

TENTATIVE AGENDA FOR COMMISSION MEETING
August 16, 2016, 6:30 P.M.

1. ROLL CALL - AUGUST 16, 2016

Reverend Fosbenner to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the August 2, 2016 Work Session minutes and August 2, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. BILLS

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

5. PETITIONS & LETTERS

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

7.I. Department Of Public Works

Cumberland County Health Department Reports for the months of April, May and June 2016

Motion-

Second-

8. DEPARTMENT OF PUBLIC AFFAIRS

9. DEPARTMENT OF REVENUE & FINANCE

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

11.I. Proclamation - Susan Marie Rupp Foundation

"Teal Ribbons of Hope Campaign" promoting Ovarian Cancer Awareness

11.II. Department Of Public Safety

Fire Report for the month of July 2016

Motion-

Second-

Documents:

[JULY 2016 FIRE REPORT.PDF](#)

12. ORDINANCES 1ST READING

12.I. Ordinances 1st Reading Item (1)

Ordinance amending Chapter 11, Article II, Abandoned Properties requiring registration, payment of a registration fee and inspection of vacant properties by making certain revisions to Section 13, Definitions and adding new Sections 19A to 19F

Motion-

Second-

Documents:

[ORD AMND CHPTR 11 SCTN13 ABNDND PRPRTY DEFS.DOCX](#)

12.II. Ordinances 1st Reading Item (2)

Ordinance amending Chapter 11, Article II, Section 7, Violation and Penalties of the Municipal Code changing the minimum fine set forth in the Municipal Code Section 11-7c from \$200.00 for each offense to \$100.00 pursuant to NJSA 40:49-5, which provides that a minimum penalty for an ordinance violation may not exceed \$100.00

Motion-

Second-

Documents:

[ORD AMND CHPTR 11 SEC 7 VIOLATIONS AND PENALTIES .PDF](#)

12.III. Ordinances 1st Reading Item (3)

Ordinance amending Chapter 11, Article XVIII, Foreclosure Properties, in order to make certain revisions to Section 134, Registration and Section 138, Violations and Penalties

Motion-

Second-

Documents:

[ORD AMND CHAPTER 11 ARTCL XVIII FRCLSR PRPRTY 8-16-16.PDF](#)

12.IV. Ordinances 1st Reading Item (4)

An Ordinance amending the Municipal Code of the City of Millville, Chapter 61, Streets and Roads Department Article IV - Collection and Disposal of Solid Waste, Article V - Source Separation of Recyclable Materials specifically by amending Sections 61-25 and 61-36 in order to clarify that owners of multi-family dwellings are to provide dumpsters for the collection of solid waste and recyclable materials

Motion-

Second-

Documents:

[ORD AMENDING ARTICLE IV COLLECTION AND DISPOSAL 8 4 16.PDF](#)

13. ORDINANCES 2ND READING

13.I. Ordinances 2nd Reading Item (1)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Police Athletic League to hold a coin drop on Saturday, August 27, 2016 and Sunday, August 28, 2016 at the intersection of Buckshutem Road and Cedarville Road

Motion-

Second-

(Public Hearing)

Documents:

[ORDINANCE COIN DROP-PAL 8-27 - 8-28.PDF](#)
[PN- ORD COIN DROP.PDF](#)

13.II. Ordinances 2nd Reading Item (2)

Ordinance amending the salary ordinance to amend an existing title's minimum and maximum compensation for the following:

Title	Minimum	Maximum
City Clerk**	\$23,000.00	\$107,061.95

Motion-

Second-

(Public Hearing)

Documents:

[ORD AMENDING SALARY CITY CLERK 2 7 28 16.PDF](#)

13.III. Ordinances 2nd Reading Item (3)

Bond Ordinance to authorize construction of street drainage improvements on Marlyn Terrace, to appropriate the sum of \$250,000.00 to pay the cost thereof, to authorize the issuance of \$237,500.00 of Bonds to finance the appropriation and to provide for the issuance of Bond Anticipation Notes in Anticipation of the Issuance of Bonds

Motion -
Second -
(Public Hearing)

Documents:

[PN- BOND ORD.PDF](#)
[BOND ORDINANCE FOR STREET DRAINAGE IMPROVEMENTS 8-1-16.PDF](#)

14. RESOLUTIONS

14.I. Resolution Item (1)

Resolution authorizing Separation Agreement and General Release dated May 27, 2016 between the City of Millville and John Warfle

Motion -
Second -

Documents:

[RES- WARFLE SEPARATION AGREEMENT.PDF](#)

14.II. Resolution Item (2)

Resolution authorizing Professional Service Contract with Inspira Medical Centers Inc to perform professional occupational health services for the purpose of providing medical services as required to comply with various regulatory agencies and policies and procedures of the Municipality

Motion -
Second -
(Certification of Funds)

Documents:

[CERT OF FUNDS - INSPIRA.PDF](#)
[RES INSPIRA MEDICAL CENTERS - OCC HEALTH SRVCS.PDF](#)
[PSC INSPIRA OCCUPATIONAL HEALTH SERVICES 8 11 16.PDF](#)

14.III. Resolution Item (3)

Resolution authorizing adjustment in the Tax and Utility Records

Motion -
Second -

Documents:

[RES- TAX-UTILITY 8-16-16.PDF](#)

14.IV. Resolution Item (4)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board & Secure of Properties plus administrative fees in accordance with Chapter 11, Article III of the Municipal Code

Motion -
Second -

Documents:

[RES- BOARD - SECURE 8-16-16.DOCX](#)

14.V. Resolution Item (5)

Resolution authorizing a professional services contract with Bergmann Associates, Six Tower Bridge, Suite 430, 181 Washington St., Conshohocken, PA to act as Certified Floodplain Manager covering the period from September 1, 2016 through August 31, 2017

Motion -
Second -
(Certification of Funds)

Documents:

[CERT OF FUNDS - BERGMAN ASSOCIATES.PDF](#)
[RES BERGMANN ASSOCIATES 8 16 16.PDF](#)
[PSC BERGMANN ASSOCIATES 8-16-16.PDF](#)

14.VI. Resolution Item (6)

Resolution authorizing Third Amendment to professional service contract with Todd J. Gelfand, Esquire, for special labor counsel services for an additional amount of \$10,000.00

Motion -
Second -
(Certification of Funds)

Documents:

[CERT OF FUNDS - GELFAND.PDF](#)
[RES PSC GELFAND 3RD AMENDMENT 8-16-16.PDF](#)
[3RD AMENDMENT TO PSC TODD GELFAND 7 25 16.PDF](#)

14.VII. Resolution Item (7)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut & Clean of Properties plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code

Motion -
Second -

Documents:

[RES CUT AND CLEAN RESOLUTION LIEN 8-16-16.DOCX](#)

14.VIII. Resolution Item (8)

Resolution authorizing the Board of Commissioners to waive their attorney/client privilege in order to release to the public the Closed Session audio recordings of meetings held on August 4, 2015 and February 2, 2016 which contains discussions of the then pending lawsuit entitled City of Millville vs Richard Abbott et al, under docket number CUM-L-473-14 with the City of Millville's special litigation attorney, Theodore Ritter, Esquire.

Motion -
Second -

Documents:

[RES WAIVE ATTYCLIENTPRIV - RELEASE OF CS AUDIO.DOCX](#)

14.IX. Resolution Item (9)

Resolution authorizing the purchase of one (1) 2017 F350 Extended Cab 4WD Pickup Truck with accessories through a State Contract from Chas. S. Winner, Inc., 250 Berlin Road, Cherry Hill, NJ 08034 in the amount of \$28,606.50

Motion -
Second -
(Certification of Funds)

Documents:

[CERT OF FUNDS - WINNER.PDF](#)
[RES - STATE CONTRACT 8-16-16 MTG.PDF](#)

14.X. Resolution Item (10)

A Resolution authorizing utility easement agreement between City of Millville and Atlantic City Electric.

Motion -
Second -

Documents:

[RES ACE.TOWERCO.081616.PDF](#)

14.XI. Resolution Item (11)

Resolution authorizing second amendment to land lease agreement between City of Millville and TowerCo 2013 LLC.

**Motion -
Second -**

Documents:

[RES TOWERCO.LANDLEASEAGREEMENT.081616.PDF](#)

14.XII. Resolution Item (12)

Resolution approving Storm Drainage Easement Agreements from certain property owners in the area of Marlyn Terrace as well as adjoining properties located on West Main Street to allow the construction, improvement and/or repair of drainage facilities in the area

**Motion -
Second -**

Documents:

[RES. MARLYN TERRACE WEST MAIN STREET WITH DEEDS OF EASEMENT 8.16.16.PDF](#)

15. NEW BUSINESS

15.I. New Business Item (1)

Motion to authorize the City Clerk/Administrator to advertise Purchasing Board for the following:

Request for Proposals a) Banking Services

b) Section 125 Plan

Invitation for Bids

a) South Millville Water Main Replacement Phase I - Columbine Avenue-September 15, 2016

Motion -

Second -

Documents:

[RFP- BANKING SERVICES MILLVILLE CY16.PDF](#)

[RFP 2016 SECTION 125 PLAN.PDF](#)

[PN- S MILLVILLE WTR MAIN RPLCMNT PH1- COLUMBINE AVE.PDF](#)

15.II. New Business Item (2)

Motion to approve the following:

a) Raffle License on behalf of the Cumberland County Cooperative Fair Association, 3001 Carmel Rd, Millville, NJ for On- Premise 50-50 to be held on September 24, 2016 from 6:00 p.m. at the Cumberland County Fairgrounds

b) Raffle License on behalf of Nabb-Leslie Post #82 The American Legion, 220 Buck Street, Millville, NJ for Pull- Tabs to be held from October 1, 2016 through September 30, 2017, 5:00 p.m. to 9:00 p.m. at the American Legion

c) Social Affair Permit on behalf of the Millville Elk's Lodge BPOE #580, 1815 E. Broad St, Millville, NJ for a Chicken Barbeque to be held on September 11, 2016, 12:00 p.m. to 5:00 p.m. at the Millville Elks Lodge

Motion -

Second -

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn