

TENTATIVE AGENDA FOR COMMISSION MEETING MAY 17, 2016, 6:30 P.M.

1. ROLL CALL - MAY 17, 2016

Reverend Merki to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the May 3, 2016 Work Session minutes and May 3, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. BILLS

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

4.I. Old Business

A motion to authorize the City Clerk to advertise a Special Commission Meeting in open session on May 25, 2016 at 4:30 pm in the Commission Chamber

Motion:

Second:

5. PETITIONS & LETTERS

5.I. Petitions & Letters Item (1)

Letter from NJ State Forest Service approving City of Millville's fourth 5-year Community Forestry Management Plan for 2016-2020.

Motion-

Second-

Documents: [SHADE TREE LETTER - MILLVILLE CITY AWARD LETTER AND CERTIFICATE.PDF](#)

5.II. Petitions & Letters Item (2)

Letter from Mayor Santiago appointing Jessica Morgan to the Shade Tree Commission to fill the unexpired term of Renee Brecht, expiring December 31, 2018.

Motion-

Second-

Documents: [LETTER - APPOINTING JESSICA MORGAN TO SHADE TREE COMMISSION.PDF](#)

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

8. DEPARTMENT OF PUBLIC AFFAIRS

9. DEPARTMENT OF REVENUE & FINANCE

9.I. Department Of Revenue & Finance Item (1)

- 1.) Tax Collector's Statement of Receipts for the month of April 2016
- 2.) Audit Report for the FY ending 1-31-16 for Target Corporation per Financial Agreement between the City of Millville and Target Millville Urban Renewal, L.L.C.
- 3.) a) Atlantic County Municipal Joint Insurance Fund EPL/POL Loss Ratio Snapshot & File Summary- 3/31/16
b) Atlantic County Municipal Joint Insurance Fund MEL Loss Ratio Snapshot & File Summary - 3/31/16
c) Atlantic County Municipal Joint Insurance Fund JIF Loss Ratio Snapshot & Open File Summary - 3/31/16
- 4.) Current Budget Report as of April 30, 2016

Motion-
Second-

Documents: [EPL - POL SNAPSHOT.PDF](#), [AUDIT REPORT FOR TARGET CORP..PDF](#), [STATEMENT OF RECEIPTS TAX OFFICE APRIL 2016.PDF](#), [MEL - SNAPSHOT.PDF](#), [JIF - SNAPSHOT.PDF](#), [COMMISSIONER REPORTS - CY16 APRIL 2016.XLS](#)

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

11.I. Department Of Public Safety

Millville Fire Department Monthly Summary of Activity - April 2016

Motion-
Second-

Documents: [MILLVILLE FIRE DEPT SUMMARY OF ACTIVITY APRIL 2016.PDF](#)

12. ORDINANCES 1ST READING

12.I. Ordinance 1st Reading Item (1)

An Ordinance amending the Municipal Code of the City of Millville: Chapter 20. Flood Damage Prevention

Motion-
Second-

Documents: [ORD- MILLVILLE FEMA FLOOD ORDINANCE REV JUNE 16 2016.DOCX](#)

12.II. Ordinance 1st Reading Item (2)

An Ordinance amending Section 2-69 of the Municipal Code amending existing maximum compensation and removing an existing title.

Motion-
Second-

Documents: [ORD - SALARY ORDINANCE -SEWER SUPERINTENDENT - WATER SUPERINTENDENT.DOCX](#)

12.III. Ordinance 1st Reading Item (3)

A Bond Ordinance appropriating \$484,005.00 to General Capital Improvements to Various Municipal Buildings

Motion-
Second-

Documents: [ORD - BOND ORDINANCE - CAPITAL IMPROVEMENTS 2016.PDF](#)

12.IV. Ordinance 1st Reading Item (4)

An Ordinance re-appropriating unexpended funds from NJEIT Loans in the amount of \$266,376.84

Motion-
Second-

Documents: [ORD -2016 UNEXPENDED PROCEEDS FOR SEWER CAPITAL.PDF](#)

13. ORDINANCES 2ND READING

13.I. Ordinance 2nd Reading Item (1)

An Ordinance to amend Chapter 39, Article X, Schedule 21 of the Municipal Code of the City of Millville, Parking Reserved for Handicapped Persons

Add:

318 E. Pine Street, Placard #P14942559

Repeal:

515 E. Pine Street, Placard #P727652

Motion-

Second-

Public Hearing

Documents: [ORD 18-2016 HANDICAPPED PARKING ADD 1 - REMOVE 1 ON 5-3-2016.DOCX](#)

13.II. Ordinance 2nd Reading Item (2)

An Ordinance amending the Salary Ordinance pursuant to Municipal Code Section 2-69 titled Salaries of officers and employees regarding PBA contract effective January 1, 2016 through December 31, 2019.

Motion-

Second-

Public Hearing

Documents: [ORDINANCE 19-2016 PBA SALARIES 5-3-2016.DOCX](#), [EXHIBIT A - SALARY SCHEDULE FOR POLICE.PDF](#)

13.III. Ordinance 2nd Reading Item (3)

An Ordinance amending the Salary Ordinance pursuant to the Municipal Code Section 2-69 titled Salaries of officers and employees regarding FMBA contract effective January 1, 2016 through December 31, 2019.

Motion-

Second-

Public Hearing

Documents: [ORD 20-2016 FMBA SALARIES.DOC](#), [EXHIBIT A - SALARY SCALE FOR FMBA.PDF](#)

14. RESOLUTIONS

14.I. Resolution R157-2016

A Resolution authorizing the execution of a modification to Note and Loan Agreement with Levoy Theatre Preservation Society, Inc.

Motion-

Second-

Documents: [RESOLUTION - AUTHORIZING NOTE AMENDMENT.PDF](#), [AMENDMENT TO NOTE AND LOAN AGREEMENT REV 4-28-16.DOC](#)

14.II. Resolution R158-2016

A Resolution authorizing services performed to remediate violations to the Property Maintenance Code of the City of Millville and to assess liens against those properties in violation.

Motion-

Second-

Documents: [CUT AND CLEAN RESOLUTION LIEN MAY 17 2016 MEETING.DOCX](#)

14.III. Resolution R159-2016

A Resolution in support of NJDOT's approved bus stops along Route 49 in the City of Millville.

Motion-

Second-

Documents: [RESOLUTION OF SUPPORT FOR BUS STOPS ALONG RT 49.DOCX](#),
[APPROVED BUS STOPS FROM DOT.PDF](#)

14.IV. Resolution R160-2016

A Resolution to refund an overpayment of \$150.00 made by Payal 3, LLC, City Liquor, License Number 0610-44-002-005 for renewal of liquor license for 2015-2016.

Motion-

Second-

Documents: [RES - REFUNDING OVERPAYMENT OF ABC LICENSE FOR 2015-2016 CITY LIQUOR.DOCX](#)

14.V. Resolution R161-2016

A Resolution authorizing assessment of boarding and securing fees for various properties in violation of the Municipal Property Maintenance Code

Motion-

Second-

Documents: [RES - BOARD AND SECURE-DEMO RESOLUTION 2016.DOCX](#)

14.VI. Resolution R162-2016

A Resolution approving a Mid-Block Crosswalk at the entrance/ exit at Holly Heights Elementary School.

Motion-

Second-

Documents: [RES - MID-BLOCK CROSSWALK SUPPORT RESOLUTION FOR HOLLY HEIGHTS ELEMENTARY SCHOOL NJDOT.DOC](#)

14.VII. Resolution R163-2016

A Resolution approving the contract between the City of Millville and Pyrotecnico for the 2016 4th of July Fireworks Display at Union Lake, 9:00 P.M. pending all necessary approvals.

Motion-

Second-

Documents: [RES - 2016 FIREWORKS DISPLAY UNION LAKE.DOC](#)

14.VIII. Resolution R164-2016

A Resolution authorizing adjustments to the tax and utility records.

Motion-

Second-

Documents: [RES - TAX-UTILITY 5-17-2016.XLS](#)

14.IX. Resolution R165-2016

A Resolution authorizing Chapter 159 for Safe and Secure Communities Program in the amount of \$90,000.00.

Motion-

Second-

Documents: [RES - CHAP 159 SAFE SECURE.DOC](#)

14.X. Resolution R166-2016

A Resolution authorizing Chapter 159 for Drunk Driving Enforcement Fund in the amount of \$6,529.54.

Motion-
Second-

Documents: [RES - CHPT 159 -2015 DDEF 5-17-16.DOCX](#)

14.XI. Resolution R167-2016

A Resolution authorizing Chapter 159 for Bulletproof Vest Partnership Grant in the amount of \$4,755.97.

Motion-
Second-

Documents: [RES - CHAP 159 BULLETPROOF VEST.DOC](#)

14.XII. Resolution R168-2016

A Resolution authorizing Chapter 159 for the Municipal Alliance Program in the amount of \$31,594.00

Motion-
Second-

Documents: [RES - CHAPTER 159 2016-2017 MUNICIPAL ALLIANCE.DOCX](#)

14.XIII. Resolution R169-2016

A Resolution authorizing the purchase under State Contract of various auto parts for the repair and maintenance of lightweight trucks and automobiles during the next 12 months, not to exceed \$40,000.00

Motion-
Second-
(Certification of Funds)

Documents: [RES -STATE CONTRACT 5-17-16 MTG \(3\).DOC](#), [AUTO PART ATTACHMENT FOR 5-17-2016.PDF](#), [CERT. AVAIL FUNDS MOTOR PARTS.DOC](#)

14.XIV. Resolution R170-2016

A Resolution awarding a contract to Landsman Uniforms for Work Uniforms for the City of Millville

Motion-
Second-
(Certification of Funds)

Documents: [CERTIFICATION OF FUNDS FOR LANDSMAN UNIFORMS.PDF](#), [RES - AWARD WORK UNIFORMS 5-17-16 MTG.DOC](#)

14.XV. Resolution R171-2016

A Resolution authorizing a Chapter 159 in the amount of \$80,800.17 for the Recycling Tonnage Grant

Motion-
Second-

Documents: [RES - CHAP 159 RECYCLING TONNAGE.DOC](#)

14.XVI. Resolution R172-2016

A Resolution authorizing a Chapter 159 in the amount of \$5,000 for the "Click It or Ticket" Program

Motion-
Second-

Documents: [RES - CHPT 159 -2016 CLICK IT OR TICKET.DOCX](#)

- 14.XVII.** Resolution No. R173-2016
A Resolution authorizing the ratification award of an emergency contract for repair of pump station well
Motion-
Second-

Documents: [ATTACH WITH TURBOFLEX RESOLUTION -EMERGENCY PROCUREMENT SIEMANS 5-17-16.PDF](#), [RES- EMERGENCY TURBOFLEX 5-17-16.DOC](#)

- 14.XVIII.** Resolution No. R174-2016
A Resolution authorizing a Permissive Use Agreement between the City of Millville and Darlene Johnson of 437 Cedar Lane for a drainage easement
Motion-
Second-

Documents: [RES -JOHNSON-PERMISSIVE USE.DOC](#), [AGREEMENT - JOHNSON PERMISSIVE USE.PDF](#)

- 14.XIX.** Resolution R175-2016
A Resolution cancelling funded appropriation for Sewer Utility in the amount of \$2,428.41
Motion-
Second-

Documents: [RES- CANCELLING FUNDED ORDINANCE FOR SEWER UTILITY.PDF](#)

- 14.XX.** Resolution R176-2016
A Resolution cancelling unfunded General Capital Appropriations in the amount of \$1,303,686.02
Motion-
Second-

Documents: [RES- CANCELLING UNFUNDED ORDINANCES.DOCX](#)

- 14.XXI.** Resolution R177-2016
A Resolution cancelling funded appropriation for sewer utility in the amount of \$123,760.20
Motion-
Second-

Documents: [RES-CANCELLING FUNDED SEWER CAPITAL ORDINANCES.DOCX](#)

- 14.XXII.** Resolution R178-2016

~~A Resolution appointing Municipal Prosecutor
Motion-
Second-~~

- 14.XXIII.** Resolution R179-2016
A Resolution supporting the "Click It or Ticket" Mobilization of May 23 - June 5, 2016
Motion-
Second-

Documents: [RES - CLICK IT OR TICKET 2016.DOC](#)

- 14.XXIV.** Resolution R180-2016
A Resolution amending a Professional Service Contract with Maley & Associates to

perform legal services on behalf of the City of Millville as Special Redevelopment Counsel

Motion-

Second-

(Certification of Funds)

Documents: [RES AMENDING MALEY ASSOCS CONTRACT 5 17 16.PDF](#), [1ST AMENDED PSC MALEY ASSOCS 5 16 16.PDF](#), [CERT OF FUNDS MALEY AND ASSOC.PDF](#)

14.XXV. Resolution R181 - 2016

A Resolution amending a Professional Service Contract with Franklin Riesenbuger, Esquire of Flaster/ Greenberg, P.C. to perform legal services on behalf of the City of Millville as Special Environmental Counsel

Motion-

Second-

(Certification of funds)

Documents: [1ST AMENDED PSC FRANK RIESENBURGER 5 16 16.PDF](#), [CERT OF FUNDS FRANKLIN RIESENBURGER.PDF](#), [RES AMENDING RIESENBURGER PSC 5 17 16.PDF](#)

14.XXVI. Resolution R182 - 2016

A Resolution authorizing a Place-To-Place Transfer for Whitetip Partners, LLC t/a The Vaudville, License Number 0610-33-011-004 from a Pocket License to 130 North High Street, Millville, NJ 08332

Motion-

Second-

Documents: [RES - ABC PLACE TO PLACE TRANSFER LEVOY THEATRE 5-17-16.DOC](#)

15. NEW BUSINESS

15.I. New Business Item (1)

Motion to approve the following Special Event on Public Lands Applications:

a) Relay for Life Event sponsored by the American Cancer Society, on Friday, May 20, 2016 at 9:00 a.m. through Saturday, May 21, 2016 9:00 a.m., to be held at the Soccer Complex behind Lakeside Middle School

b) Fireworks Display sponsored by the City of Millville's Department of Parks and Recreation on July 4, 2016 at 9:00 p.m., to be held at Union Lake

c) Book Drive sponsored by Millville Community Church on June 4, 2016 from 11:00 a.m. to 2:00 p.m., to be held at Dock Street and Foundry Street

Motion-

Second-

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn

