

TENTATIVE AGENDA FOR COMMISSION MEETING
July 19, 2016, 6:30 P.M.

1. ROLL CALL - JULY 19, 2016

Reverend Fosbenner, Jr. to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the July 5, 2016 Work Session minutes and July 5, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. CEREMONIAL SWEARING - IN OF POLICE OFFICERS

2.I. Department Of Public Safety Item (1)

Ceremonial Swearing In of the following police officers:

- 1) Bradley Moore
 - 2) Albert Chard, Jr.
 - 3) Anthony Jones
 - 4) Jonathan Harris
- BILLS**

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY

5. OLD BUSINESS

5.I. Old Business Item (1)

Report from Purchasing Agent regarding Proposals (RFP) received by the Purchasing Board on June 23, 2016, for the Project known as "RFP - Environmental Legal Counsel" and recommending award to Flaster Greenberg, 1810 Chapel Avenue West, Cherry Hill, NJ 08002

Motion-
Second-

Documents:

[QPA REPORT- ENVIRONMENTAL LEGAL CNSLTNT.PDF](#)

6. PETITIONS & LETTERS

6.I. Petitions & Letters Item (1)

Correspondence received from Don Daigle, Industrial Commission Chairman, providing a list of city owned property that are Brownfield sites that are potentially eligible for Brownsfield funds for remediation

Motion-
Second-

Documents:

[CORRESPONDENCE -INDUSTRIAL COMM.PDF](#)

7. REPORTS OF COMMISSIONERS

8. DEPARTMENT OF PUBLIC WORKS

9. DEPARTMENT OF PUBLIC AFFAIRS

9.I. Department Of Public Affairs Item (1)

1) Zoning Officer's Report for the period covering January 4, 2016 through June 30, 2016

Motion-
Second-

Documents:

[ZONING REPORT 2016.PDF](#)

10. DEPARTMENT OF REVENUE & FINANCE

10.I. Department Of Revenue & Finance Item (1)

1) Tax Collector's Report for the month of June 2016
2) Commissioner's Report- June 2016

Motion-
Second-

Documents:

[TAX COLLECTORS RPT- 6-2016.PDF](#)
[COMMISSIONER REPORTS - CY16 JUNE 2016.PDF](#)

10.II. Department Of Revenue And Finance (Item 2)

Safety Committee Meeting Minutes of May 10, 2016

Motion-
Second-

Documents:

[SAFETY MINUTES 5-10-16.PDF](#)

11. DEPARTMENT OF PARKS & PUBLIC PROPERTY

12. DEPARTMENT OF PUBLIC SAFETY

12.I. Department Of Public Safety Item (1)

Fire Department Monthly Summary of Activity Report for the month of June 2016

Motion-
Second-

Documents:

[FIRE REPORT - JUNE2016.PDF](#)

13. ORDINANCES 1ST READING

13.I. Ordinance 1st Reading Item (1)

An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, Parking Reserved for Handicapped Persons

Repeal
802 Dock Street, Placard #P455920

Motion-
Second-

Documents:

[ORD HANDICAP SIGN REMOVE 1 ON 7-19-2016.PDF](#)

13.II. Ordinance 1st Reading Item (2)

Ordinance amending the Municipal Code of the City of Millville, Chapter 11, Bureau of Permits and Inspections, Article VIII, Residential Rental Properties, Section 71, Findings and Purpose, so as to exempt rental units owned or operated by the Millville Housing Authority

Motion-
Second-

Documents:

[ORD AMND CHPTR 11 ART VIII RES RENTAL PRPTIESSEC 71 2016-07-19.PDF](#)

- 13.III.** Ordinance 1st Reading Item (3)
Ordinance amending Chapter 46, Personnel Policies
Motion-
Second-

Documents:

[ORD AMENDING CHAPTER 46 PERSONNEL POLICIES 7 18 16.PDF](#)

14. ORDINANCES 2ND READING

- 14.I.** Ordinance 2nd Reading Item (1)
Bond Ordinance authorizing various capital improvements and acquisitions, appropriating one million dollars (\$1,000,000.00) to pay the cost thereof, authorizing the issuance of nine hundred fifty thousand dollars (\$950,000.00) of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds
Motion-
Second-
(Public Hearing)

Documents:

[PN - BOND ORDINANCE.PDF](#)
[BOND ORDINANCE.PDF](#)

15. RESOLUTIONS

- 15.I.** Resolution Item (1)
Resolution authorizing adjustments to the tax and utility records
Motion-
Second-

Documents:

[RES TAX-UTILITY 7 - 19 - 16.PDF](#)

- 15.II.** Resolution Item (2)
Resolution accepting the Annual Audit Report for Calendar Year 2015 and filing of Group Affidavit
Motion-
Second-

Documents:

[RES - ANNUAL REPORT OF AUDIT CY2015.PDF](#)

- 15.III.** Resolution Item (3)
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code
Motion-
Second-

Documents:

[RES BD AND SECURE 7-19-2016.PDF](#)

- 15.IV.** Resolution Item (4)
Resolution reappointing Sherman R. Taylor as Municipal Emergency Management Coordinator; and John D. Hallquist, Michael Lippincott and William Stadnick as Deputy Municipal Emergency Management Coordinators in the Department of Public Safety for a term expiring July 31, 2019
Motion-
Second-

Documents:

[2016 REAPPTMNT EMRGNCY MNGMNT CRDNTR.PDF](#)

- 15.V.** Resolution Item (5)
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code
Motion-
Second-

Documents:

[RES CUT AND CLEAN JULY 19 2016.PDF](#)

- 15.VI.** Resolution Item (6)
Resolution authorizing public sale of certain equipment no longer needed for public use to be sold on-line from August 3, 2016 through August 10, 2016 through a contracted government on-line auction service, GovDeals, Inc., at www.govdeals.com
Motion-
Second-

Documents:

[RES GOVDEALS 7 19 16.PDF](#)
[SCHEDULEA GOVDEALS.PDF](#)
[AD GOVDEALS 7 19 16.PDF](#)

- 15.VII.** Resolution Item (7)
Resolution establishing a policy regarding the review and release of closed session minutes
Motion-
Second-

Documents:

[RES CLOSED SESSION MINUTES 7 14 16.PDF](#)

- 15.VIII.** Resolution Item (8)
Resolution authorizing a professional services contract with Franklin Riesenburger, Esquire of Flaster/Greenberg, P.C., 190 S. Main Rd, Vineland, New Jersey to perform professional services as Environmental Legal Consultant in an amount not to exceed \$100,000.
Motion-
Second-
(Certification of Funds)

Documents:

[RES PSC FRANKLIN J RIESENBURGER 7 14 16.PDF](#)
[PSC FRANKLIN J RIESENBURGER 7 14 16.PDF](#)
[CERT OF FUNDS.PDF](#)

- 15.IX.** Resolution Item (9)
Resolution authorizing signature to give consent for new equipment to be installed at Buckshutem Road water tank
Motion-
Second-

Documents:

[RES AT T CONSENT FORM 7-19-2016.PDF](#)

15.X. Resolution Item (10)

Resolution authorizing first amendment to contract with Labor Attorney, William Tambussi, Esquire of Brown & Connery, LLP for special investigation

Motion-

Second-

(Certification of Funds)

Documents:

[CERT OF FUNDS- TAMBUSI.PDF](#)
[RES. WM. TAMBUSI 7.18.16.PDF](#)
[1ST AMENDMENT TO PSC WM. TAMBUSI 7.18.16.PDF](#)

16. NEW BUSINESS

16.I. New Business Item (1)

Motion authorizing the following Social Affair Permit and Bingo and Raffle Licenses:

Social Affair Permit

a) Wheaton Arts and Cultural Center, 1501 Glasstown Road, Millville on October 1, 2016 from 10:00 a.m. to 10:00 p.m., October 2, 2016 from 10:00 a.m. to 6:00 p.m., and October 22, 2016 from 3:00 p.m. to 11:00 p.m. for the sale of beer and wine in a designated location during a festival which is primarily for the sale of art and handmade goods.

Bingo License

a) Bingo License on behalf of Spirit & Truth Ministries, Inc., for a Bag Bingo to be held at the Millville Elk's Lodge on October 14, 2016, 5:00 p.m. to 10:00 p.m.

Raffle License

a) Raffle License on behalf of Spirit & Truth Ministries, Inc., for an On-Premise 50/50 to be held at the Millville Elk's Lodge on October 14, 2016, 5:00 p.m. to 10:00 p.m.

b) Raffle License on behalf of Spirit & Truth Ministries, Inc., for an On-Premise Merchandise to be held at the Millville Elk's Lodge on October 14, 2016, 5:00 p.m. to 10:00 p.m.

c) Raffle License on behalf of Spirit & Truth Ministries, Inc., for an On-Premise Merchandise to be held at the Millville Elk's Lodge on October 14, 2016, 5:00 p.m. to 10:00 p.m.

Motion-

Second-

16.II. New Business Item (2)

Motion authorizing the following Special Event on Public Land Applications:

a) Community Outreach sponsored by Miracle Temple Church of God on Christ (COGIC), to be held on July 30, 2015, 12:30 p.m. to 5:30 p.m. on S. 15th Street, subject to approval by all of the required City Officials

b) VEGStock sponsored by the Millville Development Corporation to be held on September 10, 2016, 10:00 a.m. to 5:00 p.m., on High Street in Arts District

c) Baseball Games, sponsored by Puerto Rican Action Committee of Southern New Jersey to be held August 10, 2016 through August 14, 2016 from approximately 5:00 a.m. to 10:00 p.m. at the ball fields behind city hall

Motion-

Second-

16.III. New Business Item (3)

Motion authorizing the City Clerk to advertise for Request for Proposals (RFP) for a Solar Power Purchase Agreement with said proposals to be returned to the Purchasing Board on August 18, 2016 at 10:00 a.m., Richard C. McCarthy Commission Chamber, 4th floor, City Hall

Motion-

Second-

Documents:

[RFP - SOLAR ENERGY SYSTEM.PDF](#)

17. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn