

TENTATIVE AGENDA FOR COMMISSION MEETING MARCH 15, 2016, 6:30 P.M.

1. ROLL CALL - MARCH 15, 2016

Reverend Wheaton to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Public Comment on Agenda Items Only

Minutes - Motion to approve and dispense with the reading of the January 27, 2016 Closed Session, March 1, 2016 Work Session minutes, March 1, 2016 Closed Session minutes, March 1, 2016 Dangerous Structure Hearing and the March 1, 2016 Commission Meeting minutes and to proceed with the regular order of business.

2. BILLS

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. OLD BUSINESS

5. PETITIONS & LETTERS

5.I. Petitions & Letters Item (1)

NJMP Field of Dreams 2016 Preliminary Race Schedule received from Clayton Keeler, MSME, PE President, NJMP Field of Dreams

Motion-
Second-

Documents: [NJMP RACE SCHEDULE 2016.PDF](#)

5.II. Petitions & Letters Item (2)

Correspondence received from the Planning Board recommending working committee members to be appointed by the City Commission to prepare a Land Use Plan Element in conjunction with the NJ Department of Community Affairs Office of Local Planning Assistance project

Motion-
Second

Documents: [MEMO TO COMM RE NJDCA WORKING COMMITTEE.PDF](#), [MEMO TO PB FROM BG RE WORKING COMMITTEE.PDF](#), [SUPPORTING DOCUMENTATION APPOINTING S. SILVERS WORKING COMMITTEE MEMBER.PDF](#)

5.III. Petitions & Letters Item (3)

Correspondence received from Mayor Santiago making the following appointments and re-appointments of the following as Police Chaplains with the Millville Police Department for a one year term:

Appointments:

Jack Fosbenner
Ernesto Ortiz
Tito Zamot

Re-appointments:

Jonathan Merki, Senior Chaplain
Christopher Smith

Robert Ossler
Charles E. Wilkins
Anthony E. Elliott, Sr.
John H. Parker
Matthew G. Wnorowski
Richard F. Myers
Gerritt Kenyon
Rachel Moore
Anthony Ippolito
Motion-
Second

Documents: [POLICE CHAPLAIN APPOINTMENTS3-15-16.PDF](#)

6. REPORTS OF COMMISSIONERS

7. DEPARTMENT OF PUBLIC WORKS

8. DEPARTMENT OF PUBLIC AFFAIRS

- 8.I.** Department Of Public Affairs Item (1)
Permit Fee Log Reports for the period covering:
a.) February 8, 2016 to February 12, 2016
b.) February 22, 2016 to February 26, 2016
c.) February 29, 2016 to March 4, 2016
Motion-
Second-

Documents: [PERMIT LOG REPORT 2-8-16 TO 2-12-16 3-15-16.PDF](#), [PERMIT LOG REPORT 2-22-16 TO 2-26-16 3-15-16.PDF](#), [PERMIT LOG REPORT 2-29-16 TO 3-4-16 3-15-16.PDF](#)

9. DEPARTMENT OF REVENUE & FINANCE

- 9.I.** Department Of Revenue & Finance
a) Safety Committee Meeting Minutes - February 9, 2016
b) Police Department Safety Committee Meeting Minutes - February 29, 2016
c) Wellness Committee Meeting Minutes - March 9, 2016
Motion-
Second-

Documents: [SAFETY MEETING MINUTES 2-9-16.PDF](#), [POLICE SAFETY COMMITTEE MEETING.PDF](#), [WELLNESS COMMITTEE MEETING MINUTES 3-9-16.PDF](#)

10. DEPARTMENT OF PARKS & PUBLIC PROPERTY

11. DEPARTMENT OF PUBLIC SAFETY

- 11.I.** Department Of Public Safety Item (1)
Fire Activity Report for the month of February 2016
Motion-
Second-

Documents: [FIRE DEPT. MONTHLY ACTIVITY -FEB 2016.PDF](#)

12. ORDINANCES 1ST READING

- 12.I.** Ordinance 1st Reading Item (1)
An Ordinance to exceed the Municipal Budget Appropriation limits and to Establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2016
Motion-
Second-

Documents: [ORD - 2016 COLA.PDF](#)

- 12.II.** Ordinance 1st Reading Item (2)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Mike Trout's Angels 13U Travel Baseball Team to hold a coin drop on Saturday, September 10, 2016 and Sunday, September 11, 2016 at the intersection of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [ORD-COIN DROP TROUTS ANGELS.PDF](#), [CHARITABLE SOLICITATION APPLICATION - M. TROUT ANGELS.PDF](#)

12.III. Ordinance 1st Reading Item (3)

Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls' Softball League to hold a coin drop on Saturday, June 4, 2016 and Sunday, June 5, 2016 at the intersection of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [CHARITABLE SOLICITATION APPLICATION - MILLVILLE SOFTBALL.PDF](#), [ORD-COIN DROP MILLVILLE GIRLS SOFTBALL.PDF](#)

12.IV. Ordinance 1st Reading Item (4)

Ordinance amending the salary ordinance to amend an existing title's minimum and maximum compensation for the following:

Title	Minimum	Maximum
Asst. Engineer	\$50,000.00	\$72,900.00

Motion-
Second-

Documents: [ORD - SALARY ORDINANCE -ASST. ENGINEER.PDF](#)

12.V. Ordinance 1st Reading Item (5)

Ordinance to Amend Chapter 46, Section 12, Salary Following Promotion

Motion-
Second-

Documents: [ORD AMENDING CHAPTER 46 SEC 12 SALARY FOLLOWING PROMOTION 3 10 16.PDF](#)

12.VI. Ordinance 1st Reading Item (6)

An ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Holly City Midget Football League to hold a coin drop on Friday, April 29, 2016 and Sunday, May 1, 2016 at the intersections of Buckshutem Road and Cedarville Road

Motion-
Second-

Documents: [ORDINANCE COIN DROP-HOLLY CITY MIDGET FOOTBALL LEAGUE 3-15-16 AND 4-5-16 MEETINGS.PDF](#)

13. ORDINANCES 2ND READING

13.I. Ordinance No. 10-2016

Ordinance amending Chapter 2 Section 10 to clarify responsibility for signing personnel forms as the appointing authority

Motion-
Second-

Public Hearing

Documents: [PN- ORD AMNDNG CHPTR 2 SCTN 10.PDF](#), [ORD AMENDING CHAPTER 2 SEC 10 APPOINTING AUTHORITY 2 16 16.PDF](#)

13.II. Ordinance No. 11-2016

Ordinance amending the salary ordinance to amend an existing title's maximum compensation for the following:

Title	Minimum	Maximum
Deputy Municipal Clerk	\$20,000.00	\$75,000.00

Motion-
Second-
Public Hearing

Documents: [PN- SALARY ORD.PDF](#), [ORD - SALARY ORDINANCE -DEPUTY MUNICIPAL CLERK.PDF](#)

14. RESOLUTIONS

14.I. Resolution No. R99-2016

Resolution authorizing the introduction of the Calendar Year 2016 Municipal Budget

Motion-
Second-

Documents: [RES CY16 MUNICIPAL BUDGET AMENDED 3-14-16.PDF](#), [2016 BUDGET.PDF](#)

14.II. Resolution No. R100-2016

(Changed Resolution Number from R103-2016 to R100-2016)

Resolution authorizing a Supplemental Professional Service Contract with Blaney & Karavan, P.C. to act as Special Labor Counsel for the balance of Calendar Year 2016 in order to assign certain labor matters in an additional amount not to exceed \$20,000.00

Motion-
Second-
(Certification of Funds)

Documents: [CERT OF FUNDS BLANEY.PDF](#), [RES BLANEY KARAVAN SPECIAL LABOR COUNSEL 3 2 16.PDF](#), [PSC BLANEY SPECIAL LABOR COUNSEL 3 2 16.PDF](#)

14.III. Resolution No. R101-2016

Resolution authorizing Water/ Sewer Termination on April 5, 2016 due to payment default pursuant to Section 56-18 of the Municipal Code

Motion-
Second-

Documents: [RES WATER AND SEWERTERMINATION.PDF](#)

14.IV. Resolution No. R102-2016

Resolution authorizing adjustments to the City of Millville Tax and Utility Records

Motion-
Second-

Documents: [RES TAX UTILITY.PDF](#)

14.V. Resolution No. R103-2016

(Changed Resolution Number from R100-2016 to R103-2016)

Resolution authorizing Third Amendment of Professional Service Contract with Gruccio, Pepper, DeSanto and Ruth, PA to act as Special Labor Counsel for Public Safety matters for the balance of Calendar Year 2016 in an additional amount not to exceed \$20,000.00

Motion-
Second-
(Certification of Funds)

Documents: [CERT OF FUNDS- PEPPER.PDF](#), [RES GRUCCIO PEPPER 3RD AMENDED PSC 3 2 16.PDF](#), [THIRD AMENDMENT TO GRUCCIO PEPPER PSC.PDF](#)

14.VI. Resolution No. R104-2016

Resolution authorizing public sale of certain equipment no longer needed for public use to be sold on-line from March 30, 2016 through April 6, 2016 through a contracted government on-line auction service, GovDeals, Inc., at www.govdeals.com

Motion-

Second-

Documents: [RES-GOV DEALS 3 15 16.PDF](#), [GOV DEALS ADVERTISEMENT 3 15 16.PDF](#)

- 14.VII.** Resolution No. R105-2016
Resolution appointing Jeanne M. Hitchner as Deputy Municipal Clerk for a one year term expiring April 1, 2017
Motion-
Second-

Documents: [RES - DEPUTY MUNICIPAL CLERK APPTMNT 3-15-16.PDF](#)

- 14.VIII.** Resolution No. R106-2016
Resolution approving the following tow operators as authorizing Licensed Towing Operators for the City of Millville:
a) Rulyn's Garage LLC, 604 Morton Avenue, Bridgeton, NJ
b) Bee Brothers Auto Body & Repair, Inc., 4092 S. Main Rd, Vineland, NJ
c) A-1 Towing Inc., 1318 E. Landis Ave., Vineland, NJ
Motion-
Second-

Documents: [RES TOWING OPERATOR.PDF](#)

- 14.IX.** Resolution No. R107-2016
Resolution authorizing cancellation of two mortgages for property located at 12-14-16 High Street, Block 419, Lots 6 and 8, for mortgages executed by Aliano Brothers Land Management, which have been fully satisfied
Motion-
Second-

Documents: [RES MORTGAGE DISCHARGE ALIANOBROS 031516.PDF](#), [ALIANO DISCHARGES.PDF](#)

- 14.X.** Resolution No. R108-2016
Resolution determining Form and Details of Sale Resolution to authorize the sale of the Refunding Bonds to FTN Financial Capital Markets, to appoint an escrow agent for the refunding bond proceeds and a verification agent to confirm that the refunding bond proceeds are sufficient to effectuate the refunding, and generally authorizes the steps required to complete the transaction.
Motion-
Second-

Documents: [RES REFUNDING WATER SEWER.PDF](#)

- 14.XI.** Resolution No. R109-2016
Resolution appointing Wayne E. Johnson, Sole Principal of W. E. Johnson Engineering, Licensed Professional Engineer in the State of New Jersey to serve as Municipal Engineer for the City effective February 16, 2016 for a three year term expiring February 15, 2019
Motion-
Second-

Documents: [RES- MUNICIPAL ENGINEER APPMNT.PDF](#)

- 14.XII.** Resolution No. R110-2016
Resolution appointing a working committee in conjunction with the planning services from the Department of Community Affairs to prepare a Land Use Plan Element
Motion-
Second-

Documents: [RES - APPOINT WORKING COMMITTEE - LAND USE PLAN ELEMENT.PDF](#)

15. NEW BUSINESS

15.I. New Business Item (1)

Motion to authorize the following Bingo License, Raffle Licenses, Social Affair Permit and Catering Permit

Bingo License

a) Bag Bingo License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

Raffle License

a) Off-Premise 50/50 License on behalf of The Parish of All Saints, 621 Dock Street, Millville, NJ 08332 to be held on June 26, 2016 at 3:00 p.m. at St. John Bosco Hall, 2 Hillcrest Avenue, Millville, NJ 08332

b) On-Premise Merchandise License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

c) Pull Tabs License on behalf of Petway Parent Staff Association, 1115 S. Lincoln Avenue, Vineland, NJ 08361 to be held on May 14, 2016 from 6:00 p.m. to 11:00 p.m. at Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332

Social Affair Permit

a) Social Affair Permit on behalf of the Ukrainian National Home, Hook Avenue, Millville, NJ 08332 for a dinner/dance to be held on April 16, 2016 from 5:00 p.m. to 12:00 a.m. at the Ukrainian National Home, Hook Avenue, Millville, NJ 08332

Catering Permit

a) Catering Permit on behalf of the Levoy Theatre, 126-130 North High Street, Millville, NJ 08332 for a concert to be held on April 2, 2016 from 4:00 p.m. to 12:00 a.m. at the Levoy Theatre 126-130 North High Street, Millville, NJ 08332

Motion-
Second-

15.II. New Business Item (2)

Motion to authorize the following Special Event on Public Lands and Cumberland County Fairgrounds a) Off-Road Harescramble sponsored by the Northeast Off-Road Championship Series to be

held on April 9, 2016 from 12:00 Noon to 6:00 p.m. and April 10, 2016 from 8:30 a.m. to 4:30 p.m. at the Cumberland County Fairgrounds, 3001 Carmel Road, Millville, NJ 08332

b) Easter Sunrise Community Service sponsored by Greater Millville Ministerial Association and Millville Church of the Nazarene to be held on March 27, 2016 from 6:30 a.m. to 7:30 a.m. at Buck Park, Millville, NJ 08332

Motion-
Second-

15.III. New Business Item (3)

Motion to authorize the City Clerk to advertise for proposals to be received by the Purchasing Board on April 7, 2016 at 10:00 a.m. Richard C. McCarthy Commission Chamber, City Hall

- a) Demolition of Four Properties
- b) Demolition of Nine Properties
- c) RFP- Environmental Legal Consultant

Motion-
Second-

Documents: [PUBLIC NOTICE DEMOLITION OF FOUR PROPERTIES 2016.PDF](#), [PUBLIC NOTICE DEMOLITION OF NINE PROPERTIES.PDF](#), [RFP- ENVIRONMENTAL LEGAL CONSULTANT.PDF](#)

16. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn