

TENTATIVE AGENDA FOR COMMISSION MEETING APRIL 19, 2016, 6:30 P.M.

1. BILLS

2. ROLL CALL - APRIL 19, 2016

Reverend Kenyon to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Minutes - Motion to approve and dispense with the reading of the March 31, 2016 Special Meeting, April 5, 2016 Work Session minutes, April 5, 2016 Closed Session minutes and April 5, 2016 Commission Meeting minutes and to proceed with the regular order of business.

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

4.I. Old Business Item (1)

Motion to remove Resolution No. R114-2016 from the table

Motion-

Second-

Motion to approve Resolution authorizing lease agreement between the City of Millville and 2nd & Main Petroleum, LLC for the continued use of Block 463, Lot 5 as a parking lot for a one year term beginning April 5, 2016 and ending on April 4, 2017.

Motion-

Second-

Documents: [RES 2ND MAIN PETROLEUM LLC 3 17 16.PDF](#), [CERT OF FUNDS RIGGINS.PDF](#), [RIGGINS LEASE.PDF](#)

5. PETITIONS & LETTERS

5.I. Petitions & Letters Item (1)

Correspondence received from the Secretary of the Millville Firemen's Relief Association requesting approval to admit the following applicants as volunteer members of the Millville Fire Department:

Gary Worlock

Christopher G. Reeves

Motion-

Second-

Documents: [NEW FD MEMBERS.PDF](#)

5.II. Petitions & Letters Item (2)

Correspondence received from Mayor Santiago designating Joseph Sooy, Director of Parks and Public Property, to serve as the Mayor's alternate to attend the Delaware River Bay Authority meetings in the event the Mayor is unable to attend

Motion-

Second-

Documents: [LETTER - DRBA APPOINTMENT.PDF](#)

5.III. Petitions & Letters Item (3)

Correspondence received from Mayor Santiago appointing Matt Burkey, Police Chaplain for the Millville Police Department

Motion-

Second-

Documents: [LETTER- APPTNG CHAPLAIN-BURKEY.PDF](#)

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

8. DEPARTMENT OF PUBLIC AFFAIRS

8.I. Department Of Public Affairs

Permit Fee Log Report for the periods covering March 21, 2016 to March 25, 2016 and March 28, 2016 to April 1, 2016

Motion-

Second-

Documents: [PRMT FEE LOG REPT 3-21-16 TO 3-25-16 AND 3-28-16 TO 4-1-16.PDF](#)

9. DEPARTMENT OF REVENUE & FINANCE

9.I. Department Of Revenue & Finance

a) Tax Collector's Report for the month of March 2016

Motion-

Second-

Documents: [TAX COLLECTORS RPT MARCH2016.PDF](#)

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

11.I. Department Of Public Safety

a) Municipal Court Collection Activity Reports for the months of January and February 2016

b) Millville Fire Department Monthly Activity Report for the month of March 2016

Motion-

Second-

Documents: [MILLVILLE COLLECTION ACTIVITY JANUARY 2016.PDF](#), [MILLVILLE COLLECTION ACTIVITY FEBRUARY 2016.PDF](#), [MFD MONTHLY FIRE DPTMNT ACTIVITY RPTMARCH2016.PDF](#)

12. ORDINANCES 1ST READING

13. ORDINANCES 2ND READING

13.I. Ordinance No. 18-2016

An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, Parking Reserved for Handicapped Persons

Delete

713 North 4th Street, Placard #P420338

Motion-
Second-
(Public Hearing)

Documents: [PRFOFPBLCTN- NI HNDCPPD PRKNG.PDF](#), [ORD 18-2016-
HANDICAPPED PARKING REPEAL 1 ON 4-5-16.PDF](#)

14. RESOLUTIONS

14.I. Budget Resolutions

Resolution No. R130-2016 authorizing the reading of the CY2016 Budget by title only pursuant to NJSA 40A:4-8

Motion-
Second-

Motion to finally approve the Resolution adopting the Calendar Year 2016 Municipal Budget

Motion-
Second-
(Public Hearing)

Documents: [RES - BUDGET READ BY TITLE ONLY CY2016.PDF](#), [R99-2016
BUDGET RESOLUTION.PDF](#)

14.II. Resolution No. R131 -2016

Resolution authorizing the renewal of a Home Consortium Cooperation Agreement between the City of Vineland, City of Millville, City of Bridgeton, Fairfield Township and Pittsgrove Township for the purpose of receiving HOME Funds for Fiscal Years 2017 to 2019

Motion-
Second-

Documents: [RES HOME CONSORTIUM 2017 TO 2019.PDF](#), [CORRES FROM
VINELAND RE HOME INVSTMNT PRTNRSHPRGRM.PDF](#), [2017 -2019 HOME
CONSORTIUM RES RQST.PDF](#), [2017-2019 HOME CONSORTIUM AGRMNT.PDF](#)

14.III. Resolution No. R132 -2016

Resolution authorizing Release of Easement between the City of Millville and Industrial Airpark Farms LLC re: Block 52, Lot 78

Motion-
Second-

Documents: [RES INDUSTRIAL AIRPARK FARMS.PDF](#), [INDUSTRIAL AIRPARK
RELEASE.PDF](#)

14.IV. Resolution No. R133 -2016

Resolution authorizing the appointment of Class I and Class II Special Officers for a one (1) year term beginning April 21, 2016 and ending April 20, 2017

Motion-
Second-

Documents: [RES - SPECIAL OFFICERS 4-2016- 4-2017.PDF](#)

14.V. Resolution No. R134 -2016

Resolution authorizing the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection with the monies received from the recycling tonnage grant being deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling

Motion-
Second-

Documents: [RECYCLING TONNAGE REPORT.PDF](#), [RES RECYCLING TONNAGE GRANT APP 2016.PDF](#)

14.VI. Resolution No. R135-2016

Resolution authorizing Special Assessment of Municipal Liens for properties due to expenses incurred by the City of Millville relating to Board and Secure in accordance with Chapter 11, Article VI of the Municipal Code

Motion-
Second-

Documents: [RES BOARD AND SECURE- 2016.PDF](#)

14.VII. Resolution No. R136-2016

Resolution authorizing Special Assessment of Municipal Liens for properties due to expenses incurred by the City of Millville relating to a partial demolition in accordance with Chapter 11 of the Municipal Code

Motion-
Second-

Documents: [RES DEMO.PDF](#)

14.VIII. Resolution No. R137-2016

Resolution authorizing First Amendment to Professional Service Contract adopted by Resolution No. R40-2015 on February 3, 2015 with The Ritter Law Office, Theodore H. Ritter, Esq., 55 Fayette Street, Bridgeton, New Jersey to perform legal services in connection with certain types of litigation for an additional amount of \$5,000.00 and providing for a one year extension covering the period from January 1, 2016 through December 31, 2016

Motion-
Second-

(Certification of Funds)

Documents: [CERT OF FUNDS RITTER.PDF](#), [RES THEODORE RITTER ESQ 4 11 16.PDF](#), [PSC RITTER FIRST AMENDMENT 4 11 16.PDF](#)

14.IX. Resolution No. R138-2016

Resolution authorizing adjustments in the Tax and Utility Records

Motion-
Second-

Documents: [RES TAX-UTILITY RESOLUTION 4-19-16.PDF](#)

14.X. Resolution No. R139-2016

Resolution approving an Emergency Service Request to the Borough of Glassboro who will provide equipment and labor, which is necessary for an emergency repair of a break in a gravity sewer line at 3rd and Main Street

Motion-
Second-

Documents: [RES AGRMNT WITH GLASSBORO FOR EMERGENCY REPAIR.PDF](#)

14.XI. Resolution No. R140-2016

Resolution approving the City of Millville to provide the annual funding to support the administration of the Millville-Vineland Urban Enterprise Zone Development Corporation from Second Generation Urban Enterprise Zone funds through July 1, 2015 through June 30, 2016 in the amount of \$19,887.30

Motion-
Second-

(Certification of Funds)
(Public Hearing)

15. NEW BUSINESS

15.I. New Business Item (1)

Motion to authorize the following Special Events on Public Lands Application , Professional Athletic Event Application and Cumberland County Fairgrounds- Other Events Application:

Special Events on Public Lands:

a) Family Outdoor Game Day sponsored by Connecting Families to Communities/Holly City Development Center to be held on Saturday, April 23, 2016 from 10:00 a.m. to 2:00 p.m. at Buck Street Riverfront Park, approval of this application is subject to receipt of authorization from all the required city officials

b) Memorial Day Parade sponsored by the Millville Recreation Department and American Legion to be held on Monday, May 30, 2016 beginning 8:00 a.m. with parade route Mulberry Street to High Street to Route 49

Professional Athletic Event:

a) Offroad Hare Scramble sponsored by Brian Hartem Northwest Offroad Championship, to be held at 3001 Rte 49 (Holly Farms) on Saturday, May 7, 2016, 12:00 p.m. to 6:00 p.m. and Sunday, May 8, 2016, 8:00 a.m. to 4:00 p.m., approval of this application is subject to receipt of payment for hired police officers, evidence of insurance and authorization from all the required city officials

Cumberland County Fairgrounds- Other Events Application:

a) Community Yard Sale sponsored by the Cumberland County Cooperative Fair Association, to be held at the Cumberland County Fairgrounds on Saturday, May 7, 2016 (Rain Date: May 8, 2016) approval of this application is subject to receipt of authorization from all the required city officials

Motion-

Second-

15.II. New Business Item (2)

Motion to authorize the following Bingo and Raffle Licenses

Bingo License

a) Bag Bingo on behalf of Off Broad Street Players, 1101 Wheaton Ave., Millville, NJ 08332 to be held on May 20, 2016 from 6:00 p.m. to 12:00 a.m. at the Millville Elk's Lodge, 1815 E. Broad St., Millville, NJ 08332

Raffle License

a) On-Premise 50/50 on behalf of Off Broad Street Players, 1101 Wheaton Ave., Millville, NJ 08332 to be held on May 20, 2016 from 5:30 p.m. to 10:30 p.m. at the Millville Elk's Lodge, 1815 E. Broad St., Millville, NJ 08332

b) .Chinese Auction on behalf of Off Broad Street Players, 1101 Wheaton Ave., Millville, NJ 08332 to be held on May 20, 2016 from 5:30 p.m. to 10:30 p.m. at the Millville Elk's Lodge, 1815 E. Broad St., Millville, NJ 08332

c) On-Premise Merchandise on behalf of Off Broad Street Players, 1101 Wheaton Ave., Millville, NJ 08332 to be held on May 20, 2016 from 5:30 p.m. to 10:30 p.m. at the Millville Elk's Lodge, 1815 E. Broad St., Millville, NJ 08332

Motion:

Second:

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn