

TENTATIVE AGENDA FOR WORK SESSION

July 5, 2016, 4:00 P.M.

1. ROLL CALL

Salute to the Flag

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

2. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

3. OLD BUSINESS

3.I. Old Business (WS1)

Personnel Policies - Update

3.II. Old Business Item (WS2)

Verizon BPU Petition-request from county for payment of expert witness, approx. \$300.00 to \$500.00 per municipality-discussion

4. DISCUSSION OF COMMISSIONERS

5. PUBLIC COMMENT ON AGENDA ITEMS ONLY

6. DEPARTMENT OF PUBLIC WORKS

6.I. Department Of Public Works (WS1)

Shared Service with Upper Deerfield Township- Discussion

6.II. Department Of Public Works (WS2)

Status of Employment Applications on file- Discussion

6.III. Department Of Public Works (WS3)

Desk Audits and Title Changes- Discussion

6.IV. Department Of Public Works Item (WS4)

Cumberland County Improvement Authority- Discussion

7. DEPARTMENT OF PUBLIC AFFAIRS

8. DEPARTMENT OF REVENUE & FINANCE

8.I. Department Of Revenue And Finance Item (WS1)

Release of Executive Session Minutes- Discussion

9. DEPARTMENT OF PARKS & PUBLIC PROPERTY

9.I. Department Of Parks & Public Property (WS1)

Engineering Project Status Report - July 7, 2016

Documents: [COM ENG PROJ STATUS JULY 7 2016.PDF](#)

10. DEPARTMENT OF PUBLIC SAFETY

10.I. Department Of Public Safety (WS1)

George Beckett, Fire Code Assistance Representative, NJ Division of Fire Safety-

Ordinance on Second Reading requiring all non-life hazard buildings and structures be inspected and assessment of an annual fire safety registration fee- Discussion

11. NEW BUSINESS

11.I. New Business Item (WS1)

Proposals received for donation and purchase of land and protocol for accepting donation of land and requests for purchase of land-Discussion

Documents: [LIST OF REQUESTS \(07-05-2016\) UPDATED.PDF](#)

11.II. New Business Item (WS2)

AT&T Cell Site - NJ Motorsports Park regarding Landlord Consent/ Authorization for Permit Application

Documents: [LANDLORD CONSENT - AUTORIZATION FOR PERMIT APPLICATION - CELL SITE - BUCKSHUTEM.PDF](#)

12. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

City of Millville Engineering / Public Works Project

Priority Key:
 #.1 =Public Health Safety
 #.2 = Critical / Urgent
 #.3 = Planned Capital Project

City of Millville
Engineering

For Bi-Monthly-Mtg
7-Jul-16

No.	Date Initiated	Date revised/complete	Project Title	DESCRIPTION	STATUS / ACTION
1.1	5-Jan-2016	2-Jun-2016	Rhonda Drive Drainage Issue	<p>Rhonda drive and Cedar Lane are a sub watershed area discharging to the White Marsh Stream. Residence on Rhonda drive have experienced flooding and damage to basement structures from severe storms in 2014. There is an existing easement with a 36 in cmp from Rhonda to Cedar lane discharging to the white marsh.</p>	<p>Engineering is surveying the existing storm sewer system in the surrounding drainage area and plans are being completed to install additional or increase size of inlets on Rhonda drive to add inflow capacity. NJDEP flood plain maps are being reviewed and profiles obtained for determining 100 yr storm elevations. Cumberland County has installed 1,000 lf +/- of perf. pipe and stone that will increase the storm lag and detention. Airport detention basin that overflows to Cedar street is also being investigated for additional capacity. Public Works will be installing temporary protective fencing at 36in cmp outfall at Cedar Lane. COM will also start inspecting all outfalls with in City as required by NJDEP Storm water Management plan to document any erosion or scour conditions. Engineering preparing design to construct B type BMP inlets on Rhonda to increase system inflow. Quotes from contractors to complete work. Engineering and COM considered completing this work as an Emergency Condition; Work did not pass Emergency declaration test, considered due to poor drainage and recent flooding 2-16-16. Inspection of Storm Sewer Outfalls to White marsh Rosie Court and Briar lane, found system surcharged with water to elevation of surrounding area in White Marsh. Currently working on solution to redirect upstream storm flows thru perforated piping system or additional outfalls. Discussion with PW and commission on starting Project crew to install inlets and perforated pipe. Public Works has ordered necessary inlet block, mortar and concrete required to increase size of catch basin to allow for NJ type E inlets on both sides of Rhonda. This will double the inflow capacity. Engineering ordered the type E frames/ grates to be installed as soon as received by PW crew. Public Works Crews started installation of 2 NJDOT type E inlets on Rhonda Drive April 19,2016. Public Works Project Crew completed the installation of two type E inlets on Rhonda Drive on April 28, 2016. Crew will be completing road restoration weather permitting. This is phase 1 of Rhonda Improvements. Public Works crews completed final pavement restoration on May 25, 2016</p>

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2.1	5-Jan-2016	7-Jul-2016	Cedar Street Water Main	<p>Cedar Street Water main replacement contract drawings need additional information to be complete for bidding. Tie in to existing water service main at main street and brandiff details with details for wet taps.</p>	<p>COM water has called in for mark out and scheduled for test pits over existing valves to determine field information. Obtain necessary field information to conform conditions. BP and WEJ working on pipeline specs, NT working on detail sheet. COM to re appropriate bonds to allow for project funds. Commission to vote on bond amendment February 2, 2016. Engineering working on completing plans and specification, COM Water request that proposed main be extended to Maple st to tie into existing 6in main. Engineers Cost estimate with additional 720lf of 12in DIP CL 52 main and connection of 20 additional service at \$452,089.00+/- . Additional field information required due to extension of Cedar St main. Schedule to have plans and specs complete by next week. Plans and Specs will be ready for Contractor this week, Advertise to Bid today, Schedule Pre Bid March 10, Receive Bid March 31, Award April 5. Bids were received on March 31, 2016 and Garrison Enterprises was the low bid (\$436,573.00)recommended to the City to complete the water main replacement project. Engineering is requesting that the Commission approve and award the bid to Garrison at the meeting tonight. Work will then be started and completed with in 45 days to not impact the County paving project on Cedar Street. Garrison Enterprises issued notice to proceed on April 18, 2016. Crews will start main construction at wet tap on Rt 49 then constructing along Cedar Street toward Brandriff. Construction to be Completed in 45 working days to allow for County paving project. Cedar street to be closed during working hours from Rt 49 to Brandriff due to Public Safety during construction. Construction from Brandriff to Maple will be done with One lane Closure. Traffic Safety Coordination with NJDOT, County of Cumberland and Millville Police Department. Cedar Street Water Main Replacement Construction began on April 25, 2016 with wet tap on Rt 49. Tap was into 6in Cast Iron main that was recorded to be 8in. Contractor installed additional 12x12x12 tee after wet tap for future tie in for replacement from Maurice River Bridge to Brandriff. Crews installed 1,190 lf of 12 in C-900 water main to just short of Brandriff. New main was chlorinated, filled with water and held for 24 hours. Line flushed then placed under pressure test for 2 hours at 150 psi. Crew will start services on first segment of main on Thursday am after results of Bactria test are received and approved. Results must be zero or absence of Total Coliform and Chlorine residual measured as free chlorine must match system residual 0.83mg/l. Crew completed 40 1 in HDPE poly water services and 4 1-1/2 HDPE poly water services from Rt 49 to Brandriff. Contractor will be shutting down/ cut and cap old 4 in and 6 in cast iron mains on Cedar Street starting on May 13, 2016. Test pits were completed to determine tie in locations at Fulton. Once old mains are abandoned tie ins to Fulton and Howard will be completed. Contractor will then install 12 in C-900 from Brandriff to Maple, following up with remaining services. COM / Contractor identified old 4 in gate valve at intersection of Brandriff and Cedar, Valve needs to be closed to allow for construction. Line Stop may be required at this location, this would be an extra to the contract. Construction of C-900 12 in water main was completed to Maple Street on May 27, 2016 total linear feet installed 1,950. Water Main from Brandriff to Maple was chlorinated, filled with water and held for 24 hours. Line flushed then placed under pressure test for 2 hours at 150 psi. Crew will start services on last segment of main on Friday June 3, 2016 am after results of Bacteria test are received and approved. Fire Hydrants have been tested for acceptance on First section of main replacement from Rt 49 to Brandriff. 3 Hydrants were inspected and flow tested. The hydrant at Cedar and Howard street replaced an older one that had a flow below 250 gallons per minute, the new Hydrant tested out at 1,810 gpm with a static pressure of 73 psi and residual of 24 psi. As of March 27, 2016 Garrison has expended 5 crew days and installed 6 line stops to locate, identify and complete the shut down of the two old cast iron water mains on Cedar street between Brandriff and RT 49. COM utility maps and available information were incomplete and or lacking necessary details of cross connections, valves buried in the field and un documented wet taps. The resulting extra work was ddue to the differing conditions and required to complete the transfer of service from the old to new water distribution mains. The extra work has been completed on a time and material basis with a total cost of \$ 32, 540.02, this exceeds the 5% limit and requires approval by Commission. The T& M basis of the extra work actually results in a savings of \$15, 800. Formal Change order documentation has been completed and will be submitted for Commission review and approval. Cedar Street Water Main replacement project was</p>
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3.1	5-Jan-2016	21-Jun-2016	Fifteenth Street Public Works Facility	<p>Fifteenth Street Public Works facility has been completed and Public Works is in process of moving into building. Site work paving, fine grading, complete storm sewer installation, security fencing also incomplete.</p>	<p>Site inspection 1-5: review paving limits min required for facility to operate. Storm sewer completed and work to finish. Field measure fence limits for bid preparation. Ramps to maintenance bays required at drop off at 2 door ways. Door required at top ramp south corridor from entrance door no 9, door required at electrical service room. 1-7 NT and BP to do topo of building entrance area to evaluate drainage. Field inspection for testing fire system, Flow test failed, Call to Aliano Brothers, Compton Fire and Franklin Alarm, Franklin alarm will be on site tomorrow. Chuck Compton will be on site Wed 1pm to simulate flow to gen signal to alarm panel. Requested TCO from Const Code Official with punch list 1-15-16. Engineering is reviewing drainage at facility and in process of having public parking area pavement completed. Coastal was on site Thursday to review contract status. Coastal will schedule alarm system start up and training with Parks and Public Property's. Minor warranty issues continue to show up and are being addressed. PW reorganization Engineering oversight on Fleets Maintenance and Public works. Meeting with Commission, Staff to developed management/ operations/ strategy. Paving award to low bidder for public parking area March 18, 2016. Temporary trailer removed from area to allow for installation of storm sewer. Eng working on bid spec for fencing and electronic gates. Police department utilizing evidence bay and have possession of both keys. Paving Awarded to Slade Construction March 24, 2016, Paving to be completed by April 30,2016. Slade Construction completed paving of public parking area on April 15, 2016. Public Works crews will line stripe and complete grading seeding fertilize and lime. This will allow for issuance of CO for Project. PW will be placing top soil in landscaped areas this week and then requesting CO for Facility. Fleets Maintenance is transitioning into 15th street, one mechanic is working out of new shop currently, Last vehicle lifts will be moved to 15th street on Thursday May 7 and last mechanic will be relocated on Friday May 8, 2016. Two Fleets mechanics are now operating out of 15th street. PW crew will have remaining top soil / seed / lime and fertilize completed by May 16, 2016. Engineering will request permanent CO to be issued for Public Works Facility May 16, 2016. Certificate to occupy 15th Street Public works Facility was granted on May 16, 2016. Engineering has completed bid specifications for perimeter fencing and will be requesting authorization to advertise for bids on the June 21, 2016 Commission meeting. Engineering is requesting that the 15th street facility perimeter fencing and security contract be advertised at the June 21, 2016 commission meeting.</p>
			Buck Street	<p>Buck street sewer main condition has deteriorated and required emergency repairs. Video pipe services completed a assessment report with videos indicating areas of concern some with possible ring failure condition. Video / Report was completed in 2014 since that time COM has been considering restoration work to</p>	<p>COM sewer utility crew will video three areas of concern in Buck street sewer area. Crew is scheduled to do the video on (-----). Results of video will determine if condition of sewer has continued to deteriorate and allow for prioritization of slip line restoration. Sewer to schedule for Video for week of January 25,2016. Engineering is obtaining cost to complete video of areas of concern on Buck street sewer mains and planning to video and bypass pump to complete required follow up inspection. Cost obtained to do bypass pumping and video of Buck Street Trunk main are too high to proceed, 17,000-29,000. Plan to proceed with working on shared ser vice agreement with Cumberland County and LSA. Video will then be done prior to slip lining pipe as standard practice, any areas in ring failure mode will then need to be repaired, by open cut if required. Engineering planning a demonstration slip lining section of Buck Street sewer main as part of Shared Services Agreement, Cumberland County and CUA to evaluate Buck Street Slip line to determine efficacy of entering into shared service agreement. City of Millville benefit from having a section of sewer main in poor condition showing signs of fracture and ring failure repaired at reduced cost. Perma Liner has provided cost estimate to complete demonstration of lining on Pine Street from Buck to High Street MH no 145-144. Line is 18 in Concrete. Field inspection identified void below road surface of existing built up pavement/ concrete profile. Area to be delineated by Water utility using rock drill. Void to be filled thru core holes with flow able fill. Scheduled to do bore holes week of April 24, 2016. Voids possibly remains from water, sewer and storm sewer repairs. COM Water utility will be rescheduled to do this work week</p>

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5.1	5-Jan-2016	12-May-2016	Cedar Street Sewer Main	<p>Cedar street sewer main was reported to be in poor condition County contractors working on Cedar Street. Video was completed indicating areas of concern. County is currently reconstructing Cedar street and its desired to do any sewer repairs prior to paving scheduled for spring 2016.</p>	<p>COM sewer utility crew will video areas of concern in Cedar street sewer area. Crew is scheduled to do the video on (-----). Results of video will determine condition of sewer. Sewer video completed and identified collapsed section of main 70+/- north of Howard St. Emergency repairs currently underway. Sewer Dept. to contact Cumberland county on temporary restoration detail on road way due to pending paving in spring. No final restoration min would be to install 6in DGA compacted to 98% ASTM D1557mod and 6 in HMA base coarse to road surface to be milled as req by County Contractor. Gifford completed May 5, 2016 as required by County prior to milling and pave of Cedar Street.</p>
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				<p>AECOM has completed contract drawings for bidding. Plans have been set up to NJDEP construction element last week in December 2015. 20 day review period after which comments will be received.</p> <p>Call to AECOM 1-4-16 re structural drawing package not included with COM drawing set. Sabriya Vincenti to forward drawings to Engineering. Sabriya will also contact NJDEP Charles Jenkins for update. 1-7 AECOM sent structural drawings. AECOM and COM have a revised tentative bid schedule that will be used for discussion with the Infrastructure Trust for the WWTP Phase II project. NJDEP should be providing there comments by the end of the week and AECOM can complete the required revisions to plans and specification. Allowing for this work our tentative bid schedule is as follows: Authorization to Advertise March 7- Advertise March 24- Receive Bids April 12- Award Contract May 10. Contractor can then begin shop drawing and submittal process and Site Mobilization. NJDEP has requested a revised Engineer Agreement be submitted requested by Charlie's Jenkins A Draft must be received by NJDEP prior to Authorization to Advertise and Final before Contract can be awarded. AECOM is currently working on the DRAFT. NJDEP comments have been received thru e mail to AECOM waiting on official notification. AECOM work on response on Engineering review on construction of Clarifier no 3. COM working on DRAFT Engineering Agreement NJDEP requirement. (NJJET) New Jersey Environmental Infrastructure Trust- Revised task items on trust schedule to reflect CMS service for Phase II bond. NJDEP comments received via em ila from Trevor Shields, AECOM addressing comments, COM discussion with NJDEP re AECOM Engineers agreement, WEJ drafting cover letter for submission. AECOM has completed draft response to NJDEP comments. Insurance specification section under review by Citys insurer. Engineers agreement cover letter to be completed by beginning of week April 17, 2016. WEJ has log in account for NJEIT required for review of trust information. Engineering has completed Revised Engineers Agreement and Environmental Inspection Commitment leter required by NJDEP. In review of NJEIT program requirements there are ADA compliance certifications that need to be provided as part of NJET financing. Building modifications were removed from project as part of Value engineering: ADA accessibility needs to be addressed / planned / constructed to comply with NJEIT. AECOM has completed all responses to NJDEP comments and response letter will go out Thursday. AECOM sent response to NJDEP comment letter dated March 8, 2016 on April 26, 2016. NJDEP comments / acceptance of response letter have not been received as of May 12, 2016.</p>
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7.2	5-Jan-2016	21-Jun-2016	City Hall Roof	<p>COM roof replacement contract for city hall to Alper Roofing low bidder and contract awarded. COM to issue award letter and request bonds, insurance, signed contracts, affirmative action.</p>	<p>Contractor needs to apply for building permits and letter will be required for wind load design calculations indicating that calculations are in accordance with NJ IBC code. Inspected roof today to verify width and length, also checked roof deck height. ASCE 7-10 wind load check to determine uplift on roof. Contracts with Alper Roofing have been signed. Contractor notified of required insurance limits he needs to provided prior to authorization to proceed. Pre construction meeting to be scheduled once proper insurance obtained. Alper Revised Insurance Pre Con to be scheduled for next week. Preconstruction meeting with Alper completed on March 23, 2016. Alper to be on site with in two weeks to begin roof replacement. Scaffold to be erected on South Face of City Hall. Alper has replaced the 6th floor roof to mid point, installed 3.5 in rigid polyiso insulation attached with 24 HPV deck fasteners/ 3 in dia insulation plates per 4x8 board. Tapered polyiso and GAF fiberboard attached mechanically also. Built up roofing base sheet cold applied adhesive, Garland flexbase 80 base sheet, Garland stress ply Cap cold applied adhesive. Water penetration problem during construction on 6th floor in Engineering office. Alper had clean up and water mitigation completed by Serv Pro. Alper will replace damaged ceiling tiles. Report submitted to COM insurance. Alper Roofing has completed all sixth floor roofing replacement, crews are installing metal parapet wall panels and completing flashing details on the sixth floor. Third floor roof/wall flashing work has been completed, crew are resaturating cold apply reset gravel. Alper Roofing has completed the third floor roofing resaturation , flashing and penetrations. Sixth floor roofing has been completed, metal parapet wall panels are 90 percent completed. Roof project will be ready for punch listed and inspected for acceptance after completion.</p>
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9.2	5-Jan-2016	12-May-2016	High Street Paving	Two Phase Mill & Pave project with associated upgrades of handicap ramps, head pieces and grates. Phase I is from Depot Street to Harrison Avenue and Phase II is from Harrison Avenue to Route 47.	Engineering to conduct field work to generate construction documents for Phase I initially, then Phase II. Research treatment of expansion joints. Phase I to be City funded. NJDOT grant application submitted for Phase II; awaiting award from NJDOT. Engineering will be working on High Street last week in February to obtain necessary field work. Video of high Street sewer mains to be completed as part of design for verifying conditions. Engineering to have base map completed by 3-18-16. Design will then be completed and shown on this plan. Engineering to complete topo and field dimensioning of HC ramps required for design. Engineering to shift focus to grant projects with deadlines approaching for Third and Vine street. Deadline are June 19 and July 11, 2016 to award this projects. (see supplemental information).
				COM project to demolish 3 buildings at Ware ave that	Site inspection 1-6 with CD and BP. Three electrical services 2 metered observed. Gas service and water sewer connections to be disconnected. SCS permit required. No fencing to secure facility in project. Fence bid spec may be required and funding for work from water budat. Call to SCS today: permit

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12.2	19-Jan-16	4-Apr-16	Four Seasons Ph 1 - Water Leak near 138 Cottage St.	Water leak has emerged in roadway after the City has accepted streets; City has been investigating cause of leak.	Engineering to do soil boring outside of roadway to determine groundwater and soil conditions; test pit in road is possible course of action to determine extents of existing piping. Street & Roads dispatched to salt any areas of ice accumulation. WEJ BD to do soil bore to determine soil / ground water conditions. Engineering has Consultant Dave Battistini reviewing the leak, plan to excavate area to inspect for leak in water, or sewer force main. Mr Battistini has been reviewing as built plans and inspected the site. Emergency Contractor repaired service leak at 137 cottage on March 31, 2016. Leak was difficult to trace due to heavy clay soils and 4-5 feet of fill placed in area during development.
				South Millville Columbine Water Service Area. COM Water has made 7 repairs since	COM needs to reinstate water main program and budget/ bond for yearly projects to replace older ACP that is at end of useful life and to replace mains that are turburculated severely restricting flows to hydrants and residence. WEJ CD review information to initiate program. base survey maps will be required in accordance with map filing act. Discuss replacement on Columbine from first valve off second street to next in line approx. 1,300 lf and 35

City of Millville Engineering / Public Works Project

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14.3	16-Feb-16	21-Jun-2016	Street Sweeping Containment Structure	<p>NJDEP and Cumberland County Health department have directed COM to construct Containment structure to store debris collected during street sweeping. Street sweeping is a required NJDEP permit condition of the city storm</p>	<p>CCHD required COM to have in place a containment structure by spring 2016 beginning of street sweeping. WEJ, BP and BD to review actual quantities and make recommendation. Temporary plan is to consult with CCHD and discuss using a on site roll off container with closed top and possibly storing under cover at 15th street. WEJ revving Storm DRAFT Water regulations for 2016. CCIA container on site 20cy, street sweepings hauled to CCIA landfill for beneficial reuse cap cover. PW crews completed layout ,grading, placement of stone subbase, reinforcing steel placement and formwork for the 24ft x 30ft concrete slab on grade for storage of street sweepings,. PW crews completed pouring the first 5.25 cy of concrte for the slab on Tuesday June 14, 2016. Second pour scheduled for Monday June 20, 2016.</p>
				<p>NJDEP issued a violation notice to the COM WWTP due to malfunction of UV disinfection system back in October 2015 that resulted in discharge of approximately 480,000 gallons of partially treated waste water. The plant flow at the time of the event was split in</p>	<p>The NJDEP made an unscheduled visit to the treatment plant February 4, 2016 to do a plant inspection. the COM was issued a notice of violation for the failure that occurred on October 26, 2015 of the Wedeco UV system that caused a 480,000 gallon discharge of undisinfectd waste water. The Wedeco UV was placed on line to assist the Trojan UV as the Trojan bulbs were at the end of life and we were noticing higher fecal coliform results. We also needed to verify that the Wedeco unit would work during the overhaul of the Trojan UV as it has not been run in a year and a half. While testing the Wedeco unit we had a light fixture fall off one of our clarifiers into the tank. This required us to shut down the clarifier and drain it to retrieve the light fixture. During this down time both the Wedeco and Trojan UV systems shut down as required when flow was stopped. The problem occurred when the tank was placed back on line and flow was restored to the UV system. The Trojan UV restarted but the Wedeco UV did not restart and also did not sent an alarm. City of Millville received Violation Notice Letter from NJDEP NOV issued on October 26, 2016. Letter requires response with timetable for corrective actions within 30 days. Plant is OC out of Compliance for Maintenance of Defective RAS oates and for Plant capacity reduction due to RAS system. WWTP Plant Phase II</p>

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				<p>COM Water Utility Fire Hydrant malfunction at 500 block of south second street.</p> <p>COM water utility disassembled fire hydrant removed from 500 block of south second street. Hydrant was a newer style American Darling B62 with COM Fire Department Stortz connection. Water utility is stepping up maintenance schedule to check for flow of all hydrants. Once cause of failure is know report will be made to City commission. COM Water crews continue to do hydrant flow test and maintenance as per AWWA. City of Millville combined department Fire Hydrant testing/ inspections began Monday April 4, 2016 after second hydrant failed during Fire. Mount Pleasant Church caught on fire early Sunday am after severe wind storm, Fire Department discovered second malfunctioning hydrant at Peal and Main Street on NW corner at Millville Savings and Loan. All hydrants to be tested with Modified AWWA M17 procedure, 4 combined crews from Water and PW working on hydrants near schools, day cares and public buildings, once complete crews will continue in residential center city areas working outward to surrounding neighborhoods. 936 Hydrants have been tested by the combined Water Sewer and Public Works Crews, 5 hydrants were tagged/ bagged as out of service April 18 at the Airport. The total no of hydrants out of service is 15. The hydrant at Pearl and rt 49 was revoved and replaced today. The hydrant will be disassembled for determination of what caused the malfunction during the fire at the Methodist Church on April 3, 2016. Water Utility has continued to make repairs and replacement of hydrants found to have maintenance or operational issues. Hydrant at Fire May 1, 2016 325 west main street was scheduled to be replaced however was operational, flow test completed after fire on May 2, 2016 was 1,630 gpm with static pressure of 68 and residual of 50 psi. Engineering importing all maintenance data into ESP program provided by Fire Department, Information will be available to Engineering, Water and Fire Departments. Total no of hydrants recorded up to 979. Hydrants continue to be repaired / replaced as crew and manpower are available. Two recent fires May 4 off Silver Run road and April 28, 325 west main street, hydrants had issues. Water utility had tested hydrant and noted it was hard to operate, utility tested hydrant and flow was good at 1630gpm 68 static / 50 residual. Hydrant scheduled to be replaced, date of manufacture was 1923. Hydrant on Silver Run road pumper or steamer nozzle by fire standards was stuck, Side steamer nozzles were operable. Joint meeting was held on May 6</p>
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18.3	1-Mar-2016	14-Mar-2016	Capitol Improvement Plan	COM received Remington & Vernick Water and Sewer Capitol Improvement Plan today March 1, 2016	Plan under review. Meeting with Water and Sewer to go thru recommended capitol expenditures. The R&V technical report provided the necessary components for establishing a detailed capitol improvement plan.
19.3	6-Feb-2016	19-Apr-2016	Wheaton Factory 200-300 G street	COM recently acquired the Wheaton Faculty from foreclosure. Site visit by Eng to determine electrical service power capability for potential buyer. BBJ group contacted COM re on going environmental clean up	Meeting held February 6, 2016 with BBJ group and Rio Tinto, describe clean up of site and that all discharges to ADA pond will be sealed. COM to look at storm discharge 36 in and other that can impact area. BD to visit site to identify location of storm discharges. E mail to Brock R re outline on meeting and need for additional review re demolition, sealing of wells, removal of transformers. Ongoing discussion with BBJ group Kelli Hick re DRAFT Access agreement. Received insurance certificated from BBJ. Site Inspection with Commissioner Sooy, located all site transformers and place on plan to be used for Quotes to remove. Storm Sewer located at RR spur entrance, Video required to trace. Continue to evaluate storm sewer. BBJ group has submitted draft Access Agreement for review. BBJ has filed work scheduled this month to complete ground water and soil sampling. BBJ Group on site completing groundwater sampling low flow. Crew will be on site all week. Franklin Reisenberger has a revised Access Agreement that he will deliver for Signature to BBJ Group and Rio Tinto.

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22.3	12-May-16		NJDEP Storm water Draft Permit	Tier A Municipal Storm Sewer System Draft Permit	<p>NJDEP held an informational meeting on May 10, 2016 to provide an overview of the MS4 Tier A draft permit. Some of the key milestones and components are as follows: Storm water system GIS mapping requirements, Municipal and privately owned storm water basins annual certifications, NJDEP will be providing a Best Management Practices Manual, A Field Manual, and updated educational training, new requirements within 3 years COM will have to provide inventory of all catch basins outfall pipes all infrastructure related to storm water management. Within 4 years requiring GIS mapping, these requirements will become effective February 1, 2017 when the permit is renewed. NJDEP has sent us a power point of the presentation that is available for review. A thorough review of the Draft Permit and the key milestone deadlines are in progress.</p>
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Property Requested to be Sold/Donated

<u>Block</u>	<u>Lot(s)</u>	<u>Requestor</u>	<u>Location</u>	<u>Land Size</u>	<u>Request Is To</u>	<u>Assessment</u>	<u>Purchase/Sale Price</u>	<u>Zoning</u>	
465	8 & 9	Wilson	327-329 S 5th Street	108x147	Donate	\$12,000	N/A	R-5	15,876 sq. ft. - Buildable

Property Requested to be Purchased

<u>Block</u>	<u>Lot(s)</u>	<u>Requestor</u>	<u>Location</u>	<u>Land Size</u>	<u>Request Is To</u>	<u>Assessment</u>	<u>Purchase/Sale Price</u>	<u>Comments</u>	<u>Type of Sale</u>
188	2319 & 2320	Vento, Anthony & Anna Marie	134 Pine Road	40x100	Purchase	\$3,400	N/A	Laurel Lake, Unbuildable Lot	Private
275	6	Katz, Christine	1041 North Street	85x85 Irr	Purchase	\$3,900	N/A	Unbuildable Lot	Private
368	2 & 10	St. Pauls Lutheran Church	222 & 224 Mulberry Street	20x115 & 70x92	Purchase	\$29,400	N/A	Unbuildable Lot	Private
375	1	Ovalles, Jose	428 E. Vine Street	36x101	Purchase	\$14,900	\$100	Unbuildable Lot	Private
579	21	Harry, Randy & Helen	2408 S. 2nd Street	1.87 Ac	Purchase	\$14,900	N/A	Unbuildable Lot	Private



Corporate Headquarters:
 1033 Skokie Blvd, Suite 320, Northbrook, IL 60062
 Phone 224-757-0001 / Fax 224-265-4882
Philadelphia Office:
 200 N. Warner Road, Suite 215, King of Prussia, PA 19406
 Phone 610-992-4101 / Fax 610-992-4109

June 16, 2016

Ms. Susan Robostello
 City of Millville
 12 S. High Street
 P.O. Box 609
 Millville, NJ 08332

RECEIVED
JUN 20 2016
CITY CLERK'S OFFICE

RE: Landlord Consent / Authorization for Permit Application
 AT&T Cell Site – NJ Motorsports Park, FA# 10141610
 1801 Buckshutem Road, City of Millville, NJ 08332 (Water Tank)

Ms. Robobstello:

Due to the increasing demand for wireless data and voice services, AT&T Mobility (New Cingular Wireless PCS, LLC) is updating its equipment in an effort to offer optimal service throughout the Philadelphia and Central PA markets. The required scope of work for the successful operation of the above-referenced facility includes the following: The installation of (3) three new LTE antennas, installation of (3) three new remote radio heads.

This letter confirms The City of Millville's approval of the proposed work and hereby authorizes AT&T Mobility to act as its agent, together with their respective partners, agents, servants, employees, attorneys and consultants to apply for and proceed with: (1) all approvals, permits and authorizations from the The City of Millville, which are necessary or desirable for the construction of the proposed work; and (2) all federal, state, and county approvals, permits and authorizations in connection with same.

Please sign and date the acknowledgement section below a return both to me at the address listed above, or scan and email this to me at the email address listed below. If you have any questions or need any additional information, please do not hesitate to contact me directly at the phone numbers listed below.

Thank you in advance for your assistance.

Respectfully,

Bill Leonard
 FDH Velocitel, Inc.
 Office: (610) 992-4101 x132
 Mobile: (856) 816-7559
 Fax: (610) 992-4109
 Email: william.leonard@fdhvelocitel.com

Received and Acknowledged This ___ Day of _____, 2016.

SIGN: _____

PRINT NAME: _____

TITLE: _____