

# TENTATIVE AGENDA FOR COMMISSION MEETING MARCH 1, 2016, 6:30 P.M.

## 1. ROLL CALL - MARCH 1, 2016

Reverend Lewes Hiserote to deliver the invocation, followed by the Salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

City Clerk to Review Changes to the Agenda

Public Comment on Agenda Items Only

Minutes - Motion to approve and dispense with the reading of the February 16, 2016 Work Session minutes, February 16, 2016 Closed Session minutes and the February 16, 2016 Commission Meeting minutes and to proceed with the regular order of business.

## 2. RESOLUTION NO. R82-2016

Resolution authorizing the adoption of the 2016 Calendar Year Temporary Budget

Motion-

Second-

Documents: [RES 2016 TEMP BUDGET3-1-2016.PDF](#)

## 3. BILLS

## 4. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 5. OLD BUSINESS

### 5.I. Old Business Item (1)

#### **Resolution No. R74-2016**

Motion to remove Resolution No. R74-2016 authorizing Professional Service Contract with Mazzoni Law Firm (Michel R. Mazzoni, P.A.), 1170 E. Landis Avenue, Vineland, NJ 08360 to act as Collections Attorney on a contingency basis for the period covering January 1, 2016 through December 31, 2016 from the table

Motion-

Second-

Resolution authorizing Professional Service Contract with Mazzoni Law Firm (Michel R. Mazzoni, P.A.), 1170 E. Landis Avenue, Vineland, NJ 08360 to act as Collections Attorney on a contingency basis for the period covering January 1, 2016 through December 31, 2016

Motion-

Second-

Documents: [RES MAZZONI COLLECTIONS ATTORNEY 021616.PDF](#), [PSC MAZZONI 020216.PDF](#)

### 5.II. Old Business Item (2)

Report from Purchasing Agent recommending award of contract with Vineland Landscaping, LLC, PO Box 2171, Vineland, New Jersey 08360 for Landscape

Maintenance, Lawn Grass Treatment, and Lawn Grass Mowing Services-2016, in an amount not to exceed \$38,565.31.

Motion-  
Second-

Documents: [PB REPORT- LANDSCAPING SRVCS.PDF](#)

**5.III.** Old Business Item (3)

Report from Purchasing Agent recommending award of contracts For Furnishing Various Chemical Supplies

Motion-  
Second-

Documents: [PB REPORT- VARIOUS CHEMICAL SUPPLIES.PDF](#)

**5.IV.** Old Business Item (4)

Report from Purchasing Agent indicating the one proposal received from NAI Mertz in response to the Request for Proposal for Industrial Marketing Firms to market and sell the James R. Hurley Industrial Park has been forwarded to the Industrial Commission for review

Motion-  
Second-

Documents: [PB REPORT- MARKET AND SELL JAMES R HURLEY AIRPORT INDUSTRIAL PRK.PDF](#)

**6. PETITIONS & LETTERS**

**6.I.** Petitions & Letters Item (1)

Correspondence received from the Atlantic County Municipal Joint Insurance Fund (ACMJIF) regarding the City receiving 2015 Safety Incentive Program Award in the amount of \$2,650.00

Motion-  
Second-

Documents: [2015 SAFETY INCENTIVE PROGRAM AWARD.PDF](#)

**7. REPORTS OF COMMISSIONERS**

**8. DEPARTMENT OF PUBLIC WORKS**

**8.I.** Department Of Public Works Item (1)

- a) Cumberland County Board of Health Report for the month of December 2015
- b) Cumberland County Solid Waste Advisory Council Meeting Minutes, February 9, 2016

Motion-  
Second-

Documents: [CUMBERLAND COUNTY HEALTH REPORT DECEMBER 2015.PDF](#),  
[CUMBERLAND COUNTY SOLID WASTE ADVISORY COUNCIL MTG MINUTES.PDF](#)

**9. DEPARTMENT OF PUBLIC AFFAIRS**

**9.I.** Department Of Public Affairs Item (1)

Permit Fee Log Report for the period covering February 15, 2016 to February 19, 2016

Motion-  
Second-

Documents: [PERMIT FEE LOG REPORT - 2-15-16 TO 2-19-16.PDF](#)

## 10. DEPARTMENT OF REVENUE & FINANCE

### 10.I. Department Of Revenue & Finance Item (1)

- a) Tax Collector's Annual Report of Receipts for the period covering January 1, 2015 to December 31, 2015
- b) Quarterly JIF Loss Ratio Snapshot for Fund Years 2009 to 2014 as of December 31, 2015
- c) Quarterly MEL Loss Ratio Snapshot for Fund Years 2009 to 2014 as of December 31, 2015
- d) Quarterly EPL/POL Loss Ratio Snapshot for Fund Years 2009 to 2014 as of December 31, 2015

Documents: [ANNUAL TAX COLLECTORS REPORT OF RECEIPTS 2015.PDF](#), [JIF LOSS RATIO SNAPSHOT - 12-31-15.PDF](#), [MEL LOSS RATIO SNAPSHOT - 12-31-15.PDF](#), [EPL-POL LOSS RATIO SNAPSHOT - 12-31-15.PDF](#)

## 11. DEPARTMENT OF PARKS & PUBLIC PROPERTY

## 12. DEPARTMENT OF PUBLIC SAFETY

## 13. ORDINANCES 1ST READING

### 13.I. Ordinance 1st Reading Item (1)

Ordinance amending Chapter 2 Section 10 to clarify responsibility for signing personnel forms as the appointing authority  
Motion-  
Second-

Documents: [ORD - AMEND CHAPTER 2 SEC 10 APPOINTING AUTHORITY.PDF](#)

### 13.II. Ordinance 1st Reading Item (2)

Ordinance amending the salary ordinance to amend an existing title's maximum compensation for the following:

| Title                  | Minimum     | Maximum     |         |
|------------------------|-------------|-------------|---------|
| Deputy Municipal Clerk | \$20,000.00 | \$75,000.00 | Motion- |
|                        |             |             | Second- |

Documents: [ORD - SALARY ORDINANCE -DEPUTY MUNICIPAL CLERK.PDF](#)

## 14. ORDINANCES 2ND READING

### 14.I. Ordinance No. 8-2016

Refunding bond ordinance of the City of Millville, providing for the refunding of certain outstanding General Improvement Bonds, Water Utility Bonds and Sewer Utility Bonds, Series 2008 of the City to provide net debt service savings and authorizing the issuance of not to exceed \$4,750.00 aggregate principal amount of general obligation refunding bonds of the city to effect such refunding and appropriating the proceeds therefor Motion-  
Second-

Public Hearing

Documents: [ORD -2016 REFUNDING ORD 2-10-16V2.PDF](#), [PN- REFUNDING BOND ORDINANCE.PDF](#)

### 14.II. Ordinance No. 9-2016

***Motion to amend ordinance repealing Article XVI ("Taxicabs, Limousines and Jitneys") of Chapter 33 and enacting new Article XX ("Taxicabs") of said chapter***

**Motion-  
Second**

**Motion to approve** ordinance repealing Article XVI ("Taxicabs, Limousines and Jitneys") of Chapter 33 and enacting new Article XX ("Taxicabs") of said chapter **as amended**

Motion-  
Second-  
Public Hearing

Documents: [ORD ARTICLE XX TAXICABS FINAL.PDF](#)

**15. RESOLUTIONS**

**15.I.** Resolution No. R83 - 2016

Resolution authorizing Tax Sale Certificates held by the City be foreclosed by summary proceedings in REM as by N.J.S.A. 54:5-104.29 to N.J.S.A. 54:5-104.71

Motion-  
Second-

Documents: [RES - 2016 FORECLOSURE IN REM - TAX SALE CERTIFICATES 3-1-16.PDF](#)

**15.II.** Resolution No. R84 - 2016

Resolution authorizing adjustments to the City of Millville Tax and Utility Records

Motion-  
Second-

Documents: [R84-2016 - TAX-UTILITY RESOLUTION.PDF](#)

**15.III.** Resolution No. R85 - 2016

Resolution authorizing Electronic Tax Sale Agreement between the City of Millville and ROK Industries, Inc., d/b/a NJ Taxlieninvestor.com for internet-based electronic processing of bid information related to the auction sale of Municipality's tax lien certificates

Motion-  
Second-  
(Certification of Funds)

Documents: [CERT OF FUNDS- ROK.PDF](#), [RES AGREEMENT OF ELECTRONIC TAX SALE.PDF](#)

**15.IV.** Resolution No. R86 - 2016

Resolution authorizing the appointment of Class II Special Officers for a one (1) year term beginning March 1, 2016 and ending February 28, 2017

Motion-  
Second-

Documents: [RES - CLASS II OFFICERS.PDF](#)

**15.V.** Resolution No. R87 - 2016

Resolution approving the Tax Collector is hereby directed to cancel taxes in the amount of \$1377.10, to January 1st 2009, the year the exemption was approved Block 446 Lot 6

Motion-  
Second-

Documents: [R87-2016 DISABLED VET EXMPTN.DOC](#)

**15.VI.** Resolution No. R88 - 2016

Resolution certifying the list of Volunteer Firefighters who have qualified for the Length of Service Award Program (LOSAP) Benefits for the year 2015

Motion-  
Second-

Documents: [RES - LOSAP - 2016 FOR 2015 ELIGIBLE MEMBERS 3-1-16 MTG.PDF](#), [LOSAP QUALIFYING MEMBERS 2015.PDF](#)

**15.VII.** Resolution No. R89-2016

Resolution authorizing cancellation of mortgage for Robert J. Higgs, in the amount of \$10,950.00, Block 354, Lot 13, also known as 20 West Oak Street and authorizing the City Attorney to prepare a new mortgage and mortgage note in the amount of \$13,600.00 and record same in the Cumberland County Clerk's Office

Motion-  
Second-

Documents: [RES - HIGGS 20 W OAK ST MORTGAGE.PDF](#)

**15.VIII.** Resolution No. R90-2016

Resolution authorizing award of contract with Vineland Landscaping, LLC, PO Box 2171, Vineland, New Jersey 08360 for Landscape Maintenance, Lawn Grass Treatment, and Lawn Grass Mowing Services-2016, in an amount not to exceed \$38,565.31.

Motion-  
Second-

(Certification of Funds)

Documents: [CERT OF FUNDS- VINELAND LANDSCAPING.PDF](#), [RES LANSCAPING MAINTENANCE 3-1-16 MTG.PDF](#)

**15.IX.** Resolution No. R91-2016

Resolution authorizing award of contracts For Furnishing Various Chemical Supplies

Motion-  
Second-

(Certification of Funds)

Documents: [CERT OF FUNDS CARMEUSE.PDF](#), [CERT OF FUNDS- JCI JONES.PDF](#), [CERT OF FUNDS- UNIVAR.PDF](#), [RES - AWARD CHEMICALS 3-1-16 MTG.PDF](#)

**15.X.** Resolution No. R92-2016

Resolution authorizing acceptance of Scope of Services for professional planning services by the DCA and establishment a Working Committee to assist LPS

Motion-  
Second-

Documents: [LPS SCOPE OF WORK 022216.PDF](#), [RES - LPS 2016 LAND USE ELEMENT CONTRACT AGREEMENT.PDF](#)

**15.XI.** Resolution No. R93-2016

Resolution authorizing Water/Sewer Termination on March 14, 2016 due to payment default pursuant to Section 56-18 of the Municipal Code

Motion-  
Second-

Documents: [TURN OFF RES CYC 3-6 MARCH 1 2016.PDF](#)

**15.XII.** Resolution No. R94-2016

Resolution authorizing a professional service contract with Franklin Riesenburger, Esquire of Flaster/Greenberg, P.C., 190 S. Main Rd, Vineland, New Jersey to perform professional services as special environmental counsel.

Motion-  
Second-

(Certification of Funds)

Documents: [CERT OF FUNDS- RIESENBURGER.PDF](#), [RES - PSC FRANKLIN RIESENBURGER 2 16 16.PDF](#), [PSC FRANKLIN RIESENBURGER ESQ 2 16 16.PDF](#)

**15.XIII.** Resolution No. R95-2016

Resolution authorizing cancellation of mortgage regarding Block 139, Lot 12 for mortgage executed by Nelson Donald Cramer and Evelyn Cramer, which has been fully satisfied

Motion-  
Second-

Documents: [RES CRAMER 950BUCKSHUTEMRD 022616.PDF](#)

**15.XIV.** Resolution No. R96-2016

~~Resolution to approve 2016 Professional Service Contract for Special Council - Labor Attorney~~

~~———— Motion-  
———— Second-  
———— (Certification of Funds)~~

**15.XV.** Resolution No. R97-2016

Dangerous Structure Resolution- Block 364, Lot, 20 E. Vine Street

Motion-  
Second-

Documents: [RES - DANGEROUS STRUCTUREMCGURK3-1-16.PDF](#)

**16. NEW BUSINESS**

**16.I.** New Business Item (1)

Motion to authorize the following Bingo and Raffle Licenses and Social Affair Permit

**Bingo License**

- a) Basket Bingo License on behalf of Family Promise of Cumberland County, 106 Fornataro Ave., Vineland, NJ 08362 to be held on April 30, 2016 from 7:00 pm to 10:00 pm at the Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332
- b) Bag Bingo License on behalf of Gloria M. Sabater Elementary School PTO, 301 SE Blvd, Vineland, NJ 08360 to be held on April 15, 2016 from 7:00 p.m. to 10:00 p.m at the Millville Elks Lodge, 1815 E. Broad Street, Millville, NJ 08332
- c) amend Bingo License #BL-283 to add a game to each date.
- d) amend Bingo License #BL-284 to add a game to each date.

**Raffle License**

- a) On-Premise Merchandise License on behalf of Family Promise of Cumberland County, 106 Fornataro Ave., Vineland, NJ 08362 to be held on April 30, 2016 from 7:00 pm to 10:00 pm at the Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332
- b) On-Premise Merchandise License on behalf of Family Promise of Cumberland County, 106 Fornataro Ave., Vineland, NJ 08362 to be held on April 30, 2016 from 7:00 pm to 10:00 pm at the Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332
- c) On-Premise 50/50 License on behalf of Family Promise of Cumberland County, 106 Fornataro Ave., Vineland, NJ 08362 to be held on April 30, 2016 from 7:00 pm to 10:00 pm at the Millville Elk's Lodge, 1815 E. Broad Street, Millville, NJ 08332
- d) On Premise 50/50 License on behalf of Gloria M. Sabater Elementary School PTO, 301 SE Blvd, Millville, NJ 08332 to be held on April 15, 2016 from 7:00 p.m. to 10:00 p.m.
- e) On Premise Merchandise License on behalf of Gloria M. Sabater Elementary School PTO, 301 SE Blvd, Millville, NJ 08332 to be held on April 15, 2016 from 7:00 p.m. to 10:00 p.m.

**Social Affair Permit**

- a) Social Affair Permit on behalf of the Wheaton Arts and Cultural Center for a Create & Taste to be held on April 9, 2016, 4:00 pm to 11:00 pm at the Wheaton Arts and Cultural Center, 1501 Glasstown Rd., Millville, NJ 08332
- b) Social Affair Permit on behalf of the Wheaton Arts and Cultural Center for a Wheaton Gather to be held on June 5, 2016, 1:00 pm to 7:00 pm at the Wheaton Arts and Cultural Center, 1501 Glasstown Rd. Millville, NJ 08332

**16.II. New Business Item (2)**

Motion to authorize the the following Special Event at the Cumberland County Fairgrounds

- a) Truck Pull & Mud Bog sponsored by the Lisa A Pangburn, to be held on Saturday, April 23, 2016 with a rain date on Sunday May 1, 2016, 10:00 a.m. to 6:00 p.m.

Motion-  
Second-

**16.III. New Business Item (3)**

Motion to authorize the City Clerk/Administrator to advertise for bids for the project known as "Cedar Street Water Main Replacement" with said proposals to be returned to the Purchasing Board on March 31, 2016 at 10:00 a.m., Richard C. McCarthy Commission Chamber, 4th floor, City Hall.

Motion-  
Second-

Documents: [PUBLIC NOTICE-CEDAR STREET WATER MAIN REPLACEMENT.PDF](#)

**17. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn