

TENTATIVE AGENDA FOR COMMISSION MEETING
June 21, 2016, 6:30 P.M.

1. ROLL CALL - JUNE 21, 2016

Reverend Steve Harris to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the June 7, 2016 Work Session minutes and June 7, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. BILLS

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

4.I. Resolution No. R185-2016

Motion to remove Resolution No. R185-2016 from the table

Motion-
Second-

Motion to approve Resolution No. R185-2016 authorizing the City of Millville to execute a Subordination Agreement with Quicken Loans to allow the refinancing of William C. Phillips existing first mortgage pertaining to 559 Columbia Avenue, Block 553, Lot 19

Motion-
Second-

Documents: [R185-2016 - 559 COLUMBIA - PHILLIPS SUBORDINATION RESO.PDF](#), [SUBORDINATION AGREEMENT PHILLIPS WILLIAM.PDF](#)

5. PETITIONS & LETTERS

5.I. Petitions & Letters Item (1)

Correspondence received from Mayor Santiago re: Letters of Appointment to the Urban Enterprise Zone Development Corporation of Vineland and Millville as follows:

- 1) One member from the governing body of the City of Millville whom shall serve for a term concurrent with the term of office to fill the vacancy of James F. Quinn, Director of Revenue and Finance.
- 2) One member from among a community organization in the City of Millville to fill the vacancy with a term ending March 1, 2018- Lawrence J. Malone
- 3) One member of the business community of the City of Millville to fill the vacancy with a term ending March 1, 2019- Maryann Cannon

Motion-
Second-

Documents: [APPOINT LARRY J MALONE TO UEZ 6-21-2016.PDF](#), [APPOINT MARYANN CANNON TO UEZ 6-21-2016.PDF](#)

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

8. DEPARTMENT OF PUBLIC AFFAIRS

9. DEPARTMENT OF REVENUE & FINANCE

9.I. Department Of Revenue & Finance

Tax Collector's Report for the month of May 2016

Motion-
Second-

Documents: [REPORT TAX COLLECTOR- MAY 2016.PDF](#)

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

11.I. Department Of Public Safety

a) Municipal Court Collection Activity Report for the collections in March and April 2016

Motion-
Second-

Documents: [REPORT COURT COLLECTION ACTIVITY MARCH AND APRIL 2016.PDF](#)

12. ORDINANCES 1ST READING

12.I. Ordinance 1st Reading Item (1)

An ordinance amending Chapter 5 Section 6D(6)(Inspections Under State Uniform Fire Code), Chapter 17, Section 16 (Enforcement of Regulations) and Section 19 (Reserved) and Chapter 33, Section 36E (Cumberland County Fairground- State Uniform Fire Code Inspections)

Motion-
Second-

Documents: [ORD AMNDNG CHPTR 5 SEC 6D 6 FIRE CODE .PDF](#)

13. ORDINANCES 2ND READING

13.I. Ordinance No. 26-2016

An Ordinance establishing new Article IV, in Chapter 1 of the municipal code allowing the office of the City Clerk to provide public notary service to the public and to charge the State mandated fee.

Motion-
Second-
(Public Hearing)

Documents: [ORD NO. 26-2016.PDF](#), [PN - ORD NOTARY SVCS.PDF](#)

13.II. Ordinance No. 27-2016

An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, Parking Reserved for Handicapped Persons

Add
903 N. 6th Street, Placard #P1267741
300 S. 6th Street, Placard #P1118561

Motion-
Second-
(Public Hearing)

Documents: [PN- ORD HNDCCPD PRKNG.PDF](#), [ORD NO. 27-2016.PDF](#)

14. RESOLUTIONS

14.I. Resolution No. R201-2016

Resolution supporting the adoption of Senate Bill S2254 and Assembly Bill A3821 which would clarify Municipal Affordable Housing Obligations

Motion-
Second-

Documents: [RES COAH GAP LEGISLATION.PDF](#)

- 14.II. Resolution No. R202- 2016
Resolution authorizing adjustments to the tax and utility records
Motion-
Second-
Documents: [RES TAX-UTILITY 2016-06-21.PDF](#)
- 14.III. Resolution No. R203- 2016
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code
Motion-
Second-
Documents: [RES BOARD AND SECURE- 2016.PDF](#)
- 14.IV. Resolution No. R204- 2016 - ABC
Resolution authorizing the issuance of Alcoholic Beverage Licenses meeting the renewal conditions for July 1, 2016 through June 30, 2017
Motion-
Second-
Documents: [RES - ABC RENEWAL 2016-2017 LICENSING TERM - PART 2.PDF](#)
- 14.V. Resolution No. R205- 2016
Resolution authorizing award of Professional Service Contract to retain William M. Tambussi, Esquire of Brown and Connery, LLP, Haddon Avenue, Westmont, New Jersey to act as special conflict labor attorney to handle labor law matters in an amount not to exceed \$7,500.00
Motion-
Second-
(Certification of Funds)
Documents: [CERT OF FUNDS TAMBUSI.PDF](#), [RES TAMBUSI 062116 \(005\).PDF](#), [PSC TAMBUSI 062116.PDF](#)
- 14.VI. Resolution No. R206- 2016
Resolution authorizing Memorandum of Understanding between the City of Millville, City Of Vineland, City of Bridgeton, and County of Cumberland for the Recovery Act Edward Byrne Memorial Justice Assistance Grant in the amount of \$82,486.00 with the City of Millville's portion to be in the amount of \$22,026.00 with the City of Vineland to be the lead agency for submission of the application
Motion-
Second-
Documents: [RES MOU JAG FY2016.PDF](#), [MOU JAG 2016.PDF](#)
- 14.VII. Resolution No. R207- 2016
Resolution re-appointing the following officers and employees:
Registrar of Vital Statistics
Official Municipal Assessment Search Officer
Official Tax Search Officer
Motion-
Second-
Documents: [RES - 2016 EMPLOYEE APPOINTMENT- REGISTRAR.PDF](#)
- 14.VIII. Resolution No. R208- 2016
Resolution authorizing request for Performance Guarantee Reduction by Schaeffer Land, LLC as submitted by the City Engineer in compliance with N.J.S.A. 40:55D-53 (Municipal Land Use Law) regarding Four Seasons Phase IIB, located on W. Buckshtem Road and Hogbin Road in Block 52, Lots 110 & 115 with Bond Safeguard Insurance Company as the issuing institution with the proposed bond to be reduced in the amount of \$251,971.00 from the current guarantee amount of \$370,376.60 leaving a balance of \$118,405.60
Motion-
Second-
Documents: [RES - PERFORMANCE GUARANTEE REDUCTION FOUR SEASONS SCHAEFFER PHASE 2B.PDF](#), [ENGDEPT LETTERFOUR SEASONS SCHAEFFER PHASE 2B \(002\).PDF](#), [FOUR SEASONS SCHAEFFER PHASE 2B ESTIMATE.PDF](#)
- 14.IX. Resolution No. R209- 2016
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code
Motion-
Second-
Documents: [RES CUT AND CLEAN LIEN JUNE 21 2016.PDF](#)
- 14.X. Resolution No. R210- 2016
Resolution approving City of Millville Taxicab Operator's License Applications for the following applicants to operate a taxicab within the City for the period covering January 1, 2016 through December 31, 2016
1. Raul O. Celaya-Ojeda
2. **Angela Torchio**
3. **Brent T. Scaringello**
Motion-
Second-
Documents: [RESOLUTION R210 - TAXI OPERATOR RENEWALS.PDF](#)
- 14.XI. Resolution No. R211- 2016
Resolution approving the following tow operator as an authorized Licensed Towing Operator for the City of Millville:
a) Giancola Motors, 1915 N. Second Street, Millville, NJ
Motion-
Second-
Documents: [RES TOWING OPERATOR GIANCOLA MOTORS.PDF](#)
- 14.XII. Resolution No. R212- 2016
Resolution amending Resolutions No. R6-2014 adopted on January 2, 2014 and Resolution No. R180-2014 adopted on July 15, 2016 determining the power and duties of each member of the Board of Commissioners of the City of Millville
motion:
second:
Documents: [DOC007.PDF](#)
15. NEW BUSINESS
- 15.I. New Business Item (1)
Motion to approve the following Special Event on Public Lands Application:
a) Cumberland County Fair sponsored by Cumberland County Cooperative Fair Association to be held on July 5, 2016 from 3:00 p.m. to 11:00 p.m., July 6, 2016 from 1:00 p.m. to 11:00 p.m., July 7, 2016 from 4:00 p.m. to 11:00 p.m., July 8, 2016 from 4:00 to midnight, and July 9, 2016 from 1:00 p.m. to midnight.
Motion-
Second-
- 15.II. New Business Item (2)
Motion to authorize the City Clerk/Administrator to advertise the following bid proposal and re-advertise the following Request for Proposals to be returned to the Purchasing Board on July 14, 2016 at 10:00 am:
Bid Proposal
a) CY2016 Electrical Repair, Maintenance & Service Contract for Water Utility, Sewer Utility & Public Properties
Request for Proposals
b) Conflict City Public Defender
c) Conflict City Prosecutor
Motion-
Second-

Documents: [PUBLIC NOTICE ELECTRICAL SERVICE CY 2016.PDF](#), [RFP FOR CONFLICT PUBLIC DEFENDER 2016 \(2\).PDF](#), [RFP FOR CONFLICT PROSECUTOR 2016 \(2\).PDF](#)

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn

CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY

RESOLUTION NO.

WHEREAS, the City of Millville previously made a Housing Rehabilitation Program Contract Agreement with William C. Phillips of 559 Columbia Avenue, Millville, New Jersey whereunder the City made Revenue Allocation District loans to said owner; and

WHEREAS, a lead program loan was memorialized in a Note and secured by a Second Mortgage in favor of the City in the amount of \$2,875 dated October 28, 2008 and recorded by Cumberland County Clerk's Office; and

WHEREAS, a construction loan was memorialized in a Note and secured by a Second Mortgage in favor of the City in the amount of \$11,600 dated July 27, 2010 and recorded by Cumberland County Clerk's Office; and

WHEREAS, the borrower, William C. Phillips, is desirous of refinancing his existing First Mortgage, but is not obtaining cash out or otherwise increasing the outstanding amount due on the associated Note; and

WHEREAS, said borrower has requested that the City of Millville execute a Subordination Agreement to allow the refinancing of the existing First Mortgage.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, THAT:

1. The Subordination Agreement with Quicken Loan pertaining to 559 Columbia Avenue, Block 353, Lot 19 in the City of Millville is hereby approved
2. The Mayor and City Clerk are hereby authorized to execute the agreement.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

SUBORDINATION AGREEMENT

Loan No: 3352717470

This Agreement is made this _____, 2016 by **City of Millville., a Municipal Corporation**, whose address is _____ (the "Lienholder").

WHEREAS the Lienholder is the holder of a mortgage/deed of trust/lien in the principal amount of \$11,600.00 executed by **William C. Phillips, single man** (the "Borrower"), dated July 27, 2010 and recorded on August 16, 2010, in Book 4073, Page 5971, in the records of Cumberland County ("Lienholder's Lien"), covering the property commonly known as 559 Columbia Avenue, Millville, NJ 08332 (the "Property") and legally described as:

Situated in the County of Cumberland, State of NJ:

(See attached Legal Description)

Tax ID No.: Block 353 Lot 19

WHEREAS Quicken Loans Inc. intends to make a loan to the Borrower in a principal amount not to exceed \$63,720.00 and dated on or about _____, 2016 to be secured by a mortgage/deed of trust granted to Mortgage Electronic Registration Systems Inc., as nominee for Quicken Loans Inc., its successors and or assigns, covering the Property ("Quicken Loans' Lien"), and

WHEREAS Quicken Loans Inc. will only make the loan to the Borrower provided that Lienholder's Lien is subordinate to Quicken Loans' Lien, and

WHEREAS Lienholder intends that Quicken Loans' Lien be prior and superior to Lienholder's Lien.

NOW, THEREFORE, it is agreed that in consideration of one dollar and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, Lienholder agrees to subordinate and make Lienholder's Lien subordinate and junior in all respects to Quicken Loans' Lien.

Witnesses:

Lienholder Signature:

Signature _____

Lienholder: City of Millville., a Municipal Corporation

Printed Name _____

Printed Name _____

Signature _____

Title _____

Printed Name _____

STATE OF _____)

ss

COUNTY OF _____)

On _____, 2016 before me, _____(Notary Name), personally appeared _____(Lienholder Representative), personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

_____(Notary Signature)
Notary Public, County of _____, Acting in _____ County.
State of _____
My commission expires _____.

This instrument drafted by and after recording return to:
Quicken Loans Inc.
Subordination Dept.
635 Woodward Avenue
Detroit, MI 48226

EXHIBIT A - LEGAL DESCRIPTION

Tax Id Number(s): Block 353 Lot 19

Land Situated in the City of Millville in the County of Cumberland in the State of NJ

BEGINNING AT A POINT IN THE NORTHEASTERLY LINE OF COLUMBIA AVENUE (50 FEET WIDE) DISTANT 228.00 FEET SOUTHEASTWARDLY FROM THE INTERSECTION OF THE NORTHEASTERLY LINE OF COLUMBIA AVENUE WITH THE SOUTHERLY LINE OF BROAD STREET (66 FEET WIDE), SAID BEGINNING POINT BEING CORNER TO LOT 20, BLOCK 353, TAX MAP; THENCE

- (1) NORTH 47 DEGREES 55 MINUTES 00 SECONDS EAST ALONG THE SOUTHEASTERLY LINE OF LOT 20, BLOCK 353, TAX MAP, 46.63 FEET TO A POINT FOR A CORNER; THENCE
- (2) NORTH 44 DEGREES 50 MINUTES 00 SECONDS WEST ALONG THE NORTHEASTERLY LINE OF LOT 20, BLOCK 33, TAX MAP, 12.00 FEET TO A POINT IN THE SOUTHERLY LINE OF LOT 23, BLOCK 353, TAX MAP; THENCE
- (3) SOUTH 89 DEGREES 21 MINUTES 05 SECONDS EAST ALONG THE SOUTHERLY LINE OF LOTS 23, 24, 27 AND 28, BLOCK, TAX MAP, 112.57 FEET TO A POINT CORNER TO LOT 18, BLOCK 353, TAX MAP; THENCE
- (4) SOUTH 45 DEGREES 10 MINUTES 00 SECONDS WEST ALONG THE NORTHWESTERLY LINE OF LOT 18, BLOCK 353, TAX MAP, 125.50 FEET TO A POINT IN THE NORTHEASTERLY LINE OF COLUMBIA AVENUE; THENCE
- (5) NORTH 44 DEGREES 50 MINUTES 00 SECONDS WEST ALONG THE NORTHEASTERLY LINE OF COLUMBIA AVENUE 70.50 FEET TO THE POINT AND PLACE OF BEGINNING.

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Public Affairs
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks & Public Property



12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332
TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

OFFICERS

SUSAN G. ROBOSTELLO
City Clerk/Administrator
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

June 21, 2016

Board of Commissioners
12 S. High St.
Millville, NJ 08332

Dear Commissioners,

I am writing to notify you that I wish to designate Lawrence J. Malone as the 'one member from a community organization' to fill the vacancy for the Urban Enterprise Zone Development Corporation of Vineland and Millville with a term ending March 1, 2018. Please file this at the next available City Commission meeting.

Thank you,

A handwritten signature in black ink, appearing to read 'Michael Santiago', is written over a horizontal line. The signature is fluid and cursive.

Mayor Santiago

cc: Susan Robostello *via email*
Jeanne Hitchner *via email*
Laura Burns *via email*

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Public Affairs
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks & Public Property



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SUSAN G. ROBOSTELLO
City Clerk/Administrator
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332
TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

June 21, 2016

Board of Commissioners
12 S. High St.
Millville, NJ 08332

Dear Commissioners,

I am writing to notify you that I wish to designate Maryann Cannon as the 'one member from the business community' whom shall serve for a term ending March 1, 2019 for the Urban Enterprise Zone Development Corporation of Vineland and Millville. Please file this at the next available City Commission meeting.

Thank you,

A handwritten signature in black ink, appearing to read 'Michael Santiago', written over a horizontal line.

Mayor Santiago

cc: Susan Robostello *via email*
Jeanne Hitchner *via email*
Laura Burns *via email*

**TAX COLLECTOR'S
STATEMENT OF RECEIPTS
TO THE
BOARD OF COMMISSIONERS
MILLVILLE, NEW JERSEY**

FOR THE MONTH OF MAY 2016


SHERRILL J BALL CTC
Tax Collector

	A	B	C
1	TAX COLLECTOR'S		
2	MONTHLY REPORT OF CASH RECEIPTS		
3			
4			COLLECTIONS
7	101	Tax Sale Payment - Current	216,775.65
9	109	Tax Sale Payment - Arrears	3,231.86
10	6%	YEAR END PENALTY	1,402.92
11		DELINQUENT TAXES	104,843.41
12	CY16	CURRENT YEAR TAXES	6,066,989.12
14		SUB TOTAL COLLECTIONS	\$ 6,393,242.96
15			
20		SPC Lien Installment	281.15
21		INTEREST	
22		TAXES	40,110.54
23		LIEN	
24		ARREARS INT.	299.75
25	SPL	SPC CH-LIEN INSTALL	138.33
26		CLEAN-UP ASSMT	1,781.42
28		6% YEP	392.75
29		SUB TOTAL INTEREST	\$ 43,003.94
30			
32	18	CLEAN-UP/DEMO ASSMT	5,899.22
33	107	TAX SALE SPECIAL ASSMT	25,368.66
34	AA	DUE STATE MARRIAGE LIC.	400.00
35	A1	ALCHOLIC BEV. LIC.	3,090.00
36	A2	FINGER PRINTS	30.00
37	A4	MARRIAGE LICENSE	48.00
38	A5	BUSINESS LICENSE	1,920.00
39	A6	RAFFLE LICENSE	60.00
41	A8	YARD SALE LICENSE	110.00
42	A9	TAXI LICENSE & REGIS	205.00
43	B1	UNIFORM CONST. CODE	647.00
44	B2	VITAL STATISTICS	1,015.00
45	B3	ZONING BOARD	1,250.00
46	B4	PLANNING BOARD	300.00
50	B8	OCCUPANCY PERMITS	9,360.00
51	B9	SMOKE DET. COMP.	1,880.00
57	C1	ST OPENINGS W/S	1,400.00
59	C3	FIRE SAFETY OFFICIAL	458.00
60	C4	OTHER FEE/PERMIT	10.00
61	C5	MUNICIPAL COURT	33,512.56
62	C6	FORECLOSED PROP. REG.	21,750.00
65	CB	VARIANCE LIST FEE	40.00
66	CC	P.I.L.O.T.	22,660.61
67		P.I.L.O.T. INTEREST	4.34
68	CD	PLANS & SPEC FEES	550.00
69	CE	ZONING APPL FEE	1,535.00
91	E8	INTEREST INC. CURRNT	280.69
103	F3	TRAILER LICENSE FEE	59,627.18
105	F5	FIREARMS REG.	147.00
108	F8	MRNA	17,331.16
109	F9	ACCIDENT REPORTS	14.00
110	FA	COST OF SALE-TAX	26,676.67
111	FB	CONFISCATED FUNDS	5.00
112	FC	SPRINT RENT PROCEEDS	2,864.80
114	FD	TMOBILE RENT PROCESS	1,815.11
120	G3	PHOTOCOPIES	1.70
124	G7	INS PROCEEDS CONTRA	2,475.00
134	HD	BAD CHECK REC.(CURR.)	70.00
154	IBG	BD OF ED-GAS	1,553.86
159	INV	INVOICE-CURRENT	403.80
160		MISCELLANEOUS CURRENT	\$ 246,769.36
161			
162			
163	STATE & FEDERAL GRANTS		
171	DO	CLEAN COMMUNITIES	73,663.92
184	EA	MUN.-ALLIANCE GRANT	9,554.40
204			
205		STATE AND FEDERAL GRANT TOTAL	83,218.32
206			
207		TOTAL DEPOSIT TO CURRENT FUND:	6,766,234.58

	A	B	C
1	TAX COLLECTOR'S		
2	MONTHLY REPORT OF CASH RECEIPTS		
3			
4			COLLECTIONS
208			
209	WATER UTILITY		
210			
211		RENTS	
212			
213		RESIDENTIAL COLLECTIONS	\$ 149,331.75
214		NON-RESIDENTIAL COLLECTIONS	\$ 41,170.81
215		FIRE HYDRANTS	\$ 950.00
216		WATER ARREARS	\$ 424.98
218			
219		SUB TOTAL	\$ 191,877.54
220			
221		INTEREST	
222			
223		COLLECTIONS	\$ 1,616.46
224		ARREARS	\$ 106.31
228		SUB TOTAL	\$ 1,722.77
229			
230		MISCELLANEOUS	
231			
232	WMF	TURN ON/OFF	\$ 1,834.62
233	SWM	SUBS WTR MISC (WMF)	
234	WCF	CONNECTING FEES	\$ 2,820.00
235	MTR	NEW METER	\$ 303.81
236	TAP	WATER TAP FEE	\$ 375.00
238	17	MISC REV WATER	\$ 1,000.00
255			
256		TOTAL WATER MISCELLANEOUS	\$ 6,333.43
257			
268		TOTAL WATER DEPOSIT	\$ 199,933.74
269			
270			
271	SEWER OPERATING		
272			
273		RENTS	
274			
275		RESIDENTIAL COLLECTIONS	\$ 354,496.45
276		NON-RESIDENTIAL COLLECTIONS	\$ 100,917.78
278		SEWER ARREARS	\$ 666.60
279		SUB TOTAL	\$ 456,080.83
280			
281		INTEREST	
282			
283		COLLECTIONS	2,640.30
285		ARREARS	110.91
287		SUB TOTAL	\$ 2,751.21
288			
289		MISCELLANEOUS	
290	SCF	CONNECTING FEES	5,220.00
312			
313		Total Sewer Operating	\$ 5,220.00
326			
327		TOTAL SEWER DEPOSIT	464,052.04

	A	B	C
1	TAX COLLECTOR'S		
2	MONTHLY REPORT OF CASH RECEIPTS		
3			
4			COLLECTIONS
383			
384	PAYROLL DEDUCT ACCOUNT		
385			
386	IRT	RETIREE CONTRIBUTION	3,293.47
387			
388			
389		TOTAL PAYROLL DEDUCT	\$ 3,293.47
390			
404			
405	ANIMAL CONTROL		
406			
407	R8	DOG LICENSE	978.00
414		TOTAL ANIMAL CONTROL	\$ 978.00
415			
441			
442	TRUST - OTHER		
443			
444	IPE	PUBLIC DEF-(INVOICE)	210.00
445	IPO	POLICE OFF DUTY (INVOICE)	4,075.39
453	TD	O/S POLICE EMPLOYMENT	26,300.14
471	V4	PLANNING BD ESCROWS	1,316.34
474	V8	POAA (PARK OFF ADJ)	52.00
475	V7	PUB DEF APPLIC FEE	1,165.00
476		TOTAL TRUST (1)	\$ 33,118.87
477			
488			
489	UEZ & UEZ REVOLVING LOAN		
490			
495	IEZ	A/R 2ND GEN UEZ MORT	5,545.98
496			
497		TOTAL UEZ DEPOSIT	\$ 5,545.98
498			
499			
500			
501	TOTAL ALL		7,473,156.68

Millville (449)
Collection Activity Summary
Reporting Period: April 2016

PERCENT OF TOTAL LISTING

Accounts Paid	638	0.1%	of total assigned
Dollars Paid	\$ 131,630	0.1%	of total assigned
Total Accounts Assigned	5,116		
Dollars Assigned	\$ 3,142,323		

NOTICING

Month	Letter 1	Letter 2	Letter 3	Letter 4
August 2014	-	-	-	-
September 2014	1,012	8		-
October 2014	1,063	808	-	-
November 2014	679	627	-	-
December 2014	820	578	676	-
January 2015	21	193	470	-
February 2015	40	91	100	-
March 2015	78	27	217	-
April 2015	6	57	11	-
May 2015	-	7	30	-
June 2015	63	2	39	-
July 2015	88	56	4	-
August 2015	-	-	52	-
September 2015	27	52	4	-
October 2015	-	21	44	-
November 2015	-	1	4	-
December 2015	-	-	16	-
January 2016	-	1	-	-
February 2016	-	-	1	-
March 2016	-	-	-	-
April 2016	-	-	2	-
May 2016				
June 2016				
July 2016				
August 2016				
September 2016				
October 2016				
November 2016				
December 2016				
TOTAL	3,897	2,529	1,670	-

COLLECTION ACTIVITY

MONTH	Adjusted List Amount	Collected	Percentage Collected
August 2014	443,369	26,083	5.9%

September 2014	868,671	36,426	4.2%
October 2014	498,920	21,970	4.4%
November 2014	370,098	8,460	2.3%
December 2014	578,973	21,578	3.7%
Total 2014	\$ 2,760,031	\$ 114,517	4.1%
January 2015	20,941	782	3.7%
February 2015	36,655	3,608	9.8%
March 2015	67,261	5,564	8.3%
April 2015	3,079	-	0.0%
May 2015			0.0%
June 2015	55,781	878	1.6%
July 2015	74,635	4,878	6.5%
August 2015			0.0%
September 2015	22,292	1,403	6.3%
October 2015			0.0%
November 2015			0.0%
December 2015			0.0%
Total 2015	\$ 280,644	\$ 17,113	6.1%
January 2016			0.0%
February 2016			0.0%
March 2016			0.0%
April 2016			0.0%
May 2016			0.0%
June 2016			0.0%
July 2016			0.0%
August 2016			0.0%
September 2016			0.0%
October 2016			0.0%
November 2016			0.0%
December 2016			0.0%
Total 2016	\$ -	\$ -	0.0%
TOTAL	\$ 3,040,675	\$ 131,630	4.3%

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 5, SECTION
6D(6) (INSPECTIONS UNDER STATE UNIFORM FIRE
CODE), CHAPTER 17, SECTIONS 16 (ENFORCEMENT OF
REGULATIONS) AND 19 (RESERVED) AND CHAPTER
33, SECTION 36E (CUMBERLAND COUNTY
FAIRGROUNDS - STATE UNIFORM FIRE CODE
INSPECTIONS)**

WHEREAS, the New Jersey Department of Community Affairs - Division of Fire Safety (hereinafter "DCA-DFS") recently inspected the Fire Prevention Bureau of the Millville Fire Department and recommended that certain provisions in the Millville City Code pertaining to the fire department and the Fire Prevention Bureau be amended; and

WHEREAS, Michael Lippincott, Fire Chief of the Millville Fire Department has confirmed the need for said amendments and has recommended that the Board of Commissioners approve and adopt the same.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY that the aforesaid ordinance sections are hereby amended as follows:

Section One

§ 5-6 Applications for licenses.

- A. Applications for all licenses required by this chapter shall be made in writing to the City Clerk on a form approved by the state and the City. Each application shall contain the information required by state law and the information required below.
- (1) The name and address of the applicant, including social security number;
 - (2) The location of the premises to be licensed;
 - (3) The type of license desired;
 - (4) The time period for the license.
 - (5) The names and addresses of all persons who have a financial interest in the premises to be licensed and the license applied for, including their social security number;
 - (6) Indicate the nature and extent of the financial interest that each person has in the

premises to be licensed and the license applied for;

(7) Indicate whether any person having a financial interest has been convicted of a crime involving moral turpitude in this state or any other state; and

(8) Such other information as is required on the application form approved by the state and the City.

B. The application filed with the City Clerk shall be accompanied with the required license fee and such additional information as may be required by state and local law, including the financial records of the applicant which discloses the source of all funds utilized in the acquisition of the business and license.

C. Upon the receipt of an application for a license which necessitates an inspection or investigation before the issuance of a license, the City Clerk shall refer a copy of the application to the proper City officials who are required to take further action within 48 hours from the date when the application is filed. The municipal officials charged with the duty of making an inspection or investigation shall make a written report and file it with the City Clerk within 10 days of receiving a copy of the application.

D. Approval standards. The governing body of the City shall issue a license to all applicants who have filed the required application with the City Clerk, paid the required fees, complied with the applicable state statutes and state regulations, complied with the regulations contained herein, and who have complied with the approval standards set forth below.

(1) Background investigation. The Chief of Police or his designee shall conduct a character and criminal background investigation of each applicant and each person having a financial interest in the business and file a written report with the City Clerk. Each person shall be fingerprinted and photographed by the Millville Police Department.

(2) Financial investigation. The City Clerk or his designee shall conduct a financial investigation of each applicant and each person having a financial interest in the business and prepare a written report for the governing body. This investigation shall include the source of all funds utilized in the acquisition of the business and license.

- (3) BOCA Property Maintenance Code (Chapter 11, Article XI). The Bureau of Permits and Inspections shall make an inspection of the business premises to insure compliance with the code and file a written report with the City Clerk.
 - (4) Land Use and Development Regulations (Chapter 30). The Zoning Officer shall make an inspection of the business premises to insure compliance with the Land Use and Development Regulations and file a written report with the City Clerk.
 - (5) State Uniform Construction Code. The Construction Official and the subcode officials shall make inspections of the business premises to insure compliance with the State Uniform Construction Code and file a written report with the City Clerk.
 - (6) State Uniform Fire Code. The Fire Official shall make an inspection of the business premises to insure compliance with the State Uniform Fire Code and the retrofit regulations and file a written report with the City Clerk.
- E. Subsequent convictions. The applicant, licensee, and each person having a financial interest in the business shall report to the City Clerk within 10 days any and all criminal convictions occurring subsequent to the filing of the application or the issuance of the license.

Section Two

§ 17-16 Enforcement Regulations.

The regulations of the local Bureau of Fire Safety shall be administered in accordance with the State of New Jersey Regulations for Fire Code Enforcement, N.J.A.C. 5:18A-1 et seq. under the authority of the Director of Public Safety.

Section Three

§ 17-19 Non-Life-Hazard uses.

- A. Inspections. In addition to the life-hazard use inspections pursuant to this Article, the regulations of the Department of Community Affairs also require all non-life hazard buildings and structures to be inspected.
- B. Registration fees.
 - (1) Businesses/uses that qualify as a life-hazard

use will be assessed an annual registration fee in accordance with N.J.A.C. 5:70-2.9 by the New Jersey Division of Fire Safety.

(2) Businesses/uses that are non-life hazard uses shall be assessed an annual fire safety registration fee per business and/or use according to the schedule below (use group as defined in the Uniform Construction Code):

_____ (a) New initial registration: \$50.

_____ (b) Use Group A.

_____ [1] Occupancy of less than 50 persons: \$50.

_____ (c) Use Group B.

_____ [1] Zero to 999 square feet: \$25.

_____ [2] One thousand to 2,499 square feet: \$50.

_____ [3] Two thousand five hundred square feet or more: \$75.

_____ (d) Use Group F.

_____ [1] Zero to 999 square feet: \$25.

_____ [2] One thousand to 2,499 square feet: \$50.

_____ [3] Two thousand five hundred square feet or more: \$75.

_____ (e) Use Group M.

_____ [1] Zero to 999 square feet: \$25.

_____ [2] One thousand to 2,499 square feet: \$50.

_____ [3] Two thousand five hundred square feet or more: \$75.

_____ (f) Use Group S.

_____ [1] Zero to 999 square feet: \$25.

_____ [2] One thousand to 2,499 square feet: \$50.

_____ [3] Two thousand five hundred square feet or more: \$75.

_____ (g) Use Group U.

- _____ [1] Zero to 999 square feet: \$25.
 - _____ [2] One thousand to 2,499 square feet: \$50.
 - _____ [3] Two thousand five hundred square feet or more: \$75.
 - _____ (h) Use Group R-1 and R-2 hotels and motels that do not qualify as a life-hazard use: \$100.
 - _____ (l) Vacant, closed or shuttered commercial buildings.
 - _____ [1] Under 1,000 square feet: \$100.
 - _____ [2] One thousand square feet or more: \$150.
 - _____ (j) Private communities, such as but not limited to mobile home parks, gated communities or developments where site inspections are required for signage, fire hydrants, access, etc. \$100.
 - _____ (k) Self-storage facilities: \$150. This fee shall include all storage buildings and office regardless of amount of rental units.
 - _____ (l) Any business that already pays a fee for a permit required under the Uniform Fire Code shall only be charged a registration fee of \$25.
- C. Inspection fees. Any business/use that neither qualifies as a life-hazard use or fits in a category as outlined under registration fees will be assessed an inspection fee of \$25 at the time the building is inspected.
- D. Responsibility. In accordance with N.J.A.C. 5:70-2.2, the landlord and tenant shall share equal responsibility for any violations, penalties or fees associated with the enforcement of the fire code.
- E. The fee for a certificate of fire code status shall be \$25.
- F. Applications and fees for non-life-hazard use registrations shall be processed by the Fire Prevention Bureau.

Section Four

§ 33-36 Approvals and Inspections.

- A. Approval of Cumberland County Fair Association. No event shall be held at the Cumberland County Fairgrounds without the prior approval of the Cumberland County Fair Association. This approval shall be submitted to the City Clerk before any license is issued.
- B. Approval of the Board of Chosen Freeholders. No event shall be held at the Cumberland County Fairgrounds without the prior approval of the Cumberland County Board of Chosen Freeholders. This approval shall be submitted to the City Clerk before any license is issued.
- C. Approval of State Department of Agriculture. Any association organized for the purpose of holding agricultural fairs and exhibitions must be approved by the State Department of Agriculture before it shall be eligible to be a licensee under the Amusement Games Licensing Law (N.J.S.A. 5:8-122). This approval is evidenced by a certificate issued by the Department of Agriculture which must be submitted to the City Clerk before any municipal amusement game license is issued.
- D. State Uniform Construction Code. The Construction Official and Subcode Official shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.
- E. State Uniform Fire Code. The Fire Official shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.
- F. Crowd control and traffic safety. The application for the license for the Fair and the application for a license for any other event to be held at the Fairgrounds shall be referred to the Chief of Police, or his designee, for review and approval of the security measures to be employed for crowd control and traffic safety prior to the issuance of a municipal license by the City Clerk.
- G. Criminal background investigation. The application for an amusement game license for each operator of an amusement game shall be referred to the Chief of Police, or his designee, for a criminal background investigation prior to the issuance of an amusement game license by the governing body pursuant to Article II of this chapter.

Section Five

Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the provisions and sections of the ordinance are hereby declared to be severable with respect to their validity.

Section Six

This ordinance shall take effect twenty (20) days after final passage, according to law.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

ORDINANCE NO.

**AN ORDINANCE ESTABLISHING NEW ARTICLE IV, IN CHAPTER 1,
ALLOWING THE OFFICE OF THE CITY CLERK TO PROVIDE PUBLIC
NOTARY SERVICE AND TO CHARGE THE STATE MANDATED FEE**

WHEREAS, members of the public frequently request that the City Clerk's office provide notary services; and

WHEREAS, the Board of Commissioners has determined that charging the State mandated fee of \$2.50 per document notarized would be sufficient to cover the cost of this service.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS of the City of Millville as follows:

SECTION 1

ARTICLE IV PUBLIC NOTARY SERVICE

§ 1-18 Public Notary Service and Fees.

- A. The office of the City Clerk is hereby authorized to provide notary services to the public which shall be limited to five (5) documents per person.
- B. A fee shall be charged in the sum of \$2.50 per document notarized.

SECTION 2

Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the provisions and sections of the ordinance are hereby declared to be severable with respect to their validity.

SECTION 3

This ordinance shall take effect twenty (20) days after final passage, according to law.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

Daily Journal, Vineland

Publication Name:

Daily Journal, Vineland

Publication URL:

Publication City and State:

Vineland , NJ

Publication County:

Cumberland

Notice Popular Keyword Category:

Notice Keywords:

Millville

Notice Authentication Number:

**201606150907388178475
3350500898**

Notice URL:

Notice Publish Date:

Saturday, June 11, 2016

Notice Content

CITY OF MILLVILLE NOTICE OF INTENTION Notice is hereby given that an Ordinance, a summary of which, is hereinafter set out, was introduced before the Board of Commissioners of the City of Millville and passed its first reading on June 7, 2016 and that said Ordinance will be considered by said Board on final passage on June 21, 2016 at 6:30 P.M. in the City Commission Chamber, City Hall, 12 S. High Street, Millville, New Jersey, when and where all persons interested therein will be given ample opportunity to be heard for or against the adoption of said Ordinance. AN ORDINANCE ESTABLISHING NEW ARTICLE IV, IN CHAPTER 1, ALLOWING THE OFFICE OF THE CITY CLERK TO PROVIDE PUBLIC NOTARY SERVICE AND TO CHARGE THE STATE MANDATED FEE Following is a summary of the proposed Ordinance above referred to. Members of the public frequently request that the City Clerk's Office provide notary services. The Board of Commissioners has determined that charging the State mandated fee of \$2.50 per document would be sufficient to cover the cost of this service. The notary service shall be limited to five (5) documents per person. A copy of this Ordinance can be obtained without cost by any member of the general public at the City Clerk's Office, 3rd floor, Municipal Building, 12 S. High Street, Millville, NJ 08332 during Monday through Friday 8:30 am to 4:30 pm or on the City of Millville website at www.millvillenj.gov Dated: June 11, 2016 By Order of the Board of Commissioners Susan G. Robostello, City Clerk \$30.96

[Back](#)

Daily Journal, Vineland

Publication Name:

Daily Journal, Vineland

Publication URL:

Publication City and State:

Vineland , NJ

Publication County:

Cumberland

Notice Popular Keyword Category:

Notice Keywords:

Millville

Notice Authentication Number:

**201606150922390784825
3350500898**

Notice URL:

Notice Publish Date:

Saturday, June 11, 2016

Notice Content

CITY OF MILLVILLE NOTICE OF INTENTION Notice is hereby given that an Ordinance, a summary of which, is hereinafter set out, was introduced before the Board of Commissioners of the City of Millville and passed its first reading on June 7, 2016 and that said Ordinance will be considered by said Board on final passage on June 21, 2016 at 6:30 P.M. in the City Commission Chamber, City Hall, 12 S. High Street, Millville, New Jersey, when and where all persons interested therein will be given ample opportunity to be heard for or against the adoption of said Ordinance. Ordinance to amend the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, to add Parking Reserved for Handicapped Persons Following is a summary of the proposed Ordinance above referred to. Add 903 N. 6th Street, Placard #P1267741 300 S. 6th Street, Placard #P1118561 A copy of this Ordinance can be obtained without cost by any member of the general public at the City Clerk's Office, 3rd floor, Municipal Building, 12 S. High Street, Millville, NJ 08332 during Monday through Friday 8:30 am to 4:30 pm or on the City of Millville website at www.millvillenj.gov Dated: June 11, 2016 By Order of the Board of Commissioners Susan G. Robostello, City Clerk \$29.24

[Back](#)

Ordinance No. _____

An Ordinance Amending the Municipal Code of the City of Millville: Be it ordained by the Governing Body of the City of Millville in the County of Cumberland as follows:

**CHAPTER 39
MOTOR VEHICLE AND TRAFFIC REGULATIONS**

**ARTICLE X
Schedule 21**

Parking Reserved for Handicapped Persons

Add

<u>Name of Street</u>	<u>Placard Number</u>
903 North 6 th Street	P1267741
300 South 6 th Street (sign on Florence Ave. side)	P1118561

This Ordinance shall take effect after final approval and publication as required by law.

Moved By:

Seconded By:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

In Favor	Against	Abstain	Absent

CERTIFICATION

I hereby certify that the foregoing is a true copy of Ordinance adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

**RESOLUTION NO. R -2016
IN SUPPORT OF THE ADOPTION OF S2254/A3821 TO
CLARIFY MUNICIPAL AFFORDABLE HOUSING OBLIGATIONS**

WHEREAS, pursuant to the March 2015 New Jersey Supreme Court Order which transferred oversight of the Fair Housing Act (FHA) to the courts, many municipalities (including Millville) filed declaratory judgment actions to voluntarily comply with their present and prospective affordable housing requirements as established in the FHA; and

WHEREAS, the FHA and existing case law are clear that “present and prospective fair share of the housing need in a given region ... shall be computed for a 10-year period.” (See N.J.S.A. 52:27D-307(c)); and

WHEREAS, in October 2015, the Middlesex County Superior Court issued a decision that included a distinct “gap period” obligation, retroactively imposing an additional municipal obligation over an additional 16 year period, separate and apart from the normal 10 year present and prospective need set forth in the FHA. Recently the Ocean County Superior Court did the same. The Ocean County decision is currently on appeal; and

WHEREAS, this “gap period” issue arises out of COAH’s inability to promulgate third round regulations from 1999 to the present or make any final determination as to state and regional housing need. Despite this, the courts are not holding COAH accountable but rather are imposing additional obligations on municipalities. These retroactive obligations will have a significant and unfunded impact on municipalities, straining their already overburdened resources; and

WHEREAS, aside from other inequities and issues imposed by a so-called “gap” obligation, the households counted in the “gap period” may well be double counted when the present need is calculated. The prospect of double counting compounds this dilemma and will likely result in forcing municipalities and their property taxpayers to subsidize development or subject them to court orders allowing enormous numbers of new housing units as a result of “builder’s remedy” lawsuits. Such a result will radically and irrevocably transform the character and quality of life for all New Jersey residents; and

WHEREAS, hundreds of New Jersey’s municipalities have expended significant financial and other administrative resources in their attempts to voluntarily comply with their constitutional obligation for affordable housing as established by the Supreme Court and the FHA. As a direct result of the State’s failure to advance viable regulations or enact overdue legislative reform, this will only continue to spiral out of control; and

WHEREAS, Senate Bill S2254 and Assembly Bill A3821 are important legislative remedies designed to clarify existing law and preclude these significant, unfair impacts. Swift and decisive

adoption of both is a critical step toward a more rational statewide housing policy, including reasonable and achievable obligations for municipalities;

NOW THEREFORE, BE IT RESOLVED by the governing body of the City of Millville, County of Cumberland and State of New Jersey that:

1. The Board of Commissioners hereby supports the adoption of Senate Bill S2254 and Assembly Bill A3821 to clarify that a municipality's present and prospective fair share of the housing need in a given region shall be computed for a 10-year period, and shall not include a retrospective obligation arising from any so called "gap period."

2. The Board of Commissioners urges the members of the New Jersey Senate, General Assembly and the Governor to swift and decisively adopt both as a critical step toward a more rational statewide housing policy, including reasonable and achievable obligations for municipalities.

3. A certified copy of this resolution be sent to Hon. Chris Christie, Governor; Hon. Steve Sweeney, President, NJ Senate; Hon. Vincent Prieto, Speaker, NJ General Assembly; Senate and General Assembly representatives and the New Jersey State League of Municipalities.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

RESOLUTION _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

That the following transfers were made to the Tax & Utility records

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
52.06	1	12616-0	19 Torresdale St.	Ovr	Pay	\$ 30.00		SEWER
				16	3	\$ (30.00)		WATER
438	9		1000 Sassafras St.	16	2	\$ 160.00		TAX
		7893-0		16	1	\$ (30.00)		WATER
				16	1	\$ (130.00)		SEWER

That the following be added to the Tax & Utility records due to returned check

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
29	66		2008 W. Main St.	16	2	\$ 888.79	\$ 4.35	TAX
65	19.06	11593-0	11 Sterling Place	16	2		\$ 0.46	WATER
				16	2		\$ 1.40	WATER
				16	2		1.47	SEWER
				16	1	\$ 155.00	\$ 3.31	SEWER
				16	1	\$ 20.00		NSF FEE
69	2	1653-0	1304 Cedarbrook Ave	16	2	\$ 85.70	\$ 1.24	WATER
				16	2	\$ 130.00	1.88	SEWER

That the following be added to the Utility records due to turn on

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
299	15	5603-0	211 W. McNeal St.	16	2	\$ 130.00		SEWER

That the following be canceled from the Utility records due to turn off

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
313	8	10528-2	2 E. Broad St.	16	2	(130.00)		SEWER
472	26	8309-0	303 S 4th St.	16	2	(58.00)		WATER

That the following be canceled from the Utility records due to read error

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
400	9	7283-0	1211 E. Broad St	16	1	(7.00)		WATER

That the following corrections were made by reversal to Tax & Utilities

Blcok	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
471	4	8270-0	225 S 4th St.	16	1	30.00		WATER
				16	1	130.00		SEWER
				15	4	0.21		SEWER
402	4.03	11779-0	524 Manor Ave.	16	1	(129.40)		SEWER
				16	2	(30.00)		WATER
				16	2	(0.81)		SEWER
483	1.04		208 S Wade Blvd.	16	2	1.02		Pilot Tax
				16	2	(1.02)		TAX

Moved By: _____

Seconded By: _____

VOTING:

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

RESOLUTION NO. _____

WHEREAS, Chapter II, Article III of the Municipal Code of the City of Millville requires that property owners maintain their property in accordance with the standards contained in the Property Maintenance Code of the City of Millville; and

WHEREAS, the Code Official authorized emergency services to be performed to correct the condition at a cost to the City of Millville as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

- I. The governing body of the City of Millville hereby authorizes the special assessment against the following properties and the monies owed shall be collected in the same manner as property taxes are assessed and collected pursuant to section II-6 of the municipal code.

BOARD & SECURE:

Block 424 Lot 26 219 N 4 th St (Board & Secure date 6-2-16) Administrative Fee	129.00 250.00
Block 320 Lot 13 804 F. St (Board & Secure date 5-24-16) Administrative Fee	387.00 250.00
Block 72 Lot 12 908 Cherry St (Board and Secure date 5-20-16) Administrative Fee	21.50 500.00
Block 428 Lot 1 420 Sassafras St (Board & Secure date 6-7-16) Administrative Fee	107.50 250.00
Block 411 Lot 1 200-206 High St (Board & Secure date 6-10-16) Administrative Fee	64.50 250.00
Block 426 Lot 9 525 Pine St (Board and Secure date 6-10-16) Administrative Fee	21.50 250.00
Block 352 Lot 41 538 Columbia Ave (Board & Secure date 6-10-16) Administrative Fee	107.50 250.00

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held June 21, 2016.

Susan G. Robostello, City Clerk

RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILVILLE:

That the following licenses to sell alcoholic beverages in the City of Millville are hereby granted for the year beginning July 1, 2016 and ending June 30, 2017:

<u>LICENSE NO.</u>	<u>LICENSEE</u>
0610-33-011-004	Whitewip Partners, LLC T/A The Vaudville 126 North High Street
0610-31-021-004	Millville Aerie 1836 T/A Fraternal Order of the Eagles 141 West Foundry Street
0610-33-005-007	The Flying Tomato Inc. T/A Old Oar House Irish Pub 123 North High Street
0610-33-010-002	Larry Shuemate Inc. T/A Larry's Bar 1115 S. 2 nd Street
0610-31-019-001	Nabb-Leslie Post #82 T/A American Legion 220 Buck Street
0610-31-028-001	Union Lake Sailing & Tennis Club T/A Union Lake Sailing & Tennis Club Starling Drive
0610-33-006-008	Village Culinary Services, Inc. T/A None (Pocket License)
0610-33-007-012	Jenny's Place, LLC T/A Jenny's Place 2735 South 2 nd Street
0610-31-030-001	Millville Lodge #2488 Loyal Order of Moose Inc. T/A Moose Lodge #2488 Bogden Boulevard

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held June _____.

Susan G. Robostello, City Clerk

Certification Of Availability of Funds

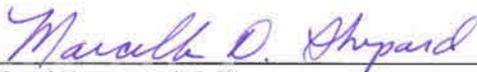
This is to certify to the BOARD OF COMMISSIONERS of the CITY OF MILLVILLE that only funds for the 2016 Calendar Year Budget can be certified. The below contract amount is contingent upon sufficient funds being appropriated in the 2016 Current Year Budget.

Resolution Date: 06/21/16
Resolution Number: A

William M. Tambussi, Esquire
360 Haddon Avenue
Westmont, NJ

Contract: LABOR COUNSEL CONFLICT

<u>Account Number</u>	<u>Amount</u>	<u>Department Description</u>
6-01-20-155-240-227	\$ 7,500.00	LEGAL SERVICES & COSTS



Chief Financial Officer

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION NO. R -2016

WHEREAS, the City of Millville has engaged the law firms of Gruccio, Pepper, DeSanto & Ruth and Blaney & Karavan, P.C. as special counsel to handle various legal matters involving the Municipality; and

WHEREAS, the Board of Commissioners finds it is necessary to engage the services of another labor law firm in cases where the above two law firms have a conflict of interest; and

WHEREAS, this Professional Services Contract has been awarded on a non-fair and open basis pursuant to Millville City Code § 2-64.3; and

WHEREAS, the Chief Financial Officer has issued a certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the governing body of the City of Millville, County of Cumberland and State of New Jersey that:

1. The Professional Services Contract between the Municipality and **William M. Tambussi, Esquire of Brown & Connery, LLP**, not to exceed \$7,500.00 is hereby approved; and

2. The Mayor is hereby authorized to execute said Contract and the City Clerk to attest it.

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held on June 21, 2016

Susan G. Robostello, City Clerk

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT made this ____ day of _____, 2016 by and between the **City of Millville**, a Municipal Corporation of the State of New Jersey, 12 South High Street, P. O. Box 609, Millville, New Jersey, hereinafter referred to as called "Municipality", and **William M. Tambussi, Esquire of Brown & Connery, LLP**, 360 Haddon Avenue, Westmont, New Jersey, hereinafter referred to as "Consultant."

ARTICLE 1. PURPOSE OF AGREEMENT

The Municipality desires to appoint a special conflict labor attorney to handle labor law matters where the Municipality's regular labor attorneys have a conflict.

ARTICLE II. SCOPE OF SERVICES

The Consultant shall provide legal services to the Municipality on all labor matters as may be assigned to it.

ARTICLE III. MUNICIPAL RESPONSIBILITY

The Municipality, through its employees, shall cooperate with the Consultant and provide any information available to it which will assist the Consultant in the performance of the Scope of Services including available data, background information and representatives for meetings, negotiations, or court appearances as requested by the Consultant.

ARTICLE IV. CONSIDERATION AND METHOD OF PAYMENT

The total consideration allocated to provide the Scope of Services as set forth herein at an hourly rate of \$150.00 per hour not to exceed \$7,500.00.

Billing shall be made by Voucher only with itemized invoice attached. Vouchers shall be submitted periodically as work is performed on not less than a monthly basis. Payment by the City shall be made within thirty (30) days of the presentation of the Voucher. If employees of the City request services from the Consultant which exceed the Scope of Services contained in this Contract, the Consultant shall not perform the services requested until an amendment to the Contract has been approved by Resolution of the Board of Commissioners.

ARTICLE V. AFFIRMATIVE ACTION

Attachment "A" containing the Affirmative Action requirements is incorporated herein.

ARTICLE VI. AMERICANS WITH DISABILITIES ACT

Attachment ""B" containing the Americans with Disabilities Act requirements is incorporated herein.

ARTICLE VIII. NON FAIR AND OPEN CONTRACT

This contract has been awarded to the Consultant under a Non-Fair and Open process pursuant to Millville City Code § 2-64.3.

ARTICLE VII. GENERAL PROVISIONS

1. **APPLICABLE LAW AND VENUE.** This Agreement shall be interpreted, governed and enforced in accordance with the laws of the State of New Jersey without regard to conflicts of laws principles. The parties agree that any and all legal actions relating to any dispute, enforcement or other matter to be decided between them arising out of this Agreement or the subject matter hereof shall be brought in a federal

or state court located in the State of New Jersey.

2. **ASSIGNMENT.** The Consultant agrees not to assign or transfer its rights or responsibilities in this Contract without the prior written consent of the City.

Furthermore, the Consultant agrees not to delegate to others any duties or responsibilities which it has under the terms of this Contract except that it may engage other professionals to assist in the prosecution of the work if there are no employees on staff capable of performing the work.

3. **BENEFICIAL INTEREST.** Nothing in this Contract shall be construed to give any rights or benefits in this Contract to anyone other than the City and the Consultant. All duties and responsibilities undertaken pursuant to this Contract shall be the sole and exclusive benefit of the City and the Consultant and not for the benefit of any other person.

4. **COMPLIANCE WITH LAW.** The Consultant shall be required to comply with all applicable Federal, State, County and Local laws during the performance of this Contract.

5. **CONFIDENTIAL INFORMATION.** The Consultant agrees that it shall not, at any time or in any manner, either directly or indirectly, communicate to any person, corporation, firm, partnership or other legal entity any information of a confidential nature involving the business or operations of the City of Millville unless authorized by the appropriate city official.

6. **DURATION OF CONTRACT.** The duration of this Contract shall be for the period of one year beginning June 22, 2016.

7. **INDEMNIFICATION.** Consultant shall indemnify, save harmless and defend the Municipality, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the Municipality, from and against any and all claims, losses, costs, attorney's fees, damages or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied under this Contract or by the performance of any work under this Contract, including all suits or actions of every kind or description brought against the Municipality, either individually or jointly with Consultant for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any work pursuant to or in connection with this Contract, or through any negligence or alleged negligence in safeguarding the work area, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the Consultant, its employees, SubConsultants or agents or others under the Consultant's Contract.

8. **INSURANCE.**

A. Notwithstanding the indemnification and defense obligations of the Consultant, Consultant shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the work being performed and furnished and as will provide protection from any and all covered claims which may arise out of or be caused or alleged to have been caused in any manner from Consultant's performance and furnishing of the Work and Consultant's other obligations under the

Contract Documents, whether it is to be performed or furnished by Consultant, by any SubConsultant, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

B. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than amounts specified in the attached schedule or greater where required by law. See Schedule of Insurance attached as Attachment "C."

9. **STANDARD OF CARE.** The Consultant shall perform the Scope of Services in a professional manner consistent with generally accepted principles established for its profession. The professional services often require decisions which are not based upon exact science, but rather skilled judgment. The Consultant shall use that degree of care and skill normally exercised in the profession under similar circumstances at the time the services are rendered. This standard of care shall not be judged according to later standards. No express or implied warranty or representation is provided as to the success or issuance of any approvals or permits for any application submitted by or on behalf of the City based in whole or in part upon the plans, designs, or documents prepared by the Consultant.

10. **TERMINATION OF CONTRACT.** The City reserves the right to terminate this Professional Services Contract at any time upon thirty (30) days' notice to the Consultant. In the event that the Contract is terminated, or the project is abandoned, the City shall be responsible for the payment for all work performed by the Consultant to the point of termination.

11. **ENTIRE AGREEMENT.** This Contract represents the entire agreement

between the parties. No amendment to this Contract shall be valid unless it is made in writing and executed by the parties and approved by Resolution of the Board of Commissioners.

CITY OF MILLVILLE

By: _____
Michael Santiago, Mayor

ATTEST:

Susan G. Robostello, City Clerk

WITNESS:

By: _____
William M. Tambussi, Esquire

ATTACHMENT "A"
AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACT
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

ATTACHMENT "B"
AMERICANS WITH DISABILITIES ACT OF 1990
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS
PURSUANT TO 42 U.S.C. SECTION 12101, et seq.

1. The Contractor and the City do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the Act) (42 USC Section 12101 et seq.) that prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this Contract. In providing any aid, benefit, or service on behalf of the City pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act.

2. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this Contract, the Contractor shall defend the City in any action or administrative proceeding commenced pursuant to the Act. The Contractor shall indemnify, protect, and save harmless the City, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the City's grievance procedure, the Contractor agrees to abide by the decision of the City that is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City, or if the City incurs any expense to cure a violation of the Act that has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

3. The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the City, or any of its agents, servants, and employees, the City shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the City or its representatives.

4. It is expressly agreed and understood that any approval by the City of the services provided by the Contractor pursuant to the contract will not relieve the Contractor of the obligation to comply with the Act, and to defend, indemnify, protect, and save harmless the City pursuant to this paragraph.

5. It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim that may arise out of their performance of this contract. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this contract, nor shall it be construed to relieve the Contractor from any liability, nor preclude the City from taking any other actions available to it under any other provisions of this contract or otherwise at law.

ATTACHMENT "C"

SCHEDULE OF INSURANCE

A. Workers Compensation. Statutory coverage and limits in compliance with the Workers' Compensation Laws of the State of New Jersey.

B. General Liability including Products & Completed Operations. With the minimum combined single limit of liability for bodily injury and property damage of One Million Dollars (\$1,000,000.00). Municipality shall be named as an "Additional Insured."

C. Errors and Omissions/Professional Liability. A minimum combined single limit of liability of One Million Dollars (\$1,000,000.00).

D. Automobile Liability. A minimum of Five Hundred Thousand Dollars (\$500,000.00) combined single limit of bodily injury and property damage liability.

Failure by the Consultant to supply such written evidence of required insurance and to maintain same for the duration of this contract shall result in default under this contract.

The insurance companies for the above coverages must be licensed by the State of New Jersey and acceptable to the Municipality. The Consultant shall take no action to cancel or materially change any of the insurance required under this contract with the Municipality's prior approval. The maintenance of insurance under this section shall not relieve the Consultant of any liability greater than the limits of scope of the applicable insurance coverage.

RESOLUTION NO. _____

WHEREAS, the City of Millville desires to enter into a Memorandum of Understanding with the City of Vineland, City of Bridgeton and County of Cumberland, governmental corporations of the State of New Jersey to provide certain services for the residents of the City of Millville; and

WHEREAS, an allocation of funding in the amount of \$82,486.00 has been made available through the Recovery Act Edward Byrne Justice Assistance Grant Program (JAG) to the County of Cumberland, City of Vineland, City of Millville, and City of Bridgeton, for which a joint application must be submitted by said units of local government; and

WHEREAS, it is the desire of said parties that the City of Vineland serve as the lead entity for the purposes of submitting the application with the Bureau of Justice Assistance for funding under the Recovery Act JAG Program; and

WHEREAS, as lead entity for the parties, the City of Vineland shall be responsible for submission of the application, receipt of funding, and management of the award, including the submission of such financial and progress reports as required by the program.

WHEREAS, the allocation for the City of Millville is \$22,026.00; and

WHEREAS, the Millville Police Department will utilize the City of Millville's portion of the funding under the Recovery Act JAG Program for the acquisition of equipment, technology and other material to upgrade, improve, and/or replace the current radio communication system and focus on ensuring communications interoperability with surrounding emergency services agencies; and

WHEREAS, the parties agree that they will utilize their portion of the funding for eligible purposes under the Recovery Act JAG Program; and

WHEREAS, a copy of this Agreement is on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. That the Memorandum of Understanding is hereby approved.
2. That the Mayor and City Clerk are hereby authorized to execute said Agreement.

Moved By:
Seconded By:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held June 21, 2016.

Susan G. Robostello, City Clerk

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on _____
by and among the CITY OF VINELAND, CITY OF MILLVILLE, CITY OF BRIDGETON, and
COUNTY OF CUMBERLAND, governmental corporations of the State of New Jersey.

WITNESSETH:

WHEREAS, an allocation of funding in the amount of \$82,486 has been made available through the FY 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) to the County of Cumberland, City of Vineland, City of Millville, and City of Bridgeton, for which a joint application must be submitted by said units of local government; and

WHEREAS, it is the desire of said parties that the City of Vineland serve as the lead entity for the purposes of submitting the application with the Bureau of Justice Assistance for funding under the FY 2016 JAG Program.

NOW, THEREFORE, the parties to this Memorandum of Understanding agree that:

1. The City of Vineland shall act as the lead entity on behalf of the Cities of Vineland, Millville and Bridgeton, and the County of Cumberland for participation in the FY 2016 JAG Program.
2. As lead entity for the parties, the City of Vineland shall be responsible for submission of the application, receipt of funding, and management of the award, including the submission of such financial and progress reports as required by the program.
3. The distribution of the total allocation of \$82,486 shall be as follows:

City of Vineland	\$23,640
City of Millville	\$22,026
City of Bridgeton	\$29,809
County of Cumberland	\$7,011
4. The parties shall utilize their portion of the funding for eligible purposes under the JAG Program within the time frame specified in the grant.

CITY OF VINELAND

CITY OF BRIDGETON

By: _____

By: _____

CITY OF MILLVILLE

COUNTY OF CUMBERLAND

By: _____

By: _____

RESOLUTION NO. _____

RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE;

1. That the following officers and employees shall be and hereby appointed by this Board, and unless sooner removed shall hold her respective offices and employment for the several terms hereinafter designated, to wit:

<u>Office of Employment</u>	<u>Name of Appointees</u>	<u>Term of Appointment</u>
Registrar of Vital Statistics	Peggy A. Huff	Three year term Beginning 7/1/2016 Expiring 6/30/2019
Official Municipal Assessment Search Officer	Susan G. Robostello	One year term Beginning 7/1/16 Expiring 6/30/17
Official Tax Search Officer	Sherri Ball	One year term Beginning 7/1/16 Ending 6/30/17

2. Each said officer and employee shall receive the salary or compensation heretofore fixed by the Board of Commissioners of this City and if required to give bond the same shall be in the sum heretofore fixed by the Board. Said salary or compensation shall be paid at the times and by warrants on the Treasurer, signed and countersigned in the manner heretofore provided.

3. The several terms or tenures of the officers appointed or continued in office under the terms of this resolution shall be subject to the provisions of Section Four of Resolution No. 1, adopted June 6, 1913 and said employee may at any time be removed at the pleasure of the Board unless otherwise provided by statute.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held on _____.

Susan G. Robostello, City Clerk

**A RESOLUTION APPROVING REQUEST FOR PERFORMANCE
GUARANTEE REDUCTION FOR SCHAEFFER LAND, LLC AS
SUBMITTED BY THE CITY ENGINEER IN COMPLIANCE WITH N.J.S.A.
40:55D-53 (MUNICIPAL LAND USE LAW)**

WHEREAS, pursuant to 40:55D-53 and a report submitted by the City of Millville Engineer dated June 6, 2016, 2016, a performance guarantee reduction is hereby requested by Schaeffer Land, LLC.; and

WHEREAS, the current guarantee is \$370,376.60 and Schaeffer Land, LLC has requested the reduction of the performance guarantee in the amount of \$251,971.00; leaving a balance of \$118,405.60.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. For the Performance Guarantee reduction of Surety Bond No. 5041729 from Bond Safeguard Insurance Company with effective date of June 4, 2015, the request for said reduction of \$251,971.00 as submitted by the City of Millville Engineer is hereby approved for:
 - Schaeffer Land, LLC subdivision for Four Seasons Phase 2B, located on W. Buckshutem Road and Hogbin Road in Block 52 Lots 110 & 115 (original tract), with Bond Safeguard Insurance Company as the issuing institution and Schaeffer Land, LLC as the applicant.
2. Pursuant to N.J.S.A 40:55D-53, the City Clerk of the City of Millville is hereby authorized and directed to notify the obligor of the action taken by the Board of Commissioners as set forth above.

Moved By:

Seconded By:

VOTING
 Michael Santiago
 Lynne Porreca Compari
 David W. Ennis
 Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Public Affairs
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks & Public Property



OFFICERS

SUSAN G. ROBOSTELLO
City Clerk/Administrator
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

**12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332
TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov**

To: Susan G. Robostello
From: Brian Prohowich, Assistant Municipal Engineer
Re: Performance Guarantee Reduction
Four Seasons Phase 2B
Block 52 Lots 110 & 115
Date: June 6, 2016

The Engineering Department has received a request from Schaeffer Land, LLC for the reduction of the Performance Guarantee for the Phase 2B improvements associated with the Four Seasons residential development in Block 52 Lots 110 & 115 on the corner of W. Buckshutem Road and Hogbin Road. The Engineering Department and Engineering Consultant have conducted on-site inspections and reviewed the file for this project for compliance with the approved site plan improvements and has determined the guarantee can be reduced. The applicant has posted Performance Surety Bond No. 5041729 from Bond Safeguard Insurance Company dated June 4, 2015 in the amount of \$370,376.60 for site improvements which include stormwater system, water and sewer connections, concrete sidewalks, curbing and pavement including ADA ramps, landscaping, lighting, traffic control signage and associated site clearing and demolition.

A recommendation is made to the Board of Commissioners for the **reduction** of the Performance Guarantee in the amount of **\$251,971.00; leaving a balance of \$118,405.60**. Please find attached a recommending resolution to be placed on the next regularly scheduled Commission Meeting of June 21, 2016.

Thank You.

CC: (via email) Shari Ney
Samantha Silvers
Wayne Johnson
Schaeffer Land, LLC

Battistini Consulting Services

212 Geissinger Avenue
 Millville, NJ 08332
 609-774-0127
 davebatt@aol.com

**ENGINEER'S ESTIMATE
 OF
 PROBABLE CONSTRUCTION COST
 FOUR SEASONS
 PHASE 2B
 Block 52 Lots 110 & 115
 MILLVILLE, CUMBERLAND COUNTY, NEW JERSEY**

ITEM #	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	ESTIMATED COST	RELEASE # 1 QUANTITY	REDUCTION AMOUNT	BALANCE	10% x Completed + 110% x Uncompleted
SOIL EROSION & SEDIMENT CONTROL									
1	Stone Inlet Protection	6.00	UNIT	\$200.00	\$1,200.00			\$1,200.00	\$1,320.00
2	Stone Tire Cleaning Pad, 100' x 30' wt Filter Fabric	1.00	UNIT	\$2,000.00	\$2,000.00			\$2,000.00	\$2,200.00
3	Silt Fence	725.00	LF	\$5.00	\$3,625.00			\$3,625.00	\$3,987.50
STORM SEWER									
4	15" RCP	404.00	LF	\$35.00	\$14,140.00	404.00	\$14,140.00		\$1,414.00
5	21" RCP	184.00	LF	\$45.00	\$8,280.00	184.00	\$8,280.00		\$828.00
6	24" RCP	184.00	LF	\$59.00	\$10,856.00	184.00	\$10,856.00		\$1,085.60
7	30" RCP	103.00	LF	\$85.00	\$8,755.00	103.00	\$8,755.00		\$875.50
8	Type "A" Inlet	3.00	UNIT	\$1,800.00	\$5,400.00	3.00	\$5,400.00		\$540.00
9	Type "B" Inlet	6.00	UNIT	\$2,800.00	\$16,800.00	6.00	\$16,800.00		\$1,680.00
SANITARY									
10	4' Sanitary Manhole	2.00	UNIT	\$3,000.00	\$6,000.00	2.00	\$6,000.00		\$600.00
11	8" PVC Sanitary	380.00	LF	\$30.00	\$11,400.00	380.00	\$11,400.00		\$1,140.00
12	4" Sanitary Lateral (Complete)	12.00	UNIT	\$1,500.00	\$18,000.00	12.00	\$18,000.00		\$1,800.00
WATER									
13	8"CLDIP Water Main	325.00	LF	\$40.00	\$13,000.00	325.00	\$13,000.00		\$1,300.00
14	10" CLDIP Water Main	55.00	LF	\$48.00	\$2,640.00	55.00	\$2,640.00		\$264.00
15	8" Gate Valve & Box	2.00	UNIT	\$1,500.00	\$3,000.00	2.00	\$3,000.00		\$300.00
16	10" Gate Valve & Box	1.00	UNIT	\$2,000.00	\$2,000.00	1.00	\$2,000.00		\$200.00
17	10" x8" Tee	1.00	UNIT	\$650.00	\$650.00	1.00	\$650.00		\$65.00
18	Fire Hydrant (Complete)	2.00	UNIT	\$2,800.00	\$5,600.00	2.00	\$5,600.00		\$560.00
19	1" CTS Polybutylene Water Service (Complete)	12.00	UNIT	\$1,500.00	\$18,000.00	12.00	\$18,000.00		\$1,800.00
CONCRETE CURBING & PAVEMENT									
20	6" x 8" x 18" Granite Block Curb	1,150.00	LF	\$20.00	\$23,000.00	1,150.00	\$23,000.00		\$2,300.00
21	2' Thick FABC-1, Mix No. 5	2,160.00	SY	\$8.00	\$17,280.00	2,160.00	\$17,280.00		\$1,728.00
22	4" Thick Bituminous Stabilized Base Course Mix 1-2	2,160.00	SY	\$16.00	\$34,560.00	1,080.00	\$17,280.00	\$17,280.00	\$20,736.00
23	6" Thick Soil Agg-egate Subbase Type 1-5	2,160.00	SY	\$12.00	\$25,920.00	2,160.00	\$25,920.00		\$2,592.00
24	4" Thick Concrete Sidewalk	3,550.00	SF	\$10.00	\$35,500.00	1,532.00	\$15,320.00	\$20,180.00	\$23,730.00
25	6" Thick Concrete Sidewalk	1,200.00	SF	\$15.00	\$18,000.00	240.00	\$3,600.00	\$14,400.00	\$16,200.00
26	Driveway Apron, 6" thick	1,290.00	SF	\$15.00	\$19,350.00	240.00	\$3,600.00	\$15,750.00	\$17,685.00
27	ADA Ramp	2.00	UNIT	\$1,200.00	\$2,400.00	1.00	\$1,200.00	\$1,200.00	\$1,440.00
LANDSCAPING & LIGHTING									
28	Shade Trees	17.00	UNIT	\$300.00	\$5,100.00			\$5,100.00	\$5,610.00
29	150 Watt Town & Country Light Fixture	2.00	UNIT	\$2,000.00	\$4,000.00			\$4,000.00	\$4,400.00
SIGNAGE & MISCELLANEOUS									
30	Traffic Control Sign	1.00	UNIT	\$250.00	\$250.00	1.00	\$250.00		\$25.00

SUB-TOTAL \$336,706.00

10% CONTINGENCY \$33,670.60

ORIGINAL BOND AMOUNT	\$370,376.60
AMOUNT OF REDUCTION	
REVISED BOND AMOUNT	

\$251,971.00

\$118,405.60

Minimum 30% to be retained per MLUL 40:55D-53(e)(1)

\$111,112.98



February 27, 2016

David J. Battistini, PE, LS, PP
 N.J. Professional Engineer & Land Surveyor Lic # 26254
 N.J. Professional Planner Lic # 3523

Date

RESOLUTION NO. _____

WHEREAS, Chapter II, Article VI of the Municipal Code of the City of Millville requires that property owners maintain their property in accordance with the standards contained in the Property Maintenance Code of the City of Millville; and

WHEREAS, a Notice of Violation was served on the property owners of the properties listed below, and they failed to correct the condition set forth in the Notice of Violation within the time specified; and

WHEREAS, the Code Official authorized services to be performed to correct the condition at a cost to the City of Millville as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

I. The governing body of the City of Millville hereby authorizes the assessment of a lien against the following properties and the monies owed shall be collected in the same manner as property taxes are assessed and collected pursuant to section II-6 of the municipal code.

CUT & CLEAN:

Block 424 Lot 26 219 N. 4 th Street (Clean Up date 5/31/16)	120.00
Administrative Fee	250.00
Block 536 Lot 9 801 Shar Lane Blvd (Clean Up date 6/1/16)	90.00
Administrative Fee	500.00
Block 359 Lot 32 509 N. 2 nd Street (Clean Up date 6/3/16)	240.00
Administrative Fee	250.00
Block 431 Lot 11 12 N 5 th Street (Clean Up date 6/8/16)	90.00
Administrative Fee	500.00
Block 559 Lot 13 1101 S. 2 nd Street (Clean Up date 6/8/16)	150.00
Administrative Fee	250.00
Block 285 Lot 5 125 W Foundry Street (Clean Up date 6/9/16)	180.00
Administrative Fee	500.00

Moved By:
Seconded By:

VOTING

Michael Santiago
Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

Resolution No. _____

WHEREAS, in accordance with Chapter 33, Article 20 of City of Millville Municipal Code the operator of each taxicab engaged in the taxi business within the City shall obtain an operator's license; and

WHEREAS, the following individual has submitted a license application which is on file with the City Clerk:

1. **Raul O. Celaya – Ojeda**
300 Atlantic Street
Bridgeton, NJ 08302
2. **Angela Torchio**
189 Shiff Ave.
Pittsgrove, NJ 08318
3. **Brent T. Scaringello**
17 Oakdale Drive
Millville, NJ 08332

WHEREAS, the Chief of Police and the Traffic Safety Bureau have completed the required investigations and have determined the applicant meets the qualifications pursuant to the City of Millville Municipal Code §33-162.A License procedure for Taxicab Operator's License.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. The Taxicab Operator License is approved for the period covering January 1, 2016 through December 31, 2016.
2. The Taxicab Operator License shall be prepared by the Office of the City Clerk.

Moved By:
Seconded By:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held on June 21, 2016

Susan G. Robostello, City Clerk

Resolution No. _____

WHEREAS, Giancola Motors submitted a Licensed Towing Operators License application to be placed on the towing list of the City of Millville pursuant to Chapter 52, Article XIII, Towing and Storage of the Municipal Code of the City of Millville; and

WHEREAS, it has been determined that the applicant has submitted all the required documentation and satisfied all of the appropriate conditions necessary for approval to operate as a Licensed Towing Operator for the City of Millville.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, and State of New Jersey as follows:

1. That the governing body does hereby approve the following as an authorized Licensed Towing Operator for the City of Millville:

a) Giancola Motors, 1915 N. Second Street, Millville, NJ

2. That the Towing Operator License is valid for a term beginning June 21, 2016 and ending December 31, 2017.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting there of held June 21, 2016.

Susan G. Robostello, City Clerk

Resolution No. _____

Resolution amending Resolutions No. R6-2014 adopted on January 2, 2014 and No. R180-2014 adopted on July 15, 2014 determining the power and duties of each member of the Board of Commissioners of the City of Millville.

IT IS HEREBY RESOLVED by the Board of Commissioners of the City of Millville as follows:

WHEREAS, the Board of Commissioners following a closed session pursuant to Millville Code Section 46-64 has determined it is necessary to reassign certain powers and duties formally assigned to the Department of Public Works to other departments:

1. That the following powers, duties and personnel be and they hereby assigned to the Department of Public Works:

Sewer Utility Distribution
Water Utility Distribution
Holly City Development Corporation
Holly City Family Center
Millville Housing Authority
Public Health/Cumberland County Health Department
Green Team Advisory Committee
Tourism
Urban Enterprise Zone
Empowerment Zone
Industrial and Economic Development
Industrial Commission
Public Relations
All other employees of the Department of Public Works

2. That the following powers, duties and personnel be and they hereby are assigned to the Department of Public Affairs:

Community Development /CDBG
Planning Board
Planning Department
Zoning Board
Zoning Officer

Building Inspector
Bureau of permits & Inspections
Code Enforcement (Property Maintenance)
Construction Official
Electrical Inspector
Fire Protection Official
Housing Inspections & Rental Registrations
Legal Services & Costs
Plumbing Inspector
Sub Code Officials
Clean Communities
Code Enforcement (Trash & Recycling)
All other employees of the Department of Public Affairs

3. That the following powers, duties and personnel be and they hereby are assigned to the Department of Revenue and Finance:

Administrator
Advertising
Assessment of Taxes
Chief Financial Officer/Finance Administration
Collection of Taxes and Utilities
Election Administration
Insurance
Liquidation of Tax Title Liens and Foreclosure
Management Information Systems
Municipal Clerk's Office
Payroll
Purchasing Department
Registrar of Vital Statistics
Safety & OSHA Compliance/Right to Know
Sewer Utility Commercial
Tax Assessor
Tax & Assessment Search Officer
Telephone Exchange
Water Utility Commercial
Human Resources
Personnel Committee
Information Technology
All employees of the Department of Revenue & Finance

4. That the following powers, duties and personnel be and they hereby assigned to the Department of Public Safety:

Animal Control Officer
Emergency Management Services
First Aid Organizations/Millville Rescue Squad
Fire Chief/Fire Department
Fire Safety Inspector
Municipal Court Judge
Municipal Court Administrator/Municipal Court
Administrator's Office
Police Chief/Police Department
All other employees of the Department of Public Safety

5. That the following powers, duties and personnel be and they hereby assigned to the Department of Parks and Public Property:

Celebration of Public Events
Christmas Lighting
Millville Public Library
Parks & Playgrounds
Public Buildings & Grounds
Public Events
Public Property
Recreation Department
Fleet Management Operation
Recycling
Sanitary Landfill
Weed Control
Compost Facility
Solid Waste & Recycling Collection
Yard Waste Collection
Senior Citizen Center
Shade Tree Commission
Snow Removal
Street Lighting
Streets & Roads, Repair & Maintenance
Union Lake Beach

**Youth Program
City Engineer/Engineering Department
All other employees of the Department of parks & Public
Property**

Moved By:
Seconded By:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held June_____.

Susan G. Robostello, City Clerk

PUBLIC NOTICE
CITY OF MILLVILLE
CUMBERLAND COUNTY
NOTICE TO BIDDERS

Sealed bids will be received by the Purchasing Board of the City of Millville, 12 South High St. until July 14, 2016 at 10:00 AM local prevailing time. When publicly opened and read aloud for:

CITY OF MILLVILLE
CY 2016 ELECTRICAL REPAIR, MAINTENANCE & SERVICE CONTRACT
FOR WATER UTILITY, SEWER UTILITY & PUBLIC PROPERTIES

for the City of Millville in accordance with specifications on file in the office of the Purchasing Agent, City Hall, 12 South High St., Millville, NJ during regular business hours of 8:30 AM to 4:30 PM Monday through Thursday where said specifications may be examined and where copies may be obtained by prospective bidders.

Each bid must be submitted enclosed in an opaque sealed envelope addressed to the "Millville City Commissioners, City of Millville, 12 South High St., Millville, NJ 08332" and plainly marked on the outside "Bid for CY 2016 Electrical Repair, Maintenance and Service Contract", including the name of the bidder and delivered before or on the day and time of the bid opening and must be accompanied by a non-collusion affidavit and certified check, cashier's check or bid bond in the amount of ten (10) percent of the total bid, not to exceed twenty thousand dollars (\$20,000.00), made payable to the City of Millville. Facsimile bids will NOT be accepted.

No Bid Forms or Specifications will be available after 4:00 p.m., Local Prevailing Time, July 12, 2016.

This proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 et seq. (Affirmative Action).

Bidders are required to submit a statement of ownership with their bid as required by P.L. 1977, c. 33 (Disclosure of Ownership).

Bidders are required to submit a copy of their Business Registration Certificate with their bid as required by N.J.S.A. 52:32-44.

The City reserves the right to reject any and all bids received and to accept any bid which is deemed most favorable to the City of Millville, Cumberland County, NJ, at the time and under the conditions stipulated.

The City is not responsible for the loss or destruction of any bids mailed or delivered to the City Clerk prior to the time set for the bid opening.

By order of the Board of Commissioners.

Susan G. Robostello
City Clerk/Administrator

Date: June 24, 2016

**PROFESSIONAL SERVICES CONTRACTS TO BE AWARDED BY
CRITERIA ESTABLISHED PURSUANT TO N.J.S.A. 19:44A-1 ET.SEQ.**

The City of Millville solicits statements of qualification and proposals for applicants for appointment to the following professional position. Responses should address the general criteria and mandatory minimum criteria for the position. The compensation for this position is not to exceed \$343 per court session. All responses will be treated as confidential and reviewed only by the Mayor & City Commission, unless otherwise required by law. Sealed proposals will be received by the Purchasing Board of the City of Millville, 12 South High St. no later than 10:00 AM Thursday, July 14, 2016 when publicly opened and read aloud. Please Submit six (6) copies of your proposal. Responses will be reviewed by the Mayor & City Commission. All appointments will be announced at a public meeting. Appointment shall be for the remaining months of calendar year 2016

CONFLICT CITY PUBLIC DEFENDER

GENERAL CRITERIA: The City of Millville desires to appoint a New Jersey licensed attorney or a firm of attorneys to prosecute cases in the municipal court in the absence of the City's Public Defender. Applicants are encouraged to submit information demonstrating particular knowledge relating to prosecutor work for municipal governments and any relevant knowledge of the City of Millville.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts for a period of not less than three (3) years preceding appointment.
2. Must have a minimum of three (3) years experience in municipal court matters.
3. Must maintain a bona fide office in the State of New Jersey.
4. The attorney or law firm has sufficient staff to satisfy the scope of services.
5. The attorney or law firm submitting a response to this proposal carries
 - A. Workers Compensation. Statutory coverage and limits in compliance with the Workers' Compensation Law of the State of New Jersey.
 - B. General Liability Including Products & Completed Operations. With the minimum combined single limit of liability per occurrence for bodily injury and property damage of one million (\$1,000,000) dollars with a minimum annual aggregate of two million (\$2,000,000) dollars. Municipality shall be named as "Additional Insured".
 - C. Errors and Omissions/Professional Liability. A minimum limit of liability of one

million (\$1,000,000) dollars per incident and in annual aggregate professional liability insurance in an amount of at least \$1,000,000 with a carrier that has at least an "A" rating by AM Best.

6. The attorney of law firm submitting a proposal has not represented within the past three (3) years and does not represent any adverse parties and claims whether administrative, civil, criminal, or otherwise against the City of Millville.
7. Must list all past and present municipal clients.

**PROFESSIONAL SERVICES CONTRACTS TO BE AWARDED BY
CRITERIA ESTABLISHED PURSUANT TO N.J.S.A. 19:44A-1 ET.SEQ.**

The City of Millville solicits statements of qualification and proposals for applicants for appointment to the following professional position. Responses should address the general criteria and mandatory minimum criteria for the position. The compensation for this position is not to exceed \$450 per court session. All responses will be treated as confidential and reviewed only by the Mayor & City Commission, unless otherwise required by law. Sealed proposals will be received by the Purchasing Board of the City of Millville, 12 South High St. no later than 10:00 AM Thursday, July 14, 2016 when publicly opened and read aloud. Please Submit six (6) copies of your proposal. Responses will be reviewed by the Mayor & City Commission. All appointments will be announced at a public meeting. Appointment shall be for the remaining months of calendar year 2016

CONFLICT CITY PROSECUTOR

GENERAL CRITERIA: The City of Millville desires to appoint a New Jersey licensed attorney or a firm of attorneys to prosecute cases in the municipal court in the absence of the City Prosecutor. Applicants are encouraged to submit information demonstrating particular knowledge relating to prosecutor work for municipal governments and any relevant knowledge of the City of Millville.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts for a period of not less than three (3) years preceding appointment.
2. Must have a minimum of three (3) years experience in municipal court matters.
3. Must maintain a bona fide office in the State of New Jersey.
4. The attorney or law firm has sufficient staff to satisfy the scope of services.
5. The attorney or law firm submitting a response to this proposal carries
 - A. Workers Compensation. Statutory coverage and limits in compliance with the Workers' Compensation Law of the State of New Jersey.
 - B. General Liability Including Products & Completed Operations. With the minimum combined single limit of liability per occurrence for bodily injury and property damage of one million (\$1,000,000) dollars with a minimum annual aggregate of two million (\$2,000,000) dollars. Municipality shall be named as "Additional Insured".
 - C. Errors and Omissions/Professional Liability. A minimum limit of liability of one

million (\$1,000,000) dollars per incident and in annual aggregate professional liability insurance in an amount of at least \$1,000,000 with a carrier that has at least an "A" rating by AM Best.

6. The attorney of law firm submitting a proposal has not represented within the past three (3) years and does not represent any adverse parties and claims whether administrative, civil, criminal, or otherwise against the City of Millville.
7. Must list all past and present municipal clients.