) On behalf of Petway Parent Staff Association, Inc. for a On-Premise Merchandise to be held at the Millville Elk's Lodge on October 21, 2016 from 6:00 pm to 11:00 pm.

f) On behalf of Petway Parent Staff Association, Inc. for a On-Premise 50/50 to be held at the Millville Elk's Lodge on October 21, 2016 from 6:00 pm to 11:00 pm.

g) On behalf of Ellison Elementary School, Inc., for a On-Premise 50/50 to be held at the Cumberland County Fairgrounds on October 16, 2016 from 9:00 am to 4:00 pm.

h) On behalf of the Riverfront Renaissance Center for the Arts, for a Off-Premise 50/50 to be held at the RRCA on December 10, 2016 at 9:00 pm.

Motion:

Second:

18.II. New Business Item (2)

Motion to authorize the City Clerk to advertise for bids for the project known as "Rebid CY 2016 Automotive and Light Duty Truck OEM and Non OEM Parts" with said bids to be returned to the Purchasing Board on September 22, 2016 at 10:00 AM

Motion-

Second-

Documents:

[PUBLIC NOTICE REBID CY 2016 AUTO PARTS.PDF](#)

18.III. New Business Item (3)

Motion to authorize the following Cumberland County Fairgrounds- Other Events Applications:

- a) Suicide Prevention Walk sponsored by the Cumberland County Department of Human Services to be held on Saturday, October 15, 2016, 6:00 a.m. to 3:00 p.m.
- b) Mud Bog & Truck Pull sponsored by the Cumberland County Cooperative Fair Association to be held on Saturday, September 24, 2016, 10:00 a.m. to 8:00 p.m.
- c) Mud Run Fundraiser sponsored by the Bill Bottino Cancer Foundation to be held on Saturday, September 17, 2016, 8:00 a.m. to 4:00 p.m.

Motion-
Second-

18.IV. New Business Item (4)

Motion to approve the following Special Event on Public Lands:

- a) Nascar Parade sponsored by the New Jersey Motorsports Park to be held on Thursday, September 15, 2016 from 6:00 p.m. to 8:00 p.m. beginning on High Street to Main Street to Cedar Street to Dividing Creek Road.

Motion-
Second-

19. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn