

**TENTATIVE AGENDA FOR COMMISSION MEETING  
June 21, 2016, 6:30 P.M.**

**1. ROLL CALL - JUNE 21, 2016**

Reverend Steve Harris to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the June 7, 2016 Work Session minutes and June 7, 2016 Commission Meeting minutes and to proceed with the regular order of business.

**2. BILLS**

**3. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**4. OLD BUSINESS**

**4.I. Resolution No. R185-2016**

Motion to remove Resolution No. R185-2016 from the table

Motion-  
Second-

Motion to approve Resolution No. R185-2016 authorizing the City of Millville to execute a Subordination Agreement with Quicken Loans to allow the refinancing of William C. Phillips existing first mortgage pertaining to 559 Columbia Avenue, Block 553, Lot 19

Motion-  
Second-

Documents: [R185-2016 - 559 COLUMBIA - PHILLIPS SUBORDINATION RESO.PDF](#), [SUBORDINATION AGREEMENT PHILLIPS WILLIAM.PDF](#)

**5. PETITIONS & LETTERS**

**5.I. Petitions & Letters Item (1)**

Correspondence received from Mayor Santiago re: Letters of Appointment to the Urban Enterprise Zone Development Corporation of Vineland and Millville as follows:

- 1) One member from the governing body of the City of Millville whom shall serve for a term concurrent with the term of office to fill the vacancy of James F. Quinn, Director of Revenue and Finance.
- 2) One member from among a community organization in the City of Millville to fill the vacancy with a term ending March 1, 2018- Lawrence J. Malone
- 3) One member of the business community of the City of Millville to fill the vacancy with a term ending March 1, 2019- Maryann Cannon

Motion-  
Second-

Documents: [APPOINT LARRY J MALONE TO UEZ 6-21-2016.PDF](#), [APPOINT MARYANN CANNON TO UEZ 6-21-2016.PDF](#)

**6. REPORTS OF COMMISSIONERS**

**7. DEPARTMENT OF PUBLIC WORKS**

**8. DEPARTMENT OF PUBLIC AFFAIRS**

**9. DEPARTMENT OF REVENUE & FINANCE**

**9.I. Department Of Revenue & Finance**

Tax Collector's Report for the month of May 2016

Motion-  
Second-

Documents: [REPORT TAX COLLECTOR- MAY 2016.PDF](#)

**10. DEPARTMENT OF PARKS & PUBLIC PROPERTY**

**11. DEPARTMENT OF PUBLIC SAFETY**

**11.I. Department Of Public Safety**

a) Municipal Court Collection Activity Report for the collections in March and April 2016

Motion-  
Second-

Documents: [REPORT COURT COLLECTION ACTIVITY MARCH AND APRIL 2016.PDF](#)

**12. ORDINANCES 1ST READING**

**12.I. Ordinance 1st Reading Item (1)**

An ordinance amending Chapter 5 Section 6D(6)(Inspections Under State Uniform Fire Code), Chapter 17, Section 16 (Enforcement of Regulations) and Section 19 (Reserved) and Chapter 33, Section 36E (Cumberland County Fairground- State Uniform Fire Code Inspections)

Motion-  
Second-

Documents: [ORD AMNDNG CHPTR 5 SEC 6D 6 FIRE CODE .PDF](#)

**13. ORDINANCES 2ND READING**

**13.I. Ordinance No. 26-2016**

An Ordinance establishing new Article IV, in Chapter 1 of the municipal code allowing the office of the City Clerk to provide public notary service to the public and to charge the State mandated fee.

Motion-  
Second-  
(Public Hearing)

Documents: [ORD NO. 26-2016.PDF](#), [PN - ORD NOTARY SVCS.PDF](#)

**13.II. Ordinance No. 27-2016**

An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, Parking Reserved for Handicapped Persons

Add  
903 N. 6th Street, Placard #P1267741  
300 S. 6th Street, Placard #P1118561

Motion-  
Second-  
(Public Hearing)

Documents: [PN- ORD HNDCCPD PRKNG.PDF](#), [ORD NO. 27-2016.PDF](#)

**14. RESOLUTIONS**

**14.I. Resolution No. R201-2016**

Resolution supporting the adoption of Senate Bill S2254 and Assembly Bill A3821 which would clarify Municipal Affordable Housing Obligations

Motion-  
Second-

Documents: [RES COAH GAP LEGISLATION.PDF](#)

- 14.II. Resolution No. R202- 2016  
Resolution authorizing adjustments to the tax and utility records  
Motion-  
Second-  
Documents: [RES TAX-UTILITY 2016-06-21.PDF](#)
- 14.III. Resolution No. R203- 2016  
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code  
Motion-  
Second-  
Documents: [RES BOARD AND SECURE- 2016.PDF](#)
- 14.IV. Resolution No. R204- 2016 - ABC  
Resolution authorizing the issuance of Alcoholic Beverage Licenses meeting the renewal conditions for July 1, 2016 through June 30, 2017  
Motion-  
Second-  
Documents: [RES - ABC RENEWAL 2016-2017 LICENSING TERM - PART 2.PDF](#)
- 14.V. Resolution No. R205- 2016  
Resolution authorizing award of Professional Service Contract to retain William M. Tambussi, Esquire of Brown and Connery, LLP, Haddon Avenue, Westmont, New Jersey to act as special conflict labor attorney to handle labor law matters in an amount not to exceed \$7,500.00  
Motion-  
Second-  
(Certification of Funds)  
Documents: [CERT OF FUNDS TAMBUSI.PDF](#), [RES TAMBUSI 062116 \(005\).PDF](#), [PSC TAMBUSI 062116.PDF](#)
- 14.VI. Resolution No. R206- 2016  
Resolution authorizing Memorandum of Understanding between the City of Millville, City Of Vineland, City of Bridgeton, and County of Cumberland for the Recovery Act Edward Byrne Memorial Justice Assistance Grant in the amount of \$82,486.00 with the City of Millville's portion to be in the amount of \$22,026.00 with the City of Vineland to be the lead agency for submission of the application  
Motion-  
Second-  
Documents: [RES MOU JAG FY2016.PDF](#), [MOU JAG 2016.PDF](#)
- 14.VII. Resolution No. R207- 2016  
Resolution re-appointing the following officers and employees:  
Registrar of Vital Statistics  
Official Municipal Assessment Search Officer  
Official Tax Search Officer  
Motion-  
Second-  
Documents: [RES - 2016 EMPLOYEE APPOINTMENT- REGISTRAR.PDF](#)
- 14.VIII. Resolution No. R208- 2016  
Resolution authorizing request for Performance Guarantee Reduction by Schaeffer Land, LLC as submitted by the City Engineer in compliance with N.J.S.A. 40:55D-53 (Municipal Land Use Law) regarding Four Seasons Phase IIB, located on W. Buckshtem Road and Hogbin Road in Block 52, Lots 110 & 115 with Bond Safeguard Insurance Company as the issuing institution with the proposed bond to be reduced in the amount of \$251,971.00 from the current guarantee amount of \$370,376.60 leaving a balance of \$118,405.60  
Motion-  
Second-  
Documents: [RES - PERFORMANCE GUARANTEE REDUCTION FOUR SEASONS SCHAEFFER PHASE 2B.PDF](#), [ENGDEPT LETTERFOUR SEASONS SCHAEFFER PHASE 2B \(002\).PDF](#), [FOUR SEASONS SCHAEFFER PHASE 2B ESTIMATE.PDF](#)
- 14.IX. Resolution No. R209- 2016  
Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean of Properties plus administration fees in accordance with Chapter 11, Article VI of the Municipal code  
Motion-  
Second-  
Documents: [RES CUT AND CLEAN LIEN JUNE 21 2016.PDF](#)
- 14.X. Resolution No. R210- 2016  
Resolution approving City of Millville Taxicab Operator's License Applications for the following applicants to operate a taxicab within the City for the period covering January 1, 2016 through December 31, 2016  
1. Raul O. Celaya-Ojeda  
2. **Angela Torchio**  
3. **Brent T. Scaringello**  
Motion-  
Second-  
Documents: [RESOLUTION R210 - TAXI OPERATOR RENEWALS.PDF](#)
- 14.XI. Resolution No. R211- 2016  
Resolution approving the following tow operator as an authorized Licensed Towing Operator for the City of Millville:  
a) Giancola Motors, 1915 N. Second Street, Millville, NJ  
Motion-  
Second-  
Documents: [RES TOWING OPERATOR GIANCOLA MOTORS.PDF](#)
- 14.XII. Resolution No. R212- 2016  
*Resolution amending Resolutions No. R6-2014 adopted on January 2, 2014 and Resolution No. R180-2014 adopted on July 15, 2016 determining the power and duties of each member of the Board of Commissioners of the City of Millville*  
motion:  
second:  
Documents: [DOC007.PDF](#)
15. NEW BUSINESS
- 15.I. New Business Item (1)  
Motion to approve the following Special Event on Public Lands Application:  
a) Cumberland County Fair sponsored by Cumberland County Cooperative Fair Association to be held on July 5, 2016 from 3:00 p.m. to 11:00 p.m., July 6, 2016 from 1:00 p.m. to 11:00 p.m., July 7, 2016 from 4:00 p.m. to 11:00 p.m., July 8, 2016 from 4:00 to midnight, and July 9, 2016 from 1:00 p.m. to midnight.  
Motion-  
Second-
- 15.II. New Business Item (2)  
Motion to authorize the City Clerk/Administrator to advertise the following bid proposal and re-advertise the following Request for Proposals to be returned to the Purchasing Board on July 14, 2016 at 10:00 am:  
**Bid Proposal**  
a) CY2016 Electrical Repair, Maintenance & Service Contract for Water Utility, Sewer Utility & Public Properties  
**Request for Proposals**  
b) Conflict City Public Defender  
c) Conflict City Prosecutor  
Motion-  
Second-

Documents: [PUBLIC NOTICE ELECTRICAL SERVICE CY 2016.PDF](#), [RFP FOR CONFLICT PUBLIC DEFENDER 2016 \(2\).PDF](#), [RFP FOR CONFLICT PROSECUTOR 2016 \(2\).PDF](#)

**16. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn