

TENTATIVE AGENDA FOR COMMISSION MEETING MARCH 15, 2016, 6:30 P.M.

1. ROLL CALL - MARCH 15, 2016

Reverend Wheaton to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Public Comment on Agenda Items Only

Minutes - Motion to approve and dispense with the reading of the January 27, 2016 Closed Session, March 1, 2016 Work Session minutes, March 1, 2016 Closed Session minutes, March 1, 2016 Dangerous Structure Hearing and the March 1, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. BILLS

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

5. PETITIONS & LETTERS

5.I. Petitions & Letters Item (1)

NJMP Field of Dreams 2016 Preliminary Race Schedule received from Clayton Keeler, MSME, PE President, NJMP Field of Dreams

Motion-
Second-

Documents: [NJMP RACE SCHEDULE 2016.PDF](#)

5.II. Petitions & Letters Item (2)

Correspondence received from the Planning Board recommending working committee members to be appointed by the City Commission to prepare a Land Use Plan Element in conjunction with the NJ Department of Community Affairs Office of Local Planning Assistance project

Motion-
Second

Documents: [MEMO TO COMM RE NJDCA WORKING COMMITTEE.PDF](#), [MEMO TO PB FROM BG RE WORKING COMMITTEE.PDF](#), [SUPPORTING DOCUMENTATION APPOINTING S. SILVERS WORKING COMMITTEE MEMBER.PDF](#)

5.III. Petitions & Letters Item (3)

Correspondence received from Mayor Santiago making the following appointments and re-appointments of the following as Police Chaplains with the Millville Police Department for a one year term:

Appointments:

Jack Fosbenner
Ernesto Ortiz
Tito Zamot

Re-appointments:

Jonathan Merki, Senior Chaplain
Christopher Smith

Robert Ossler
Charles E. Wilkins
Anthony E. Elliott, Sr.
John H. Parker
Matthew G. Wnorowski
Richard F. Myers
Gerritt Kenyon
Rachel Moore
Anthony Ippolito
Motion-
Second

Documents: [POLICE CHAPLAIN APPOINTMENTS3-15-16.PDF](#)

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

8. DEPARTMENT OF PUBLIC AFFAIRS

- 8.I.** Department Of Public Affairs Item (1)
Permit Fee Log Reports for the period covering:
a.) February 8, 2016 to February 12, 2016
b.) February 22, 2016 to February 26, 2016
c.) February 29, 2016 to March 4, 2016
Motion-
Second-

Documents: [PERMIT LOG REPORT 2-8-16 TO 2-12-16 3-15-16.PDF](#), [PERMIT LOG REPORT 2-22-16 TO 2-26-16 3-15-16.PDF](#), [PERMIT LOG REPORT 2-29-16 TO 3-4-16 3-15-16.PDF](#)

9. DEPARTMENT OF REVENUE & FINANCE

- 9.I.** Department Of Revenue & Finance
a) Safety Committee Meeting Minutes - February 9, 2016
b) Police Department Safety Committee Meeting Minutes - February 29, 2016
c) Wellness Committee Meeting Minutes - March 9, 2016
Motion-
Second-

Documents: [SAFETY MEETING MINUTES 2-9-16.PDF](#), [POLICE SAFETY COMMITTEE MEETING.PDF](#), [WELLNESS COMMITTEE MEETING MINUTES 3-9-16.PDF](#)

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

- 11.I.** Department Of Public Safety Item (1)
Fire Activity Report for the month of February 2016
Motion-
Second-

Documents: [FIRE DEPT. MONTHLY ACTIVITY -FEB 2016.PDF](#)

12. ORDINANCES 1ST READING

- 12.I.** Ordinance 1st Reading Item (1)
An Ordinance to exceed the Municipal Budget Appropriation limits and to Establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2016
Motion-
Second-

Documents: [ORD - 2016 COLA.PDF](#)

- 12.II.** Ordinance 1st Reading Item (2)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Mike Trout's Angels 13U Travel Baseball Team to hold a coin drop on Saturday, September 10, 2016 and Sunday, September 11, 2016 at the intersection of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [ORD-COIN DROP TROUTS ANGELS.PDF](#), [CHARITABLE SOLICITATION APPLICATION - M. TROUT ANGELS.PDF](#)

12.III. Ordinance 1st Reading Item (3)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls' Softball League to hold a coin drop on Saturday, June 4, 2016 and Sunday, June 5, 2016 at the intersection of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [CHARITABLE SOLICITATION APPLICATION - MILLVILLE SOFTBALL.PDF](#), [ORD-COIN DROP MILLVILLE GIRLS SOFTBALL.PDF](#)

12.IV. Ordinance 1st Reading Item (4)

Ordinance amending the salary ordinance to amend an existing title's minimum and maximum compensation for the following:

Title	Minimum	Maximum
Asst. Engineer	\$50,000.00	\$72,900.00

Motion-
Second-

Documents: [ORD - SALARY ORDINANCE -ASST. ENGINEER.PDF](#)

12.V. Ordinance 1st Reading Item (5)

Ordinance to Amend Chapter 46, Section 12, Salary Following Promotion

Motion-
Second-

Documents: [ORD AMENDING CHAPTER 46 SEC 12 SALARY FOLLOWING PROMOTION 3 10 16.PDF](#)

12.VI. Ordinance 1st Reading Item (6)

An ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Holly City Midget Football League to hold a coin drop on Friday, April 29, 2016 and Sunday, May 1, 2016 at the intersections of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [ORDINANCE COIN DROP-HOLLY CITY MIDGET FOOTBALL LEAGUE 3-15-16 AND 4-5-16 MEETINGS.PDF](#)

13. ORDINANCES 2ND READING

13.I. Ordinance No. 10-2016

Ordinance amending Chapter 2 Section 10 to clarify responsibility for signing personnel forms as the appointing authority

Motion-
Second-
Public Hearing

Documents: [PN- ORD AMNDNG CHPTR 2 SCTN 10.PDF](#), [ORD AMENDING CHAPTER 2 SEC 10 APPOINTING AUTHORITY 2 16 16.PDF](#)

13.II. Ordinance No. 11-2016

Ordinance amending the salary ordinance to amend an existing title's maximum compensation for the following:

Title	Minimum	Maximum
Deputy Municipal Clerk	\$20,000.00	\$75,000.00

Motion-
Second-
Public Hearing

Documents: [PN- SALARY ORD.PDF](#), [ORD - SALARY ORDINANCE -DEPUTY MUNICIPAL CLERK.PDF](#)

14. RESOLUTIONS

14.I. Resolution No. R99-2016

Resolution authorizing the introduction of the Calendar Year 2016 Municipal Budget
Motion-
Second-

Documents: [RES CY16 MUNICIPAL BUDGET AMENDED 3-14-16.PDF](#), [2016 BUDGET.PDF](#)

14.II. Resolution No. R100-2016

(Changed Resolution Number from R103-2016 to R100-2016)

Resolution authorizing a Supplemental Professional Service Contract with Blaney & Karavan, P.C. to act as Special Labor Counsel for the balance of Calendar Year 2016 in order to assign certain labor matters in an additional amount not to exceed \$20,000.00

Motion-
Second-
(Certification of Funds)

Documents: [CERT OF FUNDS BLANEY.PDF](#), [RES BLANEY KARAVAN SPECIAL LABOR COUNSEL 3 2 16.PDF](#), [PSC BLANEY SPECIAL LABOR COUNSEL 3 2 16.PDF](#)

14.III. Resolution No. R101-2016

Resolution authorizing Water/ Sewer Termination on April 5, 2016 due to payment default pursuant to Section 56-18 of the Municipal Code
Motion-
Second-

Documents: [RES WATER AND SEWERTERMINATION.PDF](#)

14.IV. Resolution No. R102-2016

Resolution authorizing adjustments to the City of Millville Tax and Utility Records
Motion-
Second-

Documents: [RES TAX UTILITY.PDF](#)

14.V. Resolution No. R103-2016

(Changed Resolution Number from R100-2016 to R103-2016)

Resolution authorizing Third Amendment of Professional Service Contract with Gruccio, Pepper, DeSanto and Ruth, PA to act as Special Labor Counsel for Public Safety matters for the balance of Calendar Year 2016 in an additional amount not to exceed \$20,000.00

Motion-
Second-
(Certification of Funds)

Documents: [CERT OF FUNDS- PEPPER.PDF](#), [RES GRUCCIO PEPPER 3RD AMENDED PSC 3 2 16.PDF](#), [THIRD AMENDMENT TO GRUCCIO PEPPER PSC.PDF](#)

14.VI. Resolution No. R104-2016

Resolution authorizing public sale of certain equipment no longer needed for public use to be sold on-line from March 30, 2016 through April 6, 2016 through a contracted government on-line auction service, GovDeals, Inc., at www.govdeals.com

Motion-

Second-

Documents: [RES-GOV DEALS 3 15 16.PDF](#), [GOV DEALS ADVERTISEMENT 3 15 16.PDF](#)

14.VII. Resolution No. R105-2016

Resolution appointing Jeanne M. Hitchner as Deputy Municipal Clerk for a one year term expiring April 1, 2017

Motion-
Second-

Documents: [RES - DEPUTY MUNICIPAL CLERK APPTMNT 3-15-16.PDF](#)

14.VIII. Resolution No. R106-2016

Resolution approving the following tow operators as authorizing Licensed Towing Operators for the City of Millville:

- a) Rulyn's Garage LLC, 604 Morton Avenue, Bridgeton, NJ
- b) Bee Brothers Auto Body & Repair, Inc., 4092 S. Main Rd, Vineland, NJ
- c) A-1 Towing Inc., 1318 E. Landis Ave., Vineland, NJ

Motion-
Second-

Documents: [RES TOWING OPERATOR.PDF](#)

14.IX. Resolution No. R107-2016

Resolution authorizing cancellation of two mortgages for property located at 12-14-16 High Street, Block 419, Lots 6 and 8, for mortgages executed by Aliano Brothers Land Management, which have been fully satisfied

Motion-
Second-

Documents: [RES MORTGAGE DISCHARGE ALIANOBROS 031516.PDF](#), [ALIANO DISCHARGES.PDF](#)

14.X. Resolution No. R108-2016

Resolution determining Form and Details of Sale Resolution to authorize the sale of the Refunding Bonds to FTN Financial Capital Markets, to appoint an escrow agent for the refunding bond proceeds and a verification agent to confirm that the refunding bond proceeds are sufficient to effectuate the refunding, and generally authorizes the steps required to complete the transaction.

Motion-
Second-

Documents: [RES REFUNDING WATER SEWER.PDF](#)

14.XI. Resolution No. R109-2016

Resolution appointing Wayne E. Johnson, Sole Principal of W. E. Johnson Engineering, Licensed Professional Engineer in the State of New Jersey to serve as Municipal Engineer for the City effective February 16, 2016 for a three year term expiring February 15, 2019

Motion-
Second-

Documents: [RES- MUNICIPAL ENGINEER APPMNT.PDF](#)

14.XII. Resolution No. R110-2016

Resolution appointing a working committee in conjunction with the planning services from the Department of Community Affairs to prepare a Land Use Plan Element

Motion-
Second-

Documents: [RES - APPOINT WORKING COMMITTEE - LAND USE PLAN ELEMENT.PDF](#)

15. NEW BUSINESS

15.I. New Business Item (1)

Motion to authorize the following Bingo License, Raffle Licenses, Social Affair Permit and Catering Permit

Bingo License

a) Bag Bingo License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

Raffle License

a) Off-Premise 50/50 License on behalf of The Parish of All Saints, 621 Dock Street, Millville, NJ 08332 to be held on June 26, 2016 at 3:00 p.m. at St. John Bosco Hall, 2 Hillcrest Avenue, Millville, NJ 08332

b) On-Premise Merchandise License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

c) Pull Tabs License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

Social Affair Permit

a) Social Affair Permit on behalf of the Ukrainian National Home, Hook Avenue, Millville, NJ 08332 for a dinner/dance to be held on April 16, 2016 from 5:00 p.m. to 12:00 a.m. at the Ukrainian National Home, Hook Avenue, Millville, NJ 08332

Catering Permit

a) Catering Permit on behalf of the Levoy Theatre, 126-130 North High Street, Millville, NJ 08332 for a concert to be held on April 2, 2016 from 4:00 p.m. to 12:00 a.m. at the Levoy Theatre 126-130 North High Street, Millville, NJ 08332

Motion-
Second-

15.II. New Business Item (2)

Motion to authorize the following Special Event on Public Lands and Cumberland County Fairgrounds a) Off-Road Harescramble sponsored by the Northeast Off-Road Championship Series to be

held on April 9, 2016 from 12:00 Noon to 6:00 p.m. and April 10, 2016 from 8:30 a.m. to 4:30 p.m. at the Cumberland County Fairgrounds, 3001 Carmel Road, Millville, NJ 08332

b) Easter Sunrise Community Service sponsored by Greater Millville Ministerial Association and Millville Church of the Nazarene to be held on March 27, 2016 from 6:30 a.m. to 7:30 a.m. at Buck Park, Millville, NJ 08332

Motion-
Second-

15.III. New Business Item (3)

Motion to authorize the City Clerk to advertise for proposals to be received by the Purchasing Board on April 7, 2016 at 10:00 a.m. Richard C. McCarthy Commission Chamber, City Hall

- a) Demolition of Four Properties
- b) Demolition of Nine Properties
- c) RFP- Environmental Legal Consultant

Motion-
Second-

Documents: [PUBLIC NOTICE DEMOLITION OF FOUR PROPERTIES 2016.PDF](#), [PUBLIC NOTICE DEMOLITION OF NINE PROPERTIES.PDF](#), [RFP- ENVIRONMENTAL LEGAL CONSULTANT.PDF](#)

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn

NJ Field of Dreams 2016 Preliminary Race Schedule

No.	Event Name	Series	Start Date	End Date	Notes	Events	Event Website	Event Phone #
1	District 6 & 34	District 6 & 34 Points Event	3/12/2016	3/13/2016	ECEA Enduro	Motocross	www.njimpfod.com	856.765.3798
2	District 34	District 34 Points Event	4/2/2016	4/3/2016	ECEA Enduro	Motocross	www.njimpfod.com	856.765.3799
3	Pro Am & District 34	Pro Am & District 34 Points Event	5/7/2016	5/8/2016	NEOC Event	Motocross - Pro Am	www.njimpfod.com	856.765.3799
4	District 6 Henrietta Classic Series	District 6 Henrietta Classic Series	6/17/2016	6/18/2016	ECEA Hare S.	Motocross - Contingency	www.njimpfod.com	856.765.3799
5	National ARHMA	National Event	7/8/2016	7/10/2016		Motocross - Vintage/Post/CC/Trials	www.njimpfod.com	856.765.3799
6	District 6 - 2nd Annual Kawasaki Mega Moto Race	District 6 Points Events	7/22/2016	7/23/2016	ECEA Enduro	Motocross	www.njimpfod.com	856.765.3799
7	District 6 Ultimate Quad Race & District 34	Quad Only Event	8/27/2016	8/28/2016		Quad MX	www.njimpfod.com	856.765.3800
8	District 6	District 6 Points Event	9/16/2016	9/17/2016	ECEA Enduro	Motocross	www.njimpfod.com	856.765.3799
9	American Classic Race	ACR Points Event	9/30/2016	10/1/2016		Motocross	www.njimpfod.com	856.765.3799
10	District 7	MAMA	10/29/2016	10/30/2016	NEOC Event	Motocross	www.njimpfod.com	856.765.3799
11	District 6 & 34	District 6 & 34 Points Event	11/12/2016	11/13/2016	ECEA Hare S. - DE	Motocross	www.njimpfod.com	856.765.3799
12	FOD 3rd Turkey Scramble	3rd Annual Turkey Trot	11/25/2016	11/27/2016		Hare Scramble & Motocross	www.njimpfod.com	856.765.3799



COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
VICE MAYOR
Director of Revenue & Finance
LYNNE PORRECA COMPARI
Director of Public Affairs
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks & Public Property

CITY OF MILLVILLE



**" A MAIN STREET NEW JERSEY
COMMUNITY "**

**12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332**

**TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov**

OFFICERS

SUSAN G. ROBOSTELLO
City Clerk/Administrator
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

MEMORANDUM

To: City Commission
Susan Robostello

Date: March 15, 2016

From: Samantha Silvers
Assistant Planner

Re: NJDCA Working Committee

I am attaching correspondence from the Millville Planning Board which was received and filed at last night's Planning Board meeting. A roll call vote was taken and approval was unanimous to recommend the following members to be appointed as the NJDCA Working Committee:

Stephen J. Nardelli, P.E., P.P., C.M.E.
Vice President of Fralinger Engineering, PA

Brock D. Russell, Esquire
Solicitor, City of Millville

Todd Oliver
Todd Oliver & Sons, LLC

Sarah Birdsall, P.P., A.I.C.P.
City of Millville 2016 Planning Consultant

Samantha Silvers
Assistant Planner

The City Commission is to approve and appoint the members of the working committee with recommendations from the Planning Board.

March 10, 2016

City of Millville Planning Board
12 S. High Street
Millville, NJ 08332

RE: Revised Land Use Plan Element Working Committee

Planning Board members,

The Planning Board has been requested by the City Commission to recommend a working committee to advise the New Jersey Department of Community Affairs in revising our Land Use Plan Element through their free Local Planning Assistance program. I am requesting the Board to approve the following members to the working committee per City Commission Resolution No. R92-2016:

Stephen J. Nardelli, P.E., P.P., C.M.E.
Vice President of Fralinger Engineering, PA

Brock D. Russell, Esquire
Solicitor, City of Millville

Todd Oliver
Todd Oliver & Sons, LLC

Mr. Nardelli has an extensive background in land use development, working with many municipalities and developers as a project engineer. The Millville Planning Board has often recognized him as an expert witness in his field which has given him familiarity with our ordinance, particularly in comparison to other municipal ordinances. Mr. Russell has a wealth of knowledge not only in the legal field but also as the representative for several municipal land use boards. Mr. Oliver is a local builder who understands the effects that enacting zoning ordinances may have on the local economy. He also works in other municipalities, giving him the experience of working under various municipal codes.

The Working Committee will establish goals and objectives with the DCA to create a foundation for the revision. As an outline is drafted by the Committee and DCA, they will consult City staff to analyze findings and proposed recommendations. The Committee will update the Planning Board throughout the process at its regular meetings to ultimately have the Board adopt a final Land Use Plan Element. Upon adoption, City staff and professional consultants will work to create revised ordinance language to enact the recommendations of the Element.

Please feel free to contact me with any questions or comments.

Thank you,

Chairman Gallaher

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Public Affairs
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks & Public Property



OFFICERS

SUSAN G. ROBOSTELLO
City Clerk/Administrator
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332
TELEPHONE: (856)825-7000
FAX: (856)825-3686
www.millvillenj.gov

Date: March 2, 2016

Memo: Samantha Silvers
Assistant Planner

From: Susan G. Robostello, RMC
City Clerk/Administrator

A handwritten signature in black ink, appearing to read 'SGR', is written over the printed name 'Susan G. Robostello, RMC'.

Attached please find one (1) copy of Resolution No. R92-2016, which was approved by the Board of Commissioners at a meeting held on March 1, 2016 described as follows:

Resolution No. R92-2016

Resolution authorizing acceptance of Scope of Services prepared by the State of New Jersey Department of Community Affairs, Office of Local Planning Services ("LPS") for professional planning services to prepare a Land Use Plan Element ("the project"). Appointing Samantha Silvers, Assistant Planner, as the Municipal Contact. Establishment of a Working Committee to assist LPS and authorizing the City Commission to approve and appoint Working Committee Members recommended by the Millville Planning Board

I thank you for your time and cooperation.

SGR/lrb
Enclosure
c:

RESOLUTION NO. R92-2016

WHEREAS, the City of Millville is in need of professional planning services to prepare a Land Use Plan Element ("the project"); and

WHEREAS, the New Jersey Department of Community Affairs, Office of Local Planning Services ("LPS") provides a variety of planning services at no direct cost to eligible municipalities; and

WHEREAS, the City of Millville is an eligible municipality and an application for services was submitted by Samantha Silvers, Assistant Planner, on behalf of the City to LPS on October 16, 2015; and

WHEREAS, the City of Millville has received the Scope of Services for the project prepared by LPS (attached); and

WHEREAS, the City of Millville desires to accept the aforementioned Scope of Services; and

WHEREAS, there is no budgetary impact on the City of Millville for the services being provided by LPS; and

WHEREAS, the City of Millville does not presently have the resources to perform the services being provided by LPS nor is the City of Millville under contract with a professional planner to complete the project; and

WHEREAS, the Council deems the interests of the City of Millville will be best served by accepting the services being provided by LPS; and

WHEREAS, as a condition of receiving services from LPS, the City of Millville is required to establish a Working Committee to guide the project and to provide information to LPS; and

WHEREAS, the City of Millville is committed to the completion of this project and will assist LPS as needed.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. That the City of Millville hereby appoints Samantha Silvers, Assistant Planner, as the municipal contact and authorizes her to perform all activities necessary to accomplish the intent of this resolution; and

BE IT FURTHER RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE that:

1. The City of Millville will retain professional planning services provided by LPS and approves the attached Scope of Services for the project.
2. The City of Millville hereby establishes a Working Committee to assist LPS and authorizes the City Commission to approve and appoint a Working Committee recommended by the Millville Planning Board. The City Commission with recommendation from the Planning Board shall approve and appoint any replacement members necessary to retain functionality of the Committee in the event of vacancies.

3. The City of Millville will provide access to appropriate municipal staff, consultants and officials, meeting space, and other non-monetary resources that may be necessary to complete the project.

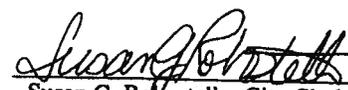
Moved By: Porreca Compari

Seconded By: Sooy

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago	X			
Lynne Porreca Compari	X			
David W Ennis	X			
Joseph Sooy	X			

CERTIFICATION

I certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners, of the City of Millville, in the County of Cumberland, at a meeting thereof held on March 1, 2016.


Susan G. Robostello, City Clerk



Jody Farabella
Chief of Police

Michael Santiago
Director of Public Safety

MILLVILLE POLICE DEPARTMENT
P. O. Box 609
18 S. High Street
Millville, NJ 08332
(856) 825-7010

To: Susan Robostello, City Administrator

From: Mayor Michael Santiago

Date: February 23, 2016

Re: Chaplains Appointment and Reappointment

Please be advised for the March 15th Commission meeting I would like to appoint the following person as a Police Chaplain:

Jack Fosbenner
Ernesto Ortiz
Tito Zamot

I would also like to reappoint all of the following Chaplains:

Senior Chaplain – Jonathan Merki
Chaplain Christopher Smith
Chaplain Robert Ossler
Chaplain Charles Wilkins
Chaplain Anthony Elliott Sr.
Chaplain John Parker
Chaplain Matthew Wnorowski
Chaplain Richard Myers
Chaplain Gerritt Kenyon
Chaplain Rachel Moore
Chaplain Robert Ossler
Chaplain Anthony Ippolito

Thank you for your assistance.

Sincerely,

Mayor/Director of Public Safety Michael Santiago

PERMIT FEE LOG REPORT
 For the Period of 02/08/16 - 02/12/16
 SUMMARY

Number of Permits Processed

New Permits: 25
 Permit Updates: 1

Ownership

Private: 26
 Public: 0

Fee Summary

Type	Inspection	Administrative	Total
Building	4,703	0	4,703
Electrical	1,185	0	1,185
Plumbing	320	0	320
Fire	0	0	0
Elevator	0	0	0
DCA	399		399
Certificate	0		0
Other	0		0
Total	6,607	0	6,607

Type of Work

New Buildings: 0
 Additions: 0
 Alterations: 25
 demolitions: 1

Housing Unit Changes

	Sale	Rental
Gained:	0	0
Lost:	0	0
Change:	0	0

Total Area: 0 sq ft
 Total Volume: 0 cu ft
 Total Value of Construction: \$ 210,394

Technical Subcodes

Building: 17
 Electrical: 7
 Plumbing: 4
 Fire: 0
 Elevator: 0

PERMIT FEE LOG REPORT
For the Period of 02/08/16 - 02/12/16

Permit No / Date Issued/ Description	Use	Work p	U New/Added Structure Type d	Tot Area Sq Feet	Volume Cubic Feet	P Hous Unit u Gain/Lost	Value of Constructn	Fed Cen No	Fees Collected							Check Number			
									Build	Elect	Plumb	Fire	Elev	DCA	Cert		Other	Total	
Permit: 314 Address: 316 F ST Owner: CRAIG	Lot: 21	16-178	U- Alt	0	0	0	0	12200	999	70	350	0	0	0	23	0	0	443	3784
02/09/16 ROOF MOUNT SOLAR																			
Permit: 287 Address: 914 N HIGH ST Owner: HARVEY, TED	Lot: 12	16-179	R-5 Alt	0	0	0	0	1000	999	0	120	0	0	0	2	0	0	122	5742
02/09/16 2-100 AMP SERVICE																			
Permit: 287 Address: 914 N HIGH ST Owner: HARVEY, TED	Lot: 12	16-180	R-5 Alt	0	0	0	0	200	999	0	0	90	0	0	1	0	0	91	Cash
02/10/16 GAS PIPE																			
Permit: 26 Address: 801 CARMEL RD Owner: ST NICHOLAS CHURCH	Lot: 11	16-181	A-3 Alt	0	0	0	0	5000	999	135	0	0	0	0	10	0	0	145	583
02/10/16 ROOF																			
Permit: 22 Address: 219 MORIAS AVE Owner: BROWN	Lot: 2	16-184	R-5 Alt	0	0	0	0	10000	999	260	0	0	0	0	19	0	0	279	584
02/11/16 FIRE DAMAGE REHAB																			
Permit: 30 Address: 55 LISA MARIE TERRACE Owner: ZYSKA, DANIELLE	Lot: 28	16-185	R-5 Alt	0	0	0	0	10000	999	260	0	0	0	0	19	0	0	279	584
02/11/16 ROOF																			
Permit: 125 Address: 2531 CEDAR ST Owner: PRAUL, CRYSTAL	Lot: 26.04	16-187	U- Alt	0	0	0	0	14727	999	70	350	0	0	0	28	0	0	448	2508
02/12/16 ROOF MOUNT SOLAR																			
Permit: 98 Address: 449 MAURICE ST Owner: DAVIS, JAMES & RITA	Lot: 15	16-188	R-5 Alt	0	0	0	0	25055	999	636	0	0	0	0	48	0	0	684	55298
02/12/16 SIDING																			

PERMIT FEE LOG REPORT
For the Period of 02/08/16 - 02/12/16

Site Identification	Permit No / Date Issued/	Use	Work	p	U New/Added Structure		P Hous Unit		Fed	Fees Collected											Check Number		
					Tot Area	Volume	u	Gain/Lost		Value of	Cen	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Other	Total			
	Description	Grp	Type	d	Sq Feet	Cubic Feet	b	Sale	Rent	Constructn	No												
Permit: 251 Address: 300 UNION LAKE RD Owner: GROOVER	16-169 02/08/16	R-5	Alt		0	0	0	0	0	1500	999	0	70	0	0	0	3	0	0	73	18401		
Permit: 332 Address: 415 E ST Owner: CHILDERS	16-170 02/08/16	U-	Dem		0	0	0	0	0	1100	999	80	0	0	0	0	0	0	0	80	21770		
Permit: 408 Address: 2444 NEWCOMBTOWN RD Owner: BALABKINS.A	16-171 02/08/16	R-5	Alt		0	0	0	0	0	795	999	0	70	0	0	0	2	0	0	72	22470		
Permit: 268 Address: 718 WHITAKER AVENUE Owner: ABBOTT, FRANCIS	16-172 02/09/16	R-5	Alt		0	0	0	0	0	700	999	0	0	90	0	0	1	0	0	91	11974		
Permit: 569 Address: 80 REAGAN CT Owner: WALLACE, G	16-173 02/09/16	R-5	Alt		0	0	0	0	0	550	999	0	0	70	0	0	1	0	0	71	227813		
Permit: 242 Address: 503 FERNWOOD RD Owner: CUCUKOV	16-174 02/09/16	R-5	Alt		0	0	0	0	0	23790	999	605	0	0	0	0	45	0	0	650	2778		
Permit: 70.01 Address: 1208 GEISSEL DR Owner: POMPPER, L	16-175 02/09/16	R-5	Alt		0	0	0	0	0	4007	999	110	0	0	0	0	8	0	0	118	2778		
Permit: 287 Address: 9/11 FOUNDRY ST Owner: SHI, XIZDING	16-176 02/09/16	R-5	Alt		0	0	0	0	0	7500	999	198	0	0	0	0	14	0	0	212	2778		
Permit: 512 Address: 2229 WELLINGTON PL Owner: HOLMES	16-177 02/09/16	R-5	Alt		0	0	0	0	0	6701	999	178	0	0	0	0	13	0	0	191	2778		

CITY OF MILLVILLE OFFICE
RECEIVED

PERMIT FEE LOG REPORT
For the Period of 02/08/16 - 02/12/16

RECEIVED
MAR - 1 2016
CITY CLERK'S OFFICE

Site Identification	Permit No /	Use	Work	p	U New/Added Structure		P	Hous	Unit	Fed	Value of										Check	
	Date Issued/				Tot Area	Volume					u Gain/Lost	Constructn	No	Build	Elect	Plumb	Fire	Elev	DCA	Cert		Other
	Description	Grp	Type	d	Sq Feet	Cubic Feet	b	Sale	Rent													
Permit: 450 Lot: 4 Address: 623 E MAIN ST Owner: ROCCO	16-002	R-5	Alt		0	0	0	0		2000	999	0	155	0	0	0	4	0	0	159	2828	Cash
Permit: 160 Lot: 661 Address: 25 LAUREL RD Owner: PATEN	16-050+A	R-5	Alt	X	0	0	0	0		650	999	0	70	0	0	0	1	0	0	71	64511	
Permit: 537 Lot: 13 Address: 802 SHAR LANE BLVD Owner: BASSETT	16-158	R-5	Alt		0	0	0	0		4338	999	118	0	0	0	0	8	0	0	126	1363	
Permit: 537 Lot: 15 Address: 806 SHAR LN Owner: JONES, P	16-163	R-5	Alt		0	0	0	0		5418	999	145	0	0	0	0	10	0	0	155	1363	
Permit: 156 Lot: 891 Address: 15 N HAWTHORNE RD Owner: SUMMERS	16-164	R-5	Alt		0	0	0	0		7200	999	190	0	0	0	0	14	0	0	204	1363	
Permit: 111 Lot: 1 Address: 327 FULTON ST Owner: OLIVIO	16-165	R-5	Alt		0	0	0	0		20894	999	532	0	0	0	0	40	0	0	572	1363	
Permit: 61 Lot: 6 Address: 410 RIECK AVE Owner: LOMBARDI	16-166	R-5	Alt		0	0	0	0		16925	999	433	0	0	0	0	32	0	0	465	1363	
Permit: 62 Lot: 8 Address: 414 RIECK AVE Owner: CHAPMAN	16-167	R-5	Alt		0	0	0	0		26929	999	683	0	0	0	0	51	0	0	734	1363	
Permit: 29 Lot: 42.03 Address: 36 BEL AIRE LN Owner: DANIEL BERNAL	16-168	R-5	Alt		0	0	0	0		1215	999	0	0	70	0	0	2	0	0	72	4356	

Suson

PERMIT FEE LOG REPORT
For the Period of 02/22/16 - 02/26/16

RECEIVED
FEB 29 2016

CITY CLERK'S OFFICE

Site Identification	Permit No / Date Issued/ Description	Use	Work p	U New/Added Structure		P Hous Unit		Value of	Fed	Fees										Check Number
				Tot Area Sq Feet	Volume Cubic Feet	u Gain/Lost	Constructn			No	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Other	Total	
Block: 509 Lot: 17 Adr: 2422 CLOVER LANE Name: BROZINA, SAMUEL	16-214 02/22/16 DEMO POOL INGROUND	U-	Dem	0	0	0	0	7500	999	80	0	0	0	0	0	0	0	0	80	12425
Block: 65 Lot: 11.03 Adr: 7 FOX COVE DR Name: SANCHEZ	16-215 02/22/16 WATER HEATER	R-5	Alt	0	0	0	0	6000	999	0	0	70	0	0	11	0	0	0	81	9517
Block: 272 Lot: 16 Adr: 414 W FOUNDRY ST Name: PEREZ, JEFFRY	16-216 02/23/16 FIRE REHAB	R-5	Alt	0	0	0	0	8300	999	115	175	0	70	0	16	0	0	0	376	12972
Block: 291 Lot: 18 Adr: 807 N 2ND ST Name: QUINTON BURTON	16-217 02/23/16 RE-ENTRO TO POWER	R-5	Alt	0	0	0	0	500	999	0	70	0	0	0	1	0	0	0	71	Cash
Block: 27 Lot: 2 Adr: 15 HOOK RD Name: MANDUKE	16-218 02/23/16 OIL TO GAS FURNACE	R-5	Alt	0	0	0	0	800	999	0	0	90	0	0	2	0	0	0	92	043921
Block: 32 Lot: 42 Adr: 1122 W MAIN ST Name: LAURY,D	16-219 02/23/16 100 AMP SER	R-5	Alt	0	0	0	0	1745	999	0	110	0	0	0	3	0	0	0	113	043917
Block: 79 Lot: 8 Adr: 801 PLEASANT DR Name: VIRGINIA ALBRIZIO	16-220 02/23/16 ROOF	R-5	Alt	0	0	0	0	4000	999	110	0	0	0	0	8	0	0	0	118	5903
Block: 36 Lot: 24.01 Adr: 26 S BETHEL RD Name: GALLAHER	16-221 02/23/16 ROOF	R-5	Alt	0	0	0	0	13000	999	335	0	0	0	0	25	0	0	0	360	5903
Block: 128.01 Lot: 1 Adr: 1203 CEDAR ST Name: DOVE, WAYNE	16-222 02/23/16 ROOF	R-5	Alt	0	0	0	0	6500	999	173	0	0	0	0	12	0	0	0	185	5903

Site Identification	Permit No / Date Issued/	Use	Work	p	U New/Added Structure		P Hous Unit		Fed	Value of	Fees Collected								Check	
					Tot Area	Volume	u	Gain/Lost			Constructn	No	Build	Elect	Plumb	Fire	Elev	DCA		Cert
	Description	Grp	Type	d	Sq Feet	Cubic Feet	b	Sale	Rent	No	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Other	Total	Number
Block: 535 Lot: 1 Adr: 207 KATES BLVD Name: SARDA REALTY LLC	16-223 02/23/16 GREASETRAP	B-	Alt		0	0		0	0	850 999	0	0	90	0	0	2	0	0	92	Cash
Block: 19 Lot: 1.01 Adr: 3400 COLLEGE DR Name: CUMBERLAND COUNTY VOTEC	16-224 02/23/16 HVAC	R-5	Alt		0	0		0	0	199000 999	0	0	0	0	0	0	0	0	0	0
Block: 326 Lot: 3 Adr: 805 N 5TH ST Name: TORRES, ED	16-225 02/24/16 GAS WATER HEATER	R-5	Alt		0	0		0	0	5100 999	70	70	70	0	0	10	0	0	220	043924
Block: 29 Lot: 27.02 Adr: 112 SHELDON AVE Name: FOMICCH	16-226 02/24/16 ROOF	R-5	Alt		0	0		0	0	12307 999	318	0	0	0	0	23	0	0	341	55483
Block: 22 Lot: 2 Adr: 219 MORIAS AVE Name: JASON AND DAWN BROWN	16-227 02/25/16 TEMP MOBILE HOME	R-5	Alt		0	0		0	0	1500 999	70	120	180	70	0	3	55	0	498	46647
Block: 70.01 Lot: 21 Adr: 415 VAL LANE Name: COMMUNITY OPTIONS INC	16-228 02/25/16 ROOF	B-	Alt		0	0		0	0	6000 999	160	0	0	0	0	11	0	0	171	1278
Block: 184 Lot: 27.32 Adr: 704 HEMLOCK DR Name: CORONA	16-229 02/25/16 RESIDENTIAL SOLAR	U-	Alt		0	0		0	0	17092 999	138	350	0	0	0	33	0	0	521	788252
Block: 562 Lot: 33 Adr: 602 MENANTICO AVE Name: PEARSON, KIM	16-230 02/25/16 ROOF MOUNT SOLAR	U-	Alt		0	0		0	0	11395 999	95	350	0	0	0	21	0	0	466	788256
Block: 471 Lot: 1 Adr: 231 S 4TH ST Name: SWASY	16-231 02/25/16 WATER LINE	R-1	Alt		0	0		0	0	4300 999	0	0	90	0	0	8	0	0	98	20022347

PERMIT FEE LOG REPORT
For the Period of 02/22/16 - 02/26/16

Site Identification	Permit No / Date Issued/	Use	Work Grp	Type	U New/Added Structure		P Hous Unit		Fed Value of Cen	Fees Collected								Check Number	
					Tot Area Sq Feet	Volume Cubic Feet	u Gain/Lost b Sale Rent	Constructn No		Build	Elect	Plumb	Fire	Elev	DCA	Cert	Other		Total
Block: 509 Lot: 13 Adr: 2401 E MAIN ST Name: DIXON, WAYNE	16-232 02/25/16	U-	Alt		0	0	0	0	24024 999	83	350	0	0	0	46	0	0	479	14514
Block: 41 Lot: 117 Adr: 2135 FREEMAN AVE Name: ROBBINS	16-233 02/26/16	R-5	Alt		0	0	0	0	2000 999	0	0	0	70	0	4	0	0	74	8374
Block: 58 Lot: 9 Adr: 2536 CEDAR ST Name: HALL	16-234 02/26/16	R-5	Alt		0	0	0	0	2950 999	70	0	0	70	0	6	0	0	146	8374
Block: 565 Lot: 4 Adr: 513 HENRY DR Name: GINTHER, JOHN	16-235 02/26/16	R-5	Alt		0	0	0	0	299 999	0	70	0	0	0	1	0	0	71	144452
Block: 576 Lot: 4 Adr: 901 WADE BLVD Name: DURAND INTERNATIONAL	16-236 02/26/16	F-2	Alt		0	0	0	0	3000 999	0	70	0	0	0	6	0	0	76	54108
Block: 118 Lot: 1.01 Adr: 267 ARLINGTON AVE Name: CINCINNATUS PROPERTIES OF SJ	16-237 02/26/16	R-5	Alt		0	0	0	0	120 999	0	70	0	0	0	1	0	0	71	1014

PERMIT FEE LOG REPORT
 For the Period of 02/22/16 - 02/26/16
 SUMMARY

Number of Permits Processed

New Permits: 24
 Permit Updates: 0

Ownership

Private: 24
 Public: 0

Fee Summary

Type	Inspection	Administrative	Total
Building	1,817	0	1,817
Electrical	1,805	0	1,805
Plumbing	590	0	590
Fire	280	0	280
Elevator	0	0	0
DCA	253		253
Certificate	55		55
Other	0		0
Total	4,800	0	4,800

Type of Work

New Buildings: 0
 Additions: 0
 Alterations: 23
 Demolitions: 1

Housing Unit Changes

	Sale	Rental
Gained:	0	0
Lost:	0	0
Change:	0	0

Technical Subcodes

Building: 13
 Electrical: 11
 Plumbing: 6
 Fire: 4
 Elevator: 0

Total Area: 0 sq ft
 Total Volume: 0 cu ft
 Total Value of Construction: \$ 338,282

PERMIT FEE LOG REPORT
For the Period of 02/29/16 - 03/04/16

Permit No / Date Issued/ Description	Use	Work	p	U New/Added Structure		P Hous Unit		Value of	Fed	Fees Collected							Check		
				Tot Area	Volume	u	Gain/Lost			Constructn	No	Build	Elect	Plumb	Fire	Elev		DCA	Cert
Permit: 386 Address: 211 N 6TH ST Applicant: CERDA, JUAN	R-5	Alt		0	0	0	0	180	999	0	70	0	0	0	1	0	0	71	1049
Permit: 3 Address: 76 MORIAS AVE Applicant: AWS	R-5	Alt		0	0	0	0	9500	999	248	0	0	0	0	18	0	0	266	29948
Permit: 566 Address: 505 MENANTICO AVE Applicant: MICHAELS	R-5	Alt		0	0	0	0	400	999	70	0	0	0	0	1	0	0	71	102
Permit: 401 Address: 301 NORTH WADE BLVD UNIT 108 Applicant: MILLVILLE APARTMENT	R-5	Alt		0	0	0	0	825	999	0	70	0	0	0	2	0	0	72	5425
Permit: 401 Address: 301 N WADE BLVD UNIT 509 Applicant: MILLVILLE APARTMENTS	R-5	Alt		0	0	0	0	825	999	0	70	0	0	0	2	0	0	72	5425
Permit: 401 Address: 301 NORTH WADE BLVD UNIT 413 Applicant: MILLVILLE APARTMENTS	R-5	Alt		0	0	0	0	825	999	0	70	0	0	0	2	0	0	72	5425
Permit: 408 Address: 435 CREST AVE Applicant: KURT HESS	R-5	Alt		0	0	0	0	9260	999	242	0	0	0	0	18	0	0	260	17161
Permit: 25 Address: 37 SHARP ST Applicant: ACKERMAN INVESTMENT LLC	R-5	Alt		0	0	0	0	5000	999	70	0	0	0	0	10	0	0	80	8938
Permit: 29 Address: 341 SMITH RD Applicant: STADHICK	R-5	Alt		0	0	0	0	450	999	0	70	0	0	0	1	0	0	71	293

PERMIT FEE LOG REPORT
For the Period of 02/29/16 - 03/04/16

Site Identification	Permit No /	U New/Added Structure				P Hous Unit		Value of	Fed	Fees Collected										Check
	Date Issued/	Use	Work p	Tot Area	Volume	u Gain/Lost	Constructn			Cen	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Other	Total	
	Description	Grp	Type	d Sq Feet	Cubic Feet	b Sale	Rent		No											
Block: 66 Lot: 10 Addr: 354 ESIBILL AVE Name: SCHAFER	16-246 03/02/16 SIDING	R-5	Alt	0	0	0	0	6000	999	70	0	0	0	0	11	0	0	81	339	
Block: 70 Lot: 37 Addr: 1430 LLOYD TERR Name: CAPRIANI, T	16-247 03/03/16 POOL DEMO INGROUND	U-	Dem	0	0	0	0	3000	999	80	0	0	0	0	0	0	0	80	Cash	
Block: 468 Lot: 6 Addr: 501 E MAIN ST Name: STOLAR	16-248 03/03/16 CAR PORT	U-	Alt	0	0	0	0	600	999	70	0	0	0	0	1	0	0	71	4509	
Block: 146 Lot: 19 Addr: 105 RIVER DR Name: HIGNETT	16-249 03/03/16 INGROUND POOL	R-5	Alt	0	0	0	0	25150	999	190	150	70	0	0	49	0	0	459	434	
Block: 12801 Lot: 48 Addr: 7 CORNWALL AVER Name: K+L REAL ESTATE	16-250 03/03/16 REINTRO	R-5	Alt	0	0	0	0	225	999	0	70	0	0	0	1	0	0	71	1985	
Block: 525 Lot: 30 Addr: 2840 E MAIN ST Name: K+L REAL ESTATE	16-251 03/03/16 REINTRO	R-5	Alt	0	0	0	0	225	999	0	70	0	0	0	1	0	0	71	1985	
Block: 495 Lot: 5.09 Addr: 24 ETTIE DR Name: RIVERA	16-252 03/04/16 ROOF MOUNT SOLAR	U-	Alt	0	0	0	0	15383	999	125	350	0	0	0	29	0	0	504	788300	
Block: 128.01 Lot: 29 Addr: 45 CORNWALL AVE Name: OTTINGER, JOSEPH	16-253 03/04/16 ROOF MOUNT SOLAR	U-	Alt	0	0	0	0	12012	999	70	350	0	0	0	23	0	0	443	3205	

PERMIT FEE LOG REPORT
 For the Period of 02/29/16 - 03/04/16
 SUMMARY

Number of Permits Processed

New Permits: 17
 Permit Updates: 0

Ownership

Private: 17
 Public: 0

Fee Summary

<u>Type</u>	<u>Inspection</u>	<u>Administrative</u>	<u>Total</u>
Building	1,235	0	1,235
Electrical	1,340	0	1,340
Plumbing	70	0	70
Fire	0	0	0
Elevator	0	0	0
DCA	170		170
Certificate	0		0
Other	0		0
Total	2,815	0	2,815

Type of Work

New Buildings: 0
 Additions: 0
 Alterations: 16
 Demolitions: 1

Housing Unit Changes

	<u>Sale</u>	<u>Rental</u>
Gained:	0	0
Lost:	0	0
Change:	0	0

Technical Subcodes

Building: 10
 Electrical: 10
 Plumbing: 1
 Elevator: 0
 Fire: 0
 Elevator: 0

Total Area: 0 sq ft
 Total Volume: 0 cu ft
 Total Value of Construction: \$ 89,860

Safety Committee Meeting Minutes
February 9, 2016

Those in attendance were as follows: Wayne Gressman, General Supervisor of Streets and Roads; Michael McDowell, Executive Assistant; Michael Lippincott, Fire Chief; Susan Robostello, Fund Commissioner; Pamela Shapiro, Claims Coordinator, Larry Graham, Fairview Insurance Agency Associates, Inc., Charles Bosco, Supervisor of Public Works; Wayne Johnson, Municipal Engineer,; Deric Cheesman, Supervisor of Water Treatment Operations and Water, Sherri Ball, Tax Collector and Brian Rosenberger, Tax Assessor.

1. Old Business

An AED policy and alcohol and substance abuse policy will be prepared for consideration by the Board of Commissioners at an upcoming meeting.

The committee discussed the need for active shooter plans, identification of safe areas, and employee training. A follow up with IT is needed to determine the capabilities of the telephone system. Larry Graham, Fairview Insurance Risk Management Consultant advised of an upcoming active shooter seminar if any department heads would be interested in attending.

The committee was advised a letter was received from the Department of Labor Workforce Development Office of Public Employees Safety confirming that a follow-up inspection was conducted regarding the hazards and or violations at the city Streets and Roads department on 12-29-15 and the hazards violations Identified on 10-16-15 have been abated. Many thanks to department heads and supervisors for their assistance with correcting the violations.

2. Claims/Accident Review

The non police Worker's Compensation, auto liability and general liability claims were reviewed and recommendations were made to avoid like claims in the future. The police department safety committee has been formed and will review all Police Department Worker's Comp. claims from now forward.

3. Department Reports

Safety vests required in various work places were discussed.

The city engineer will check the source of water puddling on the first floor hallway and make a determination if the roof repair planned for City Hall will fix the problem. The next step for the roof repair is a preconstruction meeting. The city engineer will take steps to mitigate any air quality issues during the roof replacement project. In addition, the window at the drive-through leaks and the engineer will also inspect to determine what action is needed to repair. The air-quality on the first floor was discussed and a response will be provided to the employees to advise previous air quality analysis have been within acceptable limits and additional air quality analysis will be done shortly.

Exterior cameras have been purchased for the water department and will be installed and monitored by city employees.

The ADA compliance checklist was discussed.

4. Fund Commissioner Report

The Safety Celebration Breakfast will be held April 14, 2016 at Merigi's Savoy Inn in Vineland. Be sure to register by the deadline.

The Loss Control Report received February 8, 2016 was reviewed with the safety committee. The main focus of the report is the acquisition by the city of Block 260 Lot 1, the former site of Wheaton glass. The report includes suggestions by the JIF representatives to mitigate safety issues.

The safety and claims coordinators regional round table training are on February 11, 2016. Mike McDowell, Safety Coordinator and Pam Shapiro, Claims Coordinator will be attending. This year Safety Coordinator topics will include presentation of 2016 safety incentive program, reminder about OSHA posting requirements, 2016 regional training plan, update on MSI learning management system, and member idea exchange.

The Claims Coordinator topics will include info on Qual-Lynx, public Entity Claims, Title 59 and Workers Comp and the role of the Claims Coordinator.

5. New business

The city engineering department will prepare the required evacuation maps for all city-owned buildings.

Employment law/ADA/OSHA posters will be distributed to all departments in compliance with the law.

The Claims Coordinator will provide a link to the MEL Learning Safety Institute to all department heads to assist with training requirements.

Mike McDowell reported all Safety Data Sheets must be updated and in notebooks at each city site by June 1, 2016 in order to comply with the Right to Know law. Mike is preparing the SDS sheets for Fleet, Streets and Roads and Parks.

Safety checklist templates are on the P Drive and must be completed by department heads at least quarterly. SOP3-04 Building Maintenance, in the Non-Managerial and Non-Supervisory Personnel Employee Handbook needs to be updated. This will be addressed when the handbooks are updated as required by the MEL no later than October 1, 2016.

The committee reviewed the 2016 Safety Contract and Safety Best Practices.

The next safety committee meeting is March 29, 2016 at 9 AM.

Respectfully submitted,

Susan Robostello
City clerk/administrator

City of Millville Safety Committee Meeting Agenda

February 9th, 2016, 9:00 A.M.

1. Old Business:
 - a. AED Policy update
 - b. Alcohol Substance abuse policy update, Mr. Cary
2. Claims/Accident Review
3. Department Reports
4. Fund Commission Report
5. Risk Management Consultant's Report
6. New Business
 - a. Evacuation maps for all departments (Please bring copies if you have them)
 - b. Employment Law/ADA/OSHA posters to be distributed
 - c. Toolbox chats, make sure to document chats & sign-in sheets on the P drive
 - d. Updating MSDS sheets to SDS sheets for Right-To-Know
 - e. Safety Checklists – safety department representatives bring t each meeting.
 - f. Safety meeting schedule – change meeting from bi-monthly to monthly
 - g. 2016 Safety Contract and review of Safety Best Practices
7. Adjournment



State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

CHRIS CHRISTIE
Governor

HAROLD J. WIRTHS
Commissioner

KIM GUADAGNO
Lieutenant Governor

December 31, 2015

Susan Robostello, Municipal Clerk
City of Millville
12 South High St.
P.O. Box 609
Millville, NJ 08332

RECEIVED
JAN 05 2016
CITY CLERK'S OFFICE

Re: Inspection No: **G60-10-071**
Inspection Date: **12/29/2015**
Inspection Site: **City of Millville Streets & Roads Dept.**

Dear Mrs. Robostello:

This is to confirm that a follow up inspection was conducted regarding the hazards and/or violations on the above referenced Order to Comply.

Please be advised that as a result of this inspection conducted on **12/29/15**, the hazards and/or violations identified on **10/16 /15** were abated.

Thank you for your cooperation and continuing concern regarding the safety of your employees.

Sincerely,

James Revak, Assistant Chief
Office of Public Employees' Safety
Phone: (609) 984-1389
FAX: (609) 292-3749

New Jersey is an Equal Opportunity Employer

LOSS CONTROL REPORT

Atlantic County Municipal Joint Insurance Fund

CITY OF MILLVILLE

To: Susan Robostello, Fund Commissioner
Date: January 27, 2016
Date of Survey: January 22, 2016
Contacts & Titles: Susan Robostello, Fund Commissioner, Michael Mc Dowell,
Safety Coordinator

RECEIVED
FEB - 8 2016
CITY CLERK'S OFFICE

NOTE TO THE FUND COMMISSIONER

New Jersey requires all public employers to prepare and maintain records of occupational injuries and illnesses. February 1st is the deadline to tabulate the 2015 Log of Work-Related Injuries and Illnesses (NJOSH-300). **The Summary Log (NJOSH-300A) must be posted in a visible area for each establishment where notices to employees are posted from February 1st to April 30th of each year.**

In addition, NJPEOSH requires public employers to report serious employee injuries and adhere to recently enacted new, stricter regulations for when they must be notified. The attached Safety Director's Bulletin discusses NJ PEOSH's recordkeeping and injury reporting requirements.

CHANGES SINCE LAST SURVEY

The City of Millville now owns Block 260, Lot 1 which covers 18.3 acres and has at least 10 large structures. This is the former site of Wheaton Glass.

OBJECTIVE OF THE SURVEY

J. A. Montgomery was notified of the City's recent acquisition of this abandoned factory complex and was asked to survey the property. Lou Carey and Robert Garish conducted the survey.

SURVEY RESULTS

Rob and I met with Fund Commissioner/City Clerk Susan Robostello and the Director of Parks & Public Property Joseph Sooy to get some background information before traveling to the site.

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

We learned that this was the former site of Wheaton's Glass factory. We were informed that ***the site has undergone some type of hazardous waste remediation***, but details of the cleanup are not presently known to Susan or Joseph.

The City plans ***to sell that property as soon as possible***, hopefully without having to demolish the buildings with City funds, but the Re-Development Attorney is presently looking for Grant money in case demolition is required.

The picture below shows an aerial shot of the property, buildings and a small pond on the site.

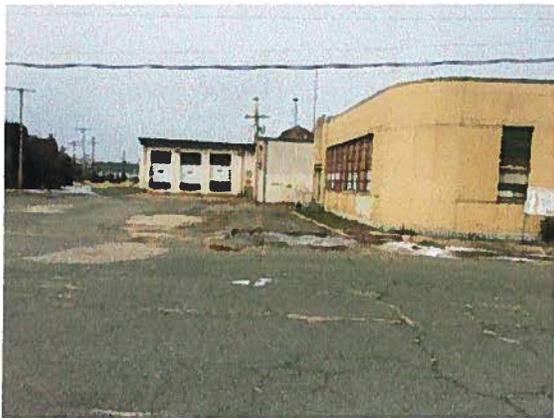


With the above information, Rob and I conducted a "walk-through" of the property. When we arrived we found the site surrounded by a locked chain link fence.

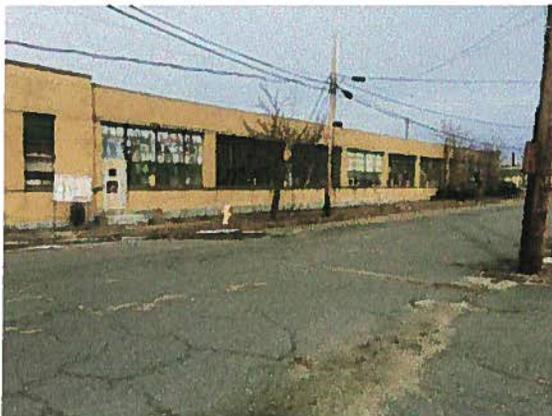
Upon entering the property we found a massive amount of deliberate property damage. Damage from weather and age, evidence of someone living in at least two areas, and an area being used as a BMX/Skateboard track. We also saw several large wild cats in the buildings.

As we walked through the property we looked for hazardous materials. We were pleased not to find any evidence of any hazardous materials; however, there are several basements or crawl spaces which we did not enter as a safety precaution for ourselves. These areas may conceal such material and should be checked.

The following pictures depict the conditions observed.



Note broken windows and open doors



Note broken windows and open doors



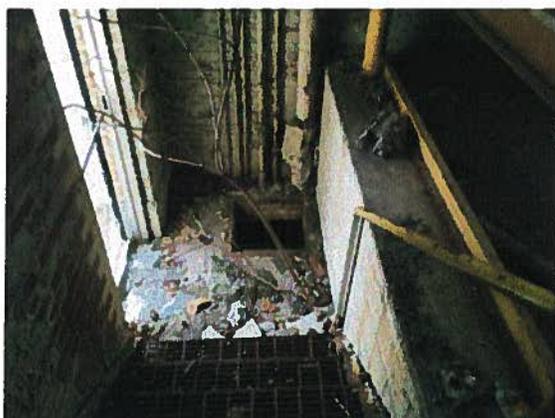
More broken windows, walls and ceilings



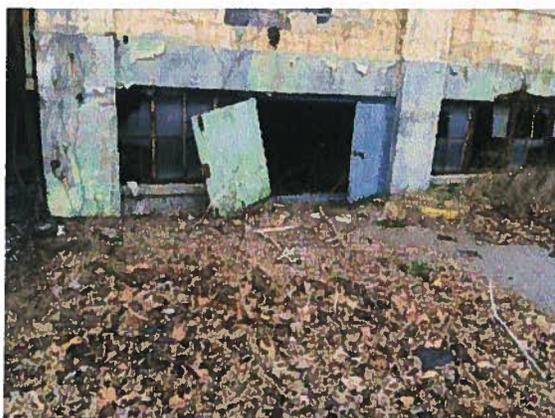
Holes in floor



Clothing, blanket and food wrappers – evidence of someone living in office



Open holes in stairwell and holes in roof



Broken and open doors



Trash, broken glass, open doors, and roof opens



Trash, broken glass, open doors, and roof opens



Broken drain and evidence that there was hazardous material in the past



Skateboard pipe rail



BMX/Skateboard ramp



BMX/Skateboard ramp



Clothing, blanket and food wrappers – evidence of someone living in office

Suggestion for Glass Plants

The following suggestions were forwarded to Susan Robostello by e-mail on January 22, 2016, and this report is submitted as a formal follow up.

1. Police need to make frequent visits and security checks and document same
2. Increase signs - No Trespassing, Violators Will Be Prosecuted, City Property Keep Off, etc.
3. Secure entrance doors where possible
4. Cover holes in floors
5. Remove skateboard/BMX track

6. Make sure that perimeter fence is secured
7. Move forward with action plan for the property
8. Secure as many interior doors where possible
9. Assure all utilities are discontinued.

Additionally, the City's Engineer should evaluate the structures on site.

Copies of this report should be distributed to all departments referred to in this report. If you have any questions regarding this survey, please contact this office.

REPORT SUBMITTED BY:

Louis G. Carey

Senior Loss Control Consultant

J. A. Montgomery Risk Control

- c: Michael Mc Dowell, Safety Coordinator
Lawrence Graham, Risk Management Consultant
Paul A. Forlenza, Area Assistant Vice President
Timothy Sheehan, Associate Public Sector Director



Safety Director Bulletin

One in a series of safety bulletins from your Joint Insurance Fund

January 2016

Posting PEOSHA Summary Logs – Annual Reminder

February 1st is the deadline to tabulate the Log of Work-Related Injuries and Illnesses (NJOSH-300). **The Summary Log (NJOSH-300A) must be posted in a visible area for each establishment, where notices to employees are posted, from February 1 to April 30 of each year.**

New Jersey requires all public employers to **record** occupational injuries and illnesses. In addition, certain serious injuries must be **reported** directly to New Jersey PEOSH within specified timeframes. The full rules for recording and reporting injuries can be accessed at <http://nj.gov/health/peosh/record.shtml>

Recording of Occupational Injuries

There are two important forms for the recording of injuries. The *Log of Work-Related Injuries and Illnesses (NJOSH-300)* is a listing of work-related injuries and illness that is maintained throughout the year. Injuries and illnesses are entered into the *Log* within 7 days of being notified of the injury / illness. Five years of *NJOSH-300 Logs* must be readily available to NJPEOSH inspectors. The second form is the annual summary of work-related injuries, *NJOSH 300A Summary of Work-Related Injuries and Illnesses*. This summary is posted at each work establishment from February through April. Missing or inaccessible forms are frequently cited by NJPEOSH.

‘Work-related’ is defined as any event or exposure in the work environment either causing or contributing to the resulting condition, or significantly aggravating a pre-existing injury or illness. ‘Work-related’ is presumed for injuries and illnesses resulting from events occurring in the work environment, unless an exception given in OSHA 1904.5(b)(2) applies. Recordable work-related injuries and illnesses are those that result in:

- Death or loss of consciousness
- Days away from work, placement on restricted work activity, or a job transfer
- Medical treatment beyond first aid

Public employers must also record the following conditions if they have been determined to be work-related:

- Any needle stick injury or cut from an object that is contaminated with a potentially infectious material
- Any case requiring an employee to be medically removed under an OSHA health (chemical) standard
- A tuberculosis infection as evidenced by a positive skin test or diagnosis by a physician
- An employee’s audiogram reveals a specified hearing Standard Threshold Shift in one or both ears

NJPEOSH’s criteria for determining whether an injury / illness is recordable is different than the criteria if it is compensable under workers compensation. Please refer to New Jersey Reporting website for a complete explanation of what injuries / illnesses must be recorded on your *Log* and *Summary Log*.

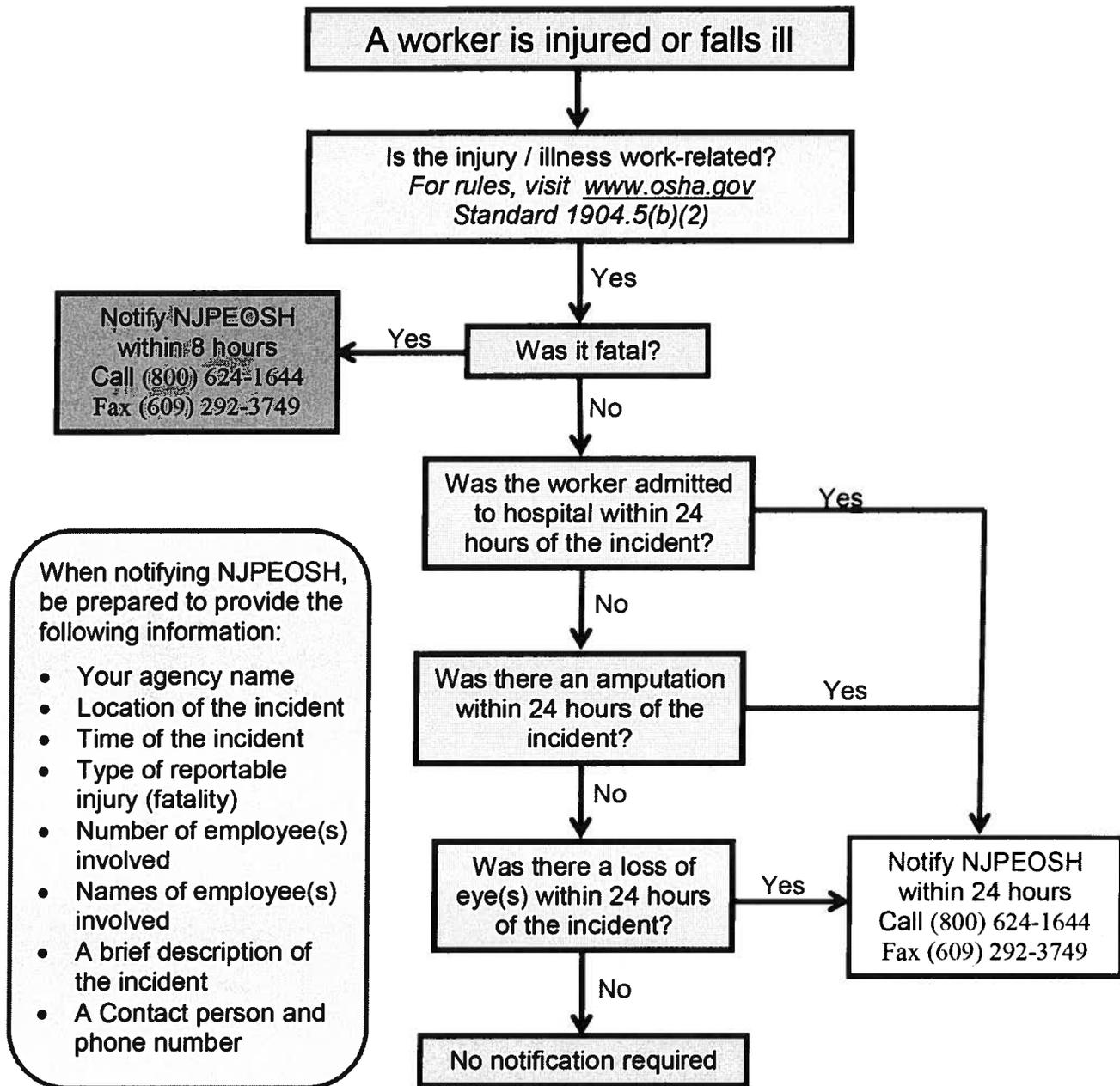
Reporting of Serious Occupational Injuries to NJPEOSH

Effective January 1, 2015, OSHA enacted new, stricter regulations for when they must be notified of an employee injury. NJPEOSH passed special legislation on January 1, 2015 to match the new OSHA rules.

The new regulations require New Jersey Public Employers to report fatalities to NJPEOSH **within eight (8) hours** of the occurrence and all work-related hospitalizations, amputations, or loss of an eye within **24 hours** by calling the 24-hour hotline (800) 624-1644 or the 24-hour fax line (609) 292-3749. Refer to the decision-making flow chart on page 2.

This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.

NJPEOSH 2015 Injury Reporting Requirements



Notes:

- OSHA defines amputation as the traumatic loss of a limb or external body part, including a part, such as a limb or appendage, that has been severed, cut off (either completely or partially); fingertip amputations with or without bone loss; medical amputations resulting from irreparable damage; amputations of parts that have been reattached. Amputations do not include avulsions, enucleations, degloving, scalplings, severed ears, or broken or chipped teeth.
- If a motor vehicle accident occurs in a construction work zone, you must report the fatality, in-patient hospitalization, amputation, or loss of an eye. If the motor vehicle accident occurred on a public street or highway, but not in a construction work zone, you do not have to report the fatality, hospitalization, amputation, or loss of an eye.
- A work-related fatality or in-patient hospitalization caused by a heart attack must be reported

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

2016 SAFETY INCENTIVE PROGRAM



January 1, 2016

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
2016 SAFETY INCENTIVE PROGRAM**

TABLE OF CONTENTS

INTRODUCTION..... 3

REQUIRED ELEMENTS TO QUALIFY FOR AWARDS..... 4

HOW THE PROGRAM WORKS 4

2016 SAFETY INCENTIVE PROGRAM SIZE CATEGORIES 5

SAFETY INCENTIVE AWARDS 5

2016 SAFETY CONTRACT 6-7

SAFETY BEST PRACTICES 8-9

SPECIAL RECOGNITION AWARD PROGRAM..... 10

NOMINATION FOR SPECIAL SAFETY RECOGNITION PROGRAM 11

INTRODUCTION

The 2016 Safety Incentive Program provides members of the Atlantic County Municipal Joint Insurance Fund with a blueprint for success with their safety programs. Best practices and suggestions are provided through your consultant and within this document. As we continue to "*Change the Way We Think about Safety*" we recognize that health and wellness efforts play a major role in safe work practices, employee morale and claims management.

To change behaviors and promote workplace safety and wellness, we need to have both a "Top Down" and "Grassroots Led" program. We remind all members that the key to an effective safety program starts with management and the Safety Committee. Our program is based on the "6 C's" - Building Commitment, Controlling Hazards, Continuing Education, Communication, Coaching and Claims Management.

Our goal is to help every member succeed with their safety program and qualify for Safety Incentive Awards. We encourage members to make full use of all the services provided by the MEL and JIF, including instructor-led and on-line training through the MEL Safety Institute, Safety bulletins, tool box topics, regional training topics and law enforcement resources, just to name a few. Please reach out to your Safety Consultants if you have any questions.

Timothy Sheehan Associate Public Sector Director tsheehan@jamontgomery.com Office: 856-552-6862 Cell: 609-352-6378	Louis Carey, Consultant lcarey@jamontgomery.com Office: 732-736-5224 Cell: 856-905-2950	Robert Holwitt, Consultant rholwitt@jamontgomery.com Office: 856-552-4624 Cell: 856-628-5705
Karen La Sala, Executive Assistant klasala@jamontgomery.com Office: 732-660-5006 Fax: 856-830-1496	Robert Garish, Consultant rgarish@jamontgomery.com Office: 856-552-4650 Cell: 609-947-9719	

REQUIRED ELEMENTS TO QUALIFY FOR AWARDS

To qualify for awards, full participation requires significant demonstration of commitment in all aspects of the program. There are three “required elements” of the program:

1. Sign and return the Safety Contract. Requested by **January 31, 2016** (so we can schedule attendance at Safety Committee meetings). **FINAL DUE DATE for return to Safety Director is March 31, 2016.**
2. Send delegate to the Safety Kickoff Breakfast on **April 14, 2016.**
3. Send a delegate to at least one half-day session of the Annual Planning Retreat – date to be announced.

HOW THE PROGRAM WORKS

- Safety Coordinators are requested to keep your program documentation (Safety Committee Minutes, hazard inspections, training records, job site observations, etc.) in a central location available for review by the JIF Safety Consultant during on-site record checks.
- During on-site record checks, all elements of the program will be reviewed. Safety Consultants work with members to secure a commitment of participation for any areas that are incomplete.
- Members will either qualify or not qualify (Pass or Fail) for a Safety Incentive Award. The program runs on a calendar year basis, and we will make every effort to review members at least once during the first and second halves of the year.
- Nominations for Special Safety Recognition Awards must be submitted by **December 31, 2016.**
- Wellness suggestions have been incorporated into the program.

2016 Safety Incentive Program

2016 SAFETY INCENTIVE PROGRAM SIZE CATEGORIES

M	Absecon
M	Avalon
L	Brigantine
S	Buena
L	Cape May City
XS	Cape May Point
XS	Commercial
XS	Corbin City
XS	Deerfield
S	Dennis
XS	Downe
XL	Egg Harbor Township
XS	Estell Manor
XS	Folsom
L	Galloway
L	Hamilton
M	Linwood
S	Longport
L	Lower
L	Margate

L	Middle Township
XL	Millville
S	Mullica
XS	Newfield
M	North Wildwood
M	Northfield
XL	Ocean City
XL	Pleasantville
L	Sea Isle City
M	Somers Point
M	Stone Harbor
S	Upper Deerfield
M	Upper Twp.
L	Ventnor
M	Waterford
XS	West Cape May
XS	West Wildwood
XS	Weymouth
XL	Wildwood
M	Wildwood Crest
XS	Woodbine

XS – Extra Small S-Small M- Medium L-Large XL – Extra Large

SAFETY INCENTIVE AWARDS

Level	X-Small	Small	Medium	Large	X-Large
QUALIFIER	\$1,650.00	\$1,900.00	\$2,150.00	\$2,400.00	\$2,650.00
NON QUALIFIER	0	0	0	0	0

**2016 SAFETY CONTRACT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

We, the governing body of _____ recognize the important role an effective safety program plays in lowering employee injury rates, reducing lost time accidents, and cutting insurance costs, all of which contribute to greater employee safety and lower tax rates. Health and Safety must never be compromised. Employee safety along with the safety of the public is our number one priority. We applaud the JIF's initiative in providing many of the safety resources needed to enhance our local safety efforts, and we hereby declare our support of the JIF's safety programs. We strive to achieve an accident free environment through a health and safety culture built on:

- **TRUST:** We respect each other's opinions and decisions and will follow through on all health and safety concerns
- **CARE:** We approach each day with the determination to care for ourselves, co-workers and the community we serve.
- **KNOWLEDGE:** We seek the education and skills to properly fulfill our responsibilities.
- **COMMUNICATION:** We communicate with each other in a clear, open and honest manner.

Because mutual respect is so important, we cannot tolerate harassment or other forms of discrimination.

We have established a Safety Committee that meets at least quarterly-

We "Put Safety on the Council Agenda" at least once a year.

We establish a motor vehicle fleet safety program.

We keep our regulatory training and written programs current.

We conduct periodic hazard inspection surveys and Job Site Observations.

We encourage supervisors to make a "daily safety contact" with employees.

We manage our claims by reporting all claims in a timely manner, offering transitional duty and investigating incidents and near misses.

We actively promote and support health and wellness activities.

Accepted by:

(Mayor)

Date

(Administrator/Clerk/Manager)

Date

2016 Safety Incentive Program

Municipality: _____

The following departments participate in the Safety Incentive Program:

Department	Department Head Signature	Date
Public Works		
Building & Facilities Maintenance		
Police		
Fire		
EMS		
Utility / Water & Sewer		
Parks & Recreation		
Administrative		
OEM		
Beach Patrol / Lifeguards		
Safety Coordinator		

Safety Committee Meetings Dates (Please include meeting location, date and time.)

2/9/2016	5/10/2016	10/11/2016	
3/29/2016	8/9/2016	12/13/2016	

To participate in the Safety Incentive Program please sign and return the completed Safety Contract to the Safety Director by January 31, 2016 to:

J. A. Montgomery Risk Control, Attn: Karen La Sala
231 Main Street, PO Box 2017
Toms River, New Jersey 08754
E-mail klasala@jamontgomery.com or Fax 856-830-1496

SAFETY BEST PRACTICES

1. COMMITMENT AND ACCOUNTABILITY

- Sign and submit 2016 safety contract by January 31, 2016. Final due date March 31, 2016.
- Set the tone - Management support to safety and wellness
- Put Safety on governing body agenda at least once a year.
- Use SIP award and optional safety budgets
- Be knowledgeable about claims frequency, LTAF and address safety issues promptly.

2. CONTROLLING HAZARDS

- Inspect all municipal facilities, playgrounds, walkways, and public areas for safety concerns and take corrective action in a timely manner. Maintain written records.
- Focus on good housekeeping
- Maintain "Roadway, Sign, Boardwalk and Walkway" Program (RSW) that includes inspections, record keeping, and prompt correction of hazards. A log of inspection items, complaints and corrective actions is maintained and referrals are made to proper authorities.
- Conduct Job Site Observations to identify at-risk behaviors and conditions by observing employees at work and giving immediate feedback
- Complete all outstanding Suggestions for Improvement in a timely manner. No "Important" SFIs that are more than two years old and no outstanding "Urgent" SFIs that have not been addressed.
- Maintain written fleet safety program. Conduct annual MVR checks for drivers and abide by DOT and CDL requirements.
- Maintain and update written regulatory programs, including:
 - Hazard Communication / RTK / Central File
 - Bloodborne Pathogen Exposure Control Plan
 - Lock Out / Tag out
 - PPE Hazard Assessments
 - Emergency Action / Fire Protection
 - Indoor Air Quality
 - Hearing Conservation Program
 - Confined Space Entry
 - Respiratory Protection Plan
 - OSHA Logs (300/ 300A)

3. CONTINUING EDUCATION AND TRAINING

- Assign MSI Training Administrator.
- Make sure safety training is up to date.
- New hires should receive safety orientation within their first month of work.
- Attend at least one half day session of the Planning Retreat
- Participate in Regional Safety training workshops.
- Use the safety & wellness videos from the MEL Media Library

2016 Safety Incentive Program

4. COMMUNICATIONS

- Promote daily safety contact. Start **every job / workday** with a pre-shift briefing.
- Use tool box meetings and safety videos.
- Hold regular Safety Committee meetings (at least 4-6 times per year) and encourage full participation by all members. Keep written agendas and minutes.
- Put wellness on the Safety Committee agenda.
- Maintain safety and wellness communication center and keep it current.
- Post and review Safety Director Bulletins

5. COACHING

- Conduct job site observations to identify at-risk behaviors and conditions by observing employees and giving immediate feedback ; Include ergonomic and proper body mechanics in the observations
- Remind one another to work safely.
- Complete or update Job Hazard Assessments and review with crew members.
- Encourage Supervisors to attend MSI classes with their employees.

6. CLAIMS MANAGEMENT

- Report all claims in a timely manner (within 3 days of incident).
- Implement transitional duty program.
- Investigate incidents and "near misses" to uncover responsible conditions. Complete and submit the "*Supervisors Incident Report*" form.
- Review incident reports at Safety Meetings. Assign follow up actions, including what to do, who will be responsible and by when.
- Share claims summary/performance with governing body at least annually.
- Maintain RSW logs, inspection records, audits and equipment inventories for all playgrounds.

7. HEALTH & WELLNESS

- Encourage stretching as part of our daily routines.
- Hold at least one crew meeting on a wellness topic each year.
- Promote and support health and wellness activities.

SPECIAL RECOGNITION AWARD PROGRAM

The JIF safety motto is "**Safety First in All We Do,**" but safety is more than a motto. The success of the JIF safety programs depends upon the proactive approach to safety of each municipal Administration, department and individual employees.

The Special Recognition Award Program is designed to recognize departments, individuals or teams that go beyond the core requirements of the Safety Incentive Program. Health and wellness activities conducted throughout the year may also qualify for special recognition awards.

Tell us about improvements that have been made to safety operations, equipment or training or what your department did to improve employee and/or public safety in your municipality. How are you changing the way you think about safety? What are you doing to encourage wellness? Examples of such noteworthy contributions could include: safety newsletters, or innovative communication programs, safety awareness campaigns, process changes that help reduce accidents, outstanding individual efforts, exceptional training efforts, attainment of specialized safety related designations, having health and wellness functions, etc.

Nominations should be submitted to the Safety Director's Office on the enclosed form by December 31, 2016. Use additional pages if necessary. Photographs, write-ups or other documentation may be submitted, but are not required. We suggest that any nominations be discussed with your Safety Committee. Fill out a separate form for each person or department being nominated.

Nomination Form

Each Administrator, Fund Commissioner or Safety Coordinator should fill out the nomination form on the following page to nominate the department(s) or individuals who significantly contributed to safety efforts in your town.

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
2016
NOMINATION FOR SPECIAL SAFETY RECOGNITION PROGRAM**

Municipality:

Name of Department(s) or Individual being nominated:

Provide description of why this Department(s) or individual is being nominated for this award. Use additional pages if necessary. Photographs, write-ups or other documentation may be submitted, but are not required.

Was this nomination discussed with the Safety Committee? If so, when?

Signature of Person submitting nomination:

Position / Title:

Printed name of person submitting nomination:

Date:

Submit this form by December 31, 2016
J. A. Montgomery Risk Control, Attn: Karen La Sala
231 Main Street, PO Box 2017
Toms River, New Jersey 08754
E-mail klasala@jamontgomery.com or Fax 856-830-1496



Posting PEOSHA Summary Logs – Annual Reminder

February 1st is the deadline to tabulate the Log of Work-Related Injuries and Illnesses (NJOSH-300). **The Summary Log (NJOSH-300A) must be posted in a visible area for each establishment, where notices to employees are posted, from February 1 to April 30 of each year.**

New Jersey requires all public employers to *record* occupational injuries and illnesses. In addition, certain serious injuries must be *reported* directly to New Jersey PEOSH within specified timeframes. The full rules for recording and reporting injuries can be accessed at <http://nj.gov/health/peosh/record.shtml>

Recording of Occupational Injuries

There are two important forms for the recording of injuries. The *Log of Work-Related Injuries and Illnesses (NJOSH-300)* is a listing of work-related injuries and illness that is maintained throughout the year. Injuries and illnesses are entered into the *Log* within 7 days of being notified of the injury / illness. Five years of *NJOSH-300 Logs* must be readily available to NJPEOSH inspectors. The second form is the annual summary of work-related injuries, *NJOSH 300A Summary of Work-Related Injuries and Illnesses*. This summary is posted at each work establishment from February through April. Missing or inaccessible forms are frequently cited by NJPEOSH.

‘Work-related’ is defined as any event or exposure in the work environment either causing or contributing to the resulting condition, or significantly aggravating a pre-existing injury or illness. ‘Work-related’ is presumed for injuries and illnesses resulting from events occurring in the work environment, unless an exception given in OSHA 1904.5(b)(2) applies. Recordable work-related injuries and illnesses are those that result in:

- Death or loss of consciousness
- Days away from work, placement on restricted work activity, or a job transfer
- Medical treatment beyond first aid

Public employers must also record the following conditions if they have been determined to be work-related:

- Any needle stick injury or cut from an object that is contaminated with a potentially infectious material
- Any case requiring an employee to be medically removed under an OSHA health (chemical) standard
- A tuberculosis infection as evidenced by a positive skin test or diagnosis by a physician
- An employee’s audiogram reveals a specified hearing Standard Threshold Shift in one or both ears

NJPEOSH’s criteria for determining whether an injury / illness is *recordable* is different than the criteria if it is *compensable* under workers compensation. Please refer to New Jersey Reporting website for a complete explanation of what injuries / illnesses must be recorded on your *Log* and *Summary Log*.

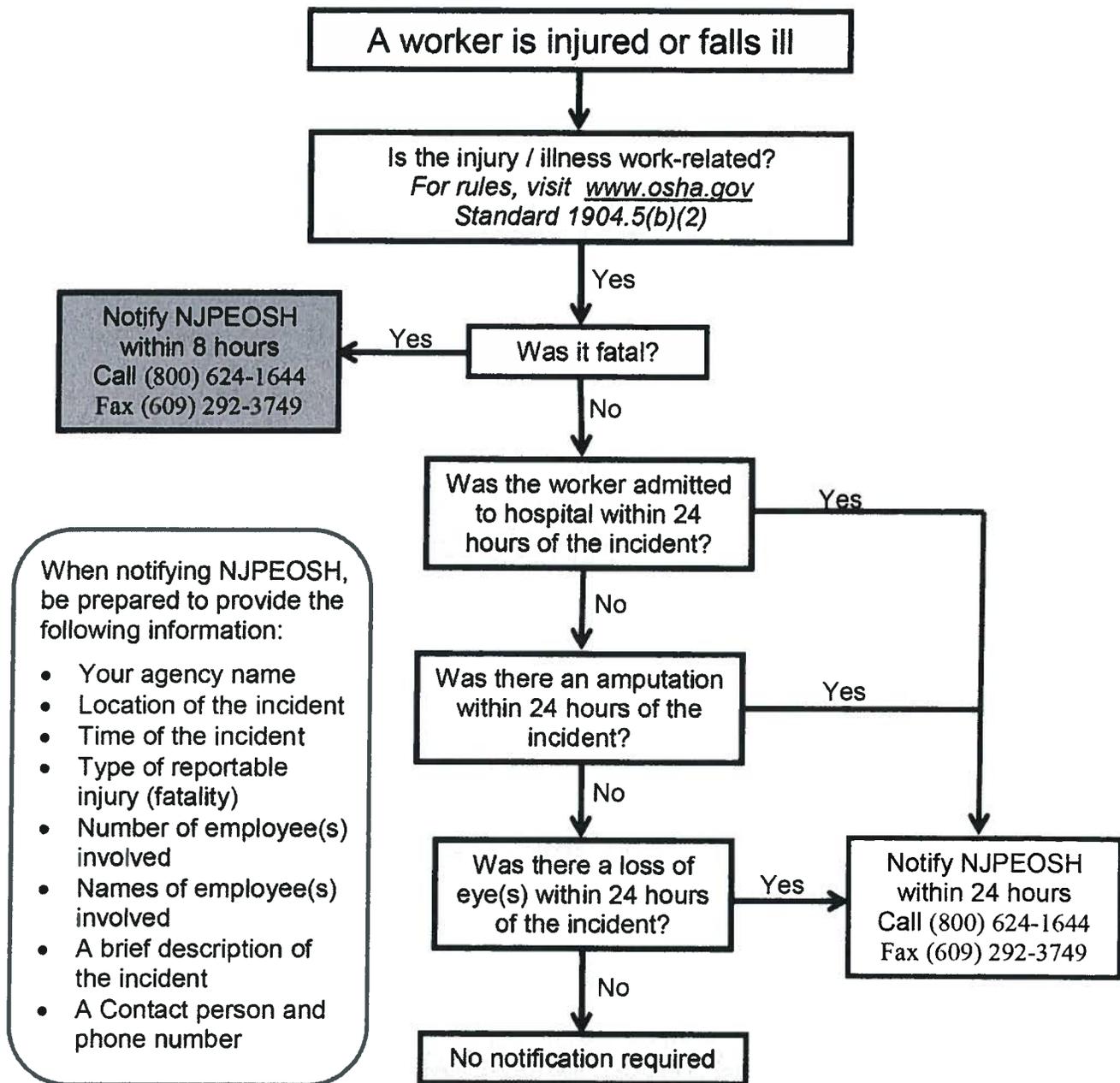
Reporting of Serious Occupational Injuries to NJPEOSH

Effective January 1, 2015, OSHA enacted new, stricter regulations for when they must be notified of an employee injury. NJPEOSHA passed special legislation on January 1, 2015 to match the new OSHA rules.

The new regulations require New Jersey Public Employers to report fatalities to NJPEOSH **within eight (8) hours** of the occurrence and all work-related hospitalizations, amputations, or loss of an eye within **24 hours** by calling the 24-hour hotline (800) 624-1644 or the 24-hour fax line (609) 292-3749. Refer to the decision-making flow chart on page 2.

This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.

NJPEOSH 2015 Injury Reporting Requirements



Notes:

- OSHA defines amputation as the traumatic loss of a limb or external body part, including a part, such as a limb or appendage, that has been severed, cut off (either completely or partially); fingertip amputations with or without bone loss; medical amputations resulting from irreparable damage; amputations of parts that have been reattached. Amputations do not include avulsions, enucleations, degloving, scalping, severed ears, or broken or chipped teeth.
- If a motor vehicle accident occurs in a construction work zone, you must report the fatality, in-patient hospitalization, amputation, or loss of an eye. If the motor vehicle accident occurred on a public street or highway, but not in a construction work zone, you do not have to report the fatality, hospitalization, amputation, or loss of an eye.
- A work-related fatality or in-patient hospitalization caused by a heart attack must be reported

City of Millville

Police Safety Committee Meeting Agenda

February 29th, 2016 - 10:00 A.M.

1. Guest Speaker Tim Sheehan - JIF
2. AED, CPR/First Aid Training - Update
3. Claims/Accident Review
4. Active Shooter Training for all City Employees
5. Department Reports
 - a. Evacuation maps for all departments (CAD and laminated)
 - b. Employment Law/ADA/OSHA posters to be distributed
 - c. OSHA Log for Police department to be distributed
 - d. Safety chats, make sure to document chats & sign-in sheets on the P drive
 - e. Updating MSDS sheets to SDS sheets for Right-To-Know
 - f. Safety Checklists – safety department representatives bring to each meeting.
 - g. Safety meeting schedule for 2016

*City of Millville
Police Safety Committee meeting minutes
February 29, 2016 10:00 AM*

Those in attendance were Pamela Shapiro, Personnel Officer, Lou Carey and Tim Sheehan, J A Montgomery, Jody Farabella, Police Chief, Michael McDowell, Manager Public Property, Officer Doug Wilson, Captain Dan Baer, Lt. Lawrence Mulford, Susan Robostello, Fund Commissioner.

1. Guest speaker, Tim Sheehan discussed body cameras, Motor vehicle recorders, retention of videos, Attorney General directive regarding body cameras, the importance of addressing employee injuries in the police building, the importance of job site observations, safe patient lifting, crossing guards train the trainer available at the Gloucester County Police Academy on April 21, 2016, the free program for all police officers and firefighters for cardio pulmonary testing at Deborah Heart and Lung Center, SERVE intersection driver training for police and fire.

Mr. Sheehan suggested contacting Dr. Greg Warren to schedule ethics training for police. Mr. Sheehan referenced information previously provided to the city regarding policies for active shooter and suggested a plan needs to be developed that fits our specific facilities. In addition the Homeland Security website contains helpful information.

The MEL Safety Institute or MSI is a great resource for training materials.

2. CPR/AED /first aid training - Mike Lippincott is obtaining quotes for training for volunteers. Lou Carey will provide further information regarding cost and options for training.

3. Claims - Mr. Sheehan distributed a summary of police officer injuries since 2012 in Millville. He suggested a list of all claims be obtained from QualLynx for each police safety committee meeting for discussion and determination of any recommendations that are needed to avoid claims in the future. He reviewed the workers comp claims process is to first report the injury immediately by telephone and by fax and take pictures and attach to the supervisor incident report which should be reviewed by the safety committee and submitted to the Joint Insurance Fund when complete.

The importance of immediate replacement of Stop signs was discussed and Tim Sheehan suggested a policy should be adopted. He will provide a sign replacement policy to use as an example.

4. Department reports

A. Evacuation maps are on every floor in the police building. They will be forwarded to Mike McDowell to be placed on the P Drive for easy retrieval during safety audits.

B. OSHA posters will be posted in order to comply with the law.

C. The OSHA log is complete and will be posted today.

D. Attendees were reminded to include safety discussions with employees at shift change and document same with sign in sheets.

E. The police department must update MSDS sheets to SDS sheets for Right to Know compliance for any items they purchase unique to their building. Mike McDowell is preparing the SDS sheets for common cleaning products used in the Police Department.

F. Safety checklists – the committee was reminded that building and vehicle safety checklists are required and should be brought to the safety committee meeting or posted to the P Drive. The committee noted that vehicle inspection sheets are completed daily by police officers and submitted to their supervisor of any damage or missing items at the start of each shift.

**Respectfully submitted,
Susan Robostello
City Clerk/Administrator**



To Schedule An Appointment:
1-800-555-1990

“Gift from Captain Buscio”

Cardiovascular Screening Program
at DEBORAH® Heart and Lung Center

This confidential voluntary-participation program encourages all NJ Firefighters, Police Members & First Responders statewide to receive a cardiovascular screening for potential work-related health risks.

Initial tests Deborah offers to first-time participants include:

- ♥ *CBC (complete blood count)*
- ♥ *CMP (complete metabolic profile)*
- ♥ *Cholesterol levels (fasting lipid profile)*
- ♥ *Fasting glucose level*
- ♥ *Chest x-ray*
- ♥ *Series of Pulmonary Function Tests*
- ♥ *EKG*

“Upon my arrival, I was met by a patient representative who explained the process. Everybody was very helpful and nice. A great experience!”

“The staff was very professional and seemed to take a sincere interest in me. This is the best experience I have ever had in a hospital. Thank you.”

Participants will meet with one of Deborah’s specialty cardiologists and may also be given—based on risk factors, current state of health and initial diagnostic test results—additional tests for assessment and evaluation.

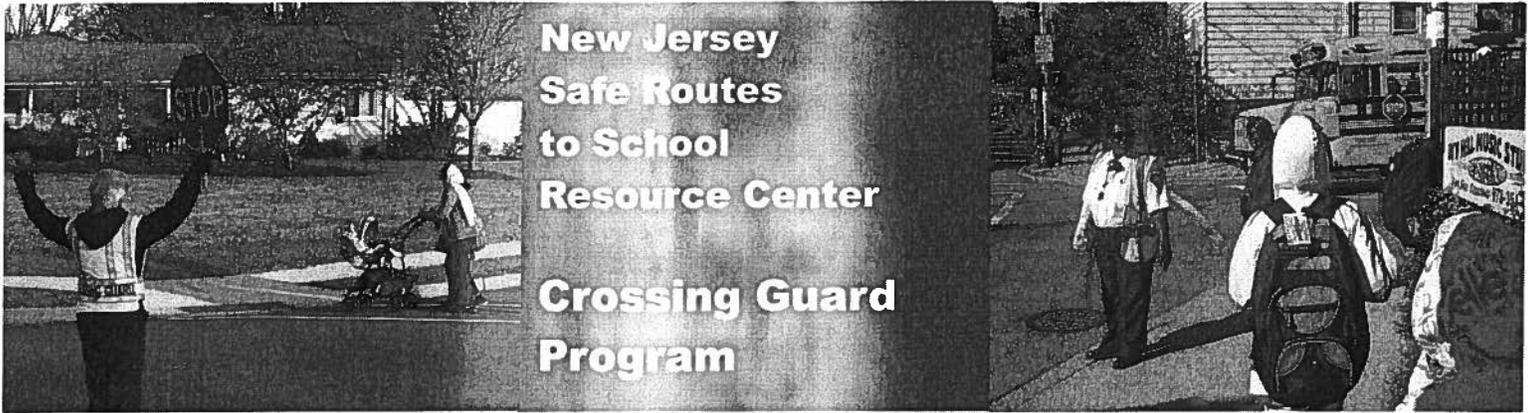
Program participants returning on an annual basis or less than 3 years will receive:

- ♥ *Cholesterol (fasting lipid profile)*

 **DEBORAH.**
Heart and Lung Center

“I have already started recommending your program to my colleagues. Thank you.”

“Everyone was great. I should have done this sooner. It’s a great program offer. Thanks again.”



**New Jersey
Safe Routes
to School
Resource Center**

**Crossing Guard
Program**

Rutgers University Crossing Guard Training and Resources Train-the-Trainer Course

*Are you currently working as a Police Traffic Safety Officer supervising
School Crossing Guards?*

If YES, please join us for a crossing guard training program.

TRAIN-THE-TRAINER DETAILS

When: Thursday, April 21, 2016

Time: 8:30 a.m. – 1:00 p.m.

Where: Gloucester County Police Academy (Room 324)

Rowan College at Gloucester County

1400 Tanyard Road

Sewall NJ 08080

About the Training:

The training will include crossing guard positioning and procedures, state and federal law and regulations, and hands-on practice to set up similar training for crossing guards in your community.

To attend or for more information, please contact Catherine Bull
at 848-932-2833; catherine.bull@ejb.rutgers.edu

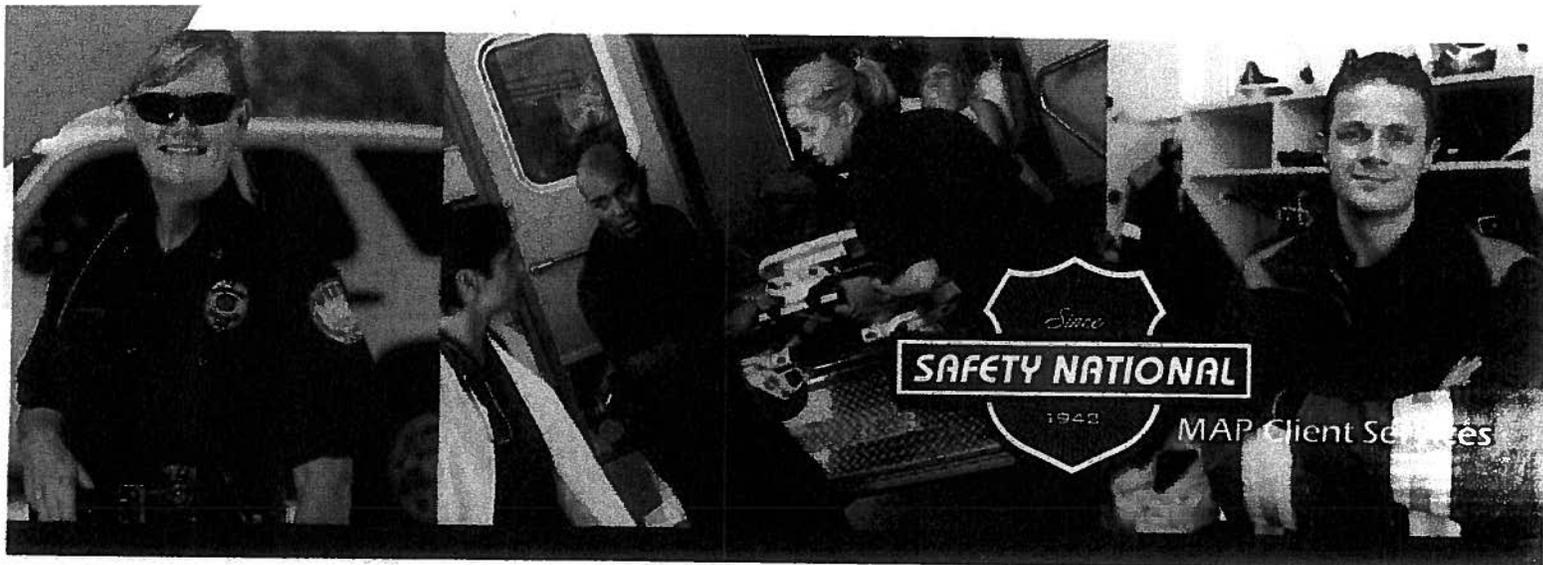
Registration is limited, deadline: Thursday, April 7, 2016

for more information on Safe Routes to School visit saferoutesnj.org

This training is sponsored by NJ Department of Transportation and NJ Division of Highway Traffic Safety with funding from the Federal Highway Administration, and by the New Jersey Municipal Excess Liability Joint Insurance Fund.



RUTGERS
Edward J. Bloustein School
of Planning and Public Policy



S:ERVE

Safety: Emergency Responder Vehicle Education

S:ERVE is an online driver simulation and curriculum created to educate law enforcement, firefighters, EMS and other emergency responders to drive at their safest in an effort to reduce collision rates in emergency response scenarios. The program guides users through a series of situations in which decision making is key. Users prioritize their vehicle handling and emergency task activities while experiencing situations related to typical emergency response or pursuit operations.

S:ERVE meets the standards established by the International Association of Directors of Law Enforcement Standards and Training (IADLEST) and the Federal Law Enforcement Training Accreditation (FLETA).

S:ERVE includes five core lesson plans:

Intersection Approach – Select appropriate methods for maximizing vehicle control when approaching intersections and recognizing the risks associated with improper intersection negotiation.

Intersection Assessment – Learn to recognize, categorize and prioritize all potential hazards.

Clearing the Intersection Basics – Decipher appropriate techniques and recognize the dangers associated with improper intersection clearing.

Clearing the Intersection Advanced – Review and reinforce awareness of risk factors when clearing intersections and how to avoid common mistakes when doing so.

Intersection Departure & Course Summary – Learn the steps for safely departing an intersection, then complete a comprehensive course recap of all key concepts.



Improved Comprehension

S:ERVE offers an interactive functionality to support a higher learning retention rate than traditional classroom environments. Users are tested throughout each lesson to ensure complete understanding of the material and receive immediate feedback on performance.

To reserve access to S:ERVE for your organization, contact:

Learn more about MAP Client Services

S:ERVE will be offered through Safety National's MAP Client Services – a program that offers various resources to help policyholders improve their workers' compensation management, analysis and prevention efforts. Visit www.safetynational.com to view the full suite of products and resources offered to policyholders through MAP Client Services.

www.safetynational.com

© 2011 Safety National Casualty Corporation. All Rights Reserved.

Wellness Committee Meeting
March 9th, 2016

- I. Review activities to date
 - a. 10/14/15 BP and body composition checks, handed out pedometers
 - b. 1/13/16 Dietician and Millville Nutrition
 - c. 2/10/16 Maintain don't gain follow up
- II. Schedule next activities
 - a. Stress management ?
 - b. "mini" health fair ?
- III. Round table discussion

**Wellness Committee Meeting
March 9, 2016**

Those in attendance were Michael Lippincott, Pam Shapiro, Susan Robostello and Valerie Smith, Wellness Director, Atlantic County Municipal Joint Insurance Fund.

Wellness activities held to date have been successful.

Due to the success of the previous Wellness Wednesday, the committee scheduled a Wellness Day on April 20, 2016 for blood-pressure checks and distribution of pedometers. In addition, a health and nutrition coach will attend to discuss seven natural solutions to stress. Workshops will be held every half hour from 11:30 AM to 1:00 PM, 4th Floor Commission Chamber,

The New Jersey Wellness Program was discussed and the committee determined for employees to participate in the process, it needs to be simplified. The committee will research NJWell and provide simplified information to employees in the future.

The committee discussed inviting retirees to future wellness events. Retiring employees will be asked to provide a personal email address if they are interested in obtaining information on the continuing wellness activities provided by the city.

***Respectfully submitted,
Susan Robostello
City Clerk/Administrator***

MILLVILLE FIRE DEPARTMENT
MONTHLY SUMMARY OF ACTIVITY
February 2016

To: Director/Mayor M. Santiago
From: Chief M.Lippincott
Date: March 2, 2016

1. Total Emergencies Responded To: 93

- Year to date: 178

Breakdown for month:

- Fire calls (structures and dwellings): 12
 - Multi Alarm Fires-3
 - 1 – 3rd Alarm
 - 1 – 2nd Alarm
 - 1 – “All Hands Working” Fire
- Fire calls (vehicles): 0
- Fire calls (brush/trash): 4
- Rescues/Motor vehicle crashes: 22
- Hazardous conditions (non-fire): 16
- General service/assist the public: 4
- Good intent: 8
- False alarms: 27

Total man hours for emergencies: 614.4

2. Fire Prevention

- None

3. Work details: 1

4. Drills/training: 2

5. Smoke detector and carbon monoxide detector inspections

- Month: 16
- Year to date: 28

6. Other

- none

**CALENDAR YEAR 2016
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Commissioners of the City of Millville in the County of Cumberland finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Commissioners hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 915,948.82 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the City Commissioners hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Commissioners of the City of Millville, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the City of Millville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 915,948.82, and that the CY 2016 municipal budget for the City of Millville be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Moved By:
Seconded:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Ordinance adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

City Clerk/Administrator

ORDINANCE NO. _____

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Mike Trout's Angels 13U Travel Baseball Team to hold a coin drop on Saturday, September 10, 2016 and Sunday, September 11, 2016 at the intersections of Buckshutem Road and Cedarville Road; and

WHEREAS, the State Legislature amended N.J.S.A. 39:4-60 to allow charitable organizations to solicit contributions in the roadway of a County road provided that the charitable organization obtains authorization from the respective municipal governing body and further provided that charitable organization obtains the approval of the Cumberland County Board of Chosen Freeholders; and

WHEREAS, the Act further provides that a county shall not be civilly liable for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for soliciting contributions conducted by charitable organizations; and

WHEREAS, an application for Roadway Charitable Solicitation Permit Application to the Cumberland County Board of Chosen Freeholders is necessary to ensure that safety considerations and traffic flow requirements are adequately addressed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

(1) That the request from the Mike Trout's Angels 13U Travel Baseball Team to hold a coin drop on Saturday, September 10, 2016 and Sunday, September 11, 2016 at the intersections of Buckshutem Road and Cedarville Road is hereby approved pursuant to review and approval of the City of Millville Chief of Police and subject to final authorization by the Cumberland County Board of Chosen Freeholders; and

(2) That if at any time the coin drop starts to back traffic up onto Buckshutem Road or Cedarville Street beyond the normal amount of traffic congestion the coin drop may be shut down until traffic begins to flow at a normal pace.

(3) Ultimate approval and jurisdiction is with the Cumberland County Board of Chosen Freeholders and all insurance requirements and other requirements rest with them and are subject to their approval.

Moved By:
Seconded:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Ordinance adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

City Clerk/Administrator

Cumberland County Roadway

Charitable Solicitation Permit Application

Name of Organization: Mike Trout's Angels 13U Travel Team

Mailing Address: 210 Howard St. Millville

Name And Title Of Contract Person: Bob Garton

Telephone Number: 856-293-2245 ext. 3139

Date(s) requested: 9/10 + 9/11 Time(s) requested: 7am - 7pm

Location(s) requested: Intersection of Cedarville + Buckshelem

Date of Municipal Ordinance Approval: _____ (attach copy)

Applicant acknowledges receiving the attached State statute and regulations imposing requirements, procedures, safety criteria and restrictions. Applicant has read and fully understands same. Applicant agrees to fully comply with all requirements, procedures, safety criteria and restrictions imposed by the State statute and regulations. Applicant further agrees to fully comply with any special conditions imposed by the County as set forth on the permit.

Applicant agrees to provide the County of Cumberland with a certificate of insurance in an amount not less than \$1 million.

Applicant further agrees to indemnify and hold the County of Cumberland, its officials, agents and employees including its Director of Public Works harmless from and against any liability and the cost of defense, including attorneys fees and costs, resulting from any claims or litigation arising out of the roadway solicitation by applicant and its participants.

Bob Garton
(Signature of Authorized Representative)

Bob Garton
(Print or Type Your Name)

Treas
(Title) (Type or Print)

3-3-10
(Date)

Police Approval

Approval is hereby given for the proposed Charitable Roadway Solicitation.

Date: _____

Chief of Police or
State Police Barracks Commander

Cumberland County Roadway

Charitable Solicitation Permit Application

Name of Organization: Millville Girls' Softball League

Mailing Address: P.O. Box 385, Millville

Name And Title Of Contract Person: Wade Camp, President

Telephone Number: 8576-332-8247

Date(s) requested: 6/4 + 6/5 Time(s) requested: 7am-7pm

Location(s) requested: Intersection of Cedarville + Bulkshelem

Date of Municipal Ordinance Approval: _____ (attach copy)

Applicant acknowledges receiving the attached State statute and regulations imposing requirements, procedures, safety criteria and restrictions. Applicant has read and fully understands same. Applicant agrees to fully comply with all requirements, procedures, safety criteria and restrictions imposed by the State statute and regulations. Applicant further agrees to fully comply with any special conditions imposed by the County as set forth on the permit.

Applicant agrees to provide the County of Cumberland with a certificate of insurance in an amount not less than \$1 million.

Applicant further agrees to indemnify and hold the County of Cumberland, its officials, agents and employees including its Director of Public Works harmless from and against any liability and the cost of defense, including attorneys fees and costs, resulting from any claims or litigation arising out of the roadway solicitation by applicant and its participants.


(Signature of Authorized Representative)

Max Caer
(Print or Type Your Name)

League President
(Title) (Type or Print)

3/8/16
(Date)

Police Approval

Approval is hereby given for the proposed Charitable Roadway Solicitation.

Date: _____

Chief of Police or
State Police Barracks Commander

ORDINANCE NO. _____

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls' Softball League to hold a coin drop on Saturday, June 4, 2016 and Sunday, June 5, 2016, at the intersections of Buckshutem Road and Cedarville Road; and

WHEREAS, the State Legislature amended N.J.S.A. 39:4-60 to allow charitable organizations to solicit contributions in the roadway of a County road provided that the charitable organization obtains authorization from the respective municipal governing body and further provided that charitable organization obtains the approval of the Cumberland County Board of Chosen Freeholders; and

WHEREAS, the Act further provides that a county shall not be civilly liable for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for soliciting contributions conducted by charitable organizations; and

WHEREAS, an application for Roadway Charitable Solicitation Permit Application to the Cumberland County Board of Chosen Freeholders is necessary to ensure that safety considerations and traffic flow requirements are adequately addressed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

(1) That the request from the Millville Girls' Softball League to hold a coin drop on Saturday, June 4, 2016 and Sunday, June 5, 2016 at the intersections of Buckshutem Road and Cedarville Road is hereby approved pursuant to review and approval of the City of Millville Chief of Police and subject to final authorization by the Cumberland County Board of Chosen Freeholders; and

(2) That if at any time the coin drop starts to back traffic up onto Buckshutem Road or Cedarville Street beyond the normal amount of traffic congestion the coin drop may be shut down until traffic begins to flow at a normal pace.

(3) Ultimate approval and jurisdiction is with the Cumberland County Board of Chosen Freeholders and all insurance requirements and other requirements rest with them and are subject to their approval.

Moved By:
Seconded:

VOTING
Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Ordinance adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

City Clerk/Administrator

Ordinance No. _____

WHEREAS Section 2-69 of the Municipal Code requires that the currently effective ordinances fixing the salaries and rates of compensation of officers and employees of the municipality shall be kept on file in the office of the City Clerk; and

1. WHEREAS, the governing body of the municipality desires to amend the salary ordinance to amend an existing title's minimum and maximum compensation for the following:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Assistant Engineer	\$50,000.00	\$72,900.00

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLVILLE AS FOLLOWS:

2. The salary ordinance is hereby amended to reflect the change in the maximum salary of the existing title.
3. A copy of the ordinance shall be kept on file in the office of the City Clerk.
4. This amendment to the salary ordinance shall be effective after final approval and publication as required by law.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

**AN ORDINANCE AMENDING CHAPTER 46,
SECTION 12 (“SALARY FOLLOWING PROMOTION”)**

ORDINANCE NO.

WHEREAS, the Board of Commissioners of the City of Millville desire to limit salary increases following promotion to a new position for certain classified positions other than Police Officers and Firefighters.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

SECTION 1

¶ 46-12 Salary following promotion.

Whenever an individual in the classified City service is promoted to a new title, his or her new salary shall be fixed by the City Commission in no case less than the amount received in his or her former title. In addition, where the new title is in a title that is the next higher title within the same Civil Service classified career service job band or series, his or her new salary shall be no more than a 2% increase over the amount received in his or her former title unless otherwise required by the collective bargaining agreement.

SECTION 2

Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the provisions and sections of the ordinance are hereby declared to be severable with respect to their validity.

SECTION 3

This ordinance shall take effect twenty (20) days after final passage, according to law.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of an Ordinance adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Holly City Midget Football League to hold a coin drop on April 29, 2016 and May 1, 2016 at the intersections of Buckshutem Road and Cedarville Road; and

WHEREAS, the State Legislature amended N.J.S.A. 39:4-60 to allow charitable organizations to solicit contributions in the roadway of a County road provided that the charitable organization obtains authorization from the respective municipal governing body and further provided that charitable organization obtains the approval of the Cumberland County Board of Chosen Freeholders; and

WHEREAS, the Act further provides that a county shall not be civilly liable for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for soliciting contributions conducted by charitable organizations; and

WHEREAS, an application for Roadway Charitable Solicitation Permit Application to the Cumberland County Board of Chosen Freeholders is necessary to ensure that safety considerations and traffic flow requirements are adequately addressed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

(1) That the request from the Holly City Midget Football League, to hold a coin drop on April 29, 2016 and May 1, 2016 at the intersections of Buckshutem Road and Cedarville Road is hereby approved pursuant to review and approval of the City of Millville Chief of Police and subject to final authorization by the Cumberland County Board of Chosen Freeholders; and

(2) That if at any time the coin drop starts to back traffic up onto Buckshutem Road or Cedarville Street beyond the normal amount of traffic congestion the coin drop may be shutdown until traffic begins to flow at a normal pace.

(3) Ultimate approval and jurisdiction is with the Cumberland County Board of Chosen Freeholders and all insurance requirements and other requirements rest with them and are subject to their approval.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Daily Journal, Vineland



Publication Name:

Daily Journal, Vineland

Publication URL:

Publication City and State:

Vineland , NJ

Publication County:

Cumberland

Notice Popular Keyword Category:

Notice Keywords:

Millville

Notice Authentication Number:

201603091002121413765

3350500898

Notice URL:

Notice Publish Date:

Friday, March 04, 2016

Notice Content

CITY OF MILLVILLE NOTICE OF INTENTION Notice is hereby given that an Ordinance a copy of which is hereinafter set out, was introduced before the Board of Commissioners of the City of Millville and passed its first reading on March 1, 2016 and that said Ordinance will be considered by said Board on final passage on March 15, 2016 at 6:30 p.m. in the Richard C. McCarthy Commission Chamber, City Hall, Millville, New Jersey, when and where all persons interested therein will be given ample opportunity to be heard for or against the adoption of said Ordinance. CITY OF MILLVILLE COUNTY OF CUMBERLAND STATE OF NEW JERSEY ORDINANCE NO. AN ORDINANCE AMENDING CHAPTER 2 SECTION 10 SO AS TO CLARIFY RESPONSIBILITY FOR SIGNING PERSONNEL FORMS AS THE APPOINTING AUTHORITY WHEREAS, Chapter 2, Section 10 delegates certain powers to the City Administrator, including powers pertaining to the supervision of personnel matters; and WHEREAS, those powers are more specifically designated in Subsection (9) of Section 10; and WHEREAS, the Board of Commissioners of the City of Millville finds that it is necessary to amend this subsection in order to clarify that the Commissioner who is assigned as the director of a particular department of the City shall be the appointing authority of employees of that department; NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS: SECTION 1

A. Pursuant to N.J.S.A. 40A:9-136 et seq., the office of the City Administrator is hereby created. The City Administrator shall exercise those executive responsibilities of the municipality as delegated herein.

B. The City Administrator shall be appointed by a majority vote of the governing body of the municipality pursuant a resolution. The term of office of the City Administrator shall be at the pleasure of the governing body.

C. The City Administrator may be removed from office only by a two-thirds vote of the governing body pursuant to a resolution. The resolution of removal shall become effective three months after its adoption by the governing body. The governing body may provide that the resolution shall have an immediate effect; provided, however, that the governing body shall cause to be paid to the Administrator any unpaid balance of his or her salary plus the next three calendar months following the adoption of the resolution.

D. The City Administrator shall receive a salary as set forth in the Annual Salary Ordinance. The office of City Administrator may be filled by resolution on either a full-time or part-time basis as may be determined by the governing body to be in the best interest of the municipality.

E. The City Administrator shall, at a minimum, be experienced in local government affairs and administration as well as having demonstrated managerial talent and experience.

F. The City Administrator is the Chief Administrative Officer of the municipality and is responsible for the efficient administration of all of the affairs of the municipality. As such, the person appointed to this position shall be responsible for the following duties:

(1) Assist Commissioners. Assist individual Commissioners when requested to do so to carry out the functions and mission of their respective departments.

(2) Budget. Cooperate with the Chief Financial Officer in the drafting and revision of the proposed annual budget as directed by the Director of Revenue and Finance.

(3) Collective bargaining negotiations. Participate in negotiations with employee collective bargaining units.

(4) Delivery of municipal services. Coordinate, direct and plan, through the department heads and superintendents, the various activities, affairs and services of the municipality as determined by the Board of Commissioners.

(5) Efficient operation of departments. Provide the appropriate level of coordination, direction, information and support to department heads to effectuate the efficient operation of their departments.

(6) Liaison. Serve as liaison between the Board of Commissioners, department heads, and the various agencies of other governmental authorities such as county, state and federal to advance the activities, goals, plans, and services of the municipality and to facilitate the daily work of the administrative staff.

(7) Ordinances and resolutions. Recommend the adoption of ordinances and resolutions deemed necessary and appropriate for the best interests of the municipality.

(8) Organizational structure. Help establish and maintain an organizational structure for the various departments and units of municipal government in the interest of the economical and efficient conduct of the municipal affairs governed by the Board of Commissioners.

(9) Personnel policies. Administer, enforce and interpret the personnel policies adopted by the Board of Commissioners, and oversee the process of promotion, demotion, discipline and discharge of any and all officers and employees of the municipality. However, the Commissioner who is assigned as the Director of a particular City Department as per § 2-5 shall be considered as the appointing authority for all purposes in that Department including the signing of personnel forms for employees of said department.

(10) Reports. Provide regular reports to the Board of Commissioners on municipal operations, plans and projects.

G. The City Administrator shall be assigned to the Department of Revenue and Finance, but shall have responsibility to and duties regarding all agencies and departments within the City.

SECTION 2 Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the provisions and sections of the ordinance are hereby declared to be severable with respect to their validity. SECTION 3 This ordinance shall take effect twenty (20) days after final passage, according to law. A copy of this Ordinance can be obtained without cost by any member of the general public at the City Clerk's Office, 3rd floor, Municipal Building, 12 S. High Street, Millville, NJ 08332 during Monday through Friday 8:30 am to 4:30 pm or on the City of Millville website at www.millvillenj.gov Dated: March 4, 2016 By Order of the Board of Commissioners Susan G. Robostello, City Clerk/Administrator \$130.72

[Back](#)

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 2 SECTION 10
SO AS TO CLARIFY RESPONSIBILITY FOR SIGNING
PERSONNEL FORMS AS THE APPOINTING AUTHORITY**

WHEREAS, Chapter 2, Section 10 delegates certain powers to the City Administrator, including powers pertaining to the supervision of personnel matters; and

WHEREAS, those powers are more specifically designated in Subsection (9) of Section 10; and

WHEREAS, the Board of Commissioners of the City of Millville finds that it is necessary to amend this subsection in order to clarify that the Commissioner who is assigned as the director of a particular department of the City shall be the appointing authority of employees of that department;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE AS FOLLOWS:

SECTION 1

- A. Pursuant to N.J.S.A. 40A:9-136 et seq., the office of the City Administrator is hereby created. The City Administrator shall exercise those executive responsibilities of the municipality as delegated herein.
- B. The City Administrator shall be appointed by a majority vote of the governing body of the municipality pursuant a resolution. The term of office of the City Administrator shall be at the pleasure of the governing body.
- C. The City Administrator may be removed from office only by a two-thirds vote of the governing body pursuant to a resolution. The resolution of removal shall become effective three months after its adoption by the governing body. The governing body may provide that the resolution shall have an immediate effect; provided, however, that the governing body shall cause to be paid to the Administrator any unpaid balance of his or her salary plus the next three calendar months following the adoption of the resolution.
- D. The City Administrator shall receive a salary as set forth in the Annual Salary Ordinance. The office of City Administrator may be filled by resolution on either a full-time or part-time basis as may be determined by the governing body to be in the

best interest of the municipality.

- E. The City Administrator shall, at a minimum, be experienced in local government affairs and administration as well as having demonstrated managerial talent and experience.
- F. The City Administrator is the Chief Administrative Officer of the municipality and is responsible for the efficient administration of all of the affairs of the municipality. As such, the person appointed to this position shall be responsible for the following duties:
 - (1) Assist Commissioners. Assist individual Commissioners when requested to do so to carry out the functions and mission of their respective departments.
 - (2) Budget. Cooperate with the Chief Financial Officer in the drafting and revision of the proposed annual budget as directed by the Director of Revenue and Finance.
 - (3) Collective bargaining negotiations. Participate in negotiations with employee collective bargaining units.
 - (4) Delivery of municipal services. Coordinate, direct and plan, through the department heads and superintendents, the various activities, affairs and services of the municipality as determined by the Board of Commissioners.
 - (5) Efficient operation of departments. Provide the appropriate level of coordination, direction, information and support to department heads to effectuate the efficient operation of their departments.
 - (6) Liaison. Serve as liaison between the Board of Commissioners, department heads, and the various agencies of other governmental authorities such as county, state and federal to advance the activities, goals, plans, and services of the municipality and to facilitate the daily work of the administrative staff.
 - (7) Ordinances and resolutions. Recommend the adoption of ordinances and resolutions deemed necessary and appropriate for the best interests of the municipality.
 - (8) Organizational structure. Help establish and maintain an organizational structure for the various departments and units of municipal government in the interest of the economical and efficient conduct of the municipal affairs governed by the Board of

Commissioners.

(9) Personnel policies. Administer, enforce and interpret the personnel policies adopted by the Board of Commissioners, and oversee the process of promotion, demotion, discipline and discharge of any and all officers and employees of the municipality. However, the Commissioner who is assigned as the Director of a particular City Department as per § 2-5 shall be considered as the appointing authority for all purposes in that Department including the signing of personnel forms for employees of said department.

(10) Reports. Provide regular reports to the Board of Commissioners on municipal operations, plans and projects.

G. The City Administrator shall be assigned to the Department of Revenue and Finance, but shall have responsibility to and duties regarding all agencies and departments within the City.

SECTION 2

Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the provisions and sections of the ordinance are hereby declared to be severable with respect to their validity.

SECTION 3

This ordinance shall take effect twenty (20) days after final passage, according to law.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca				
Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

Daily Journal, Vineland



Publication Name:

Daily Journal, Vineland

Publication URL:

Publication City and State:

Vineland , NJ

Publication County:

Cumberland

Notice Popular Keyword Category:

Notice Keywords:

Millville

Notice Authentication Number:

**201603090959341027410
3350500898**

Notice URL:

Notice Publish Date:

Friday, March 04, 2016

Notice Content

CITY OF MILLVILLE NOTICE OF INTENTION Notice is hereby given that an Ordinance a copy of which is hereinafter set out, was introduced before the Board of Commissioners of the City of Millville and passed its first reading on March 1, 2016 and that said Ordinance will be considered by said Board on final passage on March 15, 2016 at 6:30 p.m. in the Richard C. McCarthy Commission Chamber, City Hall, Millville, New Jersey, when and where all persons interested therein will be given ample opportunity to be heard for or against the adoption of said Ordinance. WHEREAS Section 2-69 of the Municipal Code requires that the currently effective ordinances fixing the salaries and rates of compensation of officers and employees of the municipality shall be kept on file in the office of the City Clerk; and WHEREAS, the governing body of the municipality desires to amend the salary ordinance to amend an existing title's maximum compensation for the following: Title Minimum Maximum Deputy Municipal Clerk \$20,000.00 \$75,000.00 NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The salary ordinance is hereby amended to reflect the change in the maximum salary of the existing title.
2. A copy of the ordinance shall be kept on file in the office of the City Clerk.
3. This amendment to the salary ordinance shall be effective after final approval and publication as required by law.

A copy of this Ordinance can be obtained without cost by any member of the general public at the City Clerk's Office, 3rd floor, Municipal Building, 12 S. High Street, Millville, NJ 08332 during Monday through Friday 8:30 am to 4:30 pm or on the City of Millville website at www.millvillenj.gov Dated: March 4, 2016 By Order of the Board of Commissioners Susan G. Robostello, City Clerk/Administrator \$40.42

[Back](#)

Ordinance No. _____

WHEREAS Section 2-69 of the Municipal Code requires that the currently effective ordinances fixing the salaries and rates of compensation of officers and employees of the municipality shall be kept on file in the office of the City Clerk; and

WHEREAS, the governing body of the municipality desires to amend the salary ordinance to amend an existing title's maximum compensation for the following:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Deputy Municipal Clerk	\$20,000.00	\$75,000.00

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLVILLE AS FOLLOWS:

1. The salary ordinance is hereby amended to reflect the change in the maximum salary of the existing title.
2. A copy of the ordinance shall be kept on file in the office of the City Clerk.
3. This amendment to the salary ordinance shall be effective after final approval and publication as required by law.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

RESOLUTION NO. _____

MUNICIPAL BUDGET OF THE CITY OF MILLVILLE, COUNTY OF CUMBERLAND, FOR CALENDAR YEAR 2016.

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Municipal Budget for the calendar year 2016;

BE IT FURTHER RESOLVED, that said budget be published in The Daily Journal in the issue of March 23, 2016.

THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE do hereby approve the following as the budget for the calendar year 2016:

RECORDED VOTE

	((
	((
AYES	(NAYS	(
	((
	((
	((
	((
ABSENT	(ABSTAINED	(
	((
	((

<u>Summary of Revenues</u>		Anticipated	
		2016CY Budget	Final CY 2015 Budget
1. Surplus		5,638,730.00	5,638,730.00
2. Total Miscellaneous Revenues		8,551,905.00	8,551,905.00
3. Receipts from Delinquent Taxes		500,000.00	500,000.00
4. a) Local Tax for Municipal Purposes		18,719,052.70	18,719,052.70
b) Addition to Local District School Tax			
Total Amount to be Raised by Taxes for Support of Municipal Budget			
Total General Revenues		33,409,687.70	33,409,687.70
<u>Summary of Appropriations</u>		2015 CY Budget	2015 CY Budget
1. Operating Expenses: Salaries & Wages		11,483,778.14	12,097,600.00
Other Expenses		14,744,914.00	14,072,366.34
2. Deferred Charges & Other Appropriations		1,364,593.00	2,346,921.18
3. Capital Improvements		50000	450,000.00
4. Debt Service (Including for School Purposes)		3,228,594.00	3,255,444.00
5. Reserve for Uncollected Taxes		2,259,802.86	2,297,097.36
Total General Appropriations		33,131,682.00	34,519,428.88
CY 2016 Dedicated Water Utility Budget			
<u>Summary of Revenues</u>		Anticipated	
		2016 CY Budget	Final CY2015 Budget
1. Surplus		504,148.75	456,164.50
2. Miscellaneous Revenues		3,263,926.25	3,273,102.50
3. Deficit (General Budget)			
Total Revenues		3,768,075.00	3,729,267.00
<u>Summary of Appropriations</u>		2016 CY Budget	Final CY2015 Budget
1. Operating Expenses: Salaries & Wages		1,150,793.00	1,160,000.00
Other Expenses		1,633,796.00	1,599,691.00
2. Capital Improvements		145,000.00	145,000.00
3. Debt Service		661,486.00	647,576.00
4. Deferred Charges & Other Appropriations		168,000.00	177,000.00
5. Surplus (General Budget)			
Total Appropriations		3,759,075.00	3,729,267.00
CY 2016 Dedicated Sewer Utility Budget			
<u>Summary of Revenues</u>		Anticipated	
		2016 CY Budget	Final CY 2015 Budget
1. Surplus		464,775.28	406,904.68
2. Miscellaneous Revenues		6,034,078.72	6,145,773.32
3. Deficit (General Budget)			
Total Revenues		6,498,854.00	6,552,678.00
<u>Summary of Appropriations</u>		2016 CY Budget	Final CY 2015 Budget
1. Operating Expenses: Salaries & Wages		1,363,069.00	1,317,000.00
Other Expenses		2,874,784.00	2,895,048.00
2. Capital Improvements		180,000.00	180,000.00
3. Debt Service		1,856,001.00	1,885,630.00
4. Deferred Charges & Other Appropriations		225,000.00	225,000.00
5. Surplus (General Budget)			
Total Appropriations		6,498,854.00	6,502,678.00

Notice is hereby given that the Budget and Tax Resolution was approved by the City Commission of the City of Millville, County of Cumberland on March 15, 2016.

A hearing on the Budget and Tax Resolution will be held at City Hall on April 19, 2016 at 6:30 p.m. at which time and place objections to the Budget and Tax Resolution for the calendar year 2016 may be presented by taxpayers or other interested persons.

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

2016 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2016 BUDGET)

CAP

MUNICIPALITY: CITY OF MILLVILLE COUNTY: CUMBERLAND

<u>Michael Santiago</u> Mayor's Name	<u>12/31/2017</u> Term Expires
---	-----------------------------------

Governing Body Members	
Name	Term Expires
<u>Lynne Porreca Compari</u>	<u>12/31/2017</u>
<u>David W. Ennis</u>	<u>12/31/2017</u>
<u>Joseph Sooy</u>	<u>12/31/2017</u>

Municipal Officials	
<u>Susan G. Robostello</u> Municipal Clerk	<u>7/1/2010</u> Date of Orig. Appt.
<u>Sherri J. Ball</u> Tax Collector	<u>1315</u> Cert. No.
<u>Marcella D. Shepard</u> Chief Financial Officer	<u>1250</u> Cert. No.
<u>Michael S. Garcia, CPA</u> Registered Municipal Accountant	<u>N-0550</u> Cert. No.
<u>Brock D. Russell, Esq.</u> Municipal Attorney	<u>472</u> Lic. No.

Official Mailing Address of Municipality

MILLVILLE CITY HALL
12 North High Street, PO Box 609
Millville, NJ 08332

Fax #: (856) 825-3686

Please attach this to your 2016 Budget and Mail to:

Director, Division of Local Government Services
 Department of Community Affairs
 P.O. Box 803
 Trenton NJ 08625

Division Use Only
Municode: _____
Public Hearing Date: _____

**2016
MUNICIPAL BUDGET**

Municipal Budget of the **CITY** of **MILLVILLE** , County of **CUMBERLAND** for the Fiscal Year 2016.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

 15th day of March , 2016
and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 15th day of March , 2016

Clerk
12 North High Street, PO Box 609

Address
Millville, NJ 08332

Address
(856) 825-7000

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 15th day of March , 2016

 Michael S. Garcia, CPA 1535 Haven Avenue
Registered Municipal Accountant Address
 Ocean City, NJ 08226 609-399-6333
 Address Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 15th day of March , 2016

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: , 2016 By:

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: , 2016 By:

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget.

 CITY of MILLVILLE , County of CUMBERLAND

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ CITY _____ of _____ MILLVILLE _____, County of _____ CUMBERLAND _____ for the Fiscal Year 2016

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016;

Be it Further Resolved, that said Budget be published in the _____ Daily Journal _____

in the issue of _____ March 23 _____, 2016

The Governing Body of the _____ CITY _____ of _____ MILLVILLE _____ does hereby approve the following as the Budget for the year 2016:

RECORDED VOTE
(insert last name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ CITY COMMISSION _____ of the _____ CITY _____ of _____ MILLVILLE _____, County of _____ CUMBERLAND _____, on _____ March _____ 15th _____, 2016.

A Hearing on the Budget and Tax Resolution will be held at _____ MILLVILLE CITY HALL _____, on _____ April _____ 19th _____, 2016 at _____ 6:30 _____ o'clock (A.M.) (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

		YEAR 2016
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)		XXXXXXXXXXXX
1. Appropriations within "CAPS" -		XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}		26,228,692.14
2. Appropriations excluded from "CAPS" -		XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-53.3 as amended)}		4,643,187.00
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)		-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)		30,871,879.14
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimate	95.25% Percent of Tax Collections	2,259,802.86
4. Total General Appropriations (Item 9, Sheet 29)		33,131,682.00
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		14,497,629.00
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)		18,634,053.00
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)		-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2015 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	Sewer Utility	
Budget Appropriations - Adopted Budget	33,427,846.65	3,729,267.00	6,502,678.00	
Budget Appropriations Added by N.J.S. 40A:4-87	1,091,582.23			
Emergency Appropriations				
Total Appropriations	34,519,428.88	3,729,267.00	6,502,678.00	
Expenditures:				
Paid or Charged (Including Reserve for Uncollected Taxes)	32,750,118.76	3,291,494.77	5,718,057.44	
Reserved	1,945,027.85	402,701.09	248,720.78	
Unexpended Balances Canceled	9,282.27	35,071.14	535,899.78	
Total Expenditures and Unexpended Balances Canceled	34,704,428.88	3,729,267.00	6,502,678.00	
Overexpenditures *	185,000.00	-	-	

Explanations of Appropriations for
"Other Expenses"

The amounts appropriated under the title of "Other Expenses are for operating costs other than "Salaries & Wages". Some of the items included in " Other Expenses" are:

Materials, supplies and non-bondable equipment;
Repairs and maintenance of buildings, equipment, roads, etc.;

Contractual services for garbage and trash removal,
fire hydrant service, aid to volunteer fire companies, etc.;

Printing and advertising, utility services, insurance and
many other items essential to the services rendered by
municipal government.

*See Budget Appropriation Items so marked to the right of column "Expended 2015 Reserved."

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2015	33,427,846.65	Allowable Operating Appropriations before	
Cap Base Adjustment:	-	Additional Exceptions per (N.J.S.A. 40A:4-45.3)	26,169,966.34
Subtotal	<u>33,427,846.65</u>		
Exceptions Less:		Additions:	
Total Other Operations	1,119,680.00	New Construction (Assessor Certification)	39,487.81
Total Uniform Construction Code	-	2014 Cap Bank	752,788.88
Total Interlocal Service Agreement	67,500.00	2015 Cap Bank	509,732.44
Total Additional Appropriations	-		
Total Capital Improvements	450,000.00		
Total Debt Service	3,255,444.00	Total Additions	<u>1,302,009.13</u>
Transferred to Board of Education	-	Maximum Appropriations within "CAPS" Sheet 19 @ 0.00%	<u>27,471,975.47</u>
Type I School Debt	-		
Total Public & Private Programs	68,158.95		
Judgments	-	Additional Increase to COLA rate.	3.5%
Total Deferred Charges	-	Amount of Increase allowable.	3.5%
Cash Deficit	-		<u>915,948.82</u>
Reserve for Uncollected Taxes	2,297,097.36		
Total Exceptions	<u>7,257,880.31</u>	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	<u>28,387,924.30</u>
Amount on Which CAP is Applied	26,169,966.34		
0.0% CAP	<u>-</u>	Sheet 19	<u>26,228,692.14</u>
Allowable Operating Appropriations before		Amount Below CAP	<u>(2,159,232.16)</u>
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	26,169,966.34		

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. 2012 "CAP" LEVY CAP WORKBOOK SUMMARY
3. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)
4. INFORMATION OR A SCHEDULE SHOWING THE AMOUNTS CONTRIBUTED FROM EMPLOYEES, THE EMPLOYER SHARE AND THE TOTAL COST OF HEALTH CARE COVERAGE (Refer to LFN 2015-4).

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the City's Employee Group Insurance

Estimated Group Insurance Costs - 2016	5,341,959.00
--	--------------

Estimated Amounts to be Contributed by Employees:	733,459.00
	<u>733,459.00</u>

Budgeted Group Insurance on Sheet 15	<u>4,531,087.00</u>
--------------------------------------	---------------------

Budgeted Group Insurance on Sheet 20	<u>77,413.00</u>
--------------------------------------	------------------

Instead of receiving Health Benefits, City employees may elect an opt-out for 2016. This opt-out amount is budgeted separately on Sheet 15

Health Benefits Waiver	
Salaries and Wages	<u>\$ 50,200.00</u>

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, effective April 3, 2007, imposes a 4% CAP on the Tax Levy of your Municipality, with certain exception and exclusions. In addition to the all of the exceptions and exclusions the Local Finance Board may approve waivers for certain extraordinary costs identified by the Statute. The voters may also approve increases above the 4% CAP with a vote of at least 60%.
 P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	18,719,052.70
Less: CY 2015 One Year Waivers	-
Less: Prior Year Deferred Charges to Future Taxation Unfunded	-
Less: Prior Year Deferred Charges: Emergencies	-
Less: Prior Year Recycling Tax	(40,000.00)
	<u>18,679,052.70</u>
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	18,679,052.70
Plus 2% CAP Increase	373,581.05
ADJUSTED TAX LEVY	<u>19,052,633.75</u>
Plus: Assumption of Service/Function	-
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>19,052,633.75</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	19,052,633.75
Exclusions:	
Allowable Shared Service Agreements Increase	-
Allowable Health Insurance Costs Increase	163,428.00
Allowable Pension Obligations Increases	213,778.03
Allowable LOSAP Increase	-
Allowable Capital Improvements Increase	-
Allowable Debt Service and Capital Leases Inc.	0.00
Recycling Tax appropriation	40,000.00
Deferred Charge to Future Taxation Unfunded	-
Current Year Deferred Charges: Emergencies	-
Add Total Exclusions	<u>417,206.03</u>
Less Cancelled or Unexpended Waivers	-
Less Cancelled or Unexpended Exclusions	9,282.27
	<u>19,460,557.51</u>
ADJUSTED TAX LEVY	<u>19,460,557.51</u>
Additions:	
New Ratables - Increase for new construction	3,119,100
Prior Year's Local Purpose Tax Rate(per\$100)	1.266
New Ratable Adjustment to Levy	39,487.81
Amounts approved by Referendum	
Levy CAP Bank 2013 - 2015	2,968,825.00
	<u>22,468,870.33</u>
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	<u>22,468,870.33</u>
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	<u>18,634,053.00</u>
OVER OR (UNDER) 2% LEVY CAP	<u>(3,834,817.33)</u>
(must be equal or under for Introduction)	

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

2013		
Available for Banking (CY 2016)	693,405	
Amount Used in 2016	-	
Balance to Expire	<u>693,405</u>	
2014		
Available for Banking (CY 2016 - CY 2017)	1,063,623	
Amount Used in 2016	-	
Balance to Carry Forward (CY 2016 - CY 2017)	<u>1,063,623</u>	
2015		
Available for Banking (CY 2016 - CY 2018)	1,211,797	
Amount Used in 2016	-	
Balance to Carry Forward (CY 2017 - CY 2018)	<u>1,211,797</u>	
2016		
Maximum Allowable Amount to be Raised by Taxation	19,500,045	
Amount to be Raised by Taxation for Municipal Purpose	<u>18,634,053</u>	
Available for Banking (CY 2017 - CY 2019)	865,992	
Total Levy CAP Bank	<u>3,834,817</u>	

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
1. Surplus Anticipated	08-101	5,862,830.00	5,638,730.00	5,638,730.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	5,862,830.00	5,638,730.00	5,638,730.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Alcoholic Beverages	08-103	14,500.00	14,500.00	14,880.00
Other	08-104	18,000.00	19,000.00	18,854.00
Fees and Permits	08-105	350,000.00	509,000.00	350,846.63
Fines and Costs:	XXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Court	08-110	371,000.00	371,000.00	377,671.41
Other	08-109			
Interest and Costs on Taxes	08-112	175,000.00	126,000.00	178,936.71
Interest and Costs on Assessments	08-115			
Interest on Investments and Deposits	08-113	80,000.00	3,500.00	83,213.53

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				
Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)				
	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160	100,000.00	100,000.00	166,924.73
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	100,000.00	100,000.00	166,924.73

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Public Health Priority Funding - 1987	10-785			
N.J. Transportation Trust Fund Authority Act	10-865		517,000.00	517,000.00
Recycling Tonnage Grant	10-701		97,416.83	97,416.83
Drunk Driving Enforcement Fund	10-745		8,161.10	8,161.10
Clean Communities Program	10-770		64,425.62	64,425.62
Alcohol Education and Rehabilitation Fund	10-702		1,240.68	1,240.68
Municipal Alliance on Alcoholism and Drug Abuse	10-703		31,594.00	31,594.00
Safe and Secure Communities Program - P.L. 1994, Chapter 220	10-704		90,000.00	90,000.00
Cumberland County Waqtewater Grant	10-705		8,707.17	8,707.17
UEZ Program Income	10-706		50.00	50.00
Bulletproof Vest Partnership	10-707		8,427.41	8,427.41
HMEP Grant - Haz Mat Training	10-709		19,995.00	19,995.00
E. Byrne JAG Grant	10-701		20,693.00	20,693.00
Emergency Management Assistance	10-708		5,000.00	5,000.00
Body Armor Grant	10-711		6,730.37	6,730.37
NJ Forest Grant	10-712		3,000.00	3,000.00
NJ DOT	10-713		213,300.00	213,300.00
Make it Click	10-714		4,000.00	4,000.00
Sustainable NJ Grant	10-715		10,000.00	10,000.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:	XXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Utility Operating Surplus of Prior Year	08-116			
Water Utility	08-106	201,586.00	201,586.00	201,586.00
Sewer Utility	08-106	385,290.00	385,290.00	385,290.00
Uniform Fire Safety Act	08-106	83,000.00	50,000.00	84,731.73
Payments in Lieu of Taxes (PILOTS) Abatements	08-117	475,000.00	525,000.00	293,891.76
Hotel Motel Tax	08-118	125,000.00	100,000.00	139,242.21
Payment in Lieu of Taxes - Housing Authority (Agreement)	08-120	75,670.00	40,000.00	75,670.04
Payment in Lieu of Taxes - Housing Authority - Senior Center	08-122	33,359.00	25,000.00	33,359.00
Payment in Lieu of Taxes - Motorsports	08-123		68,877.00	67,546.37
Payment in Lieu of Taxes - Target	08-125		115,548.00	115,424.62

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
Summary of Revenues	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	5,862,830.00	5,638,730.00	5,638,730.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	1,495,180.00	1,514,680.00	1,524,355.55
Total Section B: State Aid Without Offsetting Appropriations	09-001	4,249,725.00	4,249,725.00	4,249,725.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	100,000.00	100,000.00	166,924.73
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements	11-001	49,000.00	49,000.00	45,166.96
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	-	1,109,741.18	1,109,741.18
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	2,088,894.00	2,638,500.00	2,523,940.73
Total Miscellaneous Revenues	13-099	7,982,799.00	9,661,646.18	9,619,854.15
4. Receipts from Delinquent Taxes	15-499	652,000.00	500,000.00	909,923.27
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	14,497,629.00	15,800,376.18	16,168,507.42
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	18,634,053.00	18,719,052.70	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191			XXXXXXXXXXXX
c) Minimum Library Tax	07-191			XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	18,634,053.00	18,719,052.70	19,941,065.34
7. Total General Revenues	13-299	33,131,682.00	34,519,428.88	36,109,572.76

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS							
General Administration							
Salaries and Wages	20-100-1	49,000.00	50,000.00		50,000.00	47,812.48	2,187.52
Other Expenses:	20-100-2	20,214.00	20,214.00		20,214.00	6,473.65	13,740.35
Human Resources							
Salaries and Wages	20-105-1	106,500.00	120,500.00		120,000.00	64,168.97	55,831.03
Other Expenses:	20-105-2	14,375.00	14,375.00		14,875.00	14,112.14	762.86
Board of Commissioners							
Salaries and Wages	20-110-1	71,000.00	72,400.00		72,400.00	64,708.62	7,691.38
Other Expenses:	20-110-2	7,920.00	7,920.00		7,920.00	3,967.37	3,952.63
Municipal Clerk's Office							
Salaries and Wages	20-120-1	336,500.00	332,500.00		332,500.00	327,930.83	4,569.17
Other Expenses:	20-120-2	61,285.00	58,785.00		58,785.00	52,187.93	6,597.07

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS - Continued							
Financial Administration							
Salaries & Wages	20-130-1	442,000.00	495,000.00		495,000.00	483,682.97	11,317.03
Other Expenses	20-130-2	43,850.00	43,850.00		43,850.00	31,798.75	12,051.25
Annual Audit	20-135-2	50,000.00	50,000.00		50,000.00	35,800.00	14,200.00
Information Systems							
Salaries & Wages	20-140-1	45,000.00	45,500.00		45,500.00	39,207.64	6,292.36
Other Expenses	20-140-2	134,300.00	139,300.00		129,300.00	111,516.10	17,783.90
Collection of Taxes							
Salaries & Wages	20-145-1	166,000.00	169,000.00		169,000.00	165,495.99	3,504.01
Other Expenses	20-145-2	28,050.00	24,750.00		25,750.00	25,734.51	15.49
Assessment of Taxes							
Salaries & Wages	20-150-1	185,500.00	206,000.00		206,000.00	175,097.69	30,902.31
Other Expenses	20-150-2	119,400.00	119,400.00		69,400.00	55,034.45	14,365.55
Legal Services & Costs	20-155-2	308,250.00	300,300.00		399,300.00	380,839.95	18,460.05

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS - Continued							
Municipal Court							
Salaries & Wages	43-490-1	360,000.00	363,000.00		363,000.00	352,442.38	10,557.62
Other Expenses	43-490-2	58,750.00	62,600.00		62,600.00	50,999.15	11,600.85
Public Defender							
Other Expenses	43-495-2	37,500.00	37,500.00		37,500.00	30,206.56	7,293.44
Engineering Services & Costs							
Salaries & Wages	20-165-1	256,000.00	242,000.00		242,000.00	210,409.89	31,590.11
Other Expenses	20-165-2	35,000.00	35,000.00		35,000.00	34,983.74	16.26
Economic Development							
Other Expenses	20-170-2	30,000.00	14,000.00		14,000.00	2,750.00	11,250.00
Land Use Administration							
Planning / Community Development							
Other Expenses	21-180-2	52,600.00	19,500.00		88,500.00	855.78	87,644.22

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS - Continued							
Planning Board							
Salaries & Wages	21-180-1	23,000.00	23,000.00		23,000.00	22,019.87	980.13
Other Expenses	20-180-2	28,350.00	23,350.00		23,350.00	19,468.75	3,881.25
Zoning Board of Adjustment							
Salaries & Wages	21-185-1	30,000.00	30,000.00		30,000.00	29,913.12	86.88
Other Expenses	21-185-2	19,600.00	19,600.00		19,600.00	14,793.47	4,806.53
Bureau of Permits & Inspections							
Salaries & Wages	22-200-1	255,000.00	250,000.00		225,000.00	212,093.39	12,906.61
Other Expenses	22-200-2	108,450.00	33,950.00		38,950.00	37,187.60	1,762.40
INSURANCE							
Surety Bond Premiums	23-210-2	5,000.00	5,000.00		5,000.00	1,854.00	3,146.00
General Liability	23-210-2	365,000.00	320,000.00		320,000.00	320,000.00	-
Workers Compensation	23-215-2	950,000.00	1,000,000.00		1,000,000.00	983,596.40	16,403.60
Employee Group Health	23-220-2	4,531,087.00	4,352,727.00		4,300,727.00	3,972,123.78	328,603.22
Health Benefits Waiver	23-221-1	50,200.00	50,200.00		50,200.00	50,200.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS							
Police							
Salaries and Wages	25-240-1	6,405,178.14	6,764,500.00		6,764,500.00	6,410,048.90	354,451.10
Other Expenses	25-240-2	482,100.00	482,100.00		482,100.00	476,732.32	5,367.68
Office of Emergency Management							
Salaries and Wages	25-252-1	15,000.00	15,000.00		15,000.00	14,194.56	805.44
Other Expenses	25-252-2	20,175.00	20,175.00		20,175.00	11,988.73	8,186.27
Aid to Volunteer Ambulance Companies	25-260-2	105,000.00	105,000.00		105,000.00	105,000.00	-
Fire Department							
Salaries and Wages	25-265-1	971,900.00	1,026,000.00		1,026,000.00	996,437.18	29,562.82
Other Expenses	25-265-2	101,500.00	101,500.00		101,500.00	99,179.09	2,320.91
Municipal Prosecutor's Office							
Other Expenses	25-275-2	74,000.00	74,000.00		74,000.00	73,904.00	96.00
Uniform Fire Safety Act							
Salaries and Wages	25-265-1	43,500.00	38,500.00		38,500.00	27,510.44	10,989.56
Other Expenses	25-265-2	25,100.00	25,100.00		25,100.00	24,221.73	878.27

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS FUNCTIONS							
Streets & Road Maintenance							
Salaries and Wages	26-290-1	824,000.00	837,000.00		837,000.00	778,881.22	58,118.78
Other Expenses	26-290-2	196,350.00	196,350.00		196,350.00	191,971.69	4,378.31
Shade Tree Commission							
Salaries and Wages	26-300-1	1,000.00	1,000.00		1,000.00	1,000.00	-
Other Expenses	26-300-2	7,000.00	7,000.00		7,000.00	3,694.40	3,305.60
Solid Waste & Recycling Center							
Salaries and Wages	26-305-1	7,500.00	7,500.00		7,500.00	2,067.65	5,432.35
Other Expenses	26-305-2	996,214.00	996,214.00		996,214.00	826,947.28	169,266.72
Solid Waste & Recycling - Apartments - NJSA 40A:4-45.3kk	26-325-3	15,000.00	15,000.00		15,000.00	14,925.02	74.98
Public Buildings & Grounds							
Salaries and Wages	26-310-1	112,000.00	105,000.00		105,000.00	66,628.27	38,371.73
Other Expenses	26-310-2	173,125.00	216,625.00		196,625.00	164,920.37	31,704.63
Fleet Management							
Salaries and Wages	26-315-1	168,000.00	218,000.00		218,000.00	212,359.10	5,640.90
Other Expenses	26-315-2	21,450.00	21,450.00		21,450.00	16,092.23	5,357.77

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
PARKS & RECREATION FUNCTIONS							
Recreation Services & Programs							
Salaries and Wages	28-370-1	86,000.00	87,000.00		87,000.00	75,725.24	11,274.76
Other Expenses	28-370-2	56,950.00	66,500.00		56,500.00	55,592.06	907.94
Federal & State Downtown Maintenance							
Salaries and Wages	28-376-1	29,000.00	64,000.00		64,000.00	31,792.19	32,207.81
Other Expenses	28-376-2	36,000.00	36,000.00		26,000.00	21,735.18	4,264.82
Parks & Playgrounds							
Salaries and Wages	28-375-1	216,000.00	199,000.00		199,000.00	199,000.00	-
Other Expenses	28-375-2	132,900.00	132,900.00		132,900.00	131,013.98	1,886.02
Celebration of Public Events	30-420-2	31,250.00	22,250.00		22,250.00	13,143.32	9,106.68

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Reserve for Payment of Unused Accumulated Sick Pay	30-415-1	100,000.00	100,000.00		100,000.00	100,000.00	-
Utilities							
Electricity	31-430-2	487,950.00	436,450.00		466,450.00	461,608.64	4,841.36
Street Lighting	31-435-2	659,000.00	607,000.00		659,000.00	640,250.71	18,749.29
Telephone	31-440-2	241,350.00	140,350.00		200,350.00	185,370.82	14,979.18
Natural Gas	31-446-2	87,900.00	89,900.00		89,900.00	73,197.02	16,702.98
Heating Oil	31-447-2		-		-		-
Gasoline	31-460-2	260,000.00	306,500.00		206,500.00	151,416.70	55,083.30
Landfill/Solid Waste Disposal Costs	32-465-2	668,800.00	668,800.00		638,800.00	567,798.63	71,001.37
Total Operations (Item 8(A)) within "CAPS"	34-199	23,455,973.14	23,650,985.00	-	23,650,985.00	21,898,765.50	1,752,219.50
B. Contingent	35-470	2,000.00	2,000.00	XXXXXXXXXX	2,000.00		2,000.00
Total Operations Including Contingent - within "CAPS"	34-201	23,457,973.14	23,652,985.00	-	23,652,985.00	21,898,765.50	1,754,219.50
Detail:							
Salaries & Wages	34-201-1	11,483,778.14	12,097,600.00	-	12,046,804.00	11,305,116.77	741,687.23
Other Expenses (Including Contingent)	34-201-2	11,974,195.00	11,555,385.00	-	11,606,181.00	10,593,648.73	1,012,532.27

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	637,201.00	543,000.00		543,000.00	542,245.34	754.66
Social Security System (O.A.S.I.)	36-472	500,000.00	500,000.00		500,000.00	442,258.16	57,741.84
Consolidated Police & Fireman's Pension Fund	36-474						
Police and Firemen's Retirement System of NJ	36-475	1,614,518.00	1,454,981.34		1,454,981.34	1,449,433.00	5,548.34
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	16,000.00	16,000.00		16,000.00		16,000.00
DCRP	36-477	3,000.00	3,000.00		3,000.00		3,000.00
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,770,719.00	2,516,981.34	-	2,516,981.34	2,433,936.50	83,044.84
(G) Cash Deficit of Preceding Year	46-855						
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	26,228,692.14	26,169,966.34	-	26,169,966.34	24,332,702.00	1,837,264.34

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Employee Group Health Insurance	23-220-2	77,413.00			-		-
Tax Appeal Refunds	30-426-2	200,000.00	400,000.00		400,000.00	400,000.00	-
Interest on Tax Appeals	30-426-2	10,000.00	10,000.00		10,000.00		10,000.00
Aid to Library (NJSA 40:54-35)	29-390-2	689,680.00	639,680.00		639,680.00	639,679.96	0.04
Recycling Tax	32-465	40,000.00	40,000.00		40,000.00	26,605.26	13,394.74
Length of Service Awards Program	25-255-2	30,000.00	30,000.00		30,000.00	11,500.00	18,500.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues							
Matching Funds for Grants	41-899-2	50,000.00	42,101.50		42,101.50		42,101.50
NJ DOT	41-865-2		517,000.00		517,000.00	517,000.00	-
Recycling Tonnage Grant	41-701-2		97,416.83		97,416.83	97,416.83	-
Sustainable NJ Grant	41-715-2		10,000.00		10,000.00	10,000.00	-
Bullet Proof Vest Partnership	41-707-2		8,427.41		8,427.41	8,427.41	-
Make it Click	41-714-1		4,000.00		4,000.00	4,000.00	-
Drunk Driving Enforcement Fund	41-745-1		8,161.10		8,161.10	8,161.10	-
Alcohol Education & Rehabilitation	41-702-2		1,240.68		1,240.68	1,240.68	-
E. Byrne JAG Grant	41-701-2		20,693.00		20,693.00	20,693.00	-
Cumberland County Wastewater Grant	41-705-2		8,707.17		8,707.17	8,707.17	-
Clean Communities	41-770-2		64,425.62		64,425.62	64,425.62	-
UEZ Program Funds	41-706-2		50.00		50.00	50.00	-
Emergency Management Grant	41-708-2		5,000.00		5,000.00	5,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues							
Safe and Secure Communities Program - P.L. 1994, Chapter 220							
Police							
Salaries and Wages	41-704-1		90,000.00		90,000.00	90,000.00	-
Municipal Alliance	41-703-2		34,492.50		34,492.50	34,492.50	-
HMEP Grant - Haz Mat Training	41-709-2		24,995.00		24,995.00	24,995.00	-
Body Armor Grant	41-711-2		6,730.37		6,730.37	6,730.37	-
NJ Forest Grant	41-712		3,000.00		3,000.00	3,000.00	-
NJ DOT	41-713-2		213,300.00		213,300.00	213,300.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (C) Capital Improvements - Excluded from "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865				-		-
Total Capital Improvements Excluded from "CAPS"	44-999	50,000.00	450,000.00	185,000.00	635,000.00	619,160.00	15,840.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (D) Municipal Debt Service - Excluded from "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920	2,367,000.00	2,370,000.00		2,370,000.00	2,370,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	110,549.00	100,000.00		100,000.00	100,000.00	XXXXXXXXXX
Interest on Bonds	45-930	600,570.00	678,970.00		678,970.00	678,970.00	XXXXXXXXXX
Interest on Notes	45-935	84,000.00	40,000.00		40,000.00	30,720.00	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Repayments for Principal and Interest							XXXXXXXXXX
Principal	45-940	54,891.00	53,810.00		53,810.00	53,810.00	XXXXXXXXXX
Interest	45-940	11,584.00	12,664.00		12,664.00	12,661.73	XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
Capital Lease Obligations	45-941						XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	3,228,594.00	3,255,444.00	-	3,255,444.00	3,246,161.73	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"							
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870	185,000.00		XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S. 40A:4-55)	46-875			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	46-871			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	185,000.00	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480	-			-		-
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	4,643,187.00	6,052,365.18	185,000.00	6,237,365.18	6,120,319.40	107,763.51

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920						XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXX
Interest on Bonds	48-930						XXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory Expenditures - Local (J) School - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX			XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	29-409	-	-	-	-	-	XXXXXXXXXX
Total Municipal Appropriations for Local District School Purposes (K) (Items (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	4,643,187.00	6,052,365.18	185,000.00	6,237,365.18	6,120,319.40	107,763.51
(L) Subtotal General Appropriations (Items (H-1) and (O))	34-400	30,871,879.14	32,222,331.52	185,000.00	32,407,331.52	30,453,021.40	1,945,027.85
(M) Reserve for Uncollected Taxes	50-899	2,259,802.86	2,297,097.36	XXXXXXXXXX	2,297,097.36	2,297,097.36	XXXXXXXXXX
9. Total General Appropriations	34-499	33,131,682.00	34,519,428.88	185,000.00	34,704,428.88	32,750,118.76	1,945,027.85

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations: (a & b) Within "CAPS - Including Contingent	34-299	26,228,692.14	26,169,966.34	-	26,169,966.34	24,332,702.00	1,837,264.34
	XXXXXX						
(a) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	1,047,093.00	1,119,680.00	-	1,119,680.00	1,077,785.22	41,894.78
Uniform Construction Code	22-999	-	-	-	-	-	-
Interlocal Municipal Service Agreements	42-999	82,500.00	67,500.00	-	67,500.00	59,572.77	7,927.23
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	50,000.00	1,159,741.18	-	1,159,741.18	1,117,639.68	42,101.50
Total Operations Excluded from "CAPS"	34-305	1,179,593.00	2,346,921.18	-	2,346,921.18	2,254,997.67	91,923.51
(C) Capital Improvements	44-999	50,000.00	450,000.00	185,000.00	635,000.00	619,160.00	15,840.00
(D) Municipal Debt Service	45-999	3,228,594.00	3,255,444.00	-	3,255,444.00	3,246,161.73	XXXXXXXXXX
(E) Deferred Charges - Excluded from "CAPS"	46-999	185,000.00	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments	37-480	-	-	-	-	-	-
(G) Cash Deficit - With Prior Consent of LFB	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	2,259,802.86	2,297,097.36	XXXXXXXXXX	2,297,097.36	2,297,097.36	XXXXXXXXXX
Total General Appropriations	34-499	33,131,682.00	34,519,428.88	185,000.00	34,704,428.88	32,750,118.76	1,945,027.85

DEDICATED WATER UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER UTILITY	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
Operating Surplus Anticipated	08-501	504,148.75	456,164.50	456,164.50
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	504,148.75	456,164.50	456,164.50
Rents	08-503	3,125,000.00	3,125,000.00	3,480,702.71
Fire Hydrant Service	08-504	11,400.00	11,400.00	12,599.24
Miscellaneous	08-505	52,000.00	52,000.00	73,680.42
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Urban Enterprise Zone Assistance -				
Debt Service Aid	08-506	75,526.25	84,702.50	84,702.50
Deficit (General Budget)	08-549			
Total Water Utility Revenues	08-599	3,768,075.00	3,729,267.00	4,107,849.37

* **Note:** Use pages 31, 32 and 33 for water utility only.
 All other utilities use sheets 34, 35 and 36.

DEDICATED WATER UTILITY BUDGET - (continued)

* Note: Use sheet 32 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	1,150,793.00	1,160,000.00		1,160,000.00	1,111,997.22	48,002.78
Other Expenses	55-502	1,633,796.00	1,599,691.00		1,599,691.00	1,354,669.08	245,021.92
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510						
Capital Improvement Fund	55-511			XXXXXXXXXX			
Capital Outlay	55-512	145,000.00	145,000.00		145,000.00	54,127.98	90,872.02
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	249,000.00	222,000.00		222,000.00	222,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521						XXXXXXXXXX
Interest on Bonds	55-522	99,530.00	108,650.00		108,650.00	104,806.00	XXXXXXXXXX
Interest on Notes	55-523	14,000.00	14,000.00		14,000.00		XXXXXXXXXX
Water Supply & Infrastructure Bond Loans	55-524	298,956.00	302,926.00		302,926.00	285,698.86	XXXXXXXXXX
							XXXXXXXXXX

DEDICATED WATER UTILITY BUDGET - (continued)

* Note: Use sheet 33 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX			
				XXXXXXXXXX			
Cost of Improvements Authorized -							
Ordinance 42-07		10,000.00	10,000.00	XXXXXXXXXX	10,000.00	10,000.00	-
				XXXXXXXXXX			
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	68,000.00	68,000.00		68,000.00	68,000.00	-
Social Security System (O.A.S.I.)	55-541	97,000.00	97,000.00		97,000.00	80,195.63	16,804.37
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542						
Disability Insurance	55-543	2,000.00	2,000.00		2,000.00		2,000.00
Judgments	55-531						
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX			XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX			XXXXXXXXXX
TOTAL WATER UTILITY APPROPRIATIONS	55-599	3,768,075.00	3,729,267.00	-	3,729,267.00	3,291,494.77	402,701.09

DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Operating Surplus Anticipated	08-501	464,775.28	406,904.68	406,904.68
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	464,775.28	406,904.68	406,904.68
Rents	08-505	5,881,000.00	5,881,000.00	5,911,818.61
Miscellaneous Receipts	08-511	86,800.00	44,000.00	88,272.74
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Urban Enterprise Zone Assistance -				
Debt Service Aid	08-504	66,278.72	70,773.32	70,773.32
Reserve for Payment of Debt	08-505		100,000.00	100,000.00
Deficit (General Budget)	08-549			
Total Sewer Utility Revenues	08-599	6,498,854.00	6,502,678.00	6,577,769.35

Use a separate set of sheet
separate Utility.

s for each

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	1,363,069.00	1,317,000.00		1,347,000.00	1,346,402.79	597.21
Other Expenses	55-502	2,874,784.00	2,895,048.00		2,865,048.00	2,649,811.95	215,236.05
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510						
Capital Improvement Fund	55-511	100,000.00	100,000.00	XXXXXXXXXX	100,000.00	100,000.00	-
Capital Outlay	55-512	80,000.00	80,000.00		80,000.00	72,162.26	7,837.74
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	569,000.00	558,000.00		558,000.00	558,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521	100,000.00	100,000.00		100,000.00	8,228.00	XXXXXXXXXX
Interest on Bonds	55-522	155,480.00	173,390.00		173,390.00	173,390.00	XXXXXXXXXX
Interest on Notes	55-523	31,600.00	31,600.00		31,600.00	9,700.63	XXXXXXXXXX
NJ Wastewater Treatment Loans	55-524	999,921.00	1,022,640.00		1,022,640.00	600,411.59	XXXXXXXXXX
							XXXXXXXXXX

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX			
				XXXXXXXXXX			
Overexpenditure of Appropriations	55-531			XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employees' Retirement System	55-540	103,000.00	103,000.00		103,000.00	103,000.00	-
Social Security System (O.A.S.I.)	55-541	120,000.00	120,000.00		120,000.00	96,950.22	23,049.78
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542						
Disability Insurance	55-543	2,000.00	2,000.00		2,000.00		2,000.00
Judgments	55-531						
Deficits in Operations in Prior Years	55-532			XXXXXXXXXX			XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SEWER UTILITY APPROPRIATIONS	55-599	6,498,854.00	6,502,678.00	-	6,502,678.00	5,718,057.44	248,720.78

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999			

DEDICATED WATER UTILITY ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	52-101			
Deficit (Water Utility Budget)	52-885			
Total Water Utility Assessment Revenues	52-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Water Utility Assessment Appropriations	52-999			

DEDICATED ASSESSMENT BUDGET _____ UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	53-101			
Deficit (_____ Utility Budget)	53-885			
Total _____ Utility Assessment Revenues	53-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total _____ Utility Assessment Appropriations	53-999			

Dedication by Rider - (N.J.S. 40A: 4-39) "The dedicated revenues anticipated during the year 2016 from Animal Control, State or Federal Aid for Maintenance Request, Escheat; Federal Grant; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: _____ Recreation & Special Event Donations; Housing Parking Offenses Adjudication Act; Recycling Program; Neighborhood Preservation Program; Self Insurance Program; Developer's Escrow Fund; Municipal Public Defender; Urban Enterprise Uniform Fire Safety Act Penalty Monies; Storm Recovery Trust Fund; Accumulated Absences; Disposal of Forfeited Property; Memorial in Patriot Park Donations; Vanaman Memorial at _____ Affordable Housing Trust; Sanitary Landfill Closure; Neighborhood Opportunity Fund Donations; UCC Code Enforcement 3rd Party Inspection Fees

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

of Libraries,

ipal Police

ode Act; Older

g and Comm. Dev. Act,

prise Zone Act;

Corson Park Donations;

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2015

ASSETS		
Cash and Investments	1110100	18,712,299.40
Due from State of N.J.(c. 20, P.L. 1961)	1111000	43,408.04
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	
Taxes Receivable	1110300	1,074,774.92
Tax Title Lien Receivable	1110400	321,131.43
Property Acquired by Tax Title Lien Liquidation	1110500	1,385,230.00
Other Receivables	1110600	135,723.49
Deferred Charges Required to be in 2016 Budget	1110700	185,000.00
Deferred Charges Required to be in Budgets Subsequent to 2016	1110800	
Total Assets	1110900	21,857,567.28
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	8,640,861.88
Reserves for Receivables	2110200	2,916,859.84
Surplus	2110300	10,299,845.56
Total Liabilities, Reserves and Surplus		21,857,567.28

School Tax Levy Unpaid	2220160	4,492,565.43
Less: School Tax Deferred	2220210	1,791,000.00
*Balance Included in Above "Cash Liabilities"	2220300	2,701,565.43

(Important: This appendix must be Included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

		YEAR 2015	YEAR 2014
Surplus Balance, January 1st	2310100	11,444,884.73	11,176,411.92
CURRENT REVENUE ON A CASH BASIS:			
Current Taxes: *(Percentage Collected 2015, 97.53 & 2014, 97.45%)	2310200	46,596,724.48	46,705,619.57
Delinquent Taxes	2310300	909,923.27	722,347.35
Other Revenues and Additions to Income	2310400	12,571,855.04	11,787,504.83
Total Funds	2310500	71,523,387.52	70,391,883.67
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	32,398,049.25	30,070,976.01
School Taxes (Including Local and Regional)	2310700	11,319,609.00	11,097,656.00
County Taxes (Including Added Tax Amounts)	2310800	17,633,147.50	17,767,391.60
Special District Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	57,736.21	10,975.33
Total Expenditures and Tax Requirements	2311100	61,408,541.96	58,946,998.94
Less: Expenditures to be Raised by Future Taxes	2311200	185,000.00	-
Total Adjusted Expenditures and Tax Requirements	2311300	61,223,541.96	58,946,998.94
Surplus Balance - December 31st	2311400	10,299,845.56	11,444,884.73

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2016 Budget

Surplus Balance December 31, 2015	2311500	10,299,845.56
Current Surplus Anticipated in 2016 Budget	2311600	5,862,830.00
Surplus Balance Remaining	2311700	4,437,015.56

2016
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- ____ years. (Exceeding minimum time period)
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

The Capital Projects identified herein reflect the plans of the governing body and will only become effective upon successful passage of the applicable budget appropriations or ordinances.

**CAPITAL BUDGET (Current Year Action)
2016**

Local Unit **CITY OF MILLVILLE**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2016					6 TO BE FUNDED IN FUTURE YEARS
				5a 2016 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Current Fund:									
Public Works Equipment	1	2,755,000.00			24,250.00			460,750.00	2,270,000.00
Information Technology Equipment	2	290,000.00			3,500.00			66,500.00	220,000.00
Fleet Maint. Vehicles & Equipment	3	60,000.00							60,000.00
Parks & Property	4	1,945,000.00			42,000.00			798,000.00	1,105,000.00
Fire	5	6,130,000.00			6,250.00			118,750.00	6,005,000.00
Water Capital Improvements:									
Valves Hydrants & Pipes	W1	390,000.00		65,000.00					325,000.00
Tank Upgrades	W2	480,000.00		80,000.00					400,000.00
Vehicles	W3	360,000.00		60,000.00					300,000.00
System Improvements	W4	15,500,000.00			260,750.00			4,954,250.00	10,285,000.00
Sewer Capital Improvements:									
Plant Improvements	S1	480,000.00		80,000.00					400,000.00
Vehicles	S2	240,000.00		40,000.00					200,000.00
System Improvements	S3	2,480,000.00			37,750.00			717,250.00	1,725,000.00
TOTAL - ALL PROJECTS		31,110,000.00	-	325,000.00	374,500.00	-	-	7,115,500.00	23,295,000.00

C - 3

**6 YEAR CAPITAL PROGRAM - 2016 to 2021
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit CITY OF MILLVILLE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2016	5b 2017	5c 2018	5d 2019	5e 2020	5f 2021
Current Fund:									
Public Works Equipment	1	2,755,000.00	2021	485,000.00	480,000.00	445,000.00	360,000.00	535,000.00	450,000.00
Information Technology Equipment	2	290,000.00	2021	70,000.00	120,000.00	40,000.00	20,000.00	20,000.00	20,000.00
Fleet Maint. Vehicles & Equipment	3	60,000.00	2018			60,000.00			
Parks & Property	4	1,945,000.00	2020	840,000.00	415,000.00	240,000.00	230,000.00	220,000.00	
Fire	5	6,130,000.00	2019	125,000.00	900,000.00	200,000.00	1,250,000.00	1,250,000.00	2,405,000.00
Water Capital Improvements:									
Valves Hydrants & Pipes	W1	390,000.00	2016	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00
Tank Upgrades	W2	480,000.00	2016	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
Vehicles	W3	360,000.00	2016	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
System Improvements	W4	15,500,000.00	2021	5,215,000.00	6,185,000.00	695,000.00	635,000.00	2,135,000.00	635,000.00
Sewer Capital Improvements:									
Plant Improvements	S1	480,000.00	2016	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
Vehicles	S2	240,000.00	2016	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
System Improvements	S3	2,480,000.00	2021	755,000.00	630,000.00	275,000.00	205,000.00	205,000.00	410,000.00
TOTAL - ALL PROJECTS		31,110,000.00	-	7,815,000.00	9,055,000.00	2,280,000.00	3,025,000.00	4,690,000.00	4,245,000.00

C - 4

**6 YEAR CAPITAL PROGRAM - 2016 to 2021
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit CITY OF MILLVILLE

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES		
		3a Current Year 2016	3b Future Years				7a General	7b Self Liquidating	7c Assessment
Current Fund:									
Public Works Equipment	2,755,000.00			24,250.00			2,730,750.00		
Information Technology Equipment	290,000.00			3,500.00			286,500.00		
Fleet Maint. Vehicles & Equipment	60,000.00						60,000.00		
Parks & Property	1,945,000.00			42,000.00			1,903,000.00		
Fire	6,130,000.00			6,250.00			6,123,750.00		
Water Capital Improvements:									
Valves Hydrants & Pipes	390,000.00	65,000.00	325,000.00						
Tank Upgrades	480,000.00	80,000.00	400,000.00						
Vehicles	360,000.00	60,000.00	300,000.00						
System Improvements	15,500,000.00			260,750.00				15,239,250.00	
Sewer Capital Improvements:									
Plant Improvements	480,000.00	80,000.00	400,000.00						
Vehicles	240,000.00	40,000.00	200,000.00						
System Improvements	2,480,000.00			37,750.00				2,442,250.00	
TOTAL - ALL PROJECTS	31,110,000.00	325,000.00	1,625,000.00	374,500.00	-	-	11,104,000.00	17,681,500.00	-

SECTION 2 - UPON ADOPTION FOR YEAR 2016
(Only to be Included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the CITY COMMISSION of the CITY
of MILLVILLE, County of CUMBERLAND that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 18,634,053.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Item 5 Below) Minimum Library Levy (R.S. 40:54-8 et seq.)

RECORDED VOTE
(Insert last name)

Ayes [

Nays]

Abstained

Absent

1. General Revenues		SUMMARY OF REVENUES	
Surplus Anticipated	08-100	\$	5,862,830.00
Miscellaneous Revenues Anticipated	13-099	\$	7,982,799.00
Receipts from Delinquent Taxes	15-499	\$	652,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	18,634,053.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			
\$ -			
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$	-
Total Revenues	13-299	\$	33,131,682.00

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 23,457,973.14
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 2,770,719.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,179,593.00
(c) Capital Improvements	44-999	\$ 50,000.00
(d) Municipal Debt Service	45-999	\$ 3,228,594.00
(e) Deferred Charges - Municipal	46-999	\$ 185,000.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 2,259,802.86
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S. 40A:4-13)	07-195	\$ -
Total Appropriations	34-499	\$ 33,131,682.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body 19th day of April, 2016. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2016 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 19th day of April, 2016, _____, Clerk
Signature

MUNICIPALITY CITY OF MILLVILLE OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2015	APPROPRIATIONS	FCOA	Appropriated		Expended 2015	
		2016	2015				for 2016	for 2015	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190				Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-385-1				-
Interest Income	54-113				Other Expenses	54-385-2				
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Reserve Funds:					Salaries & Wages	54-375-1				
					Other Expenses	54-372-2				
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
					Acquisition of Lands for Recreation and Conservation	54-915-2				
Total Trust Fund Revenues:	54-299	-	-	-	Acquisition of Farmland	54-916-2				
Summary of Program					Down Payments on Improvements	54-902-2				
Year Referendum Passed/Implemented:				(Date)	Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Rate Assessed:		\$			Payment of Bond Principal	54-920-2				XXXXXXXXXX
Total Tax Collected to date:		\$			Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX
Total Expended to date:		\$			Interest on Bonds	54-930-2				XXXXXXXXXX
Total Acreage Preserved to date:				(Acres)	Interest on Notes	54-935-2				XXXXXXXXXX
Recreation land preserved in 2015:				(Acres)	Reserve for Future Use	54-950-2				
Farmland preserved in 2015:				(Acres)	Total Trust Fund Appropriations:	54-499				

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: CITY OF MILLVILLE

Year Ending: December 31, 2015

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

1.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

Date

Clerk of the Governing Body

Certification Of Availability of Funds

This is to certify to the BOARD OF COMMISSIONERS of the CITY OF MILLVILLE that funds for the following resolutions are available.

Resolution Date: 03/15/16
Resolution Number: A

Vendor: 08644 BLANEY & KARAVAN, PC
 2123 DUNE DRIVE
 SUITE 11
 AVALON, NJ 08202

Contract: 16-00002 Special Legal Counsel

Account Number	Amount	Department Description
6-01-20-155-000-227	20,000.00	LEGAL SERVICES & COSTS
Total	20,000.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION NO.

WHEREAS, the City of Millville hereinafter ("Municipality") previously retained Blaney & Karavan, P.C. (hereinafter "Consultant") as Special Labor Counsel for the purpose of performing independent investigations of certain employee complaints pursuant to Section 46-61 et seq of the Millville City Code under Resolution No. R32-2016 and Resolution No. R33-2016 both adopted on January 19, 2016; and

WHEREAS, each of the aforesaid Professional Services Contracts provided that Consultant would provide services to be billed at the rate of \$130.00 per hour not to exceed \$7,500.00 or a total aggregate amount of \$15,000.00; and

WHEREAS, the appointment of Long & Marmero Associates by the Municipality as its Special Labor Counsel was recently set aside by Order of the Honorable Anne McDonnell entered on or about February 25, 2016 and consequently it is necessary for the Municipality to engage substitute Special Labor Counsel for the balance of calendar year 2016; and

WHEREAS, the Municipality finds it necessary because of the aforesaid exigent circumstances to award this contract on a non-fair and open basis despite the fact the aggregate contracts awarded or being awarded to Consultant exceed \$17,500.00; and

WHEREAS, the Municipality desires to enter into a Supplemental Professional Services Contract in order to assign certain labor matters to Consultant for the balance of the 2016 calendar year; and

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, as follows:

1. The Supplemental Contract for Professional Services is hereby approved for an amount not to exceed an additional \$20,000.00 over and above the two existing Professional Service Contracts referenced above.
2. The Mayor and City Clerk are hereby authorized to execute the agreement.
3. This contact is being awarded on a non-fair and open basis as a Professional Services Contract and consistent with Millville City Code § 2-64.3.

Moved By: _____
Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT made this ____ day of March, 2016 by and between the City of Millville, a Municipal Corporation of the State of New Jersey, P. O. Box 609, Millville, New Jersey, hereinafter referred to as called "Municipality", and Blaney & Karavan, P.C., 2123 Dunn Drive, Suite 11, Avalon, New Jersey, hereinafter referred to as Consultant.

ARTICLE 1. PURPOSE OF AGREEMENT

The Municipality desires to appoint an attorney at law licensed to practice law within the State of New Jersey to act as special/labor personnel counsel for the Municipality.

ARTICLE II. SCOPE OF SERVICES

The Consultant shall act as special labor/personnel counsel for the Municipality for the following purposes:

1. Consultant shall conduct independent investigations of employee complaints pursuant to Section 46-61 et seq of the Millville City Code for such matters as may be assigned to it by the Municipality.
2. Consultant shall represent the Municipality or assist it as the case may be in all non-police employee discipline matters.
3. Consultant shall represent the Municipality in all non-police labor contract matters.
4. Consultant shall be available to provide general labor law advice to the Municipality as may be required by it from time to time and shall be available for meetings, telephone calls and/or consultations as may be

requested by the Municipality.

ARTICLE III. MUNICIPAL RESPONSIBILITY

The Municipality, through its employees, shall cooperate with the Consultant and provide any information available to it which will assist the Consultant in the performance of the Scope of Services including available data, background information and representatives for meetings, negotiations, or court or arbitration appearances as requested by the Consultant.

ARTICLE IV. CONSIDERATION AND METHOD OF PAYMENT

The total consideration allocated to provide the Scope of Services as set forth herein not to exceed \$20,000.00 to be billed at the rate of \$130.00 per hour. Billing likely to exceed said amount shall require further authorization.

Billing shall be made by Voucher only with itemized invoice attached. Vouchers shall be submitted periodically as work is performed on not less than a monthly basis. Payment by the City shall be made within thirty (30) days of the presentation of the Voucher. If employees of the City request services from the Consultant which exceed the Scope of Services contained in this Contract, the Consultant shall not perform the services requested until an amendment to the Contract has been approved by Resolution of the Board of Commissioners.

ARTICLE V. AFFIRMATIVE ACTION

Attachment A containing the Affirmative Action requirements is incorporated herein.

ARTICLE VI. AMERICANS WITH DISABILITIES ACT

Attachment B containing the Americans with Disabilities Act requirements is

incorporated herein.

ARTICLE VII. NON-FAIR AND OPEN CONTRACT

Attachment C This contract has been awarded to the Consultant under a Non-Fair and Open process as a professional services contract. The Municipality has in this case chosen to award this contract under a non-fair and open process as is permitted by City Code § 2-64.3 based upon the fact that the Municipality's Special Labor Counselor was suddenly removed by Judge McDonnell's Order and the Municipality has a pressing need to obtain substitute counsel.

ARTICLE VII. GENERAL PROVISIONS

1. **APPLICABLE LAW AND VENUE.** This Agreement shall be interpreted, governed and enforced in accordance with the laws of the State of New Jersey without regard to conflicts of laws principles. The parties agree that any and all legal actions relating to any dispute, enforcement or other matter to be decided between them arising out of this Agreement or the subject matter hereof shall be brought in a federal or state court located in the State of New Jersey.

2. **ASSIGNMENT.** The Consultant agrees not to assign or transfer its rights or responsibilities in this Contract without the prior written consent of the City. Furthermore, the Consultant agrees not to delegate to others any duties or responsibilities which it has under the terms of this Contract except that it may engage other professionals to assist in the prosecution of the work if there are no employees on staff capable of performing the work.

3. **BENEFICIAL INTEREST.** Nothing in this Contract shall be construed to give any rights or benefits in this Contract to anyone other than the City and the Consultant.

All duties and responsibilities undertaken pursuant to this Contract shall be the sole and exclusive benefit of the City and the Consultant and not for the benefit of any other person.

4. **COMPLIANCE WITH LAW.** The Consultant shall be required to comply with all applicable Federal, State, County and Local laws during the performance of this Contract.

5. **CONFIDENTIAL INFORMATION.** The Consultant agrees that it shall not, at any time or in any manner, either directly or indirectly, communicate to any person, corporation, firm, partnership or other legal entity any information of a confidential nature involving the business or operations of the City of Millville unless authorized by the appropriate city official.

6. **DURATION OF CONTRACT.** The duration of this Contract shall be for the period of ten months from March 1, 2016 through December 31, 2016.

7. **INDEMNIFICATION.**

A. Consultant shall indemnify, save harmless and defend the Municipality, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the Municipality, from and against any and all claims, losses, costs, attorney's fees, damages or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied under this Contract or by the performance of any work under this Contract, including all suits or actions of every kind or description brought against the Municipality, either individually or jointly with Consultant for or on account of any damage or injury to any person or persons or

property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any work pursuant to or in connection with this Contract, or through any negligence or alleged negligence in safeguarding the work area, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the Consultant, its employees, SubConsultants or agents or others under the Consultant's Contract.

8. **INSURANCE**

A. Notwithstanding the indemnification and defense obligations of the Consultant, Consultant shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the work being performed and furnished and as will provide protection from any and all covered claims which may arise out of or be caused or alleged to have been caused in any manner from Consultant's performance and furnishing of the Work and Consultant's other obligations under the Contract Documents, whether it is to be performed or furnished by Consultant, by any SubConsultant, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

B. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than amounts specified in the attached schedule or greater where required by law. See Schedule of Insurance attached as Attachment D.

9. **STANDARD OF CARE.** The Consultant shall perform the Scope of Services in a professional manner consistent with generally accepted principles established for its profession. The professional services often require decisions which are not based upon exact science, but rather skilled judgment. The Consultant shall use that degree of care

and skill normally exercised in the profession under similar circumstances at the time the services are rendered. This standard of care shall not be judged according to later standards. No express or implied warranty or representation is provided as to the success or issuance of any approvals or permits for any application submitted by or on behalf of the City based in whole or in part upon the plans, designs, or documents prepared by the Consultant.

10. **TERMINATION OF CONTRACT.** The City reserves the right to terminate this Professional Services Contract at any time upon thirty (30) days notice to the Consultant. In the event that the Contract is terminated, or the project is abandoned, the City shall be responsible for the payment for all work performed by the Consultant to the point of termination.

11. **ENTIRE AGREEMENT.** This Contract represents the entire agreement between the parties. No amendment to this Contract shall be valid unless it is made in writing and executed by the parties and approved by Resolution of the Board of Commissioners.

CITY OF MILLVILLE

By: _____
Michael Santiago, Mayor

ATTEST:

Susan G. Robostello, City Clerk

WITNESS:

BLANEY & KARAVAN, P.C.

By: _____
William G. Blaney, Esquire

ATTACHMENT "A"
AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACT
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

ATTACHMENT B

AMERICANS WITH DISABILITIES ACT OF 1990 GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS PURSUANT TO 42 U.S.C. SECTION 12101, et seq.

1. The Contractor and the City do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the Act) (42 USC Section 12101 et seq.) that prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this Contract. In providing any aid, benefit, or service on behalf of the City pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act.

2. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this Contract, the Contractor shall defend the City in any action or administrative proceeding commenced pursuant to the Act. The Contractor shall indemnify, protect, and save harmless the City, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the City's grievance procedure, the Contractor agrees to abide by the decision of the City that is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City, or if the City incurs any expense to cure a violation of the Act that has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

3. The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the City, or any of its agents, servants, and employees, the City shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the City or its representatives.

4. It is expressly agreed and understood that any approval by the City of the services provided by the Contractor pursuant to the contract will not relieve the Contractor of the obligation to comply with the Act, and to defend, indemnify, protect, and save harmless the City pursuant to this paragraph.

5. It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim that may arise out of their performance of this contract. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this contract, nor shall it be construed to relieve the Contractor from any liability, nor preclude the City from taking any other actions available to it under any other provisions of this contract or otherwise at law.

ATTACHMENT "C"

**NON-FAIR AND OPEN CONTRACT
CONTRIBUTION PROHIBITION LANGUAGE
NJSA 19:44A-20.4 et seq.**

1. On January 1, 2006, NJSA 19:44A-20.4 et seq. took effect. Known as the Pay-To-Play Law, these statutes make important and wide-ranging changes to the way New Jersey Municipal and County Government Agencies acquire certain goods and services. The Law reflects the following principles for contracts having an anticipated value in excess of \$17,500.00. A Municipal or County Government Agency cannot award a contract without using a fair and open process if the contractor is a contributor to a candidate committee or a political party committee where a member of the party is serving in an elective public office of that Municipality or County, and, either made reportable contributions (those in excess of \$300.00) during the year prior to the award of the contract, and/or makes reportable contributions during the life of the contract.

2. This contract has been awarded to the contractor based on the merits and abilities of the contractor to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to NJSA 19:44A-20.4 et seq. As such, the contractor executing this contract does hereby attest that the contractor, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to NJSA 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to the Pay-To-Play Law, affect its eligibility to perform this contract. Furthermore, it will not make a reportable contribution during the term of this contract to any political party committee in the City of Millville if a member of that political party is serving in an elective public office of the City of Millville when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the City of Millville when the contract is awarded.

ATTACHMENT D
Schedule of Insurance

A. Workers Compensation. Statutory coverage and limits in compliance with the Workers' Compensation Law of the State of New Jersey.

B. General Liability Including Products & Completed Operations. With the minimum combined single limit of liability per occurrence for bodily injury and property damage of one million (\$1,000,000) dollars with a minimum annual aggregate of two million (\$2,000,000) dollars. Municipality shall be named as "Additional Insured".

C. Errors and Omissions/Professional Liability. A minimum limit of liability of one million (\$1,000,000) dollars per incident and an annual aggregate of two million (\$2,000,000) dollars.

D. Automobile Liability. A minimum of one million (\$1,000,000) dollars combined single limit for Bodily Injury and Property Damage Liability. Municipality shall be named as an "additional insured".

Failure by the Contractor to supply such written evidence of required insurance and to maintain same for the duration of this contract shall result in default under this contract.

The insurance companies for the above coverages must be licensed by the State of New Jersey and acceptable to the "Municipality". The "Contractor" Shall take no action to cancel or materially change any of the insurance required under this Contract without the "Municipality's" prior approval. The maintenance of insurance under this section shall not relieve the "Contractor" of any liability greater than the limits or scope of the applicable insurance coverage.

WATER/SEWER TERMINATION NOTICE

WHEREAS, Section 56-18 of the Municipal code of the City of Millville authorizes the termination of water/sewer service to a customer where water/sewer user charges are in default and compliance with Ordinance is in default; and

WHEREAS, Section 56-52 outlines the procedural requirements which must be satisfied by the City before water service may be terminated for failure to comply with the Utility Ordinance; and

WHEREAS, a Notice of Violation, and an Order to Show Cause were served on the following customers of the Water/Sewer Utility as required by the aforesaid Ordinance; and

WHEREAS, a hearing is to be held before the Public Works Committee on Tuesday, March 15, 2016, regarding the termination of water/sewer service as a result of the failure to comply with the Utility Ordinance for the following customers of the Water/Sewer Utility, and the Board of Commissioners finds that all procedural due process requirements required by the Ordinance were satisfied, and that the following customers of the Water/Sewer Utility are not in compliance with said Ordinance.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE CITY OF MILLVILLE:

1) That the Water/Sewer Utility shall **TERMINATE** the water/sewer service to the following customers at the property locations listed effective **April 5, 2016**:

Acct #	Property Location	Amt
6884-0	317 3RD ST N	160.00
6885-0	319 3RD ST N	190.00
6896-0	316 4TH ST N	160.00
6901-0	403 VINE ST E	163.54
6903-0	407 VINE ST E	436.56
6904-0	409 VINE ST E	160.00
6914-0	416 MULBERRY ST	56.03
6916-0	404 MULBERRY ST	205.55
6919-0	315 4TH ST N	113.08
6923-0	309 5TH ST N	92.76
6926-0	317 5TH ST N	160.00
6939-0	526 MULBERRY ST	160.05
6949-0	210 13TH ST N	160.00
6982-0	908 PINE ST	190.54
7018-0	607 MULBERRY ST	275.50
7023-0	204 7TH ST N	159.68
7044-0	312 7TH ST N	191.50
7045-0	310 7TH ST N	160.00
7053-0	600 MULBERRY ST	160.00
7119-0	1106 MULBERRY ST	218.53
7126-0	301 12TH ST N	185.51
7305-0	1722 NEWCOMBTOWN RD	227.77
7312-0	1709 COVENTRY WAY	342.50
7314-0	1713 COVENTRY WAY	181.00
7324-0	1733 COVENTRY CT	164.12
7335-0	1712 COVENTRY WAY	51.28
7352-0	434 MANOR AVE	30.00
7395-0	435 MANOR AVE	30.00
7473-1	200-202-204-206 HIGH ST N	1,536.88
7473-2	200-202-204-206 HIGH ST N	1,035.00
7500-0	201-209 HIGH ST N	615.00
7506-0	123 MULBERRY ST	74.78
7539-0	223 PINE ST	159.24
7616-0	16 3RD ST N	160.60
7617-0	14 3RD ST N	160.00

7637-0	317 MULBERRY ST	160.00
7640-0	325 MULBERRY ST	319.59
7644-0	216 4TH ST N	122.15
7651-0	427 MULBERRY ST	922.08
7668-0	217 4TH ST N	320.69
7669-0	219 4TH ST N	160.00
7673-0	513 MULBERRY ST	230.74
7694-0	505 PINE ST	155.99
7700-0	525 PINE ST	480.00
7701-0	100 6TH ST N	399.80
7716-0	425 PINE ST	130.87
7717-0	427 PINE ST	313.88
7727-0	105 4TH ST N	348.07
7735-0	111 3RD ST N	85.74
7742-1	127 3RD ST N	1,537.68
7742-2	127 3RD ST N	395.00
7751-0	327 PINE ST	134.91
7757-0	322 SASSAFRAS ST	170.54
7766-0	308 MAIN ST E	181.00
7767-0	304 MAIN ST E	170.50
7769-0	11 3RD ST N	159.86
7777-0	323 SASSAFRAS ST	184.50
7781-0	405 SASSAFRAS ST	160.00
7789-0	16 5TH ST N	160.00
7795-0	414 MAIN ST E	205.50
7828-0	625 PINE ST	304.76
7858-0	817 PINE ST	92.02
7869-0	109 8TH ST N	157.69
7874-0	915 PINE ST	162.62
7899-0	106 12TH ST N	205.50
7911-0	109 13TH ST N	162.27
7931-0	1204 MAIN ST E	320.00
7933-0	1210 MAIN ST E	130.00
7938-0	1203 SASSAFRAS ST	160.00
7963-0	8 11TH ST N	160.00
7970-0	919 SASSAFRAS ST	156.97
7979-0	904 MAIN ST E	160.00
7986-0	805 SASSAFRAS ST	174.00
7995-0	814 MAIN ST E	221.68
7997-0	808 MAIN ST E	527.50
8004-0	9 7TH ST N	170.17
8014-0	2 8TH ST N	159.77
8025-0	8 7TH ST N	320.00
8030-0	616 MAIN ST E	163.50
8035-0	600 MAIN ST E	159.90
8040-0	611 SASSAFRAS ST	184.59
8049-0	711 MAIN ST E	166.07
8059-0	809 MAIN ST E	160.00
8092-0	1004 WOODLAND AVE	160.00
8122-0	125 10TH ST S	159.92
8143-0	803 WOODLAND AVE	309.86
8151-0	204 9TH ST S	190.00
8177-0	148 2ND ST S	337.50
8201-0	325 5TH ST S	59.83
8208-0	305 5TH ST S	142.30
8216-0	217 5TH ST S	157.44
8219-0	209 5TH ST S	160.00
8222-0	113 5TH ST S	874.53
8230-0	515 MAIN ST E	102.09
8242-0	409 MAIN ST E	551.48
8244-0	413 MAIN ST E	160.00
8249-0	420 SMITH ST	127.78
8251-0	123 4TH ST S	480.00
8259-0	423 SMITH ST	160.00
8266-0	414 GARRISON AVE	155.54
8273-0	213 4TH ST S	102.20

8282-1	216 5TH ST S	160.00
8309-0	303 4TH ST S	133.71
8316-0	318 4TH ST S	160.00
8317-0	320 4TH ST S	76.78
8319-0	324 4TH ST S	129.62
8341-0	233 3RD ST S	160.00
8344-0	227 3RD ST S	129.98
8357-0	216 4TH ST S	170.50
8363-0	238 4TH ST S	668.00
8366-0	106 4TH ST S	355.29
8394-0	6 4TH ST S	800.00
8417-0	213 2ND ST S	212.46
8425-0	149 2ND ST S	320.00
8437-0	215 SMITH ST	223.00
8441-0	231 SMITH ST	160.00
8452-0	212 3RD ST S	79.32
8457-0	222 3RD ST S	160.03
8458-0	224 3RD ST S	174.03
8462-0	234 3RD ST S	166.27
8484-0	305 2ND ST S	620.00
8567-0	1810 CIRCLE DR	160.00
8568-0	1812 CIRCLE DR	160.00
8690-0	201 GEISSINGER AVE	211.56
8700-0	2501 NEWCOMBTOWN RD	54.35
8735-0	98 SHERMAN AVE	163.63
8753-0	29 BURNS RD	89.50
8793-0	2424 SHELBURN RD	160.06
8817-0	20 FOREST GLEN DR E	247.50
8914-0	2233 WEDGEWOOD CT N	160.02
8935-0	2 CRESCENT BLVD	190.00
8989-0	2200 OLIVE LN	110.00
8996-0	2212 MISTLETOE LN	351.81
9006-0	2225 MISTLETOE LN	181.96
9025-0	2225 QUINCE LN	171.91
9038-0	2237 WEDGEWOOD CT S	233.47
9096-0	2443 SHAMROCK LN	151.51
9120-0	2213 SHAMROCK LN	167.00
9127-0	2249 SHAMROCK LN	233.50
9146-0	2301 BUTTONWOOD LN	183.87
9155-0	2315 BUTTONWOOD LN	160.02
9252-0	19 GARFIELD ST	166.87
9256-0	506 2ND ST S	338.24
9259-0	514 2ND ST S	134.50
9264-0	600 2ND ST S	189.88
9281-0	453 2ND ST S	412.00
9302-0	706 2ND ST S	160.00
9324-0	376 PEEK AVE	198.50
9334-0	379 PEEK AVE	174.00
9353-0	612 2ND ST S	160.00
9356-0	622 2ND ST S	320.00
9372-0	638 3RD ST S	170.50
9373-0	640 3RD ST S	176.29
9383-0	623 2ND ST S	320.00
9388-0	603 2ND ST S	160.00
9392-0	517 2ND ST S	175.80
9407-0	905 SHAR LANE BLVD	261.61
9412-0	708 SHAR LANE BLVD	103.91
9421-0	701 SIXSMITH ST	334.09
9425-0	700 SIXSMITH ST	130.00
9430-0	114 WHITALL AVE	300.00
9436-0	701 3RD ST S	39.94
9500-0	815 2ND ST S	187.23
9501-0	813 2ND ST S	139.68
9520-0	402 HENDERSON AVE	131.81
9527-0	607 VALATIA AVE	188.00
9530-0	900 LEONARD DR	475.50

9533-0	904 LOUIS DR	328.00
9540-0	504 HENDERSON AVE	180.35
9546-0	1020 2ND ST S	166.43
9591-0	339 HENDERSON AVE	248.55
9612-0	1007 4TH ST S	813.98
9639-0	1120 LOUIS DR	549.00
9663-0	210 COLUMBINE AVE	244.52
9665-0	206 COLUMBINE AVE	184.15
9697-0	913 2ND ST S	160.00
9707-0	905 LOUIS DR	160.25
9713-0	917 LOUIS DR	203.37
9745-0	535 RICHARD DR	170.50
9759-0	507 RICHARD DR	157.82
9767-0	532 RICHARD DR	166.86
9772-0	522 RICHARD DR	59.64
9784-0	500 RICHARD DR	186.34
9822-0	1101 BROOKDALE TERR	162.98
9840-0	1113 BROOKDALE TERR	159.36
9841-0	1109 BROOKDALE TERR	246.70
9853-0	1110 BROOKDALE TERR	15.03
9859-0	504 BRIAN AVE	180.00
9867-0	1111 LOUIS DR	160.00
9873-0	201 COLUMBINE AVE	226.69
9891-0	1801 EDEN RD	249.74
10394-1	109-111 2ND ST S	159.97
10394-2	109-111 2ND ST S	159.31
10467-1	501-503 MULBERRY ST	25.40
10482-1	428 MULBERRY ST	320.00
10482-2	428 MULBERRY ST	181.00
10491-1	301 5TH ST N	480.00
10491-2	301 5TH ST N	518.50
10493-1	105 10TH ST N	395.00
10535-1	108 8TH ST N	487.29
10628-2	301-303 MULBERRY ST	136.50
10793-1	231-233 HIGH ST N	160.00
10793-2	231-233 HIGH ST N	640.00
10793-3	231-233 HIGH ST N	50.00
10918-1	2201 2ND ST S	620.00
10918-2	2201 2ND ST S	1,540.00
10959-2	210 BUCK ST	15.10
11052-0	366 FOWSER RD	129.06
11063-0	119 2ND ST S REAR	362.00
11138-0	1121 BROOKDALE TERR	170.34
11153-0	214 14TH ST S	166.13
11228-0	518 HENRY DR	191.38
11232-0	116 6TH ST S	183.62
11252-0	800 SIXSMITH ST	221.48
11278-0	1015 LOUIS DR	177.39
11348-0	2435 BUTTONWOOD LN	160.00
11407-0	1703 COVENTRY WAY	219.50
11445-0	1718 COVENTRY WAY	193.33
11469-0	1708 COVENTRY WAY	599.94
11474-0	1902 HESS ST	160.00
11566-0	442 MANOR AVE	78.69
11567-0	305 9TH ST N	132.89
11629-0	2203 BROAD ST E	110.00
11656-0	1302 PINELAND AVE	293.00
11670-1	1111 2ND ST S	149.91
11670-2	1111 2ND ST S	160.06
11727-0	814 3RD ST S	194.89
11733-0	1110 ROBIN TERR	454.00
11735-0	1111 ROBIN TERR	474.18
11760-0	1916 BESSIE WAY	365.18
11784-0	512 MENANTICO AVE	498.64
11818-0	501 BRANDY RIDGE	233.50
11848-0	509 LINDA LN	172.76

11884-0	428 SPENCER PL	184.50
11898-0	436 SPENCER PL	160.00
11899-0	424 SPENCER PL	78.30
11923-0	413 SPENCER PL	160.00
11925-0	421 SPENCER PL	25.00
11947-0	432 CAROLINE LN	167.00
11951-0	801 MENANTICO AVE	109.18
11957-0	9 GREENLAWN CT	114.50
11972-0	1103 YELLOWWOOD TERR	397.90
12000-0	604 PINEBROOK TERR	281.77
12041-0	17 ETTIE DR	189.00
12047-0	602 PINEBROOK TERR	130.00
12056-0	8 CECILE DR	180.83
12141-0	14 GARFIELD ST	208.69
12197-0	5 DAYLE DR	177.50
12249-0	1013 SHAR LN BLVD	409.00
12253-0	602 RICHARD DR	174.23
12319-0	428 CAROLINE LN	129.84
12333-0	13 PEAR ST	234.16
12350-0	2112 BROAD ST E	30.00
12369-0	508 WHITALL AVE	133.69
12407-0	374 PEEK AVE	89.70
12431-0	1100 YELLOWWOOD TERR	160.00
12459-0	600 MENANTICO AVE	205.50
12471-0	706 MENANTICO AVE	323.69
12514-0	424 CAROLINE LN	226.50
12517-0	421 CAROLINE LN	159.98
12590-0	1005 SHAR LN BLVD	458.57

2) That the termination shall remain in effect until the Properties listed above are in full compliance with the utility ordinance and **all water/sewer user charges including interest** due the City of Millville have been paid in full together with any turn on and turn off charges authorized by the Municipal Code; in CASH, MONEY ORDER or CERTIFIED FUNDS.

3) That a copy of this Resolution shall be mailed to the property owners last known address and a copy posted on the property where the water/sewer service is to be terminated.

Moved By: _____

Seconded By: _____

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago				
Lynne Porreca Compari				
David W Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners, of the City of Millville, in the County of Cumberland, at a meeting thereof held on March 15, 2016.

Susan G. Robostello, City Clerk

RESOLUTION _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

That the following be refunded from the Tax records due to overpayment

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
93	2		21 N Spruce St.	16	1	\$ 791.00		TAX

That the following be refunded from the Tax records due to paid online in error

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
301	7		803 Columbia Ave.	16	2	176.69		TAX

That the following transfers were made to the Tax & Utility records

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
128.03	53		1215 Cedar St	14	4	\$ 250.00		TAX
				15	1	(250.00)		TAX
263	10	4839-0	208 N Sharp St.	15	4	\$ 25.00		WATER
				15	4	(25.00)		SEWER
301	7		803 Columbia Ave.	16	2	\$ 53.31		TAX
		5630-0		15	4	(53.31)		SEWER
302	12		707 Columbia Ave.	15	4	\$ 5.31		TAX
				16	1	(5.31)		TAX
347.01	4		1804 E Broad	16	1	\$ 30.00		TAX
		6320-0		16	1	(30.00)		WATER
376	25	6873-0	415 N 3rd St	Ovr	Pay	\$ 1.00		WATER
				16	2	(1.00)		TAX
401	46	11467-0	1710 Coventry Way	15	3	\$ 30.00		SEWER
				16	1	(30.00)		WATER
422	8	7631-0	209 N 3rd St.	15	3	\$ 175.00		WATER
				16	1	(60.00)		WATER
				16	1	(115.00)		SEWER
451	9	8053-0	110 S 8th St.	Ovr	Pay	\$ 29.44		SEWER
				16	1	(29.44)		WATER

That the following corrections were made by reversal to the Utility records

Block	Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
128	21	3080-0	38 Dorset Ave	16	1	\$ (30.00)	\$ (0.13)	WATER
				16	1	(130.00)	(0.58)	SEWER
				Ovr	Pay	\$ (7.76)		SEWER
129	21	3145-0	51 Dorset Ave.	16	1	\$ 37.00	\$ (0.16)	WATER
				16	1	\$ 130.00	\$ 0.58	SEWER
				Ovr	Pay	\$ 0.75		SEWER
273	14	R398CD31	1011 Church St.			\$ 415.00		Spc. Assmt
						\$ (415.00)		CDBG

That the following be canceled from the Utility records due to read error

Block Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
331 11	6043-0	700 N 4th St	15	2	\$ (17.50)		WATER
			15	3	\$ (227.50)		WATER
429 29	7759-0	318 Sasafraas St.	16	1	\$ (1,043.00)		WATER

That the following be canceled from the Tax records due Assessor's Appeal

Block Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
408 33		2444 Newcombtown	16	1	\$ (566.27)		TAX
			16	2	\$ (566.26)		TAX

That the following be canceled from the Special Assesment to eliminate small balances

Block Lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
429 20	R229-16	116 N 4th St			\$ (1.57)		Spec. Assmt
428 12	1351	127 N 4th St.			\$ (0.40)		Spec. Assmt
288 13	1271	906 Buck St.			\$ (0.24)		Spec. Assmt
329 12	R366CD01	800 Wheaton Ave.			\$ (0.66)		Spec. Assmt
303 2	R288CD27	302 W. Powell St.			\$ (0.30)		Spec. Assmt

That the following be added to the Tax records due to returned check

Block lot	Acct	Property Location	Yr	Prd	Amount	Int	Description
76 12		111 S Spruce St.	16	1	1,171.05		Tax
76 12		111 S Spruce St.	16	1	1,171.05		TAX
247 12	10236-1	400 Harrison	16	1	60.00	0.28	WATER
			16	1	130.00	0.61	SEWER
	10236-2		16	1	90.00	0.42	WATER
413 10	7525-0	201 N 2nd St.	16	1	93.50		WATER
			16	1	201.50		SEWER

Seconded By: _____

VOTING:
 Michael Santiago
 Lynne Porreca Compari
 David W. Ennis
 Joseph Sooy

	In Favor	Against	Abstain	Absent

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

 Susan G. Robostello, City Clerk

Certification Of Availability of Funds

This is to certify to the BOARD OF COMMISSIONERS of the CITY OF MILLVILLE that funds for the following resolutions are available.

Resolution Date: 03/15/16
Resolution Number: A

Vendor: 33640 GRUCCIO, PEPPER, DESANTO
 & RUTH, PA
 817 E LANDIS AVENUE
 VINELAND, NJ 08360

Contract: 15-00005 2015 LABOR COUNSEL

Account Number	Amount	Department Description
6-01-20-155-000-227	20,000.00	LEGAL SERVICES & COSTS
Total	20,000.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION NO.

WHEREAS, the Municipality previously approved by Resolution No. R322-2014 a Professional Services Contract with the law firm of Gruccio, Pepper, DeSanto & Ruth, PA as Special Labor Counsel for the Municipality in the amount not to exceed \$100,000.00; and

WHEREAS, the Municipality amended said Professional Services Contract by Resolution No. R343-2015 to provide for an allowance of an additional \$35,000.00 for unanticipated legal services incurred during the 2015 calendar year; and

WHEREAS, the Municipality approved a Second Amendment to said Professional Services Contract by Resolution No. R22-2016 so as to provide an additional \$60,000.00 so consultant could continue to handle certain pending police disciplinary cases; and

WHEREAS, the appointment of Long and Marmero Associates as Special Labor Counsel for the 2016 calendar year by the municipality to handle general labor matters was recently set aside by the Honorable Anne McDonnell by Order entered on or about February 25, 2016 and consequently it is necessary for the Municipality to appoint substitute labor counsel; and

WHEREAS, the Chief Financial Officer certified the availability of funds.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, as follows:

1. The Professional Services Contract between the City and Gruccio, Pepper, DeSanto, Ruth PA is hereby amended a third time to provide for an additional consideration not to exceed \$20,000.00 (so as to provide for a total consideration not to exceed \$80,000.00 for the current calendar year) and for an extended duration to December 31, 2016.
2. The Mayor and City Clerk are hereby authorized to execute the agreement.
3. The original Professional Service Contract was awarded through a fair and open process.
4. Notice of this action shall be published in the Daily Journal.

Moved By: _____
Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

THIRD AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

This Agreement entered into this ___ day fo March 2016, by and between the City of Millville, a Municipal Corporation of the State of New Jersey, Post Office Box 609, Millville, New Jersey 08332, hereinafter referred to as "Municipality" and Gruccio, Pepper, DeSanto & Ruth, PA, 817 East Landis Avenue, Vineland, New Jersey 08360, hereinafter referred to as "Consultant".

WHEREAS, the Municipality and Consultant entered into a Professional Services Contract on December 16, 2014 as adopted by Resolution No. R322-2014 for the purpose of engaging Consultant as the City's Special Labor Counsel; and

WHEREAS, the Municipality and Consultant entered into a First Amendment to Professional Services Contract on December 1, 2015 as adopted by Resolution No. R343-2015 for the purpose of providing additional compensation to Consultant for unanticipated legal services; and

WHEREAS, the Municipality and Consultant entered into a Second Amendment to said Professional Services Contract by Resolution No. R22-2016 to provide an additional \$60,000.00 so consultant could continue to handle certain pending police disciplinary cases; and

WHEREAS, the appointment by the Board of Commissioners of Long & Marmero Associates as Special Labor Counsel for calendar year 2016 was recently set aside by the Honorable Anne McDonnell by Order entered on or about February 25, 2016 and consequently it is necessary for the City to retain substitute labor counsel for the balance of the 2016 calendar year.

NOW THEREFORE based upon the mutual covenants contained herein the parties agree as follows:

1. Articles I and II are hereby amended to provide that the Consultant will act as the Municipality's labor counsel in all of the following matters:

1. All police disciplinary matters;
2. All police contract negotiations including PBA 213 Collective Bargaining, Police Supervisor's Association Collective Bargaining and FMBA Collective Bargaining.

2. Article IV is hereby modified to provide the Consultant shall continue to be compensated at \$130.00 per hour, but is hereby authorized and allowed to charge an additional amount not to exceed \$20,000.00 over and above the amounts previously allowed in the original Professional Services Contract, the First Amendment to the

Professional Services Contract and the Second Amendment to the Professional Services Contract. Accordingly, Consultant shall be paid a total compensation not to exceed \$80,000.00 for the 2016 calendar year.

3. All other terms not inconsistent with the aforesaid provisions contained in the original Professional Services Contract as amended by the First Amendment thereto or the Second Amendment thereto shall remain in full force and effect.

ATTEST:

Susan G. Robostello, City Clerk

CITY OF MILLVILLE

By: _____
Michael Santiago, Mayor

GRUCCIO, PEPPER, DeSANTO &
RUTH, PA

By: _____

WHEREAS, the City of Millville has in its possession certain equipment, no longer needed for public use; and

WHEREAS, said equipment are to be sold at public sale; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. That advertisement be made of a public sale through a contracted government on-line auction service, GovDeals, Inc. at www.govdeals.com, from Wednesday, March 30, 2016 through Wednesday, April 6, 2016 of the equipment set forth on Schedule "A" attached to and made a part of this Resolution.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

NOTICE OF PUBLIC SALE OF CITY SURPLUS PROPERTY

The City of Millville will be conducting a Public Sale of Surplus Property; items will be sold on-line from Wednesday, March 30, 2016 through Wednesday, April 6, 2016 through a contracted government on-line auction service, Gov-Deals, Inc. Surplus property can be viewed directly at www.govdeals.com/MillvilleNJ

All sales are final “As Is” and “Where Is”, and payment must be receipted at the City of Millville, within 5 business days of the sale closing date. Surplus Property must be picked up within 10 business days of the receipt of payment. The terms and conditions of sale will be specified on-line.

All items may be inspected at a location and time specified on-line in the item description.

For additional information regarding the auction, please contact Jenifer Harvey, at (856) 825-7000 ext. 7336.

Schedule A

1995 FORD UTILITY BODY F-150 VIN #1FTHF25H3SNB01440

1998 DODGE RAM 3500 VIN #3BGMC365XWM250773

2001 DODGE RAM 3500 VIN #3B6MF36521M575188

RESOLUTION NO. _____

RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE;

1. That the following employee shall be and hereby appointed by this Board, and unless sooner removed shall hold her respective offices and employment for the term hereinafter designated, to wit:

<u>Office of Employment</u>	<u>Name of Appointees</u>	<u>Term of Appointment</u>
Deputy Municipal Clerk	Jeanne M. Hitchner	One year term Expires 4/1/2017

2. Said employee shall receive the salary or compensation heretofore fixed by the Board of Commissioners of this City and if required to give bond the same shall be in the sum heretofore fixed by the Board. Said salary or compensation shall be paid at the times and by warrants on the Treasurer, signed and countersigned in the manner heretofore provided.

3. The term of the employee appointed in office under the terms of this resolution shall be subject to the provisions of Section Four of Resolution No. 1, adopted June 6, 1913 and said employee may at any time be removed at the pleasure of the Board unless otherwise provided by statute.

Moved By:
Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

Resolution No. _____

WHEREAS, Three (3) Tow Operators have submitted applications to be placed on the towing list of the City of Millville pursuant to Chapter 52, Article XIII, Towing and Storage of the Municipal Code of the City of Millville; and

WHEREAS, it has been determined that the three (3) applicants have submitted all required documentation and have satisfied all of the appropriate conditions necessary for approval to operate as Licensed Towing Operators for the City of Millville.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Millville, and State of New Jersey as follows:

1. That the governing body does hereby approve the following tow operators as authorized Licensed Towing Operators for the City of Millville:

- a) Rulyn's Garage LLC, 604 Morton Avenue, Bridgeton, NJ
- b) Bee Brothers Auto Body & Repair, Inc., 4092 S. Main Rd, Vineland, NJ
- c) A-1 Towing Inc., 1318 E. Landis Ave., Vineland, NJ

2. That the Towing Operators Licenses are valid for a term beginning March 16, 2016 and ending December 31, 2017.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting there of held March 15, 2016.

Susan G. Robostello, City Clerk

RESOLUTION NO. _____

WHEREAS, the City of Millville is the holder of two mortgages executed by **Aliano Brothers Land Management** covering property located at 12-14-16 High Street within the City of Millville, more particularly described as Block 419, Lots 6 and 8 on the Tax Map of the City of Millville; and

WHEREAS, both mortgages have been fully satisfied and the City as mortgagor is hereby requesting that both mortgages be cancelled of record.

1. The aforesaid mortgages are hereby cancelled and the Mayor and City Clerk are hereby authorized to execute a Discharge of Mortgage for both mortgages.

2. The City Attorney is hereby authorized to record the Discharge of Mortgage in the Cumberland County Clerk’s Office.

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari

David W. Ennis

Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____, 2016.

Susan G. Robostello, City Clerk

Brock D. Russell, Esquire

DISCHARGE OF MORTGAGE

A certain Mortgage dated May 27, 2015 was made by **Aliano Brothers Land Management** to the **City of Millville**. This Mortgage was made to secure payment of \$90,013.39. It was recorded in the Clerk's Office of Cumberland County on October 23, 2015 in Book 4134, Page 4121.

This Mortgage has now been paid in full or otherwise satisfied. It may now be discharged of record. This means that this Mortgage is now cancelled and void. I sign and certify to this Discharge of Mortgage on _____, 2016.

Witnessed or Attested By:

CITY OF MILLVILLE

Susan G. Robostello, City Clerk

Michael Santiago, Mayor

STATE OF NEW JERSEY
COUNTY OF CUMBERLAND SS:

I certify that on the ____ day of _____, 2016, Susan G. Robostello personally came before me, and this person acknowledged under oath, to my satisfaction the following information:

- a. That she is the City Clerk of the City of Millville;
- b. That she is the attesting witness to the signing of this document by the proper municipal corporate officer who is Michael Santiago, the Mayor of the City of Millville;
- c. That this document was signed and delivered by the Mayor on behalf of the Municipality as his voluntary act duly authorized by a proper resolution of the governing body of the Municipality;
- d. That he knows the proper seal of the Municipal corporation which was affixed to this document; and
- e. That he signed this proof to attest to the truth of these facts.

Brock D. Russell, Esquire

DISCHARGE OF MORTGAGE

A certain Mortgage dated May 27, 2015 was made by **Aliano Brothers Land Management** to the **City of Millville**. This Mortgage was made to secure payment of \$101,000.00. It was recorded in the Clerk's Office of Cumberland County on August 6, 2003 in Book 3119, Page 49.

This Mortgage has now been paid in full or otherwise satisfied. It may now be discharged of record. This means that this Mortgage is now cancelled and void. I sign and certify to this Discharge of Mortgage on _____, 2016.

Witnessed or Attested By:

CITY OF MILLVILLE

Susan G. Robostello, City Clerk

Michael Santiago, Mayor

STATE OF NEW JERSEY
COUNTY OF CUMBERLAND SS:

I certify that on the ____ day of _____, 2016, Susan G. Robostello personally came before me, and this person acknowledged under oath, to my satisfaction the following information:

- a. That she is the City Clerk of the City of Millville;
- b. That she is the attesting witness to the signing of this document by the proper municipal corporate officer who is Michael Santiago, the Mayor of the City of Millville;
- c. That this document was signed and delivered by the Mayor on behalf of the Municipality as his voluntary act duly authorized by a proper resolution of the governing body of the Municipality;
- d. That he knows the proper seal of the Municipal corporation which was affixed to this document; and
- e. That he signed this proof to attest to the truth of these facts.

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION - 2016

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF AN AMOUNT NOT TO EXCEED \$4,750,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, CONSISTING OF \$2,050,000 PRINCIPAL AMOUNT OF GENERAL IMPROVEMENT REFUNDING BONDS, \$1,600,000 WATER UTILITY REFUNDING BONDS, AND \$1,100,000 SEWER UTILITY REFUNDING BONDS OF THE CITY OF MILLVILLE IN THE COUNTY OF CUMBERLAND, NEW JERSEY, AND PROVIDING FOR THE SALE AND DELIVERY OF SUCH BONDS

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MILLVILLE, IN THE COUNTY OF CUMBERLAND, NEW JERSEY AS FOLLOWS:

Section 1. Amount of Refunding Bonds. The \$4,750,000 General Obligation Refunding Bonds, Series 2016, of the City of Millville in the County of Cumberland, New Jersey (the "**City**") referred to and described in Ordinance No. 8 of 2016, adopted on March 1, 2016, and entitled "REFUNDING BOND ORDINANCE OF THE CITY OF MILLVILLE, IN THE COUNTY OF CUMBERLAND, STATE OF NEW JERSEY (THE "CITY") PROVIDING FOR (i) THE REFUNDING OF CERTAIN OUTSTANDING GENERAL IMPROVEMENT BONDS, WATER UTILITY BONDS, AND SEWER UTILITY BONDS, SERIES 2008, OF THE CITY TO PROVIDE NET DEBT SERVICE SAVINGS, AND (ii) AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS OF THE CITY TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR", shall be issued as Refunding Bonds (the "**Refunding Bonds**"). The proceeds of the Refunding Bonds will be issued to prepay and defease \$4,121,000 in aggregate principal amount of the City's General Improvement Bonds, Water Utility Bonds and Sewer Utility Bonds, Series 2008, constituting the bonds of such series maturing on and after September 1, 2019 (the "**Refunded Bonds**").

Section 2. Private Sale of Refunding Bonds. The Refunding Bonds are hereby authorized to be sold to **FTN Financial Capital Markets**, as underwriter (the "**Underwriter**"), in accordance with a bond purchase contract to be entered into by and between the Underwriter and the City (the "**Purchase Contract**"). The purchase price for the Refunding Bonds shall be as set forth in the Purchase Contract. The Mayor and Chief Financial Officer are hereby authorized to enter into the Purchase Contract on behalf of the City with the Underwriter in the form satisfactory to Fleishman Daniels Law Offices, LLC, bond counsel for the City ("**Bond Counsel**") for the sale of the Refunding Bonds to the Underwriter in accordance with the provisions of this

resolution. The signature of the Mayor and/or Chief Financial Officer on the Purchase Contract shall be conclusively presumed to evidence any necessary approvals.

Section 3. Purpose of Refunding Bonds. The Refunding Bonds are being issued to incur debt service savings by prepaying all, or a portion, of the City's outstanding callable Refunded Bonds.

Section 4. Terms of Refunding Bonds. The Refunding Bonds shall be issued in accordance with the terms and conditions set forth in the Purchase Contract within the parameters set forth herein;

(A) The Refunding Bonds shall be issued in a par amount determined to be necessary to pay costs of issuance and to provide for the payments required for refunding the Refunded Bonds on or after their first available optional redemption date;

(B) The Refunding Bonds shall be dated as set forth in the Purchase Contract;

(C) The Refunding Bonds shall mature on September 1 of each year, commencing on or about September 1, 2016, and thereafter as set forth in the Purchase Contract and shall bear interest at interest rates per annum on the unpaid principal balance on each March 1st and September 1st until maturity commencing on or about September 1, 2016;

(D) The Refunding Bonds issued to refund the Refunded Bonds shall be numbered consecutively from RB-2016-1 upward and shall mature in such principal amounts with such mandatory call features and with such mandatory sinking fund payments as set forth below and as determined in the Purchase Contract; and

(E) A portion of the Refunding Bonds may be subject to redemption prior to their stated maturities.

Section 5. Form of Refunding Bonds. The Refunding Bonds shall be substantially in the following forms with such additions, deletions and omissions as may be necessary for the City to market the Refunding Bonds in accordance with this Resolution and the requirements of the Purchase Contract and the Depository Trust Company.

NUMBER RB-2016-__

\$ _____

UNITED STATES OF AMERICA
 STATE OF NEW JERSEY
 COUNTY OF CUMBERLAND
 CITY OF MILLVILLE
 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
 CONSISTING OF
 \$ _____ GENERAL IMPROVEMENT REFUNDING
 BONDS,
 \$ _____ WATER UTILITY REFUNDING BONDS, AND
 \$ _____ SEWER UTILITY REFUNDING BONDS

Dated Date	Date of Original Issue	Maturity Date September 1, 20__	Rate of Interest Per Annum	CUSIP
------------	------------------------	---------------------------------	----------------------------	-------

THE CITY OF MILLVILLE IN THE COUNTY OF CUMBERLAND, NEW JERSEY (the "City"), a municipal corporation of the State of New Jersey, hereby acknowledges itself indebted and for value received promises to pay to Cede & Co., or its registered assigns, on the Maturity Date specified above, upon presentation and surrender of this bond, the principal sum of _____ Dollars (\$ _____), and to pay interest on such sum from the Date of Original Issue stated above until the Maturity Date specified above at the Rate of Interest Per Annum specified above, payable initially on September 1, 2016, and semiannually thereafter on the first (1st) day of March and September in each year. As long as The Depository Trust Company, New York, New York ("DTC") or its nominee, Cede & Co., is the registered owner of this bond, payments of the principal of and interest on this bond will be made by the City directly, or by a paying agent selected by the Chief Financial Officer (the "Paying Agent"), to DTC or its nominee, Cede & Co., which will credit payments of principal of and interest on this bond to the participants of DTC. The record dates for payment of interest on this bond shall be February 15th and August 15th next preceding the interest payment dates (the "Record Dates"). Both the principal of and the interest on this bond are payable in lawful money of the United States of America.

No transfer of this bond shall be valid unless made on the registration books of the City kept for that purpose by the Chief Financial Officer and by surrender of this bond (together with a written instrument of transfer satisfactory to the Chief Financial Officer duly executed by the registered owner or by his or her duly authorized attorney) and the issuance of a new bond or bonds in the same form and tenor as the original bond except for the differences in the name of its registered owner, the denominations and the Date of Authentication. The owner of any bond or bonds may surrender same

(together with a written instrument of transfer satisfactory to the Chief Financial Officer duly executed by the registered owner or by his or her duly authorized attorney), in exchange for an equal aggregate principal amount of bonds of any authorized denominations. Notwithstanding the foregoing, as long as this bond remains in book entry form, transfer of ownership interest in this bond shall be made by DTC and its participants by book entries which are made on the records of DTC and its participants.

The bonds of this issue maturing prior to _____, are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after _____, are redeemable at the option of the City in whole or in part on any date on or after _____, upon notice as required herein at par (the "Redemption Price"), plus in each case accrued interest to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the City or a duly appointed Bond Registrar. Any failure of the depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the City determines to redeem a portion of the bonds prior to maturity, such bonds to be redeemed shall be selected by the City; the bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If Notice of Redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption and no further interest shall accrue beyond the redemption date.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey; and a refunding bond ordinance of the City adopted on March 1, 2016, and entitled "REFUNDING BOND ORDINANCE OF THE CITY OF MILLVILLE, IN THE COUNTY OF CUMBERLAND, STATE OF NEW JERSEY (THE "CITY") PROVIDING FOR (i) THE REFUNDING OF CERTAIN OUTSTANDING GENERAL IMPROVEMENT BONDS, WATER UTILITY BONDS, AND SEWER UTILITY BONDS, SERIES 2008, OF THE CITY TO PROVIDE NET DEBT SERVICE SAVINGS, AND (ii) AUTHORIZING THE ISSUANCE OF NOT

TO EXCEED \$4,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS OF THE CITY TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR".

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the City, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREFORE, the City of Millville in the County of Cumberland, New Jersey has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its City Clerk, and this bond to be dated the Date of Original Issue as specified above.

[SEAL]

CITY OF MILLVILLE

By: _____
Michael Santiago
Mayor

ATTEST:

By: _____
Susan G. Robestello, RMC
City Clerk

By: _____
Marcella Shepard
Chief Financial Officer

ASSIGNMENT

FOR VALUE RECEIVED _____

hereby assigns to _____

(Please Print or Type Name and Address of Assignee)

the within bond and irrevocably appoints

as Attorney, to transfer this bond on the registration books of the City, with full power of substitution and revocation.

NOTICE: The signature on this assignment must correspond with the name as it appears on the face of the within bond in every particular

Dated:

Signature Guarantee:

Section 6. Report of Sale Terms. Pursuant to N.J.S.A. 40A:2-59, the Chief Financial Officer shall report in writing to the City at the next meeting thereof following the award as to the principal amounts, interest rates, and maturities of the Refunding Bonds sold.

Section 7. Printing of Bonds. The law firm of Fleishman Daniels Law Offices, LLC, as Bond Counsel, is authorized to arrange for the printing of the Refunding Bonds. The proper officials of the City are hereby authorized and directed to execute the Refunding Bonds and to deliver them to the Underwriter upon receipt of payment therefore, including accrued interest from their date to the date of delivery, if any.

Section 8. Authentication of Refunding Bonds. The Refunding Bonds shall have printed thereon a copy of the written opinion with respect to the Refunding Bonds that is to be rendered by the law firm of Fleishman Daniels Law Offices, LLC, Northfield, New Jersey, complete except for the omission of its date. The City Clerk or the Paying Agent is hereby authorized and directed to certify the truth and the correctness of the copy of such opinion in a certificate in form satisfactory to that law firm and to file a signed duplicate of such written opinion in the City Clerk's Office.

Section 9. Official Statement. The City hereby approves the preparation and the distribution of the Preliminary Official Statement in the form to be approved by the Chief Financial Officer. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the City by the Chief Financial Officer. The Preliminary Official Statement shall be prepared in final form in connection with the issuance of the Refunding Bonds and the Chief Financial Officer is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Final Official Statements shall be delivered to the Underwriter within the earlier of seven (7) business days following the sale of the Refunding Bonds or to accompany the Underwriter's confirmations that request payment for the Refunding Bonds.

Section 10. Bond Insurance. The Chief Financial Officer with the advice of Phoenix Advisors, LLC, the City's Financial Advisor, and Bond Counsel shall arrange for bond insurance to be provided at a premium not to exceed **fifty (50) basis** points of the amount of principal and interest payable, if necessary, in order to obtain the best possible rates and the most cost effective financing and is authorized to take all steps on behalf of the City necessary to do so.

Section 11. Ratification of Prior Actions; Authorization to Execute and Distribute Documents. All actions taken by the City, the Mayor, City Commission,

the Chief Financial Officer and the City Clerk prior to adoption of this Resolution in connection with the issuance of the Refunding Bonds are hereby ratified and affirmed. The City's auditors, Ford, Scott & Associates, LLC, bond counsel, Fleishman Daniels Law Offices, LLC, and financial advisor, Phoenix Advisors, LLC, are each hereby authorized to prepare the preliminary Official Statement, the final Official Statement, and the Refunding Bonds, and to arrange for the printing or reproduction of the Refunding Bonds and the printing of the preliminary Official Statement and the final Official Statement. The Mayor, the Chief Financial Officer, and the City Clerk are authorized to execute any certificates necessary in connection with the distribution of the Official Statements and the issuance of and sale of the Refunding Bonds.

Section 12. Tax Covenant. The City Commission hereby covenants on behalf of the City to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the Refunding Bonds as is or may be required under the Internal Revenue Code of 1986, as amended and supplemented, and the regulations promulgated thereunder (the "**Code**"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 13. Agreement with DTC. The Chief Financial Officer is hereby authorized to enter into an agreement with DTC in customary form setting forth the respective obligations of DTC and the City with respect to the payment and transfer of the Refunding Bonds. The City agrees to comply with all obligations set forth in such agreement.

Section 14. Discontinuance of Service of Securities Depository; Termination of DTC Services.

(a) In the event that DTC shall determine to discontinue providing its services as securities depository with respect to the Refunding Bonds, the City may enter into an agreement with a substitute securities depository, if available. Alternatively, the City may cause the Refunding Bonds to thereafter be registered in the names of, and delivered to, each beneficial owner of the Refunding Bonds.

(b) The City may terminate the services of DTC as securities depository with respect to the Refunding Bonds if the City determines that (i) DTC is unable to discharge its responsibilities with respect to the Refunding Bonds, or (ii) continued use of the book-entry system is not in the best interests of the beneficial owners of the Refunding Bonds. In such event, the City shall either contract with a substitute securities depository or cause the Refunding Bonds to be registered in the names of the beneficial owners thereof, as

provided in Section 14(a) hereof.

Section 15. Continuing Disclosure Certificate.

It is hereby determined that it is necessary and appropriate for the City to execute and deliver a Continuing Disclosure Certificate (the "**Disclosure Certificate**") for the benefit of the holders and Beneficial Owners of the Refunding Bonds to enable the successful bidder for the Refunding Bonds to comply with the requirements of SEC Rule 15c2-12. The Disclosure Certificate shall be in form and substance acceptable to the City Solicitor and Bond Counsel. The Mayor and the Chief Financial Officer are hereby severally authorized and directed to execute and deliver the Disclosure Certificate in accordance with the requirements of Rule 15c2-12.

Section 16. Appointment of Escrow Agent.

The City hereby appoints **The Bank of New York Mellon** as the escrow agent (the "**Escrow Agent**") for the purpose of investing and managing a portion of the proceeds of the Refunding Bonds. A portion of the Refunding Bonds proceeds will be used to purchase United States governmental obligations, State and Local Governmental Series securities ("**SLGS**"), or such other similar investment vehicles should either SLGS not be available or the purchase of open market securities be more beneficial to the City based upon the advise of the City's Financial Advisor, for the purpose of creating an irrevocable escrow account established by the Escrow Agent to pay, when due, the principal of, interest on, and prepayment premium, if any, on the Refunded Bonds to be paid through the applicable call date.

Section 17. Appointment of Verification Agent.

Lerch, Vinci & Higgins LLP is hereby authorized to verify the mathematical accuracy of the interest costs savings and the sufficiency of the amount in the escrow account to pay, when due, the principal of, interest on, and prepayment premium, if any, on the Refunded Bonds, to be paid through, but excluding, the applicable call date.

Section 18. Notice of Redemption.

The City hereby authorizes and directs the Escrow Agent to prepare, mail and publish such Notice of Redemption as may be required to prepare and defease that portion of the Refunded Bonds maturing on or after September 1, 2019, in accordance with the terms of the Refunded Bonds.

Section 20. Effective Date.

This Resolution shall take effect immediately.

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

CERTIFICATION

I certify that the foregoing is a true copy of a Bond Ordinance adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on March 15, 2016.

Susan G. Robostello, RMC
City Clerk

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION APPOINTING MUNICIPAL ENGINEER

RESOLUTION NO.

WHEREAS, THE Board of Commissioners of the City of Millville previously approved a Professional Services Contract with W. E. Johnson Engineering appointing said consultant as Consultant Engineer for the City for a one year duration as approved by Resolution No. R75-2016 adopted on February 16, 2016; and

WHEREAS, said consultant also is providing services to the City under a separate Professional Services Contract under which it is overseeing the City Sewer Utility's Fowser Road Treatment Plant Facilities Upgrade Construction Project which is anticipated to commence in the summer of 2016 and to continue for a nine (9) month period through to completion; and

WHEREAS, N.J.S.A. 40A:9-140 requires municipalities, with the exception of those organized under certain forms of the Faulkner Act, to appoint a municipal engineer for a term of three (3) years; and

WHEREAS, the Board of Commissioners desires to appoint Wayne E. Johnson who is the sole principal of W. E. Johnson Engineering and is a licensed Professional Engineer in the State of New Jersey to serve as municipal engineer for the City effective as of February 16, 2016. For the first year or so he and/or his firm shall be compensated under the Professional Services Contract approved by Resolution R75-2016 as aforesaid. However, at such time as both of the two aforesaid Professional Services Contracts have been completed and for the balance of the three year term, the Board desires to engage him as a full time municipal employee at a compensation to be fixed by the City Salary Ordinance.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, as follows:

1. Wayne E. Johnson, P. E., is hereby appointed as municipal engineer for a three year term effective as of February 16, 2016.
2. Wayne E. Johnson shall provide consulting engineering services to the City as the sole principal of W. E. Johnson Engineering under the existing Professional Services Contract approved by Resolution No. R75-2016 as aforesaid.
3. Upon the completion of said Professional Services Contract as well as the separate Professional Services Contract pertaining to the City Sewer Utilities Fowser Road Treatment Plant Facilities Upgrade, Wayne E. Johnson shall be hired as a full time municipal employee in accordance with the

City's Salary Ordinance for the balance of his three year term as municipal engineer provided he satisfies all of the requirements for full time employment with the City.

4. The Mayor and City Clerk are hereby authorized to execute same.

Moved By: _____

Seconded By: _____

<u>VOTING</u>	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Michael Santiago				
Lynne Porreca				
Compari				
David W. Ennis				
Joseph Sooy				

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on _____, 2016.

Susan G. Robostello, City Clerk

Resolution to appoint a working committee in conjunction with the planning services from the Department of Community Affairs to prepare a Land Use Plan Element

WHEREAS, the Board of Commissioners of the City of Millville have adopted Resolution No. R92-2016 to retain professional planning services provided by the Department of Community Affairs Local Planning Services and approved a Scope of Services for the project; and

WHEREAS, the Board of Commissioners of the City of Millville is authorized to approve and appoint a Working Committee recommended by the Millville Planning Board; and

WHEREAS, the Planning Board of the City Millville at a meeting on March 14, 2016 has recommended the following as members to serve on the Working Committee for the project:

Stephen J. Nardelli, P.E., P.P., C.M.E.
Vice President of Fralinger Engineering, PA

Brock D. Russell, Esquire
Solicitor, City of Millville

Todd Oliver
Todd Oliver & Sons, LLC
City of Millville Planning Board Vice Chairman

Sarah Birdsall, P.P., A.I.C.P.
City of Millville 2016 Planning Consultant

Samantha Silvers
Assistant Planner, City of Millville

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

1. That the City of Millville formally appoints the following to serve as members on the Working Committee for the project:
 1. Stephen J. Nardelli
 2. Brock D. Russell
 3. Todd Oliver
 4. Sarah Birdsall
 5. Samantha Silvers

Moved By:

Seconded By:

VOTING

Michael Santiago

Lynne Porreca Compari
David W. Ennis
Joseph Sooy

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Board of Commissioners of the City of Millville, in the County of Cumberland, at a meeting thereof held _____.

Susan G. Robostello, City Clerk

**PUBLIC NOTICE
CITY OF MILLVILLE
CUMBERLAND COUNTY
NOTICE TO BIDDERS**

Sealed bids will be received by the Purchasing Board of the City of Millville, 12 South High St. until April 7, 2016 at 10:00 AM local prevailing time. When publicly opened and read aloud for:

**CITY OF MILLVILLE
DEMOLITION OF FOUR PROPERTIES**

202 BROAD STREET EAST - BLOCK 293, LOT 10
204 BROAD STREET EAST - BLOCK 293, LOT 9
304 BROAD STREET EAST - BLOCK 341, LOT 3
306 BROAD STREET EAST - BLOCK 341, LOT 4

for the City of Millville in accordance with specifications on file in the office of the Purchasing Agent, City Hall, 12 South High St., Millville, NJ during regular business hours of 8:30 AM to 4:30 PM Monday through Friday where said specifications may be examined and where copies may be obtained by prospective bidders.

Each bid must be submitted enclosed in an opaque sealed envelope addressed to the "Millville City Commissioners, City of Millville, 12 South High St., Millville, NJ 08332" and plainly marked on the outside "Bid for Demolition of Nine Properties", including the name of the bidder and delivered before or on the day and time of the bid opening and must be accompanied by a non-collusion affidavit and certified check, cashier's check or bid bond in the amount of ten (10) percent of the total bid, not to exceed twenty thousand dollars (\$20,000.00), made payable to the City of Millville. Facsimile bids will NOT be accepted.

Bidders are encouraged to attend a Pre-Bid Meeting on Tuesday, March 29, 2016 at 10:00 A.M. local prevailing time, in the Fourth-Floor Conference Room at City Hall.

No Bid Forms or Specifications will be available after 4:00 p.m., Local Time, April 5, 2016.

This proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 et seq. (Affirmative Action).

Bidders are required to submit a statement of ownership with their bid as required by P.L. 1977, c. 33 (Disclosure of Ownership).

Bidders are required to submit a copy of their Business Registration Certificate with their bid as required by N.J.S.A. 52:32-44.

The City reserves the right to reject any and all bids received and to accept any bid which is deemed most favorable to the City of Millville, Cumberland County, NJ, at the time and under the conditions stipulated.

The City is not responsible for the loss or destruction of any bids mailed or delivered to the City Clerk prior to the time set for the bid opening.

By order of the Board of Commissioners.

Susan G. Robostello
City Clerk/Administrator

Date: March 18, 2016

**PUBLIC NOTICE
CITY OF MILLVILLE
CUMBERLAND COUNTY
NOTICE TO BIDDERS**

Sealed bids will be received by the Purchasing Board of the City of Millville, 12 South High St. until April 7, 2016 at 10:00 AM local prevailing time. When publicly opened and read aloud for:

**CITY OF MILLVILLE
DEMOLITION OF NINE PROPERTIES**

712 BUCK STREET - BLOCK 306, LOT 4
714 BUCK STREET - BLOCK 306, LOT 3
301-303 W. GREEN STREET - BLOCK 303, LOT 15
553 COLUMBIA AVENUE - BLOCK 353, LOT 17
816 ARCHER STREET - BLOCK 299, LOT 21
409 MULBERRY STREET - BLOCK 424, LOT 2
411 MULBERRY STREET - BLOCK 424, LOT 3
415 MULBERRY STREET - BLOCK 424, LOT 4
1015 NORTH STREET - BLOCK 274, LOT 20

for the City of Millville in accordance with specifications on file in the office of the Purchasing Agent, City Hall, 12 South High St., Millville, NJ during regular business hours of 8:30 AM to 4:30 PM Monday through Friday where said specifications may be examined and where copies may be obtained by prospective bidders.

Each bid must be submitted enclosed in an opaque sealed envelope addressed to the "Millville City Commissioners, City of Millville, 12 South High St., Millville, NJ 08332" and plainly marked on the outside "Bid for Demolition of Nine Properties", including the name of the bidder and delivered before or on the day and time of the bid opening and must be accompanied by a non-collusion affidavit and certified check, cashier's check or bid bond in the amount of ten (10) percent of the total bid, not to exceed twenty thousand dollars (\$20,000.00), made payable to the City of Millville. Facsimile bids will NOT be accepted.

Bidders are encouraged to attend a Pre-Bid Meeting on Tuesday, March 29, 2016 at 10:00 A.M. local prevailing time, in the Fourth-Floor Conference Room at City Hall.

No Bid Forms or Specifications will be available after 4:00 p.m., Local Time, April 5, 2016.

This proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 et seq. (Affirmative Action).

Bidders are required to submit a statement of ownership with their bid as required by P.L. 1977, c. 33 (Disclosure of Ownership).

Bidders are required to submit a copy of their Business Registration Certificate with their bid as required by N.J.S.A. 52:32-44.

The City reserves the right to reject any and all bids received and to accept any bid which is deemed most favorable to the City of Millville, Cumberland County, NJ, at the time and under the conditions stipulated.

The City is not responsible for the loss or destruction of any bids mailed or delivered to the City Clerk prior to the time set for the bid opening.

By order of the Board of Commissioners.

Susan G. Robostello
City Clerk/Administrator

Date: March 18, 2016

**PROFESSIONAL SERVICES CONTRACTS TO BE AWARDED BY
CRITERIA ESTABLISHED PURSUANT TO N.J.S.A. 19:44A-1 ET.SEO.**

The City of Millville solicits statements of qualification and proposals for applicants for appointment to the following professional position. All responses will be treated as confidential and reviewed only by the Purchasing Agent & City Commission, unless otherwise required by law. Sealed proposals will be received by the Purchasing Board of the City of Millville, 12 South High St. no later than 10:00 AM Thursday, April 7, 2016 when publicly opened and read aloud. Please Submit six (6) copies of your proposal. Responses will be reviewed by the Mayor & City Commission. All appointments will be announced at a public meeting. Appointments shall be for the one year with the option to extend an additional year and subject to the execution of an appropriate contract.

Proposals will be evaluated by the City of Millville's Commission and Purchasing Agent on the basis of the most advantageous, price and other factors considered.

The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the City of Millville and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the agency;
- d. Compensation proposal;
- e. Other factors if demonstrated to be in the best interest of the City of Millville

ENVIRONMENTAL LEGAL CONSULTANT

GENERAL CRITERIA: The City desires to appoint a Consultant to provide ongoing professional legal services in connection with certain environmental conditions at and in the vicinity of the Millville Municipal Airport and related matters.

The Consultant will work with the New Jersey Department of Environmental Protection and the Joint Agreement Parties and advocate for the City of Millville's position regarding third part responsibility with respect to the environmental contamination. Any experience or knowledge of matters directly affecting the City should be addressed in your proposal

The Consultant shall pursue efforts directly with the appropriate third parties to investigate and cleanup areas of concern associated with the environmental contamination that may have been caused by third parties.

The Consultant shall complete current negotiations with the City's insurer for reimbursement of past costs, and negotiate arrangements for coverage of future costs. The Consultant shall evaluate and pursue any viable insurance claims pursuant to such policies and defense and indemnification with respect to environmental contamination.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey for a period of not less than five (5) years preceding the proposed appointment, and eligible to appear before all state and federal courts in New Jersey.
2. Must list past and present municipal or government authorities represented.
3. The attorney shall list any experience working with the New Jersey Department of Environmental (NJDEP).
4. Must have sufficient support staff available to provide all legal services required by the City with respect to environmental issues pertaining to the Millville Municipal Airport.
5. Must provide a compensation package based on an hourly rates for all staffing.